

## **Orangeville Police Services Board Regular (Public Session) Meeting**

**Location:** - Electronic Participation Conducted Online via Microsoft Teams & in person at Town Council Chambers

**Conference ID:** 943 674 055#

**Telephone No:** 1-289-801-5774

**Date/Time:** - Tuesday, May 16, 2023, at 5:00 p.m.

### **Members Present:**

**Chair:** T. Taylor  
**Vice-Chair:** I. McSweeney (by Teams)  
**Member:** Lisa Post  
**Member:** K. Krakar (by Teams)  
**Board Exec. Asst:** M. Archer

**Staff Present:** M. Pourmanouchehri, I.T. Technician

**Invited Guests:** OPP Acting Insp. D. Korn  
OPP Staff Sergeant J. Buligan  
Constable James Giovannetti (OPP MCRT Officer)  
Angela Armbrister RN BScN CPMHA (MCRT Crisis Nurse)  
Michelle Marr RN BScN (MCRT Crisis Nurse)  
Sheri Marks, Orangeville Public Library Board Chair  
Darla Fraser, Library CEO  
Kathryn Creelman, Librarian, Public Services  
Bill Rea, Orangeville Public Library Board  
David Waugh, Orangeville Public Library Board

**Members of the Public:** None

## **Minutes**

### **1. Call to Order**

The meeting was called to order at 5:00 p.m.

1.1 Welcome and Introductions

**2. Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters**

None

**3. Approval of Agenda**

Recommendation:

Motion that the Board discuss and approve the Agenda for the May 16, 2023, Orangeville Police Services Board Regular (Public Session) Meeting.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

**4. In-Camera Meeting (Board plus invited guests only)**

Recommendation: Convene into In-Camera Session.

Motion that at 4:00 p.m. the Board convene into the In-Camera Session of this meeting under Part III, Section 35(4) of the Police Services Act.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

**5. Public Session**

Recommendation: Convene into Public Session.

Motion that at 5:00 p.m. the Board reconvene into the Public Session of this meeting.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

## **6. Presentation by Sheri Marks, Orangeville Public Library Board Chair, see attached email outline – (Library Board Delegation to Orangeville PSB)**

### Board Review and Discussion:

- Sheri Marks, Library Board Chair introduced Library Board Members present as outlined above.
- Discussed the importance of relationship building – Library governing board to PSB governing board.
- Ms. Marks spoke briefly about the libraries' new strategic plan. "Connect Discover and Soar".
- Goal 25 from our implementation plan identifies, "Continue positive relationship with local law enforcement."
- Discuss the potential of how we might work together to ensure a safe, welcoming, and inclusive environment for all, in these troubling times.
- The library is not immune to those bigger issues facing society today. We are all seeing a heightened level of aggressive behaviour, incidents involving mental health issues are more evident than ever.
- In the library specifically we are seeing:
  - TREND: A growing polarization of our society resulting in more challenges to intellectual freedom in terms of library materials and programs.
  - RESULT: More frequent collisions between intellectual freedom and the principles of diversity, equity, and inclusion.
  - ACTION: Continuing to be our community's flag bearer for intellectual freedom. Act as an example to other organizations regarding diversity, inclusion, and equity.
- Ms. Marks had 2 specific questions of the OPP as follows:
  - What is the appropriate process to engage police support when it does not meet the threshold for a 911 call?
  - What sort of response/service should we expect when we place a non-emergent call?
- The OPP advised that most platoons are doing foot patrols daily, including the library. They hope in the future there will be an officer dedicated to foot patrol at both the courthouse, Alder arena and downtown foot patrol. They will align with their Community Support Team to identify key times where foot patrol would be beneficial. When the library calls for police support (non-emergent) they should be clear about whether they require on-scene support or a follow-up phone call. (Provide all appropriate details to police to enable them to best respond). They will encourage their officers to do random foot patrols and walk throughs at the library and build relationships.

### Recommendation:

Motion that the Board receive the presentation by Sheri Marks and the input from the OPP.

