



87 Broadway, Orangeville, ON
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info@orangeville.ca
519-941-0440

Orangeville Town Page

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The Corporation of the Town of Orangeville invites applications for the following positions **Co-ordinator, Records (Police) Corporate Services Department (One-year contract position, 35 hours per week)**

This position is responsible for the management of the Orangeville Police Services Board (OPSB) inactive records and processing of Freedom of Information (FOI) requests. This is a one (1) year contract position, expected to begin as soon as possible. Duties of the position include:

Job Duties:

- Indexing and maintaining inactive OPSB records; ensuring records are maintained in a secure and accessible manner in accordance with the OPSB's Records By-Law; processing records retrieval requests.
- Assisting the Deputy Clerk with developing and implementing procedures to ensure the effective management of OPSB records; providing training related to records, FOI, and information management to staff.
- Co-ordinating and processing OPSB FOI requests; completing and filing annual reports; responding to enquiries from the public, other levels of government and staff regarding all aspects of the operations of the Clerk's Division.
- Under the direction of the Deputy Clerk, researching policies and procedures as required; assisting in preparing reports and by-laws; making recommendations related to records management

Salary Range: \$54,181.40 to \$63,408.80, Band 7 on the Town's 2021 Pay Grid, plus a contract benefits package

Assistant, Records Corporate Services Department (One-year contract position, 35 hours per week)

The Town of Orangeville has a contract opportunity available for the position of Assistant, Records. This position is responsible for facilitating the integration of departmental records into the Town's Corporate Records Management Program. Duties of the position include:

- Assisting the Deputy Clerk and Co-ordinator, Records with administering the Town's Records Management Program; maintaining the corporate records classification system; maintaining and indexing all corporate legal documents; assisting with the provision of training relating to records and information management.
- Under the direction of the Deputy Clerk, providing research on policies and procedures as required; assisting with developing and implementing policy initiatives related to records management.
- Responding to enquiries from and liaising with the general public, other levels of government and staff regarding all aspects of the Clerk's Division.

Salary Range: \$48,666.80 to \$56,966.00, Band 5 on the Town's 2021 pay grid, plus a contract benefits package

Supervisor, Crossing Guards Community Services Department (Full-time position, 35 hours per week)

The Community Services Department of the Town of Orangeville is seeking a community minded individual to lead our team of thirty (30) Crossing Guards, covering twenty-three (23) stations (intersections) across Orangeville.

Job Duties:

- Promoting the Crossing Guard program through outreach services and public speaking; educating students and community members in pedestrian safety; conducting presentations for schools and other stakeholders; and providing input on the design of media content.
- Developing Crossing Guard program policies and handbooks; preparing annual performance evaluations; and providing field supervision of Crossing Guards. Recommending recruitment and retention strategies. Assisting with onboarding processes as required. Training all new and existing Crossing Guards.
- Preparing and submitting bi-weekly payroll; developing schedules for Crossing Guard stations; maintaining the alternate Crossing Guard list and scheduling changes to ensure coverage at all stations; and substituting for a Crossing Guard if alternate Crossing Guards are not available.
- Providing guidance relative to compliance with laws, policies, safety regulations and practices, and applicable legislation. Remain current with provincial and local standards.
- Creating a station review plan; inspecting stations and developing a Local Warrant Process; reviewing requests for new station locations or additional Crossing Guards. Establish and administer a local station inspection committee; documenting committee decisions and recommendations; and ensuring appropriate safety equipment is available and maintained.
- Responding to inquiries regarding Crossing Guard operations; developing relationships with school boards, schools, associations and other groups to enhance community engagement; representing Community Services on assigned committees and action groups.

Salary Range: \$68,741.40 to \$80,389.40, Band 9 on the Town's 2021 Salaried Pay Grid, plus a comprehensive benefits package

To Apply:

Successful candidates will be required to complete a background check, including but not limited to a Criminal Record Check and/or a Vulnerable Sector Check, in accordance with the duties.

Qualified candidates are invited to submit their resumes, in confidence, to Sarah Alexander, Human Resources Assistant, no later than **4 p.m. on Monday, January 24, 2022**. Applications may be submitted online or submitted in person to the Town Hall located at 87 Broadway. For more information, visit <https://orangeville.applicantstack.com/x/openings>

Notice of Public Meeting Application for a Zoning By-law Amendment (File No. RZ-2021-02)

Take Notice that the Corporation of the Town of Orangeville has received a complete application to amend the Town's Zoning By-law No. 22-90, as amended, pursuant to Section 34 of the Planning Act, R.S.O. 1990, and will hold a Public Meeting on:

Monday February 7, 2022 (no earlier than 7:00 P.M.)
Council Chambers, Town Hall
87 Broadway
Orangeville, Ontario

Public Meeting protocol during the COVID-19 Pandemic:

Due to the COVID-19 pandemic and the Provincial Emergency Orders, the Council Chambers at Town Hall will not be open to the public to attend in-person until further notice. All persons interested in the above application are invited to observe this Public Meeting through the Town's live stream broadcast of this meeting online at www.youtube.com/c/OrangevilleCouncil

Any member of the public wanting to participate in this Public Meeting have the following options:

- Make a presentation to Council remotely by submitting a delegation form found at <https://forms.orangeville.ca/Delegation-to-Council> by Friday January 28, 2022 at 1 p.m. Your presentation will be included in the Council Agenda package.
- Call in to the meeting to voice your questions or comments by calling 1-289-801-5774, Conference ID: 776 646 665# after 7 p.m. on the evening of the Public Meeting. Callers will be invited to provide their questions or comments following the conclusion of the meeting presentation(s).

