



# **Swim Here Work Here**

Become a lifeguard or swimming instructor today!

Great opportunity for future employment with Orangeville Recreation. Register for upcoming National Lifeguard and Lifesaving Swim Instructor courses.

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Orangeville

## **WE'RE HIRING!**

**Junior Help Desk Student** (Temporary Contract - 6 months - 35 hours/week)

The Town has a student job opportunity available, for the position of Junior Help Desk Student. This position is a six (6) month contract, anticipated to begin as soon as possible. Current post-secondary students, as well as recent post-secondary graduates, are both eligible to apply.

The Junior Help Desk Student will offer support and technical assistance to internal customers who use software, hardware, or other computer systems and need help completing tasks or troubleshooting problems through diagnostic tests and remote access to their computers.

#### **Job Duties:**

- Responding to queries via chat, email, or phone; serving as the first point of contact for customers seeking technical assistance; writing, editing, and revising training manuals for new and updated software and hardware; providing technical assistance for questions and problems; diagnosing system errors and other issues; and following up with customers to ensure full resolution of issues.
- Installing or changing software to fix issues; remotely accessing hardware or software for clients to make changes and fix problems; resolving problems with networks and other computer systems; and assisting users in security awareness, training for mobile, workstation and online accounts.
- Helping manage end user accounts for subscription systems; maintaining software and hardware assets through internal systems; remediating systems affected as required; and escalating to second tier support internally or externally to find solutions.

#### **Qualifications:**

- Candidates must be working towards, or have recently completed, a diploma or degree in Information Technology or a related course of study.
- Strong knowledge of Microsoft Client Operating Systems (Windows 10,11).
- Microsoft Office skills, knowledge of mobile devices, PC hardware skills, and familiarity with both PC and Mac hardware and software.

#### Please note:

- Virtual interview formats are available for this position.
- All Town student positions are subject to budget and grant approval, and thus may be subject to change.
- The successful candidate will be required to complete a Criminal Record Check, in accordance with the duties of this position.

Hourly Range: \$21.88, Grade 4 on the 2022 Summer Student Pay Grid

Eligible students are invited to submit their resumes, in confidence, to Sarah Alexander, Human Resources Assistant, no later than 4 p.m. on Wednesday, July 6, **2022.** Applications may be submitted online, or in person to the Town Hall located at 87 Broadway.

To select the best candidates to serve the Town of Orangeville and its people, several screening tools, including Police Record Checks are required as part of the hiring process for some employment or volunteer positions.

All Town of Orangeville employees are required to be fully vaccinated against COVID-19 as a condition of being hired by the Town of Orangeville. The full details of these requirements are indicated in the job posting qualifications.

See all job openings at <a href="mailto:orangeville.applicantstack.com/x/openings">orangeville.applicantstack.com/x/openings</a>





- Carefully read and follow the manufacturers labeled
- directions on fireworks packaging. Always keep a water hose or pail of water close by when discharging fireworks.
- Discharge fireworks well away from combustible
- buildings, trees and dry grass. Keep onlookers a
- safe distance away, upwind from the area where fireworks are discharged.

### **DID YOU** KNOW?

To minimize the risk of fire and burn injury, the fire service does not recommend family fireworks or informal neighbourhood displays

> Your safety is our top priority!

- Light only one firework at a time and only when they are on the ground. Never try to light a firework in your hand or re-light dud fireworks. For dud fireworks, it is best to wait 30 minutes and soak them in a bucket of water and dispose in a metal container.
- Keep sparklers away from children. Sparklers burn extremely hot and can ignite clothing and result in severe burns. As the sparkler wires remain hot after burnout, place them in water to avoid injury.
- Be a good neighbour and always consider the safety and well-being of your neighbours as you celebrate!

orangeville.ca



• Best Bloomin' Restaurant/Bar Patio

- Best Bloomin' Home Landscape
- Best Bloomin' Business
- Best Edible Garden
- Best Bloomin' Children's Garden (12 & under)
- Best Bloomin' Condo, Apartment or Seniors' Complex

To enter, visit Data.Orangeville.ca and search for the Communities in Bloom app. For details, call 519-940-9092 Ext. 4109. Orangeville





public with an opportunity to comment and provide input in relation to Towing Services and Vehicle Storage Yard Facility By-law, on: Wednesday, July 13, 2022 at 7 p.m.

Due to the efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chambers at Town Hall will not be open to the public to attend a Public Meeting until further notice. All persons interested in the above matter are invited to observe this Public Meeting through the Town's live stream broadcast of this meeting online at www.youtube.com/c/OrangevilleCouncil

Members of the public who have an interest in this matter may, up until 10 a.m. on the day of the scheduled Public Meeting:

email the Clerks Division at councilagenda@ orangeville.ca with their request to speak to the matter

Members of the public wishing to raise a question about the above matter may, beginning at 7 p.m. on the evening of the Public Meeting:

Telephone: +1 289-801-5774 Conference ID: 476 716 550#

Written comments may also be submitted prior to the meeting and can be addressed to the Mayor and Members of Council, and/or the staff contact provided below. All written comments received will be taken into consideration through the overall review of this matter and will become a matter of public record. Information Available:

To obtain a copy of the proposed Towing Services and Vehicle Storage Yard Facility By-law, please refer to the agenda package for the July 13, 2022 Public Meeting, found on our website at calendar.orangeville.ca/meetings

For more information about this matter, contact, Clerks Division, Corporate Services at 519-941-0440 Ext. 2256 or e-mail <a href="mailto:clerksdept@orangeville.ca">clerksdept@orangeville.ca</a> during business hours.



The Town of Orangeville is seeking election workers to facilitate voting in the 2022 Municipal Election.

A detailed list of the required positions and rates can be found on our elections portal at elections.orangeville.ca

#### **Applicants must be:**

- · Eligible to work in Canada
- · Available to attend a training session scheduled between September 19 and 26, 2022.
- · Available to work extended hours on Election Day - Monday October 24, 2022.

Remuneration for these positions range from \$125 - \$400 for Advance Voting Days and Election Day. In addition to performing assigned positions, Election Officials will be required to attend 1 training session (the week of September 19 or September 26, 2022), which will be 2-3 hours in length depending on the position.

All interested applicants must complete the Election Worker Application Form from our elections portal at elections.orangeville.ca, under the Voters tab.

Application forms will be received in person or online until 4:30 p.m. on July 15, 2022.

For more information, please contact the Clerk's Division. Email: elections@orangeville.ca Phone: (519) 941-0440 ext. 2219 and 2239 Town Hall, 87 Broadway, Orangeville, Ontario L9W 1K1