

## **Orangeville Police Services Board Regular (Public Session) Meeting**

**Location:** - Electronic Participation Conducted Online via Microsoft Teams & in person at Town Council Chambers

**Conference ID:** 481 635 363#

**Telephone No:** 1-289-801-5774

**Date/Time:** - Tuesday, March 21, 2023, at 5:00 p.m.

### **Members Present:**

**Chair:** T. Taylor  
**Vice-Chair:** I. McSweeney (by Teams)  
**Member:** Lisa Post  
**Member:** K. Krakar (by Teams)  
**Member:** M. Rose  
**Board Exec. Asst:** M. Archer

**Staff Present:** M. Pourmanouchehri, I.T. Technician

**Invited Guests:** J. Shay- OPP Acting Staff Sgt.

**Members of the Public:** Mr. Ric Ugolini

## **Minutes**

### **1. Call to Order**

The meeting was called to order at 5:03 p.m.

- 1.1 Welcome and Introduction – Chair Taylor welcomed Acting Staff Sergeant James Shay who was attending on behalf of Inspector T. Ward.

### **2. Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters**

None.

### **3. Approval of Agenda**

Recommendation:

Motion that the Board discuss and approve the Agenda for the March 21, 2023, Orangeville Police Services Board Regular (Public Session) Meeting.

Moved by: Member Krakar  
Seconded by: Member Post

All in favour

Carried

### **4. In-Camera Meeting (Board plus invited guests only)**

Recommendation: Convene into In-Camera Session.

Motion that at 4:02 the Board convene into the In-Camera Session of this meeting under Part III, Section 35(4) of the Police Services Act.

Moved by: Member Krakar  
Seconded by: Vice-Chair McSweeney

All in favour

Carried.

### **5. Public Session**

Recommendation: Convene into Public Session.

Motion that at 5:03 pm the Board reconvene into the Public Session of this meeting.

Moved by: Member Krakar  
Seconded by: Member Rose

All in favour

Carried.

### **6. Noel Ramsey's concerns reference parking by ODSS. Inspector Ward to speak to this matter. (See email "Questions to Orangeville PSB" and "following up regarding parking")**

Board Review and Discussion:

- Acting Staff Sergeant Shay spoke to this matter on behalf of OPP Inspector Ward. A S/Sgt Shay reviewed the email responses from Cst Fines to Mr. Ramsey contained in the agenda package and re-iterated the importance of alerting the OPP at the time of the observed infraction and the OPP will do their best to respond, noting that there will be times when they are not available for an immediate response. By reporting each incident when it occurs the OPP can see trends and have their traffic unit respond to problem areas. The phone number for the OPP is 1-888-310-1122 or you can report incidents online at [www.opp.ca](http://www.opp.ca) and select reporting online. Regarding the parking issues at the schools A. S/Sgt. Shay also advised it would be helpful if the schools communicated to the parents, parking rules in relation to the school. Chair Taylor advised he could address this with the school trustees.

Recommendation:

Motion that the Board receive the attached emails and update from A.S/Sgt. Shay and Chair Taylor will advise the school trustees of the discussion above.

Moved by: Member Rose

Seconded by: Member Krakar

All in favour

Carried.

## 7. Ride Grants

**7.1 Ride Grant Transfer Payment Agreement – (see attached pdf Orangeville Ride TPA 2022-2024),**

**7.2 Ride Grant Certificate of Insurance – (see attached pdf 2023 – Certificate of Ins. – RIDE program)**

Board review and Discussion:

- As discussed in the In-Camera session the Final Report for this fiscal 2022-2023 has been completed and ready for submission.

Recommendation:

Motion that the Board receive the 2022-2024 Ride Grant TPA and Certificate of Insurance and update reference the Final Report.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried.

