



2021 Budget

The Corporation of the Town of Orangeville



"Alone we can do so little; together we can do so much." - Helen Keller

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Call it home

More than 30,000 people now call Orangeville home, with the average age just under 39. The Town values its small-town charm and heritage while embracing a future that is dynamic, progressive and innovative.

Orangeville's tagline "Historic Charm, Dynamic Future" is a simple statement. But it rings true. What do we hear the most from people who come to visit or who opt to live here? "We love the small-town charm."

As for dynamic, the town is bustling, from public art and national Communities in Bloom awards to community festivals to sustainability initiatives. Community members are engaged.

Statistics Canada reports 8,226 families (2016), with 48 percent of the population having post-secondary education. Orangeville is a youthful community, with a median age of 38.7 years, well below the provincial median age of 41 years. In 2016, 27 percent of the resident population was between the ages of 25 and 44 years, slightly higher than the provincial average.

Over the past few years, Orangeville has experienced steady growth due to our strong mix of location, community amenities, attractive and unique housing, and a state-of-the-art regional health care facility. Post-secondary opportunities

in the community broaden our appeal to families and businesses. We're carefully planning our growth to provide and preserve a welcoming environment for residents, businesses and visitors.

The engine of Dufferin County's economic growth, Orangeville is a hub for business and industry, situating them within 30 minutes from Ontario's major 400 series highways. With access to a regional trade area of close to 100,000 people as well as a highly skilled workforce, Orangeville puts businesses and industries within easy reach of one of the world's largest consumer and industrial markets.

Businesses invest and grow in our community because of its convenient location; the lifestyle the area affords; a skilled workforce; and competitive business operating costs. We have a strong, diversified business community and our business park is home to multi-national manufacturing operations and successful small business operations. Orangeville is also a regional centre for commercial and service activity. The Town offers a variety of shopping and dining experiences from both independently-owned small businesses and nationally-recognized retailers and restaurants. Over the past few years, Orangeville has experienced steady growth due to our strong mix of location, community amenities, attractive

and unique housing, and a state-of-the-art regional health care facility.

In terms of social programming, the Town offers library services at two public library branches, as well as a wide range of recreational programming at Alder Recreation Centre, Tony Rose Memorial Sports Centre, and outdoor sports fields across the municipality. A Parks and Recreation Strategic Plan approved in 2020, demonstrates a commitment to continued investment in community services. Sports opportunities abound and excellent hiking trails, more than 20 km of trails, including the perimeter trail around Island Lake, plus 35 parks draw people into the natural environment. Fall colours appear a little earlier here, sap runs sweet in the spring, and outdoor pursuits are available throughout the year. Combine that with an active arts and culture scene and you've got an enviable place to live.

Broadway, Orangeville's award-winning main street, is an inviting destination. Beautifully maintained historic buildings house charming one-of-a-kind shops, cafes and dining establishments. From street medians that tell the story of the Town's evolution to unique public art displays that depict our stories and people, Orangeville's outdoor art gallery celebrates the Town's natural environment and its creative community.





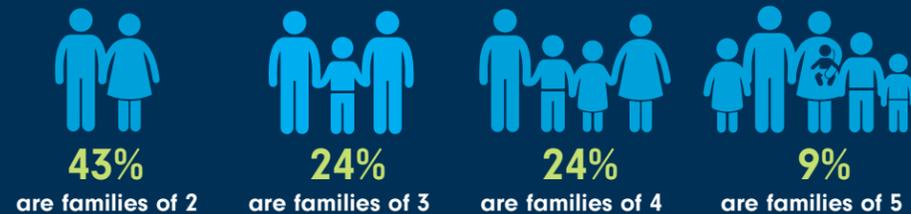
30,000+

people now call Orangeville home, with the average age just under 39 (provincial average is 41)

The population of the Town of Orangeville has gone up

1,395

from 2016 to 2019



How We Grow

As the largest urban centre in Dufferin County, Orangeville’s population continues to grow at a rate exceeding three percent. Future growth is expected to be accommodated through a variety of housing types and development within existing built-up areas.

The Town is the major gateway and business hub for Dufferin County. Close proximity to the 400 series highways and several international airports ensure that the Town remains a connected community.

The Province’s ‘Places to Grow’ initiative projects the number of residents for the whole of Dufferin County to increase by over 31 percent from 2016 levels to 81,000 residents by 2036.

How We Thrive

The enhanced health and well-being of Orangeville’s residents is the primary goal in working towards its vision as a thriving, green, healthy, and connected community. The Town takes a holistic approach towards building its future, integrating the environmental, economic, social, and cultural pillars of sustainability. Decisions are viewed with a sustainability lens as we work towards a balanced and sustainable future. Commitment to social equity and a sustainable environment are reflected in Orangeville’s strategic priorities and we continue to build on the achievements made with respect to urban forests, urban harvesting, food security, active transportation, advocacy, and community education.

Orangeville’s perfect combination of location, lifestyle and opportunity makes it a great place to live and do business. Our historic community is set in the picturesque Headwaters region, one of the most scenic areas in southern Ontario. Both residents and businesses appreciate the diverse landscape and the community’s varied selection of amenities and activities.

We’re here to serve

Orangeville Forward is the name given to the Town of Orangeville’s Strategic Plan – a plan that provides a framework for objectives and actions to be pursued to maintain and grow Orangeville as a safe, prosperous, and healthy community. The five pillars, upon which decisions are prioritized are: Municipal Services, Strong Governance, Economic Vitality, Community Stewardship, and Sustainable Infrastructure.

Delivering those services and priorities are three major municipal departments (with divisions):

- Community Services (library, fire, facilities & parks, recreation & events, and economic development & culture)
- Corporate Services (clerk’s office, finance, human resources, communications, and information technology)
- Infrastructure Services (transportation & development, environment, public works, planning, and building)

This service delivery model has resulted in efficiencies between services and enables staff to address common issues and to develop shared plans for the future, while ensuring taxpayer accountability and citizen engagement.

For assistance or service, reach out to us at 519-941-0440 or info@orangeville.ca.

65%

of the region’s total employment opportunities that represent diverse business sectors are in Orangeville

By 2036

The Town’s population is projected to reach

36,490

The whole of Dufferin County is projected to increase by

31% (from 2016)

Dufferin County residents are projected to reach

81,000

48%

of residents possess post-secondary education

\$95,291

is the average household income (2015)



\$636,678

is the average selling price of houses in Orangeville with 600 houses sold this year (up to November 23, 2020)

42%

work in Orangeville

15+

festivals and special events

15,296

active clients in recreation registration system

26% increase over 2019

7,000

library memberships

2,642

businesses

24% have less than 10 employees, 66% are self-employed

12,621

jobs and 2,623 employers

JOB



10 minutes

All within 10 minutes of downtown Orangeville

Restaurants
Forests
Trails
Trendy Cafes
Golf Courses
Shopping

Outdoor Skating
Ice Fishing
Community Centres
Ski Resort
Breweries
Wineries

GO Transit
Off Leash Dog Park
Equestrian Centres
Hospital
Public Art Walk
50 Historical Buildings



3

bike routes

20

kilometres of trails
and 35 parks
(49 Hectares)

600

houses sold in
Orangevillewith average
selling price of

\$636,678

as of Nov. 30.
(Toronto Regional Real Estate Board)

115

hectares of
conservation land

We care about ... climate change

In 2020, the Town of Orangeville achieved Milestone One of the Partners for Climate Protection program and their first Badge level of the Global Covenant of Mayors for Climate and Energy (GCoM). The Town was also one of 25 Canadian municipalities selected to join this year's Showcase Cities cohort led by the GCoM to advance local climate change efforts. The development of the Town's Corporate Climate Change Adaptation Plan has been a key focus area in 2020, with the completion of the Plan scheduled for early 2021.

Moving forward, the Town will be setting targets for reducing local greenhouse gas emissions and begin implementing the adaptation plan to address the risks that climate change poses to Orangeville's economic, social and ecological systems.

\$95 k

average
household
income

(\$95,291 - 2015 data)

**“You are braver than you believe,
stronger than you seem and smarter
than you think” ~ Christopher Robin**

This has been a very difficult year for everyone. Having come through a full year of the pandemic with closures, a provincial shutdown and stay-at-home orders, it has been an unprecedented time for everyone.

The business of the municipal government has continued unabated. Delivery of clean water and processing of wastewater, maintenance of roads including snow removal, providing police and fire protection, operating and maintaining the many buildings and real estate assets of the Town and continuing the multi-faceted administrative business of the Town.

Despite the pandemic, 2020 was a remarkable year for Orangeville. The long-anticipated transition of our police service to OPP occurred on October 1 - with an immediate cost reduction. The full cost savings will be unveiled in the coming years. We launched our new website and mobile app - continuing the commitment of Town Council to improving communication and sharing of knowledge between residents and the Town. In October, Wightman Telecom started construction of their \$56 million investment in an ultra-high speed fibre optic network throughout Orangeville. Town staff have also continued to work on digitization and upgrading of systems to create a better and more efficient administration.