Written comments may also be submitted prior to the meeting and can be addressed to the Mayor and Members of Council, and/or the staff contact provided below. All written comments received will be taken into consideration through the overall review of this matter and will become a matter of public record.

Description of the Subject Land:

The land subject to this application is comprised of one parcel located on the north side of Broadway, between Sherbourne Street and Fourth Street. The subject land is legally described as Part of Lot 1, Concession 1, West of Hurontario Street, Part of First Avenue, Registered Plan 201 (closed by by-law No. 123-86), Lot 4 and Part of Lot 3, Registered Plan 256, and is municipally known as 33-37 Broadway. The subject land has a total area of approximately 0.80 hectares (1.98 acres), with approximately 60.5 metres (198 feet) of frontage along Broadway and 35 metres (115 feet) of frontage along Sherbourne Street. The subject land currently contains three one-storey commercial buildings, two of which that front onto Broadway will be demolished to facilitate the proposed development. The commercial plaza containing the medical offices in the rear of the subject lands will be maintained. A location map of the subject land is attached.

Purpose and Effect of the Applications:

The purpose and effect of the application is to permit the development a 9-storey mixed-use building located towards the southern portion of the subject lands, along the Broadway frontage. The proposed development consists 97 residential units, and 407 square metres of ground floor retail space. The proposal includes 134 square meters of indoor amenity area, 779 square metres of rooftop amenity area on the 5th floor, and a total of 2,013 square metres of landscape area. 253 parking stalls are proposed to service the development, 48 parking stalls will be surface parking to service the existing medical building, as well as the proposed visitor and commercial uses. The balance of the proposed parking spaces (205) are located within the proposed 9-storey building within floors 1 to 4.

The Zoning By-law Amendment proposes to rezone the subject lands from Neighbourhood Commercial (C2) Zone, to Neighbourhood Commercial (C2) Zone with Special Provision 24.XXX to permit the proposed development.

A Site Plan application (SPA-2021-03) has also been submitted in conjunction with the Zoning By-law Amendment application.

Information Available:

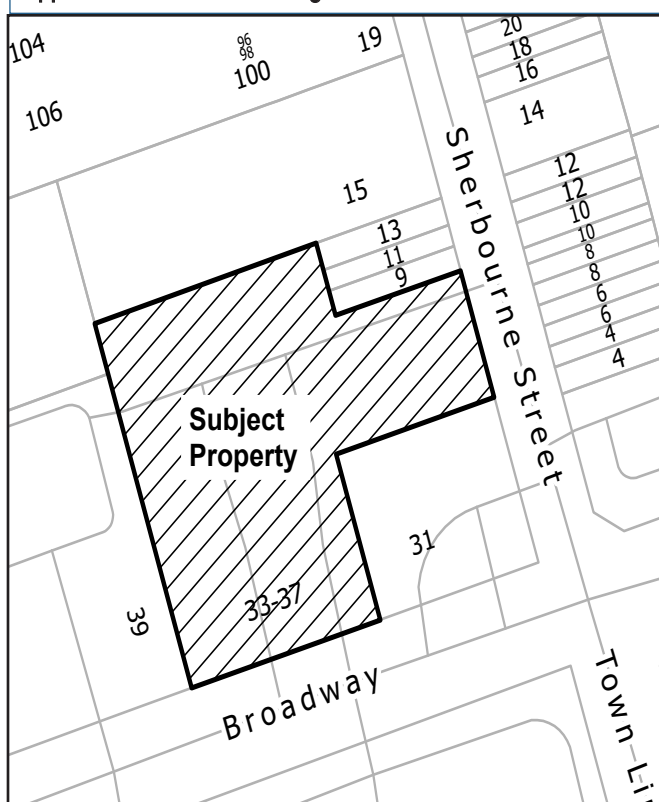
For more information about this matter, including information about appeal rights, contact Larisa Russell, Senior Planner, Infrastructure Services at 519-941-0440 Ext. 2254 or by e-mail at L.Russell@orangeville.ca during normal business hours.

Notice Issued: January 13, 2022

Location Map

Files: RZ-2021-02 and SPA-2021-03

Applicant: Weston Consulting



The Orangeville & Area SBEC presents:

Free Learning Opportunities for Business Owners



Webinar schedule:

January 19	Boost Your Sales
February 3	Building Grit and Resiliency
February 16	Legal Issues for Small Business
March 2	The Power of a Niche
March 16	Exploring Small Business Start-up

Register at www.OrangevilleBusiness.ca

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- Convenient Online Access
- Free, Expert Advice



Virtual Storytime With Ms. Shannon

New videos at 10 a.m. on Tuesdays
Follow the link on the event calendar

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Transit Passes

Purchase through Customer Service at
519-941-0440

Curbside pick-up at Mill St. Library

Public Participation During Electronic Heritage Orangeville Meeting

The upcoming electronic Heritage Orangeville meeting is scheduled for Thursday January 20, 2022 at 7:00 p.m. and the agenda will be posted online at www.orangeville.ca by Friday January 14, 2022.

Due to efforts to contain the spread of COVID-19, the Council Chambers at Town Hall will not be open to the public to attend Heritage Orangeville meetings until further notice.

Written Comments

Prior to the meeting, written comments may be sent to the Secretary of the Heritage Orangeville Committee by email at heritage@orangeville.ca. Such written comments will become part of the public record.

Public Participation

Members of the public may access the meeting on the above-noted date and time by telephone at:

Telephone: +1 289-801-5774, Canada, Brampton
Phone Conference ID: 142 095 76#

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting.

Virtual Tween Club

Ages 8-12
Monday, Jan. 24, 4-5 p.m.

Winter STEM

Games, a craft
and making snow!

Register at orangevillelibrary.ca
to receive the link to this
live virtual event