## **8. Operation Lifesaver Program – Receive Chair Taylor’s update from In-Camera Session**

Board Review and Discussion:

- see discussion under item 11 of the January 17/February 2, 2023, Public Session minutes.
- Chair Taylor reported that Insp. Ward advised that all OPP officers will receive training on interactions with autistic persons and that further details would be communicated publicly in due course.
- A. S/Sgt. Shay advised that Peel Region used to use Project Lifesaver and no longer are. He suggested the Board may want to inquire why they discontinued use of this program.

Recommendation:

- Motion that the Board receive the above update from Chair Taylor.

Moved by: Member Rose

Seconded by: Vice-Chair McSweeney

All in favour

Carried.

## **9. Review Post-January 17/February 2, 2023, Meeting and Pre-March 21, 2023, Meeting Service Standards (Vice-Chair McSweeney to lead – see attached January 2023 and March 2023 Service Standards)**

Board Review and Discussion:

Vice-Chair McSweeney reported the post-January 17/February 2, 2023, meeting and pre-March 21, 2023, meeting Service Standards were met 100%.

Recommendation:

Motion that the Board receive the above attachments and report from Vice-Chair McSweeney

Moved by: Member Post

Seconded by: Member Rose

All in favour

Carried.

**10. Board Member Claims for Special Remuneration (claim attached) per the Board's Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy Remuneration Approval**

Board Review and Discussion:

Special Remuneration Claims (\$100.00)

- March 7, 2023, Vice-Chair McSweeney attended Zone 5 Meeting (\$100)
- The time sheet submitted by the Executive Assistant for work done Jan. 1 – Mar. 10, 2023, on Board grants and the Sec. 10 Board Governance project (16 hrs.) as outlined on page 55 of the closed agenda package.

Recommendation:

Motion that the Board approve the above special remuneration claims and direct the Board Secretary to submit same to the Town for payment.

Moved by: Member Rose

Seconded by: Member Post

All in favour

Carried.

**11. Zone 5 Update from March 7, 2023, Meeting - Vice-Chair McSweeney to share highlights (see attached March 7<sup>th</sup> meeting materials, including agenda, directory, election by-law, financial statement and bail reform motion and Dec. 13, 2022, Zone 5 business meeting minutes)**

Board Review and Discussion:

Vice-Chair McSweeney provided the following highlights from the meeting on March 7/23:

- Bail Reform was discussed which will be covered in Item 12.
- Duane Sprague advised the new Community Safety and Policing Act (CSPA) is expected in 2024. There is currently work being done on the details of the regulations supporting this new act.
- Member Rose pointed out that the Zone 5 Directory needs to be updated to remove Member MacIntosh and add in Member Post. Vice-Chair McSweeney promised to follow up to correct this.

- Zone 5 executive elections were held and Vice-Chair McSweeney was elected as the Vice-Chair to Zone 5. Congratulations were extended to Vice-Chair McSweeney from members of the Board.
- The next Zone 5 meeting is scheduled for June 6, 2023.

Recommendation:

Motion that the Board receive the above documents and update from Vice-Chair McSweeney.

Moved by: Member Post

Seconded by: Member Rose

All in favour

Carried.

## **12. Bail Reform Motion from Waterloo Regional Police Services Board (WRPSB) – update by Vice-Chair McSweeney (see attachments in Item 11)**

Board Review and Discussion:

- WRPSB passed motion.
- Zone 5 March 7/23 Motion:

“That following a presentation on bail reform during the first part of the meeting (Chiefs and Boards), and discussion of a request for support from the Waterloo Regional Police Services Board of its motion (the "Motion") calling on the Provincial and Federal governments to collaborate to enact sector-wide reform to Canada's bail system (including broadening the application of the reverse onus protocol and ensuring that provincial bail policies and directives integrate these new proposed legislative changes), it is recommended that Zone 5 boards which support the Motion:

- adopt the Motion.
- write a letter to the Federal and Provincial governments (addressed the same as Waterloo's letter) in support of the Motion copying their local MPs and MPPs.
- write a letter to the OAPSB encouraging OAPSB support of the Motion.
- encourage their Municipal Councils to adopt the Motion and communicate their support to the Federal and Provincial governments, as well as local MPs and MPPs; and confirm in writing to the Zone 5 executive, authorization to contact the Federal and Provincial governments in writing to express Zone 5 support for the Motion."
- WRPSB has provided Federal and Provincial government contact details –

- see attached March 9/23 details.
- Zone 5 Secretary instructed as follows:
    - follow up with WRPSB to make sure she sends out a copy of Waterloo's letter to the Federal and Provincial governments to be then circulated to Zone 5 members.
    - ask all Zone 5 boards to send in confirmation of their adoption of the Motion and the other steps set out in the Zone 5 motion, including authorization for the Zone 5 executive to contact the Federal and Provincial governments in writing to express Zone 5 support for the Motion.
  - Following discussion and points raised by Chair Taylor and Member Post, the Board decided that support of the bail reform initiative should be limited at this point to encouraging a review by both levels of government without articulating the level of detail contained in the WRPSB motion.

Recommendation:

Motion that the Board receive the above documents and authorize Chair Taylor and Vice-Chair McSweeney to draft a letter to Federal and Provincial authorities requesting Bail Reform be reviewed on the above basis. The following should be copied on this letter: Town Council, Dufferin County Council, local MP and MPP, the OAPSB, Zone 5 secretary and WRPSP.

Moved by: Chair Taylor  
Seconded by: Member Post

All in favour

Carried.

### **13. OAPSB Spring Conference May 30, 2023 (see word doc. OAPSB Spring Conference)**

Board Review and Discussion:

Member Rose advised that she was interested in attending.

Recommendation:

Motion that the Board receive the above document and approve Member Rose's attendance.

Moved by: Vice-Chair McSweeney  
Seconded by: Member Krakar

All in favour

Carried.

**14. Confirmation that membership to OAPSB was paid for 2023 – (see email - Receipt OAPSB 2023 membership)**

Board Review and Discussion:

Recommendation:

Motion that the Board receive the above document.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried.

**15. Action Register Update (see attachment - PSB Action Register as at 16MAR23)**

Board Review and Discussion:

Recommendation:

Motion that the Board receive the attachment and the report from the In-Camera session discussion.

Moved by: Member Rose

Seconded by: Member Krakar

All in favour

Carried.

**16. Report: Section 10 Objectives, Priorities and Governance Documents (Vice-Chair McSweeney to provide update from In-Camera discussion)**

Board Review and Discussion:

- see discussion under item 21 of the January 17/February 2, 2023, Public Session minutes.
- Vice-Chair McSweeney advised that the process of updating the Board's new governance document and corresponding policies, bylaws and resources is moving forward. The purpose of this process is to ensure the Board is compliant with all its legislated responsibilities. This will also allow the Board to handoff to future Boards a consistent and compliant approach to Board responsibilities and governance. The Board Exec. Asst. will be sending the overview governance memo plus the first 5 revised policies out to Board members following this meeting. Next steps include further consultation with Inspector Ward and Town Council. A governance overview presentation (PowerPoint deck) has been set up

for Town Council on April 3, 2023. Vice-Chair McSweeney will present on behalf of the Board

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney.

Moved by: Member Rose

Seconded by: Member Krakar

All in favour

Carried.

**17. PSB Website Review, Board Transparency and Public Disclosure and Next Steps - Vice-Chair McSweeney to provide update from In-Camera discussion (see email with same title)**

Board Review and Discussion:

- see discussion under item 22 of the January 17/February 2, 2023, Public Session minutes.
- Vice-Chair McSweeney reported that we have been working on our website to ensure that all public meeting agendas and minutes are posted for the public and the public is able to join our meetings virtually or in person.
- Vice-Chair McSweeney also reported that the Board policy has been revised to broaden the Board's discretion to expand the scope of its public disclosure (subject to confidentiality factors).
- Vice-Chair McSweeney advised there is inconsistency in how much information Ontario police services boards report to the public and he is working with other boards and the OAPSB/Zone 5 to encourage boards to review the appropriate level of disclosure in their communities.