Town staff brought forward a tax levy increase of less than one percent for 2021. This feat was achieved despite revenue losses from parks and recreation programming, transit fares and relaxation of penalties and interest on late payments to the Town. Assistance from the provincial government has helped with some of the revenue loss. Many thanks to our Treasurer and the senior management team for the countless hours put forward in achieving this excellent budget in the midst of the COVID-19 turmoil.

2021 is filled with anticipation as we begin to emerge from the pandemic. This budget continues our goals of infrastructure capital improvement including significant improvements to our transit system, a focus on tourism and downtown revitalization and continuing to plan for the future. Improvements in road safety will continue Town Council’s focus on the safety of residents. Our parks and recreation staff are planning the restart of programming as soon as Public Health protocols allow.

Orangeville’s slogan is ever present - Historic Charm, Dynamic Future - and for now a Resilient Present.

Mayor Sandy Brown



“It is the service we are not obliged to give that people value most” ~ James Cash Penny

I am pleased to present the first fully virtual budget for the Town of Orangeville.

Navigating through 2020 under the COVID-19 pandemic has presented many challenges and service adjustments, but it has also presented many achievements and ‘firsts’ for the Town.

The 2021 budget reflects the great efforts of Council and staff to focus services and resources in an effort to continue to build our community and its infrastructure. This multi-year budget is a fiscally responsible framework but continues to maintain robust projects and work plans for the coming year.

The Town’s financial strategy was to continue with the base budget plan amid the ongoing pandemic to avoid any sharp inclines in the tax levy once the crisis passes. With one of the Town’s lowest levy increases – at only 0.97 percent – this budget is performance-based and follows the leadership and direction of Council’s priorities and those of the Town’s Strategic Plan – “Orangeville Forward”.

I would like to thank Council and members of staff for their hard work and effort during the budget process – resulting in a budget that invests in our infrastructure as well as the maintenance and modernization of services to meet the needs of our community.

Ed Brennan, CAO



**“Rock bottom became the
solid foundation in which
I rebuilt my life.”**

~ J.K. Rowling

Welcome to Budget 2021! The process of assembling a multi-year budget requires significant effort and co-ordination across the organization; therefore, the main purpose of my message is to offer key principles, strategies and pressures guiding Budget 2021.

Long-term financial planning is a way to demonstrate that the planned capital and operational requirements for service delivery as identified in the Town’s Strategic Plan, Orangeville Forward and various action plans, remains affordable and achievable. To that end, the Town’s budget and forecast is built using long-term funding strategies and tools to manage the vast volume of priorities in a thriving community like Orangeville. Long-term planning in Orangeville continues to mature and evolve with increasingly more sophisticated ability to model our financial performance into the future. We are changing the culture of budgeting, moving toward a more “performance” focused budget template allowing for efficient and effective allocation of public funding.

As the Town Treasurer, I recognize that Budget 2021 will be like no other year. With so many competing priorities and adversities before us, this budget cycle will test our resolve, our ingenuity, our agility, and our commitment. The impact of COVID-19 is universal to all Town’s services and will require us to assess the permanency of its social and legislative impacts, and plan for an extended recovery period that may take us beyond 2021. For this reason, the 2021 budget does not consider budget changes for COVID-19. Staff is proposing to continue managing variances related to COVID-19 through expense mitigation strategies, shifting work plan priorities, and temporary reductions in service to offset the revenue loss. In addition, funds received through the Safe Restart Funding for both Operating Stream and Transit Stream, in 2020, have mitigated in-year deficits leaving the Town’s contingency reserves intact for the long-term recovery period.

Although the overriding principle of building an annual budget is to execute the initiatives as identified in the Strategic Plan, there are also base everyday service obligations that the Town must continue to deliver. These base obligations come in the form of inflationary pressures for compensation, contractual commitments, insurance, facility and fleet maintenance requirements, and debenture payments. The Town then needs to consider its funding strategy to maintain and replace infrastructure asset inventory. As infrastructure ages, funds must be committed for proper maintenance and refurbishment. The primary source of funding for maintenance and replacement of the “core services” managed by the Town is the annual transfer to capital budget and capital reserves collected through the operating budget. Continuation of these levies at an optimal level will be critical until the Town reaches a sustainable capital investment level as supported by the ongoing development of its asset management plans. Growth is also a cost pressure, and if managed effectively should be recoverable from the growth revenues, resulting in minimal impact on taxes or rates.

On a personal note, I am proud to present my second budget at the Town of Orangeville amidst these uncertain times. I am indebted to a community of hard-working and dedicated colleagues and co-workers in bringing this multi-year budget document to fruition. The power of community, resilience and rebuilding have left a mark on each of us during these unprecedented times, and I am reminded of the famous quote from J.K. Rowling (Harry Potter), “Rock bottom became the solid foundation in which I rebuilt my life”.

Nandini Syed, Treasurer



Mayor & Council



Ed Brennan
Chief Administrative Officer



Andrea Shaw
Executive Assistant



Andrea McKinney
GM, Corporate Services



Nandini Syed
Treasurer



Karen Landry
Clerk



Jason Hall
IT Manager



Jennifer Gohn
Human Resources Manager



Sheila Duncan
Communications Manager



Ray Osmond
GM, Community Services



Darla Fraser
CEO, Orangeville Public Library



Ron Morden
Fire Chief



Ruth Phillips
Economic Development & Culture Manager



Charles Cosgrove
Parks & Facilities Manager



Sharon Doherty
Recreation & Events Manager



Doug Jones
GM, Infrastructure Services



Brandon Ward
Planning Manager



Tara Clayton
Public Works Manager



John Lackey
Transportation & Development Manager



Vacant
Environment Manager



Bruce Ewald
Chief Building Official

Our Vision

Orangeville is an inclusive community that respects its heritage, natural environment and small town appeal while embracing the future with a progressive and innovative spirit.

We value

- A well-managed infrastructure
- Encouraging community involvement
- Exceptional recreational and leisure opportunities
- Encouraging and supporting business, arts, culture, and heritage
- Spending taxpayers' money wisely and responsibly
- A barrier-free community
- Caring for and creating a sustainable environment
- A safe, engaged and healthy community

Welcome to Budget 2021! A budget is the blueprint that outlines how municipal funds are collected and allocated. To build a balanced budget in any year requires balancing of strategic priorities, fiscal prudence and value for money for the taxpayers. To build a balanced budget during a global pandemic requires ingenuity and resiliency. The proposed 2021 budget maintains all current levels of service, as well as providing for a responsible number of initiatives designed to improve the quality of lives and the sustainability of the Town's infrastructure. It also accounts for the continuing impact of COVID-19 on municipal operations across the country and compensates for property assessment values not changing from last year. Due to the pandemic, the province has postponed municipal property assessments that were originally scheduled to take effect on January 1, 2021. Property valuations will be based on 2016 values, and most will have an identical assessment as they did in 2020. Further details are provided in the Assessment Overview section of this document.

Budget 2021 does not consider budget changes for COVID-19. Staff is proposing to continue managing variances related to COVID-19 through:

1. In-year Expense Mitigation
2. Shifting Work Plan Priorities
3. Offset Potential Revenue Loss:
 - a) Contingency Reserves and Tax Stabilization Reserves
 - b) Potential Provincial Transfer Payment e.g. Safe Restart Funding (SRF)

In addition, funds received through the Safe Restart Funding for both the Operating Stream and Transit Stream in 2020 have mitigated in-year deficits leaving the Town's Contingency Reserves and Tax Stabilization Reserves intact for the long-term recovery period. Overall, the Town's Reserves balances are healthy and flourishing. One of the key strategies adopted in this year's budget pertains to adjusting annual reserves transfers from taxation to provide relief to the general levy increase. This particular strategy has been adopted by numerous municipalities across Ontario to help mitigate any negative pressure on operations and essential service delivery.



The Town’s Strategic Plan, Orangeville Forward, continues to set the high-level Vision and strategy for Budget 2021. There are five major areas and 11 key priorities identified by the Town’s Council that set the approach to move the community forward.

1. Municipal Services
2. Strong Governance
3. Economic Vitality
4. Community Stewardship
5. Sustainable Infrastructure



While more detailed schedules for operating and capital budgets are provided at the divisional level, the **Consolidated Budget Impact (CBI)** section aims to provide a more aggregate overview. The proposed 2021 budget has been prepared on the premise that the Town will deliver the same level and quality of services approved in the 2020 operating budget. The total net levy requirement before assessment growth is **\$37.4 Million** which is a 2.29% levy increase from 2020. Factoring in real assessment growth from 2020 of 1.32% as provided by the Municipal Assessment Corporation (MPAC), the **net levy increase for the 2021 consolidated budget is 0.97%**. It is worthwhile to note that the 2020 first draft of consolidated multi-year budget showed a net levy projection (net of growth) of 2.27% for the year 2021. CBI Table 1.0 shows the comparison between 2020 and 2021 multi-year levy requirement projections and potential increase or decrease between the two budget documents.

