87 Broadway, Orangeville, ON L9W 1K1 www.orangeville.ca info@orangeville.ca 519-941-0440

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# **Town Page**

Orangeville

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PUBLIC LIBRARY



### **Public Participation During Electronic** Heritage Orangeville Meeting

The upcoming electronic Heritage Orangeville meeting is scheduled for Thursday, May 19, 2022 at 7 p.m. and the agenda will be posted online at <u>calendar.orangeville.ca/</u> meetings by Friday, May 13, 2022.

Due to efforts to contain the spread of COVID-19, the Official Plan Steering Committee will be meeting electronically until further notice.

### Written Comments

Prior to be meeting, written comments may be sent to the Heritage Orangeville Committee by email at <u>heritage@</u> orangeville.ca. Such written comments will become part of the public record.

### **Public Participation**

Members of the public may access the meeting on the abovenoted date and time by telephone at:

Telephone: +1 289-801-5774

### Conference ID: 208 714 475#

Please note that your full name and comments will be part of the public record and will be included in the meeting minutes.

# FAMILY Storutim

## WE'RE HIRING!

### Manager, Communications (Full-time position, 35 hours per week)

Due to an upcoming retirement, the Town of Orangeville has an opportunity for the position of Manager, Communications. This role will provide leadership through offering professional communication services, strategic communications direction and technical advice to the Corporation. The Manager of Communications will develop, assess, and oversee multiple communication channels and media strategies to assist the Town in building positive relations with the public as well as to address communication matters arising from initiatives, programs, and Council decisions.

### **Partial Requirements:**

- Post-secondary degree in public relations, marketing, communications or related field. Equivalent education and/or experience will be considered.
- Minimum of seven (7) years related communications experience and a minimum of three (3) years related supervisory/management experience.
- An understanding of municipal government.
- Extensive knowledge of good communication principles and practices, particularly as they relate to strategic corporate communications, digital channels and service experience, issues management and media relations.
- Ability to develop pro-active communication strategies.

Salary Range: \$110,019.00 to \$128,710.40, Band 13 on the Town's 2022 Pay Grid, plus a comprehensive benefits package.

Application Deadline: No later than 4 p.m. on Tuesday, May 17, 2022. See "Application Process" below for details.

### **Co-ordinator, Communications** (Full-time position, 35 hours per week)

The Co-ordinator, Communications will provide communications expertise and support to the Communications Division and Manager, Communications. Overall responsibilities include the development and implementation of internal and external communication strategies, including media relations, communication product content development and production, co-ordination of website content and design, and social media channels, public relations and marketing.

### **Partial Qualifications:**

- A post-secondary degree or diploma in Communications, Marketing, Public Relations, or a closely related discipline. Equivalent education and/or experience will be considered.
- Minimum of five (5) years of current work experience in a marketing or communications role, with a sound working knowledge of professional communication techniques and practices, and knowledge in developing, researching, writing and editing communication materials, including web content management and social media platforms or equivalent.
- Basic photography skills and experience with Adobe Creative Suite and/or other relevant design/desktop publishing
- An understanding of municipal government is an asset
- Strong working knowledge of the AODA and the Ontarians with Disabilities Act (ODA), and related



### The Municipal and School Board Election Day is on Monday October 24th, 2022.

Municipal Property Assessment Corporation created voterlookup.ca to provide electors with an easy way to confirm and update their electoral information for municipal and school board elections.

Find out if you're on the Preliminary List of Municipal & School **Board Electors by:** 

Going online to voterlookup.ca

 Scanning the QR code, which will take you to the website.



For more information, visit **elections.orangeville.ca** or please contact the Clerk's Division: **Email:** elections@orangeville.ca **Phone:** 519-941-0440 ext. 2219 or 2239 Address: 87 Broadway, Orangeville ON L9W 1K1





Save the date! **Let's Make Orangeville Shine** 



**Spring Community Clean Up Day** Saturday, May 14 rain or shine, 9 a.m. - 1 p.m.

### **Public Participation During Electronic Council Meetings**

The next Council – Public Meeting is scheduled for Monday, May 16, 2022 and the agenda will be posted online at <u>calendar.orangeville.ca/meetings</u> by May 12, 2022. Please consult the Town of Orangeville website at <u>calendar.orangeville.ca/meetings</u> to determine the start time of the meeting.

Due to efforts to contain the spread of COVID-19, the Council Chambers at Town Hall will not be open to the public to attend



Drop in and join us for stories, songs and fun at the Alder Street Library on Saturday mornings!

All ages welcome



orangevillelibrary.ca

# OFPROSE POWER

#### PRESENTED BY

Day Against Homphobia, Transphobia, & Biphobia with a virtual author Thomas discusses the importance of social justice and transgender rights in the context of his debut novel Both Sides Now.

### TUESDAY, MAY

orangevillelibrary.ca to receive the event link



legislation, particularly in relation to accessible documents and accessible web content; working knowledge of World Wide Web Consortium Web Content Accessibility Guidelines (WCAG); Experience creating accessible documents

Salary Range: \$64,919.40 to \$75,948.60, Band 8 on the Town's 2022 Pay Grid, plus a comprehensive benefits package.

Application Deadline: No later than 4 p.m. on Tuesday, May 17, 2022. See "Application Process" below for details.

## **Application Process**

### All job descriptions available at orangeville.applicantstack.com/x/openings

Qualified candidates are invited to submit their resumes, in confidence, to Sarah Alexander, Human Resources Assistant, by the deadline listed in the job posting description. Applications may be submitted online, or in person to the Town Hall located at 87 Broadway.

To select the best candidates to serve the Town of Orangeville and its people, several screening tools, including Police Record Checks are required as part of the hiring process for some employment or volunteer positions.

All Town of Orangeville employees are required to be fully vaccinated against COVID-19 as a condition of being hired by the Town of Orangeville. The full details of these requirements are indicated in the job posting qualifications.

## Looking for a leadership opportunity?

Become a swimming instructor or a lifeguard. Great opportunity for future employment with **Orangeville Recreation.** 

- Assistant Instructor
- National Lifeguard
- Lifesaving Swim Instructor
- National Lifeguard Recert. Pool
- Lifesaving Instructor & **Emergency First Aid Instructor**
- Aquatic Supervisor Training

### orangeville.ca

Council meetings until further notice.

All persons interested in observing this Council – Public meeting are invited to do so through the Town's live broadcast of this meeting online at https://www.youtube.com/c/ OrangevilleCouncil.

### Matters on the Agenda

Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting:

Email councilagenda@orangeville.ca indicating your request to speak to a matter listed on the agenda. A phone number and conference ID code will be provided to you so that you may join the virtual meeting and provide your comments to Council.

### **Public Question Period**

Members of the public wishing to raise a question or voice comments may beginning at 8:00 p.m. on the evening of the Council - Public meeting:

### Call +1 289-801-5774

### Conference ID: 624 205 595#

Callers will be invited to provide their questions or comments following the conclusion of the meeting presentations.

Please remember that the Council meeting is streamed live and that your name and comments are part of the public record and will be part of the live broadcast and included in the minutes of the meeting.



### **Camps run July 4-September 2**

Register online at orangeville.ca f @orangevillerec @@townoforangeville