Recommendation:

Motion that the Board receive the above documents and update from Vice-Chair McSweeney.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

**18. Letter from East Ferris Police Services Board – Member Krakar to update.**

Board Review and Discussion:

- see discussion under item 23 of the January 17/February 2, 2023, Public Session minutes.
- Member Krakar reported that he spoke to former Member MacIntosh who directed him to Sonya Pritchard, Dufferin County CAO, who provided him with a comprehensive update on this matter.
- As result of this review Member Krakar is recommending the following:
  - Recognize that community safety is paramount, and with the boards support:
  - Request Town Council and the Town of Orangeville to work with the Region of Peel in bringing this School Bus Safety Stop Arm program to our community.

Recommendation:

Motion that the Board receive the update from Member Krakar as per the In-Camera session discussion. Exec. Asst. Archer was tasked with providing the information collected by Member Krakar to the Clerk's office for consideration at a future Council meeting. Chair Taylor and Member Post will propose that Orangeville Council collaborate with Peel on this initiative.

Moved by: Member Post

Seconded by: Member Rose

All in favour

Carried.

**19. Review of Draft CSPA Regulations (OPP Detachment Board Member Code of Conduct and Conflict of Interest) released by Ministry for public consultation – Vice Chair McSweeney to provide highlights (see attached PDF – titled Final)**

Board Review and Discussion:

- see discussion under item 24 of the January 17/February 2, 2023, Public Session minutes.
- Vice-Chair McSweeney advised that the Ministry is hoping to bring the new CSPA into force by Q1 2024 provided the underpinning regulations are complete. In the interim, draft regulations are being periodically released for public consultation. In addition to comments submitted last year on behalf of the Board by Vice-Chair McSweeney on the draft code of conduct and conflict of interest regulations, he expects to receive and comment on the draft adequacy standards regulation when it is released for consultation later this year. He will do so on instructions from the Board.

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney.

Moved by: Member Krakar  
Seconded by: Member Post

All in favour

Carried.

**20. False Alarm Reporting – (see attached false alarm word docs. Jan. 16-30 by location & date, Feb. 1-15 by location & date and Feb. 15 -28 by location and date).**

Board Review and Discussion:

Chair Taylor advised that there has been a significant reduction in false alarms overall and repetition in same locations. Member Rose asked what action is being taken to reduce false alarms. Chair Taylor advised he would inquire as to what action the Bylaw Dept. is currently taking.

Recommendation:

Motion that the Board receive the above reports and Chair Taylor will inquire as to what action is being taken by the Bylaw Dept. and report back to the Board.

Moved by: Member Rose  
Seconded by: Member Post

All in favour

Carried.

**21. Community and Safety and Policing Grant (CSP) - Payment Notification from Gov't of Ontario \$37,436.00 (see email Payment Notification)**

Board Review and Discussion:

Exec. Asst. Archer reported that the funds from this grant are being utilized to fund a dedicated OPP officer to the Mobile Crisis Response Team (MCRT). This allows an officer paired with a crisis nurse to attend on scene when a person is in crisis. This has been very effective in ensuring persons in crisis get timely care and appropriate community supports and diverting persons from the ER Dept. at the hospital. A. S/Sgt Shay advised as well that this has been working very well.

Recommendation:

Motion that the Board receive the payment notification.

Moved by: Member Post

Seconded by: Member Rose

All in favour

Carried.

**22. Member Rose Status on Board receive update from in-camera session.**

Board Review and Discussion:

Chair Taylor congratulated Member Rose on her 2 yr. re-appointment to the Board.

Recommendation:

Motion that the Board receive the update from Chair Taylor.

Moved by: Member Krakar

Seconded by: Vice-Chair McSweeney

All in favour

Carried.