Staff have worked diligently to realize efficiencies in 2021 and managed to continue this trend in the subsequent years. For most part, the aim has been to mitigate any sharp incline in tax levy impact while maintaining the level and quality of services our ratepayers have come to rely on. The following two tables, **CBI Table 2.0** and **CBI Table 3.0**, capture the five-year budget breakdown at an organizational and departmental level respectively. Please note that Building, Water and Waste Water divisions are not funded by Tax levy as these are fully user fee supported operations. As such, these three divisions have no impact on the tax levy.

CBI Table 1.0	2021	2022	2023	2024	2025
Budget 2020 Multi-Year Levy Requirement Net of Growth	2.27%	1.70%	1.42%	1.17%	N/A
Budget 2021 Multi-Year Levy Requirement Net of Growth	0.97%	2.90%	0.22%	0.59%	0.80%

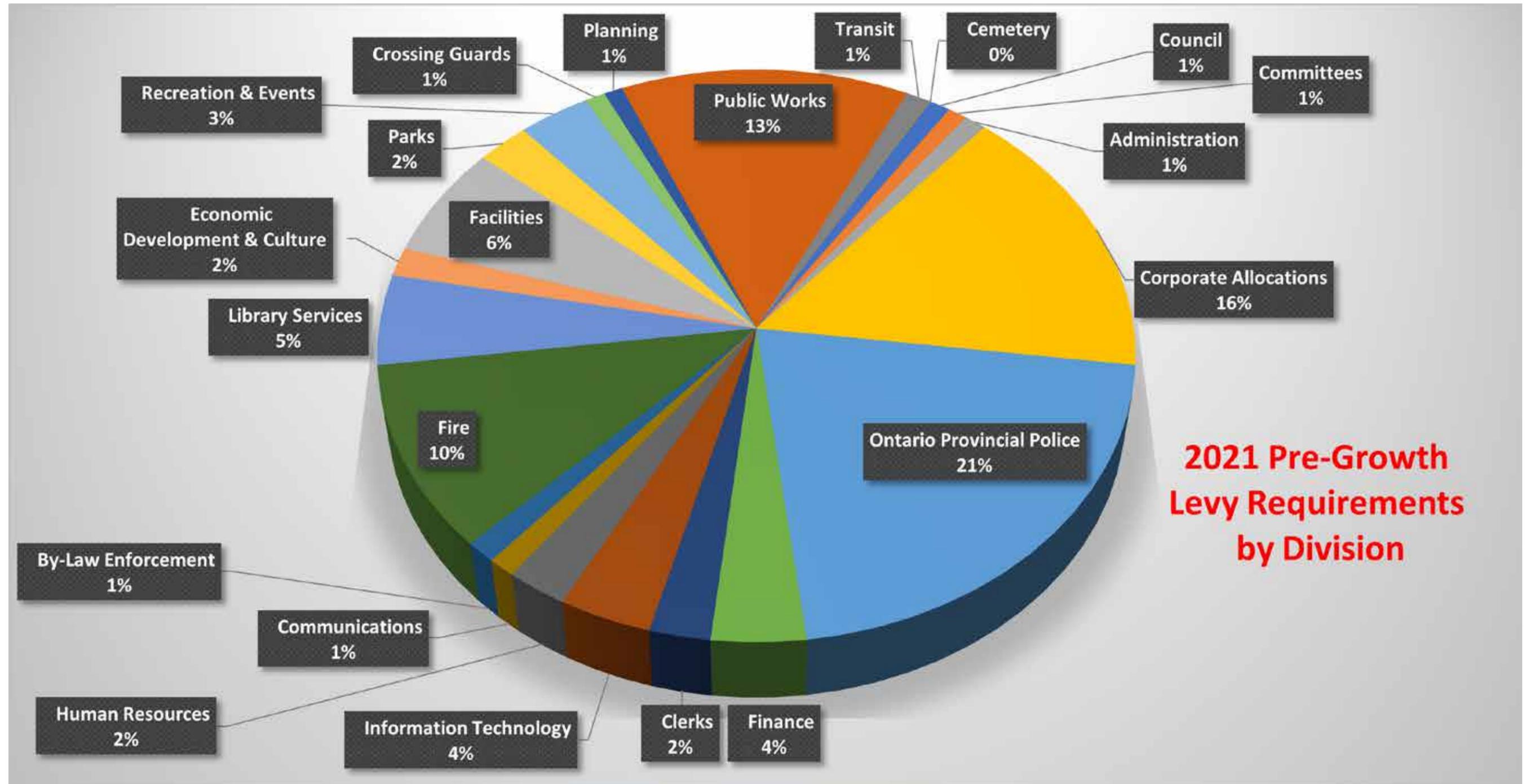
The net operating budget year over year remains fairly consistent for the next five-year budget cycle trending between a 3% and 6% increase. The Town’s tax funded capital envelope is \$2.6 million which remains consistent with the 2021 funding envelope. This consistency is due to Council’s direction of freezing incremental increases to Capital Budget for the next 10 years (Staff Report August 12, 2019). The projected inflationary impact of \$205K for 2021 consists of the cost of COLA, materials, licensing, insurance, and general overheads. Detailed breakdown of one-time items, inflationary impacts, and service level impacts are provided under the **Key Service Level Impact** section of this document.



CBI - Table 2.0

	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change	2025 Proposed Budget	2025 % Change
Revenues	(9,669,625)	(8,719,179)	950,446	(9.83%)	(9,008,435)	3.32%	(9,186,856)	1.98%	(9,275,177)	0.96%	(9,334,070)	0.63%
Expenses	40,693,370	41,885,826	1,192,456	2.93%	43,533,666	3.93%	44,211,612	1.56%	45,138,822	2.10%	46,199,169	2.35%
Net Operating	31,023,745	33,166,647	2,142,902	6.91%	34,525,231	4.10%	35,024,756	1.45%	35,863,645	2.40%	36,865,099	2.79%
Net Transfers to/from Reserves	2,962,485	1,659,358	(1,303,127)	(43.99%)	1,949,896	17.51%	2,123,811	8.92%	2,117,508	(0.30%)	2,048,533	(3.26%)
Transfers to Capital Budget	2,631,767	2,631,767			2,631,767		2,631,767		2,631,767		2,631,767	
Net Transfers from Operating	5,594,252	4,291,125	(1,303,127)	(23.29%)	4,581,663	6.77%	4,755,578	3.80%	4,749,275	(0.13%)	4,680,300	(1.45%)
Net Levy Requirement	36,617,997	37,457,772	839,775	2.29%	39,106,894	4.40%	39,780,334	1.72%	40,612,920	2.09%	41,545,399	2.30%
Growth - Estimated		483,358	483,358	1.32%	562,031	1.50%	586,603	1.50%	596,705	1.50%	609,194	1.50%
Net Levy Requirement		36,974,414	356,417	0.97%	38,544,863	2.90%	39,193,731	0.22%	40,016,215	0.59%	40,936,205	0.80%