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried

## **7. Presentation by Cst. Giovannetti on the MCRT Team (Mobile Crisis Response Team) (see attached email outline – MCRT Presentation to OPSB in May)**

Board Review and Discussion:

- The evolution of Dufferin's MCRT:
  - a. Started off with a singular officer who would coordinate with local services to provide crisis response.
  - b. Became obvious that we weren't meeting the needs of the community as we needed embedded clinicians who were able to service across the life span.
  - c. Approached Headwaters Hospital who was interested in starting a partnership with us.
  - d. Received grant funding through Solicitor General
  - e. We have a full and part time RN. Both specialize in psychiatry and addictions. 1 Full time officer, and 4 part time officers
  - f. OPP is standardizing MCRT across the Province
- Data collection
  - a. Data collection has been evolving as the differences between police and health care can create complexities.
- They are building some new partnership in the community and strengthening existing ones (Between Dec. 1, 2022 – Apr. 30, 2023, the MCRT Team has made 227 Referrals to other community service providers.
- Challenges – trying to maintain consistent funding. Funding is still reliant on grants.
- Successes - Between Dec. 1, 2022 – Apr. 30, 2023,
  - a. MCRT attended 349 incidents (includes proactive visits)
  - b. 25 apprehensions – or 7 % which a huge decrease. There is a large number of clients that are now being diverted from the ER Dept.
  - c. Reduced ER wait times for police as result of the crisis nurses doing much of the required assessment prior to attending hospital (wait-times when

accompanied by MCRT are reduced on average to 45 minutes compared to an average of 4hrs.

- d. MCRT has delivered 264 hours of direct care.
- Member Post asked if there are any current needs of the MCRT Team. The team would benefit from providing 24 hr./7 day/week crisis nurse coverage but statistically they can't support that need yet. Member Post asked them to advise if there is a need, they need the Board to advocate on.

Recommendation:

Motion that the Board receive the presentation by Cst. Giovannetti, Angela Armbrister and Michelle Marr

Moved by: Member Krakar  
Seconded by: Member Post

All in favour

Carried

**8. OPP First Quarter Report (see attached OPP Orangeville PSB Q1 Report). Acting Inspector Korn was unable to provide an overview of the 1<sup>st</sup> quarter report as result of being new to the Detachment in the past few days.**

**8.1 Status update on Dufferin Action Plan. (See attached word doc. Dufferin Action Plan Input from Board)**

- S/Sgt Buligan advised the OPP Strategic Plan should be released late May.

**8.2 Operation Lifesaver Program (follow up from item 8 of the March 21, 2023, PSB Regular (Public Session) meeting)**

- S/Sgt. Buligan advised they have not update at this time and he will speak to their Communications Officer about a communication plan on this initiative.

**8.3 Community Partners discussion**

- Inspector Ward will be meeting with Chair Taylor and Member Post at a future date to discuss further.

**8.4 “Coffee with a Cop” Program;**

- The OPP recently did a program in Shelburne and will circle back to Orangeville in the future and will communicate to the Board when that is scheduled.

**8.5 Update on parking complaint from March 21, 2023, PSB Regular (Public Session) Meeting**

**8.6 Chair Taylor to provide update from In-Camera session on the following items:**

- Traffic Concerns – 3rd. Ave.
- Community Safety Zones Concerns – Settlers Creek
- Parking/Bylaw infractions at ODSS during pick up and drop off.
- OPP have noted the above concerns and will take the appropriate enforcement action.

Board Review and Discussion:

- See OPP input provided on the above outlined topics.

Recommendation:

Motion that the Board receive the updates from Acting Inspector Korn and Staff Sergeant Buligan.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

**NOTE: 1 minute recess while the OPP left the meeting.**

**9. Bail Reform Letter – Chair Taylor to provide update. (See PDF Fed. Prov. Bail Reform Letter from the Board - follow up from item 12 of the March 21, 2023, PSB Regular (Public Session) Meeting)**

Board Review and Discussion:

Chair Taylor advised the Board has not received a response to the letter. Vice-Chair McSweeney will follow-up with OAPSB at the next Zone 5 meeting and report on it at the OPSB June meeting.

Recommendation:

Motion that the Board receive the letter and update from Chair Taylor & Vice-Chair McSweeney

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried

**10. POA Board – (see POA – April 6) – Chair Taylor to provide update.**

Board Review and Discussion:

- Chair Taylor advised overall revenue is back up. The courts have returned to their regular rhythm post COVID. The courts are fully hybrid now with a number of court processes being offered virtually. Trial wait times have been reduced from an average of 20 months down to 15 months.

Recommendation:

Motion that the Board receive the agenda package from the POA April 6<sup>th</sup> meeting and the above discussion.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

**11. Grant Update – Executive Assistant Archer to provide update.**

**11.1 Ride Grant** (Yr. 1 final report submitted Mar.22, 2023)

**11.2 Community Safety & Policing Grant local priorities – MCRT,**  
(Yr. 1 Final report submitted Apr. 27, 2023)

**11.3 Victim Support Grant** (Yr. 2 final report sub. Apr. 27, 2023)

Board review and Discussion:

- As received in the In-Camera Session the above outlined Reports have been submitted.