**23. Approval of Public Session Meeting minutes (see attached January 17, 2023/Feb. 2, 2023, Regular (Public Session) Meeting Minutes)**

Board Review and Discussion:

Recommendation:

Motion that the minutes from the Orangeville Police Services Board Regular (Public Session) Meeting held on January 17, 2023/Feb. 2, 2023, be approved.

Moved by: Member Rose

Seconded by: Member Post

All in favour

Carried.

**24. Meeting Location and Format – Chair Taylor to lead discussion on location and format of Board meetings moving forward. (See email Orangeville Police Services Board 2023 meeting schedule) Board to receive.**

Board Review and Discussion:

- Chair Taylor advised that the Board meetings will take place in Council chambers on the dates as outlined in the agenda package.

Recommendation:

Motion that the Board receive the update from Chair Taylor.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried.

**25. Development of next Dufferin OPP Action Plan: What are the community's priorities? Discussion with Inspector Ward. The 23-25 Strategic Plan will help form the Action Plan for Dufferin. (Please read through the attached PDF Strategic Plan and Dufferin Action Plan form 2020-2022)**

Board Review and Discussion:

Chair Taylor advised that the new OPP Strategic Plan will be issued soon by the OPP and the Board has no opportunity for input on it. There is an opportunity for input on the Dufferin Action Plan. Chair Taylor suggested we have a Special Meeting to prepare our collective input for Insp. Ward.

Recommendation:

Motion that the Board receive the attachments and update from Chair Taylor and Exec. Asst. Archer will set up a meeting in the near future for this purpose.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

**26. Joint Meeting of the Dufferin County Section 10 Police Services Boards January 20, 2023 (see minutes and list of Current Joint PSB Members) – Chair Taylor to provide update.**

Board Review and Discussion:

Chair Taylor advised a key agenda item at the next meeting will be the Dufferin County Detachment Police Services Board Structure. The next meeting will be is scheduled for June 16, 2023, and hosted by Mulmur.

Recommendation:

Motion that the Board receive the update from Chair Taylor.

Moved by: Member Rose

Seconded by: Member Post

All in favour

Carried.

## **27. Question Period**

- Community member, Ric Ugolini Mr. Ugolini expressed concern about traffic enforcement throughout the Town specifically regarding persons failing to stop at stop signs, (particular concern was at Jay Cres. and Rolling Hills Drive) parking concerns, and speeding.
- A.S/Sgt. Shay advised it is important to call the OPP when these infractions are taking place to enable the OPP to respond. He also advised it assists them in targeting resources accordingly when they are aware of specific times and locations that are a problem.
- Mr. Ugolini also expressed concern that the OPP are not issuing tickets for the above infractions but often issue a warning instead. A. S/Sgt Shay advised the OPP works with the Town Bylaw Dept. and they are both able to ticket for parking infractions. He also advised the officers can also exercise discretion and balance between education and enforcement. A.S/Sgt Shay advised he would communicate the concerns brought forward with the officers at the Orangeville Detachment.

## **28. Presentations**

None

## **29. Delegations**

None.

## **30. Correspondence (see attached email titled Fwd.: Ontario Appoints New Inspector General of Policing)**

Board Review and Discussion:

Recommendation:

Motion that the Board receive the attached email.

Moved by: Member Post

Seconded by: Member Rose

All in favour

Carried.

### 31. Reports

None.

### 32. New Business

None.

### 33. Adjournment

Recommendation:

Motion that the meeting be adjourned at 6:40 p.m.

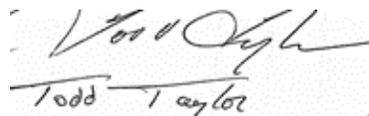
Moved by: Member Krakar

Seconded by: Member Rose

All in favour

Carried.

Confirmation of Date and Time of Next Regular (Public Session) Meeting – May 16, 2023.



Todd Taylor

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Todd Taylor – Chair



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Mary Lou Archer - Executive Assistant