2021 Pre-Growth Levy Requirements by Division



2021 Pre-Growth Levy Requirements by Division

CBI - Table 3.0

	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change	2025 Proposed Budget	2025 % Change
Council	\$360,764	\$368,064	\$7,300	2.02%	\$382,141	3.82%	\$390,054	2.07%	\$400,592	2.70%	\$411,488	2.72%
Committees	237,445	337,609	100,164	42.18%	226,511	(32.91%)	188,181	(16.92%)	169,368	(10.00%)	169,332	(0.02%)
Administration	374,714	382,691	7,977	2.13%	391,510	2.30%	400,811	2.38%	409,970	2.29%	419,553	2.34%
Corporate Allocations	6,664,315	5,917,781	(746,534)	(11.20%)	6,766,419	14.34%	6,993,599	3.36%	7,155,038	2.31%	7,390,721	3.29%
Police	8,135,955		(8,135,955)	(100.00%)								
Ontario Provincial Police		7,874,979	7,874,979		8,040,479	2.10%	8,209,369	2.10%	8,381,717	2.10%	8,557,594	2.10%
Corporate Services												
Finance	1,299,973	1,383,542	83,569	6.43%	1,401,709	1.31%	1,434,179	2.32%	1,468,993	2.43%	1,502,256	2.26%
Clerks	761,852	897,204	135,352	17.77%	876,603	(2.30%)	859,978	(1.90%)	876,999	1.98%	895,759	2.14%
Information Technology	1,085,522	1,367,106	281,584	25.94%	1,484,333	8.57%	1,522,486	2.57%	1,562,382	2.62%	1,597,014	2.22%
Human Resources	678,926	903,999	225,073	33.15%	980,894	8.51%	840,554	(14.31%)	854,050	1.61%	869,338	1.79%
Communications	383,079	401,448	18,369	4.80%	409,726	2.06%	418,352	2.11%	425,529	1.72%	432,076	1.54%
By-Law Enforcement	348,064	448,455	100,391	28.84%	438,802	(2.15%)	357,802	(18.46%)	367,249	2.64%	377,105	2.68%
Community Services												
Fire	3,812,783	3,922,464	109,681	2.88%	4,096,625	4.44%	4,220,021	3.01%	4,307,348	2.07%	4,395,455	2.05%
Library Services	1,796,294	1,910,644	114,350	6.37%	1,994,714	4.40%	2,063,115	3.43%	2,047,140	(0.77%)	2,095,703	2.37%
Economic Development & Cu	449,765	604,092	154,327	34.31%	624,716	3.41%	634,721	1.60%	649,231	2.29%	664,727	2.39%
Facilities	2,153,068	2,376,285	223,217	10.37%	2,543,776	7.05%	2,634,064	3.55%	2,728,201	3.57%	2,820,594	3.39%
Parks	913,194	924,458	11,264	1.23%	947,355	2.48%	970,741	2.47%	990,743	2.06%	1,009,397	1.88%
Recreation & Events	1,203,199	1,254,718	51,519	4.28%	1,147,864	(8.52%)	1,192,419	3.88%	1,239,408	3.94%	1,290,246	4.10%
Crossing Guards	375,713	359,024	(16,689)	(4.44%)	366,428	2.06%	374,154	2.11%	382,050	2.11%	389,942	2.07%
Infrastructure Services												
Planning	322,445	327,849	5,404	1.68%	311,864	(4.88%)	306,826	(1.62%)	301,677	(1.68%)	311,288	3.19%
Public Works	4,917,005	5,051,702	134,697	2.74%	5,151,125	1.97%	5,241,331	1.75%	5,352,369	2.12%	5,399,966	0.89%
Transit	331,609	432,516	100,907	30.43%	510,314	17.99%	512,537	0.44%	525,961	2.62%	528,086	0.40%
Cemetery	12,313	11,142	(1,171)	(9.51%)	12,986	16.55%	15,040	15.82%	16,905	12.40%	17,759	5.05%
Water*												
Wastewater*												
Building*												
Levy Requirement	36,617,997	37,457,772	839,775	2.29%	39,106,894	4.40%	39,780,334	1.72%	40,612,920	2.09%	41,545,399	2.30%
Growth - Estimated**		483,358	483,358	1.32%	562,031	1.50%	586,603	1.50%	596,705	1.50%	609,194	1.50%
Levy Requirement Net Assessment Growth		36,974,414	356,417	0.97%	38,544,863	2.90%	39,193,731	0.22%	40,016,215	0.59%	40,936,205	0.80%

* User Fees Supported Divisions

** Percentage provided by MPAC, subject to change

Operating Budget by Division - Impact Columns (Town Wide)

	2020 Approved Budget	2021 One-Time Reversal	2021 Inflationary Impact	2021 Previously Endorsed	2021 One-Time Items	2021 Service Level Impact	2021 Operating of Capital	2021 Proposed Budget
10 Operating Fund								
100 Council	360,764		7,300					368,064
120 Committees	318,545		26,834			(7,770)		337,609
140 Administration	374,714		7,377		600			382,691
160 Clerks	761,852	(5,000)	13,119		72,333	54,900		897,204
200 Communications	383,079		8,355			10,014		401,448
220 Human Resources	696,626	(50,000)	14,954		50,000	192,419		903,999
240 Corporate Allocations	6,617,123	(242,499)	(409,843)			(47,000)		5,917,781
260 Finance	1,308,973		39,405			35,164		1,383,542
280 Information Technology	1,215,522		105,337			46,247		1,367,106
300 Planning	322,445		5,404					327,849
320 Economic Development & Culture	477,722		13,514			112,856		604,092
340 Parks	913,194		11,264					924,458
360 Recreation & Events	1,007,504		24,074			223,140		1,254,718
380 Facilities	2,370,107		18,278		(23,550)	11,450		2,376,285
400 Building			(11,950)		15,000	(3,050)		0
420 By-Law Enforcement	348,064		52,653		75,318	(27,580)		448,455
430 Crossing Guards	375,713		9,960			(26,649)		359,024
440 Fire	3,718,701		139,263		1,500	63,000		3,922,464
460 Public Works	4,914,039		32,213			105,450		5,051,702
480 Transit	331,609		91,800			9,107		432,516
610 Cemetery	12,313		(1,171)					11,142
620 Water	(7,150)	(60,000)	15,751			51,399		0
630 Wastewater	(7,150)	(30,000)	(97,826)			134,976		0
780 Library Services	1,852,206		25,551			32,887		1,910,644
790 Police	8,751,482		64,012			(8,815,494)		0
791 Ontario Provincial Police	(800,000)					8,674,979		7,874,979
Total Operations	36,617,997	(387,499)	205,628	0	191,201	830,445	0	37,457,772

2021 One-Time Reversal Items

Tax Levy Impacts

Division	Description	2021	Authority
Clerks; Records Mgmt	Cabinets for centralizing records in Clerks area and vault	\$ 5,000	Motion 7 2019-12-16
Human Resources	Employee Engagement & Corporate Wide Green Belt	50,000	Motion 7 2019-12-16
Corp Allocation	Transfer to Res - Corporate Systems	100,000	Motion 7 2019-12-16
Corp Allocation	Transfer to RF - General Capital	142,499	Motion 7 2019-12-16
Sub-total of Tax Levy Impact for 2021 One-time Reversal:		297,499	

Water and Wastewater Impacts

Division	Description	2021	
Water	Well #6 Maintenance	\$ 30,000	Motion 7 2019-12-16
Water	Eyewash Stations recommended by audit	30,000	Motion 7 2019-12-16
Wastewater	Detritor Shed	10,000	Motion 7 2019-12-16
Wastewater	Clarifier #4 Fall Protection System	20,000	Motion 7 2019-12-16
Water	Permit to Take Water Renewal Application	-	Motion 7 2019-12-16
Sub-total of Rates Impact for 2021 One-time Reversal:		90,000	

Total 2021 One-time Reversal Items:	\$ 387,499
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2021 One-Time Item Requests

Tax Levy Impacts

	Division	Description		2021
1	Administration	New Cell Phone		\$ 600
2	Clerks	OPS to OPP Transition - Contract	1.0	68,833
3	Clerks	Records Clerk - Contract	1.6	101,306
4	Clerks	Transfer from Res-Working Funds Records Management		(101,306)
5	Clerks	Nordat FOI and Vital Stats		3,500
6	Human Resources	Corporate Training - Engagement, culture and wellness		50,000
7	Facilities	Security - one time set up fee		600
8	Facilities	Cost reductions due to pool reconstruction		(24,150)
9	Building	Upgrading equipment for the launching of City View		15,000
10	By-Law	By-Law, Melancthon - Contract	0.1	9,994
11	By-Law	Parking Enforcement - Contract	0.7	65,324
12	Fire	Set up fee for In Truck Mobile Data System		1,500
Sub-total of Tax Levy Impact for One-time Requests:				191,201

Water and Wastewater Impacts

	Division	Description		2021
Sub-total of Rates Impact for One-time Requests:				-

Total of 2021 One-time Requests:**\$ 191,201**

2021 Service Level Change Requests

Tax Levy Impacts

	Division	Description	FTE	2021
13	Committees	Police Service Board Chair compensation		(7,770)
14	Clerks	Licensing and Council Services Assistant	0.00	14,371
15	Clerks	Restructuring Funds	0.00	14,063
16	Clerks	Administrative Assistant	0.22	19,942
17	Clerks	Marriage Ceremonies	0.00	(12,526)
18	Clerks	Membership Fees, AMCTO program courses, conferences		6,550
19	Clerks	Training staff and committees		7,700
20	Clerks	Reallocation to Committee of Adjustments		(5,000)
21	Clerks	Reallocation from Administration		5,250
22	Clerks	AMCTO Election training		2,000
23	Clerks	Transfer to Res-Elections - Modernization of election process		10,000
24	Clerks	Records Centre Improvements and file conversion		18,000
25	Clerks	Shredding Services		1,000
26	Clerks	Projects Carryforward		(26,450)
27	Communications	Administrative Assistant	0.09	8,514
28	Communications	Town E-Newsletter		500
29	Communications	Transfer to Res-Communications		1,000
30	Human Resources	Reverse Restructuring Funds		(62,500)
31	Human Resources	Human Resources Clerk	0.67	50,759
32	Human Resources	Administrative Assistant	0.13	11,383
33	Human Resources	Special Projects Officer	1.00	148,963
34	Human Resources	Human Resources Coordinator	0.33	28,815
35	Human Resources	Counselling Services		15,000
36	Corporate Allocations	Update records in Finance		28,000
37	Corporate Allocations	Reduction in legal fees based on trend		(75,000)
38	Finance	Administrative Assistant	0.38	34,147
39	Finance	CPA Membership		1,017
40	Information Technology	SCADA Technician - reallocated to Water and Wastewater		(114,000)
41	Information Technology	Software Operations Supervisor	0.00	17,817
42	Information Technology	Administrative Assistant	0.19	17,074
43	Information Technology	SCADA Technician	1.00	113,356
44	Information Technology	Hydro One 100Meg Circuit		4,000
45	Information Technology	Wightman Telecom Internet 100Meg Service		4,000
46	Information Technology	Infinite Internet BGP		4,000
47	Economic Development	Tourism and Culture Officer	1.00	113,356
48	Economic Development	Digital Main Street - Contract	-0.16	(9,611)
49	Economic Development	From Projects Carryforward		9,110
50	Recreation & Events	Humber College student activity fees reduction in revenue		12,000
51	Recreation & Events	Program registrations for Lifestyle programs		(40,000)

