



PORTABLE SIGN APPLICATION

Note: Signs are governed by

- a) Applicable Zoning By-law
- b) Ontario Building Code (Section 3.8)
- c) Town of Orangeville Sign By-law

Application Date:	Date Sign to be erected:
Owner of Sign:	
Property Owner	
Sign Company	
Privately Owned	
If the Portable Sign is not the Property Owner's sign, please attach a Letter of Authorization to this application.	
Attached? Yes No	
Full Name of Sign Owner:	
Full Name of Property Owner:	
Sign Company Name and Address:	
For Applicant's Use – Required Plan Submissions	
<i>1. Plot plan (showing location of sign on property with all appropriate frontage)</i>	
Attached? Yes No	
<i>2. Dimensions of Portable Sign – METRIC MEASUREMENTS ONLY</i>	
Width:	Length:
Height:	Area of one side of sign:
Double Sided:	Total Sign Area:
Length of Permit Requested:	
1 month	2 months
3 months	4 months



5 months

6 months

1 year

Date Range of Requested Permit:

to

Desired Municipal Address for Sign:

Application Fee: \$100.00 per month of display

Cash

Chq

Debit

Credit

The applicant does hereby certify:

That I am the owner/lessee sign company named in this application for a permit.

That the statements contained in the said application are true and made with full knowledge of the circumstances connected with same;

That the plans and specifications submitted, of the said sign, canopy, or other advertising devise to be constructed or erected, are correctly set out the dimensions and area, and its regulation to the street and lot lines;

That I the undersigned shall provide proof of liability insurance on the sign described herein; and

That I have read the provisions of Section 4.3, (a) to (g), of By-law Number 28-2013 and agree that the said provisions shall be binding upon me as part of this contract.

Date:

Applicant's Signature:

Permit Conditions:

All information must be submitted before approval is given to erect any sign.

The applicant agrees that if a permit is revoked for any cause or irregularity or non-conformance with the said By-law or regulations, that in consideration of the issuing of the permit, all claims are waived arising there from against the Corporation of the Town of Orangeville.

1. A portable temporary sign advertising a business may be erected provided that it is located on the same property as the business which it is advertising
2. One (1) portable temporary sign for every four (4) businesses/establishments located on a property. One (1) additional portable sign shall be placed for every 45m of highway frontage, whichever is less, to a maximum of four (4) portable signs per lot.
3. A portable temporary sign shall not be erected on a highway, not be erected within 3m of another sign or driveway entrance and not be erected within 6m of the edge of any street corner.
4. Portable temporary sign shall:
 - a. not exceed 4.5m²in sign area and 2.5m in height;
 - b. not have electrical wiring;



- c. sign face that is either white or black in colour with the exception of a corporate logo or digital generated artwork, and include sign letters that are either white or black in colour.
- d. be erected and secured by being mechanically fastened to the ground, where applicable. Cement blocks cannot be used as a ground anchor.

FOR OFFICE USE ONLY

Permit Approval:	Receipt:	
Permit Number:	Date Issued:	Expiry Date:
Issued By:	Officer's Signature:	
Permit Not Approved	Date Fee Returned:	Fee Returned By: