



Terms of Reference

Joint Accessibility Advisory Committee (Orangeville and Dufferin County)

Date Approved by Council: March 9, 2020

Sunset Date: N/A

Mandate:

The Joint Accessibility Advisory Committee will be a joint committee between the County of Dufferin and the Town of Orangeville.

Pursuant to the requirements of the Accessibility for Ontarians with Disabilities Act, the Joint Accessibility Advisory Committee shall,

Duties of the Joint Committee (Section 29 (4))

- (a) advise the respective councils about the requirements and implementation of accessibility standards and the preparation of accessibility reports and such other matters for which the council may seek its advice under subsection (5) of the Accessibility for Ontarians with Disabilities Act;
- (b) review in a timely manner the site plans and drawings described in section 41 of the *Planning Act* that the committee selects; and
- (c) perform all other functions that are specified in the regulations.

Duty of the councils (Section 29 (5))

The council shall seek advice from the committee on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises,

- (a) that the council purchases, constructs or significantly renovates;
- (b) for which the council enters into a new lease; or
- (c) that a person provides as municipal capital facilities under an agreement entered into with the council in accordance with section 110 of the Municipal Act, 2001.

Supplying site plans

When the committee selects site plans and drawings described in section 41 of the Planning Act to review, the council shall supply them to the committee in a timely manner for the purpose of the review.

The Committee may also provide advice on matters Council is considering which affect persons with disabilities, seniors and other citizens with access issues, and report to Council or to another Committee designated by Council for that purpose.

Pursuant to the requirements of the Accessibility for Ontarians with Disabilities Act, the Orangeville Accessibility and Seniors Advisory Committee shall,

- (a) advise the council about the requirements and implementation of accessibility standards and the preparation of accessibility reports and such other matters for which the council may seek its advice under subsection (5) of the Accessibility for Ontarians with Disabilities Act;
- (b) review in a timely manner the site plans and drawings described in section 41 of the Planning Act that the committee selects; and
- (c) perform all other functions that are specified in the regulations.

The Committee may also provide advice on matters Council is considering which affect persons with disabilities, seniors and other citizens with access issues, and report to Council or to another Committee designated by Council for that purpose.

The Committee may also direct or monitor volunteer community working groups participating in specific projects or initiatives in its work plan and budget.

Goals/Objectives:

The Goals of the Joint Accessibility Advisory Committee are to encourage and facilitate accessibility on behalf of all persons by:

1. Soliciting feedback from the community on issues relating to people with disabilities and other citizens with access issues, and bring to the relevant Council matters identified by the Committee as requiring action by the municipality.
2. Working with both Councils for the preparation, implementation and effectiveness of its accessibility plan.
3. Working cooperatively with municipal Departments, Boards, Commissions and Committees whose activities affect access issues, including to:
 - (a) provide advice and information on directions for future planning of municipal services, programs and facilities; and
 - (b) monitor municipal services, programs and facilities to ensure full participation of all citizens; and

- (c) evaluate the progress of accessibility activities.
4. To inform citizens of the existence and mission of this Committee and to work with them to identify existing social and physical barriers to access and participation.
5. To work with Council and staff to increase public awareness of the issues of accessibility and inclusion for people with disabilities and all citizens.
6. To work with local government to change policies, as required, as they pertain to people with disabilities.

Reporting to Council:

- circulation of monthly minutes to Town of Orangeville and County of Dufferin Council
- presentations/delegations as necessary

Chair:

The position of Chair shall be a Town of Orangeville appointed member.

Budget:

The budget will be determined by the respective Councils. Matters with regard to expenditures of Orangeville funds will be voted on by the Orangeville Council appointed members only.

Enabling Legislation, By-Law or Staff Report:

Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11
Ontario Regulation 191/11 Integrated Accessibility Standards

Committee Composition:

As required by the Accessibility for Ontarians with Disabilities Act, a majority of the members of the committee shall be persons with disabilities.

1. The Committee shall be comprised of a maximum of thirteen (13) members.
2. A minimum of three (3) and a maximum of five (5) members will be appointed by the County of Dufferin to represent areas outside of the Town of Orangeville.
3. The Committee membership shall be a combination of persons with disabilities, service providers familiar with accessibility issues and members of the general public.

Skills Requested:

- passion for accessibility/barrier free community
- background in one or more areas of focus, including persons with disabilities, barrier free access and or inclusive communities.

Administration Section:

Department Linkage:

Community Services Department – Orangeville
Corporate Services Department - Dufferin

Staff Support:

Clerk's Assistant – Orangeville or Committee Coordinator – Dufferin
Technical Expertise Community Services staff, as needed
County Representative Emergency Management/Accessibility Coordinator

Meeting Frequency:

Monthly or at the call of the Chair