2021 Service Level Change Requests (continued)

Tax Levy Impacts

	<u>Division</u>	<u>Description</u>	<u>FTE</u>	<u>2021</u>
52	Recreation & Events	Canadian Heritage Grant reduction		3,600
53	Recreation & Events	Special projects and youth events		15,000
54	Recreation & Events	Reduction in materials and supplies for recreation programs		(2,500)
55	Recreation & Events	Summer camp revenue and expense reduction net impact		29,368
56	Recreation & Events	Summer concerts revenue and expenses net impact		25,000
57	Recreation & Events	Alder Pool closed for 6 months added to Tony Rose net impact		171,575
58	Recreation & Events	Customer Service Representative	0.00	7,497
59	Recreation & Events	Uniforms for recreation centre		1,600
60	Facilities	Police department facilities costs		9,000
61	Facilities	Alder Recreation Centre security system - new contract		200
		Reduction in costs at Tony Rose, 120 Diane Dr, Visitor Info Ctre and		
62	Facilities	OSPCS		(5,500)
63	Facilities	Jean Hamlyn Daycare facilities costs		7,750
64	Building	Office expenses charge back to Public Works		(3,050)
65	By-Law	Cost recoveries - Melancthon By-Law Services		(10,150)
66	By-Law	Increase in revenues from parking fines offset with uniform and MTO costs		(26,730)
67	By-Law	After Hours Officer Security Equip & Software		9,300
68	Crossing Guard	Building Inspector	-0.15	(27,649)
69	Crossing Guard	Annual membership to Ontario Traffic Council		1,000
70	Fire	Increase revenues from burning permits		(3,000)
71	Fire	Tilsonburg Communications Dispatch Services		69,000
72	Fire	Reduced training costs due to decrease in staff		(3,000)
73	Public Works	Infrastructure Technician	0.50	45,532
74	Public Works	Infrastructure Technician	0.25	22,766
75	Public Works	Infrastructure Technician	-0.50	(45,693)
76	Public Works	Sustainability Coordinator	0.50	51,632
77	Public Works	Transfer from Building for office expenses		3,050
78	Public Works	Tree removal and replacements		28,164
79	Transit	Infrastructure Technician	0.10	9,106
80	Library	Academic library services to Humber college, contract ending in June 2021		30,712
81	Library	Reduction in fines and penalties		4,000
82	Library	Increase in non-resident fee revenue		(5,825)
83	Library	New security costs with Guardtek		2,000
84	Library	New elevator contract		2,000
85	Police	Police Services		(8,815,494)
86	OPP	Police Services - OPP Billing		8,674,979
Sub-total of Tax Levy Impact for SLC Requests:				644,070
Sub-total FTE per Year:				5.5

2021 Service Level Change Requests (continued)

Water and Wastewater Impacts

	<u>Division</u>	<u>Description</u>	<u>FTE</u>	<u>2021</u>
87	Water	Infrastructure Technician	0.50	\$ 45,532
88	Water	Sustainability Coordinator	0.25	\$ 25,816
89	Water	SCADA Technician - reallocation from Information Technology		57,000
90	Water	Climate Change Coordinator	-0.85	(76,949)
91	Wastewater	Infrastructure Technician	0.15	13,659
92	Wastewater	Sustainability Coordinator	0.25	25,816
93	Wastewater	SCADA Technician - reallocation from Information Technology		57,000
94	Wastewater	Facilities costs for Water Pollution Control Plant		38,500
			Sub-total of Rate Impact for SLC Requests:	186,375
			Sub-total FTE per Year:	0.30

Total of Service Level Change Requests:			\$	830,445
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How does Property Assessment Work in Ontario?

Figure 1.0 Courtesy: MPAC



The Municipal Property Assessment Corporation (MPAC) determines the value of your property. Your property value is shown on a property assessment notice from MPAC, as well as on your annual property tax bill. Property values are reassessed every four years. Based on the reassessment, assessment increases are introduced over four years to provide greater stability and predictability. The last two reassessment years were 2012 and 2016. The 2020 tax year was the last year in the current four-year assessment cycle based on a 2016 Current Value Assessment (CVA).

Figure 1.1 Courtesy: MPAC



Capital Budget Overview

Orangeville, like any other growing communities in Ontario, offers a broad range of services with a limited revenue stream. We adhere to prudent fiscal stewardship with careful financial planning that balances short-term operating needs with long-term public amenity and infrastructure requirements. Each year, we create a combined annual budget which is made up of operating and capital budgets. While the operating budget sets the spending targets for the ongoing costs to take care of the Town, our 10-year capital budget strikes a strategic balance among our needs to: 1) maintain facilities and infrastructure in an appropriate state of repair; 2) optimize networks of amenities to best serve residents, businesses, and people who visit and work here; and 3) advance Council priorities within our long-term financial capacity.

Capital expenditures involve the acquisition of assets of considerable value and life expectancy. These expenditures are key elements of the municipal infrastructure. They are a prerequisite to municipal growth and development and they are not only costly to provide initially but also to maintain, rebuild or replace. Capital expenditures include costs associated with the purpose of constructing, acquiring, or improving lands, buildings, engineering services machinery and equipment, or furniture and fixtures. The project must be undertaken for the purpose of providing municipal services, have a lasting benefit beyond one year and/or extending the life of the asset. An expenditure for repair or maintenance designed to maintain an asset in its original state is not a capital expenditure.

The **2021 Capital Budget** is carefully considered in order to identify high priority projects and determine a combination that efficiently utilizes alternate funding sources, while keeping the tax levy impact minimal. **While more detailed schedules for capital projects are provided at the divisional level of this document, this section aims to provide a more aggregate overview.** Overall, Capital Budget for the year 2021 is **\$47.6 million, of which approximately \$9.5 million are "Carry Forward" projects from 2020.** Carry Forward projects can be subdivided into two broad categories: 1) Work in Progress; and 2) Deferred. A large number of municipalities in Ontario have experienced delays around capital project initiatives in 2020 due the unavoidable impact of COVID-19. Carry Forward projects are identified throughout the budget document with the letters "CF" next to any such project. Carry Forward Projects are not new asks and have been approved by previous year (s) budget process, as such there are no new financial implications associated with these projects in the current year. Funding for these projects are accommodated by related Committed Reserves. Please note, "Capital Project Details Sheet" are provided only for "New ASK" projects in 2021 and not for any projects that are identified as "CF" or Carry Forward. As per the Provincial Regulation, O.Reg 588/17, municipalities are now required to provide, at a minimum, 10-year capital projects. The Town's 10-year projection factors in projects that are identified through various studies and master plans. Capital Budget Table 1.0 below shows a summary of the Town's 10-year capital projection by division and funding by various sources. As with any long-term capital projection, some years are more project heavy than others. The period

between 2026 and 2030 are currently project light and will be updated as the Town continues to update its Asset Management plan, Recreation Master Plan, Development Charges Study and Water and Wasterwater Study. While this section provides an aggregate overview of the capital budget impact, individual project details are provided at each divisional level throughout this document.

The Town's tax funded capital envelope is **\$2.6 Million** which remains consistent to 2020 and 2019 funding envelopes. This consistency is due to Council's direction of cancelling incremental increases to the Capital Budget for the next 10 years (Staff Report August 12, 2019). Figure 1.0 and 1.1 depicts Capital Investments by division and Funding by various sources for 2021 respectively. It is worthwhile to note that Building, Water and Waste Water divisions are not funded by tax levy as these are fully user fee-supported operations.