Recommendation:

Motion that the Board receive the update.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried

**12. Review Post-March 21, 2023, Meeting and Pre-May 16, 2023, Meeting Service Standards (Vice-Chair McSweeney to lead – see attached March 2023 and May 2023 Service Standards)**

Board Review and Discussion:

Vice- Chair McSweeney reported that the post-Mar. 21, 2023, meeting and pre-May 16, 2023, meeting Service Standards were met 100%.

Recommendation:

Motion that the Board receive the above attachments and report.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

### **13. Board Member Claims for Special Remuneration (claims attached) per the Board's Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy - Remuneration Approval**

Board Review and Discussion:

Total Special Remuneration Claims Submitted (\$3780.00)

- **Apr. 3, 2023, Presentation to Council on Board Governance Project** – Vice-Chair McSweeney, Member Rose and Executive Assistant Archer attended. (\$300)
- **Apr. 5, 2023, Dufferin Action Plan meeting** – Chair Taylor, Vice-Chair McSweeney, Member Rose, Member Post and Executive Assistant Archer attended. (\$500)
- **Apr. 18, 2023, Insp. Ward meeting to discuss Dufferin Action Plan** - Chair Taylor, Vice-Chair McSweeney, Member Rose, Member Post, Member Krakar and Executive Assistant Archer attended. (\$600)
- **Apr. 28, 2023** – Timesheet from Executive Assistant Archer for focused work on Policy Governance Project and the following Grant Reports: Ride Grant, Victim Support Grant and Community Safety and Policing Grant – Local Initiatives – MCRT. (\$2,380)

Recommendation:

Motion that the Board approve the above special remuneration claims/timesheet and direct the Executive Assistant to submit same to the Town for payment.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried



**14. OAPSB Spring Conference May 30, 2023 (further to item 13 of the March 21, 2023, PSB Regular (Public Session) Meeting)**

Board Review and Discussion on who is attending from the Board.

Chair Taylor advised he wouldn't be able to attend.

Member Post advised she wouldn't be able to attend.

Member Krakar advised he wouldn't be able to attend.

Member Post advised he wouldn't be able to attend.

Vice-Chair McSweeney advised he will attend if his schedule allows.

Recommendation:

Motion that the Board receive the above discussion.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

**15. Action Register Update (see attachment - PSB Action Register as of 05 MAY 23)**

Board Review and Discussion:

Recommendation:

Motion that the Board receive the attachment and update.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried

**16. Report: Section 10 Objectives, Priorities and Governance Documents (Vice-Chair McSweeney to provide update on April 3 presentation to Council, future special meetings to review and approve new Board governance document and draft policies – see attachment – April 3, 2023, Council Presentation) – further to item 16 of the March 21, 2023, PSB Regular (Public Session) Meeting**

Board Review and Discussion:

- Delegation of Vice-Chair McSweeney, Member Rose and Executive Assistant Archer attended the April 3rd Town Council meeting to present the above PowerPoint explaining our proposed approach to Board governance and the PSA requirements relating to Town/public consultations and info sharing.

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- Chair Taylor advised the presentation was well received by Town Council and that it would be beneficial to do updates to Council twice a year. Chair Taylor asked that we schedule an update with Council in November of this year.
- All 19 revised policies, and by-laws have been prepared for Board consideration.
- Board Executive Assistant will be sending out the first 5 draft policies for Board member review following this meeting.
- 3-4 special meetings will be scheduled to review the governance memo and policies/by-laws.
- prior to each such meeting the policies/by-laws to be considered by the Board at the meeting will be circulated to Board members.
- In addition, a meeting will be set up for consultation with Insp. Ward.
- Stage 2 implementation of new governance structure will include the development of general service standards (similar to our meetings service standards) to ensure that the Board properly operationalizes its duties and responsibilities set out in the governance documents. Vice-Chair McSweeney advises that he has drafted the Stage 2 service standards for presentation to the Board at its June 2023 meeting in-camera session.
- Bylaw #1 was shared with Mike Fazakerley of the Shelburne PSB – Vice-Chair McSweeney advised that Shelburne PSB are very interested in the policies/bylaws that we are developing in relation to the transition to a Sec. 31 PSB.

Recommendation:

Motion that the Board receive the April 3, 2023, Council Presentation, and update from Vice-Chair McSweeney further to his In-Camera Session report and discussion.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

### **17. PSB Website Review - Vice-Chair McSweeney to provide update from In-Camera discussion with Town Communications Dept. – further to item 17 of the March 21, 2023, PSB Regular (Public Session) Meeting**

Board Review and Discussion:

In the In-Camera Session Mallory Cunnington presented the following two options to the Board to make the PSB website more accessible to the public:

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1. The OPSB could purchase their own domain such as opsb.ca. There would be a cost of \$20.00/yr., and this would require collaboration with the Town of Orangeville IT. and Communications Dept.
2. Remove the current google listing for the OPSB. Typically, a business that operates out of a location and has set business hrs. etc. would have a google listing. Mallory advised in her quick review she didn't see other municipalities and boards with their own domain and google listing. (Example provided was Wellington Police Services Board)

Vice-Chair McSweeney advised the Board is focused on transparency and being able to disclose as much as we can to the public.

Recommendation:

Motion that the Board receive report from the In-Camera Session discussion.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

**18. School Bus Stop Arm Program – Chair Taylor to provide update from In-Camera discussion – further to item 18 of the March 21, 2023, PSB Regular (Public Session) Meeting**

Board Review and Discussion:

Chair Taylor advised that Acting Town CAO, Innis will share new information in regard to this program when it becomes available.

Member Krakar asked if the structure of Peel Region changes will it impact future programs and Member Post advised it is a wait and see situation.

Member Post commented on the importance of taking a proactive approach and that we should keep this matter as an active agenda item and bring it back on our June meeting agenda.

Recommendation:

Motion that the Board receive the update from Chair Taylor as per the In-Camera Session discussion.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

**19. False Alarm Reporting – (see attached false alarm word docs. Mar. 1-15, Mar. 16 -30, Apr. 1 – 15, Apr. 16 – 30).**

Board Review and Discussion:

Chair Taylor commented that there has been a significant reduction in the number of false alarms and particularly false alarms at same locations. This is important as we move out of our transitional OPP contract to the new contract where the Town will pay for Calls for Service.

Recommendation:

Motion that the Board receive the above reports.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried

**20. Member Rose Status on Board receive update from In-Camera Session.**

Board Review and Discussion:

Chair Taylor advised that Member Rose has resigned from the Board. He advised she would be greatly missed as she was an extremely hard-working individual. Member Post publicly thanked Member Rose and wished her well. Chair Taylor advised that Member Rose's position was a provincially appointed position. Any member of the public interested in applying can apply online through the provincial government or contact Chair Taylor for a link to the appropriate website to apply.

Recommendation:

Motion that the Board receive the update from Chair Taylor.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

**21. Approval of Public Session Meeting Minutes (see attached March 21, 2023, Regular (Public Session) Meeting Minutes)**

Board Review and Discussion:

Recommendation:

Motion that the minutes from the Orangeville Police Services Board Regular (Public Session) Meeting held on Tuesday March 21, 2023, be approved.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

## **22. Question Period**

None

## **23. Presentations – As noted above in Agenda items 6 and 7.**

## **24. Delegations - As noted above in Agenda items 6 and 7.**

## **25. Correspondence**

None

## **26. Reports**

None

## **27. New Business – As proposed by Vice-Chair McSweeney at the March 21, 2023, In-Camera Session, DCAFS Executive Director, Jennifer Moore has agreed to make a presentation to the Board at the June 20, 2023, regular meeting (Public Session).**

Board Review and Discussion:

Vice-Chair McSweeney advised that Jennifer Moore had agreed to present at the June 20, meeting and it is hopeful that she will be able to attend with the change in the meeting date to June 21. Vice-Chair McSweeney also advised that he had been asked by the OAPSB to review the new training modules that are being developed.

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney.

Moved by: Member Krakar  
Seconded by: Member Post

All in favour

Carried

## 28. Adjournment

Recommendation:

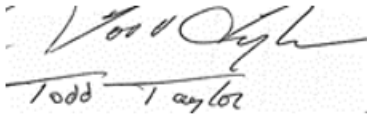
Motion that the meeting be adjourned at 6:19 p.m.

Moved by: Member Post  
Seconded by: Member Krakar

All in favour

Carried

Confirmation of Date and Time of Next Regular (Public Session) Meeting - June 21, 2023, at 5:00 p.m.



Todd Taylor

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Todd Taylor – Chair



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Mary Lou Archer - Board Secretary