Figure 1.0

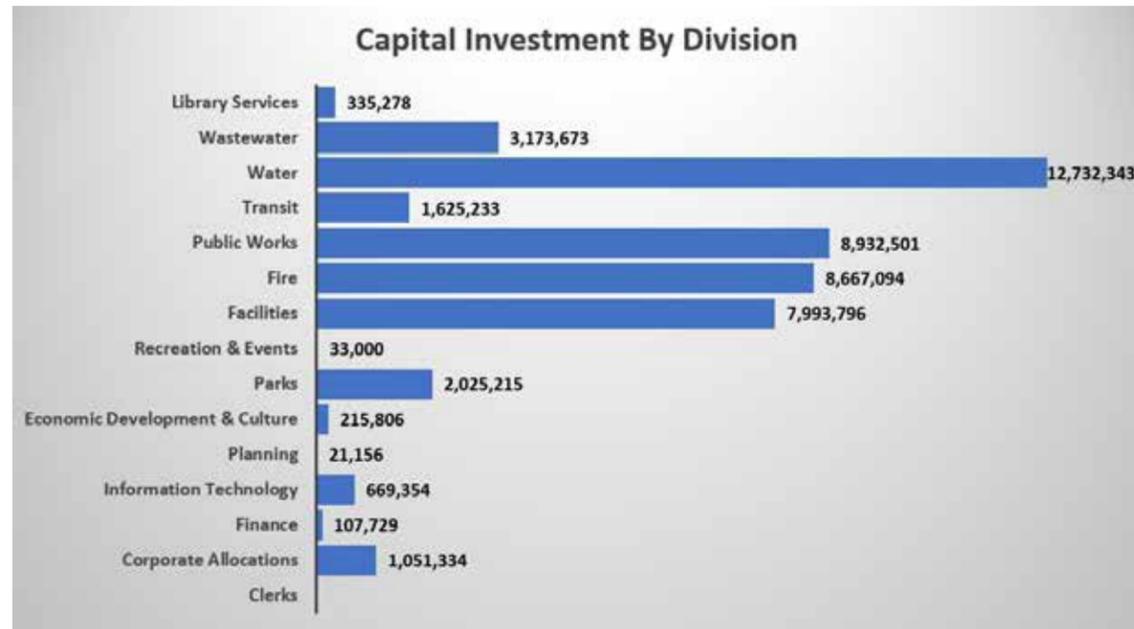
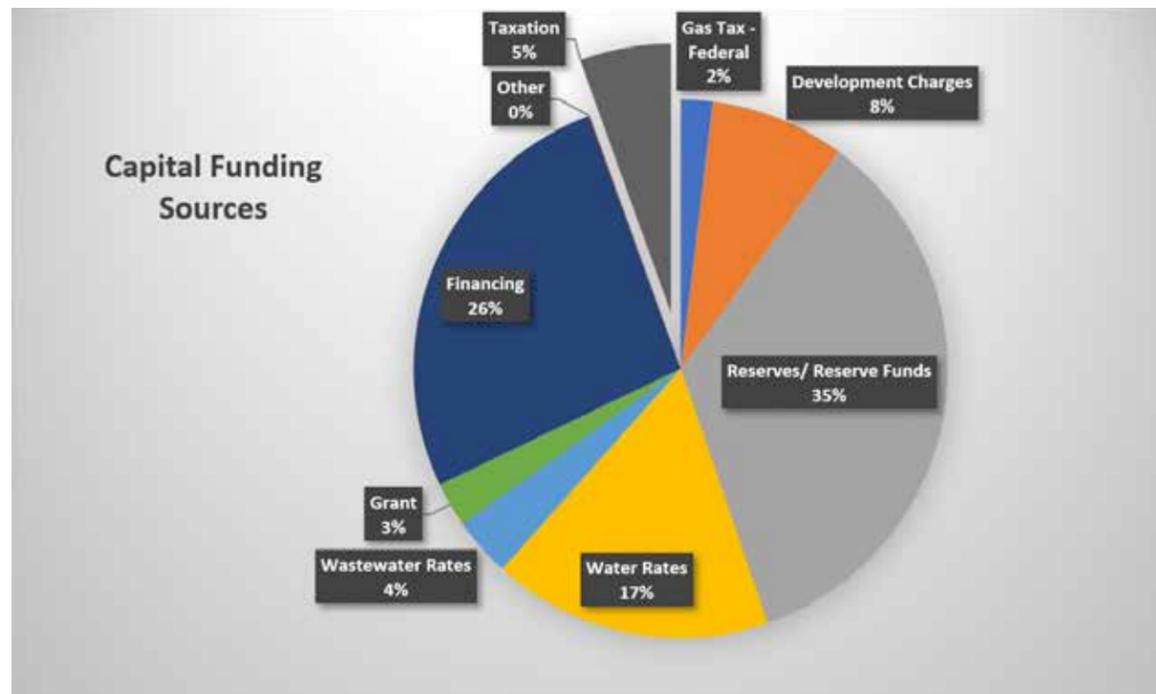


Figure 1.1



In addition to the municipal Council and staff, the basic model of municipal government often includes a board and committee system. This involves the appointment of a number of ongoing committees, each focused on a major functional area of municipal operations.

While these boards and committees are composed of Councillors, citizen appointees may be more prevalent on advisory committees such as those dealing with the environment, civic engagement, economic development, and architectural preservation. Most boards and committees are created entirely at Council's discretion, although a few are statutory and must adhere to certain provincial stipulations, usually relating to their composition. Examples of the latter includes Police Services Board, and the Property Standards Appeal Committee.



Council

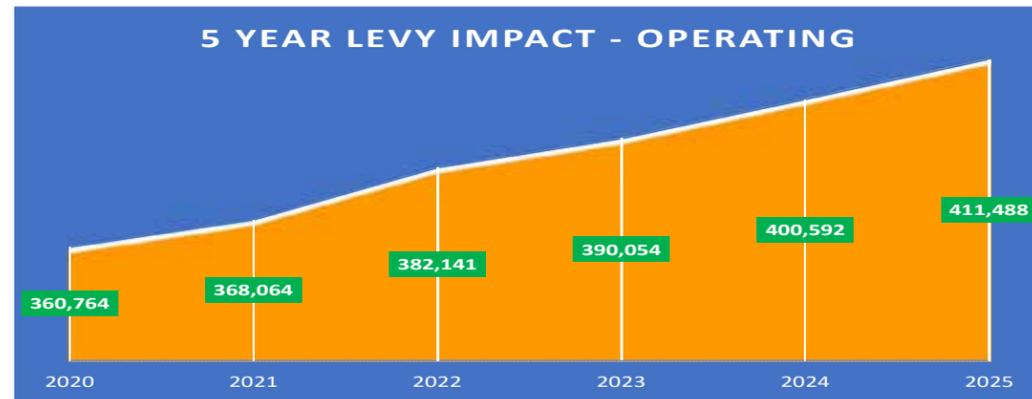
Councillors Grant Peters, Debbie Sherwood, Lisa Post, Todd Taylor – front row: Deputy Mayor Andy Macintosh, Mayor Sandy Brown, Councillor Joe Andrews

Committees

- Business and Economic Development Committee
- Cultural Plan Task Force
- Joint Accessibility Advisory Committee
- Committee of Adjustment
- Fire Service Advisory Committee
- Property Standards Appeal Committee and Dog Designation Appeal Committee
- Council Remuneration and Review Committee
- Heritage Orangeville
- Sustainable Orangeville

Council 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Council									
User Fees	(127)								
Other Revenues	(5,930)								
Sub-total Revenues:	(6,057)								
Compensation	259,034	280,864	285,364	4,500	1.6%	292,641	300,154	307,892	315,888
Professional Development and Assoc. Fees	7,443	18,000	19,000	1,000	5.6%	20,000	21,000	22,000	23,000
Office and Administration	24,664	27,800	28,500	700	2.5%	29,200	31,500	32,200	33,000
Public Relations, Promotions and Events	15,013	34,100	35,200	1,100	3.2%	40,300	37,400	38,500	39,600
Outside Services	10,634				#DIV/0!				
Inter-Departmental Re-Allocations	3,000				#DIV/0!				
Sub-total Expenses:	319,788	360,764	368,064	7,300	2.0%	382,141	390,054	400,592	411,488
Total Council Levy Impact	313,731	360,764	368,064	7,300	2.0%	382,141	390,054	400,592	411,488



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	7,300	14,077	7,913	10,538	10,896
<i>Inflationary Impact</i>					
- Salaries & Benefits	4,500	7,277	7,513	7,738	7,996
	2,800	6,800	400	2,800	2,900

Individual Drivers not exceeding \$5,000 have been excluded

Committees of Council 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Committees									
Access Orangeville Committee									
Professional Development and Assoc. Fees		500	500			500	500	500	500
Office and Administration		400	400			400	400	400	400
Public Relations, Promotions and Events	9,025	24,100	24,100			24,100	24,100	24,100	24,100
Sub-total Expenses:	9,025	25,000	25,000			25,000	25,000	25,000	25,000
Total Levy Impact	9,025	25,000	25,000			25,000	25,000	25,000	25,000
Communities in Bloom									
Public Relations, Promotions and Events	1,236								
Sub-total Expenses:	1,236								
Transfers to(from) Reserve	(1,236)								
Total Transfers	(1,236)								
Total Levy Impact									
Emergency Committee									
Programs		10,000	10,000			10,000	10,000	10,000	10,000
Sub-total Expenses:		10,000	10,000			10,000	10,000	10,000	10,000
Total Levy Impact		10,000	10,000			10,000	10,000	10,000	10,000
Heritage Orangeville									
Professional Development and Assoc. Fees		1,225	1,225			1,225	1,225	1,225	1,225
Office and Administration		725	725			725	725	725	725
Public Relations, Promotions and Events	285	8,050	8,050			8,050	8,050	8,050	8,050
Sub-total Expenses:	285	10,000	10,000			10,000	10,000	10,000	10,000
Total Levy Impact	285	10,000	10,000			10,000	10,000	10,000	10,000

Committees of Council 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Honours Committee									
Public Relations, Promotions and Events	250	2,000	2,000			2,000	2,000	2,000	2,000
Sub-total Expenses:	250	2,000	2,000			2,000	2,000	2,000	2,000
Total Levy Impact	250	2,000	2,000			2,000	2,000	2,000	2,000
Sustainability Action Team (OSA)									
User Fees	(\$342)								
Grants	(44,590)								
Other Revenues	(798)								
Sub-total Revenues:	(45,730)								
Public Relations, Promotions and Events	5,670	30,000	30,000			30,000	30,000	30,000	30,000
Outside Services	36,718								
Sub-total Expenses:	42,388	30,000	30,000			30,000	30,000	30,000	30,000
Transfers to(from) Reserve	(14,215)								
Total Transfers	(14,215)								
Total Levy Impact	(17,557)	30,000	30,000			30,000	30,000	30,000	30,000
Police Service Board									
Compensation	100,306	91,424	91,479	55		79,988	76,405	67,334	67,035
Professional Development and Assoc. Fees	4,057	6,701	6,701	0		6,972	7,111	7,253	7,398
Office and Administration	7,824	6,420	6,502	82		6,605	6,700	6,797	6,895
Public Relations, Promotions and Events	107	900	927	27		946	965	984	1,004
Professional Fees	19,171	55,000	155,000	100,000		55,000	20,000	10,000	10,000
Sub-total Expenses:	131,465	160,445	260,609	100,164		149,511	111,181	92,368	92,332
Total Levy Impact	131,465	160,445	260,609	100,164		149,511	111,181	92,368	92,332
Total Committees Levy Impact	123,468	237,445	337,609	100,164	42.2%	226,511	188,181	169,368	169,332

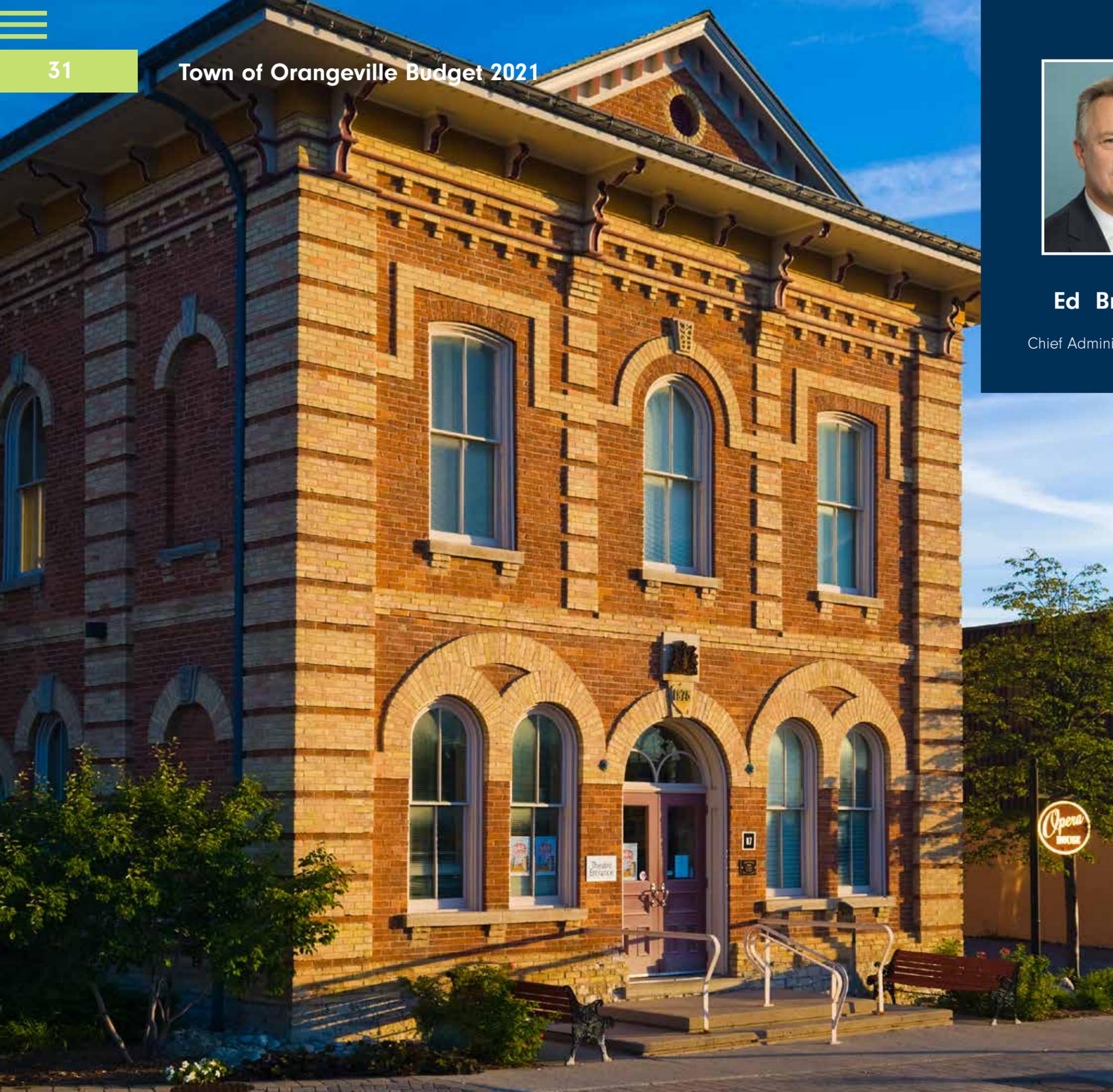
Committees of Council 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Committees Levy Impact	123,468	237,445	337,609	100,164	42.2%	226,511	188,181	169,368	169,332



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	100,164	(111,098)	(38,330)	(18,813)	(36)
<u>Reallocation</u>					
- Salaries & Benefits	80,991	-	-	-	-
- Prof Fees - Legal	-	-	(35,000)	(10,000)	-
<u>Inflationary Impact</u>					
- Salaries & Benefits	1,982	(11,491)	(3,583)	(9,071)	(299)
- Prof Fees - Legal	100,000	(100,000)			
<u>Service Level Change</u>					
- Salaries & Benefits	(7,770)				
	(75,039)	393	253	258	263

Individual Drivers not exceeding \$5,000 have been excluded



Ed Brennan

Chief Administrative Officer

Administration

The Town of Orangeville's operations are overseen by the Office of the Chief Administrative Officer (CAO).

The CAO leads the Town's Senior Leadership Team (SLT) consisted of three General Managers, provides corporate leadership and strategic support to all Town divisions and is responsible for supporting the Mayor and Council, as well as the organization, in achieving priorities, strategic projects and initiatives to enhance citizens' quality of life.

The CAO is responsible to ensure that programs and services are developed and implemented

to meet the ever-changing needs of the community, while ensuring fiscal responsibility and accountability. The CAO is also responsible to ensure a culture of collaboration amongst Council and staff.

Although 2020 was a challenging year mitigating the ever-changing landscape of COVID-19, it wasn't a year devoid of successful endeavours including the transition of the Town's Police Services from OPS to OPP, the award-winning COVID-19 Recovery Plan, the continuance of some programs and the shift to new pandemic-related initiatives.

Ed Brennan, CAO Town of Orangeville

Administration Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Administration									
Compensation	443,726	355,664	361,691	6,027	1.7%	369,935	378,011	385,845	394,103
Professional Development and Assoc. Fees	1,760	7,900	8,300	400	5.1%	8,700	9,200	9,800	10,400
Office and Administration	5,643	7,650	9,000	1,350	17.6%	8,975	9,500	10,025	10,550
Public Relations, Promotions and Events	1,788	2,300	2,400	100	4.3%	2,500	2,600	2,700	2,800
Service Charges	71				#DIV/0!				
Equipment Purchases		1,200	1,300	100	8.3%	1,400	1,500	1,600	1,700
Sub-total Expenses:	452,988	374,714	382,691	7,977	2.1%	391,510	400,811	409,970	419,553
Total Administration Levy Impact	452,988	374,714	382,691	7,977	2.1%	391,510	400,811	409,970	419,553



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	7,977	8,819	9,301	9,159	9,583
<i>Inflationary Impact</i>					
- Salaries & Benefits	6,027	8,244	8,076	7,834	8,258
<i>One Time Items</i>					
- New Cell Phone	600				
	1,350	575	1,225	1,325	1,325

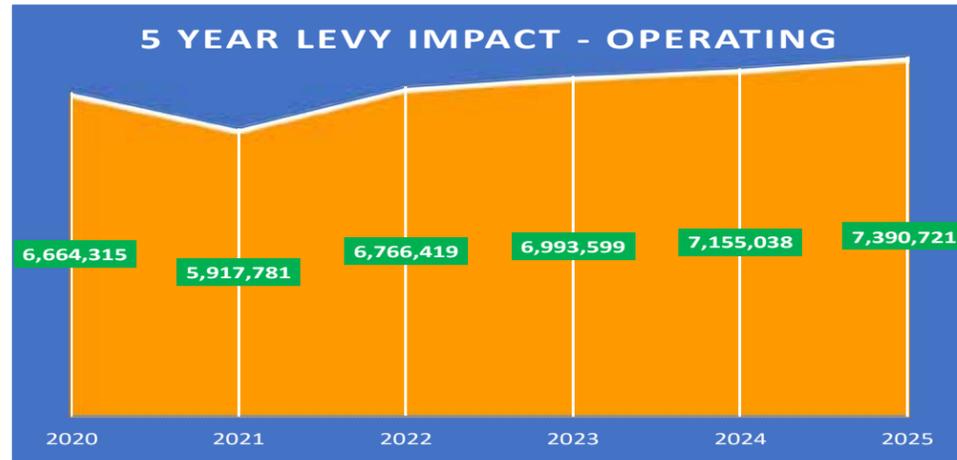
Individual Drivers not exceeding \$5,000 have been excluded

Corporate Allocations 2021 Operating Budget - 5 Years

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Corporate Allocations									
PILs etc.	(\$181,369)	(192,930)	(192,930)			(192,930)	(192,930)	(192,930)	(192,930)
Supplementary Taxes	(517,839)	(500,000)	(675,000)	(175,000)	35.0%	(700,000)	(750,000)	(750,000)	(750,000)
Penalties and Interest on Taxation	(434,501)	(320,000)	(320,000)			(320,000)	(320,000)	(320,000)	(320,000)
User Fees	(6,702)	(8,000)	(8,000)			(8,000)	(8,000)	(8,000)	(8,000)
Grants	(592,246)		(135,000)	(135,000)					
Fines	(147,761)	(110,000)	(110,000)			(110,000)	(110,000)	(110,000)	(110,000)
Investment Income	(692,528)	(200,000)	(200,000)			(200,000)	(200,000)	(200,000)	(180,000)
Dividends from Orangeville Hydro	(535,281)	(449,861)	(434,307)	15,554	(3.5%)	(415,011)	(420,000)	(420,000)	(420,000)
Other Revenues	(8,098)								
Sub-total Revenues:	(3,116,325)	(1,780,791)	(2,075,237)	(294,446)	16.5%	(1,945,941)	(2,000,930)	(2,000,930)	(1,980,930)
Compensation	68,283	47,192		(47,192)	(100.0%)				
Grants	99,158	80,000	80,000			80,000	80,000	80,000	80,000
Facade Improvement Grant	4,800	30,000	30,000			30,000	30,000	30,000	30,000
Charity Rebates		24,159	24,159			24,159	24,159	24,159	24,159
Insurance	497,651	410,167	509,500	99,333	24.2%	560,451	616,496	678,146	745,960
Credit Valley Conservation Authority	142,544	152,597	154,550	1,953	1.3%	156,746	158,975	161,237	163,533
Investment in ORDC		389,400	389,400			403,190	417,456	432,815	420,359
Tax Write-offs	(159,593)	500,000	239,012	(260,988)	(52.2%)	500,000	500,000	500,000	500,000
Office and Administration	58,285								25,000
Special Projects	2,565		28,000	28,000		28,000	28,000	28,000	28,000
Service and Lease Agreements		15,000	15,000			15,000	15,000	15,000	15,000
Service Charges	73,428	44,000	45,000	1,000	2.3%	45,000	45,000	45,000	45,000
Materials and Supplies	13,943	15,225	15,986	761	5.0%	16,785	17,624	18,505	19,430
Professional Fees	206,992	246,300	173,626	(72,674)	(29.5%)	250,979	253,359	255,766	258,201
Inter-Departmental Re-Allocations	(626,376)	(626,376)	(626,376)			(626,376)	(626,376)	(626,376)	(626,376)
Sub-total Expenses:	381,680	1,327,664	1,077,857	(249,807)	(18.8%)	1,483,934	1,559,693	1,642,252	1,728,266
Debt Charges Recovered	(85,736)	(86,121)	(86,120)	1	-	(86,120)	(86,120)	(86,727)	(87,030)
Principal Re-payments	1,367,454	1,549,521	1,866,963	317,442	20.5%	2,058,660	2,286,444	2,414,327	2,589,194
Interest Expense	380,434	436,498	839,768	403,270	92.4%	963,743	943,455	846,819	861,641
Debt Service Charges	1,662,152	1,899,898	2,620,611	720,713	37.9%	2,936,283	3,143,779	3,174,419	3,363,805
Transfers to(from) Reserve	3,182,414	2,628,077	1,710,783	(917,294)	(34.9)	1,712,376	1,741,818	1,731,530	1,676,139
Transfer to Capital	2,608,851	2,589,467	2,583,767	(5,700)	(0.2%)	2,579,767	2,549,239	2,607,767	2,603,441
Total Transfers	5,791,265	5,217,544	4,294,550	(922,994)	(17.7%)	4,292,143	4,291,057	4,339,297	4,279,580
Total Corporate Allocations Levy Impact	4,718,772	6,664,315	5,917,781	(746,534)	(11.2%)	6,766,419	6,993,599	7,155,038	7,390,721

Corporate Allocations 2021 Operating Budget - 5 Years

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Corporate Allocations Levy Impact	4,718,772	6,664,315	5,917,781	(746,534)	(11.2%)	6,766,419	6,993,599	7,155,038	7,390,721



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	(746,534)	848,638	227,180	161,439	235,683
<u>Reallocation</u>					
- Salaries & Benefits	(47,192)	-	-	-	-
<u>One Time Reversed</u>					
- Trf to Reserve - Corp System	(100,000)				
- Trf to/from Reserve - Capital	(142,499)				
<u>Inflationary Impact</u>					
- Dividends - Hydro One	15,554	19,296	(4,989)	-	-
- Interest Income	-	-	-	-	20,000
- Supplementary Taxes	(175,000)	(25,000)	(50,000)	-	-
- Insurance & Deductibles	98,477	50,345	55,379	60,917	67,008
- ORDC Contribution	-	13,790	14,266	15,359	(12,456)
- Tax Write Offs	(239,012)	250,000	-	-	-
- Debt Payments	720,712	315,672	207,496	31,247	189,689
- Trf to/from Reserve	(680,495)	(2,407)	(1,086)	48,240	(59,717)
<u>Service Level Impact</u>					
- SRA Grant	(135,000)	135,000	-	-	-
- Reduction in Legal based on trends	(75,000)	75,000	-	-	-
- Corporate Contingency	-	-	-	-	25,000
- Update records in Finance	28,000	-	-	-	-
	(15,079)	16,942	6,114	5,676	6,159

Individual Drivers not exceeding \$5,000 have been excluded

Corporate Allocations Capital Summary - 10 Years

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
240 Corporate Allocations										
14522.0000 Corporate-wide Digitization --	320,989	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
20347.1000 CF - Asset Management Plan -- Town H	570,345		250,000					250,000		
20365.0000 Enterprise Risk Management	110,000									
B1118.0000 Workforce Planning	50,000			53,060				57,433		
B1148.0000 Development Charge Study			100,000					130,000		
Total Investment in Capital	1,051,334	30,000	380,000	83,060	30,000	30,000	30,000	467,433	30,000	
Less: Funding Sources										
Development Charges			38,000							
Reserves/ Reserve Funds	1,027,334	6,000	76,000	16,612	6,000	6,000	6,000	93,486	6,000	
Total Other Funding Sources	1,027,334	6,000	114,000	16,612	6,000	6,000	6,000	93,486	6,000	
Total Levy Impact	24,000	24,000	266,000	66,448	24,000	24,000	24,000	373,947	24,000	

Town of Orangeville Budget 2021

Project	14522.0000 Corporate-wide Digitization --		
Department	Corporate Allocations		
Version	1 Department Submission	Year	2021

Description

Project Details

Currently, the Town has a significant amount of paper based records (estimated above 2 million) that have been identified as needing to be digitized and stored electronically in a way that is searchable. The records include but are not exclusive to bylaws, blueprints, contracts that in some cases are to be maintained indefinitely. These funds are requested to bring in a professional service to digitize the records and load them into a repository that will allow them to effectively grouped and then effectively sorted.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	270,000	30,000	30,000	30,000	30,000	30,000	120,000
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	54,000	6,000	6,000	6,000	6,000	6,000	24,000
	54,000	6,000	6,000	6,000	6,000	6,000	24,000
Tax Levy							
Trf from Levy	216,000	24,000	24,000	24,000	24,000	24,000	96,000
	216,000	24,000	24,000	24,000	24,000	24,000	96,000
Funding Total	270,000	30,000	30,000	30,000	30,000	30,000	120,000

Attributes

Attribute	Value	Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	

Corporate Allocations Capital Projects

Town of Orangeville

Capital Projects

Project	20365.0000 Enterprise Risk Management		
Department	Corporate Allocations		
Version	1 Department Submission	Year	2021

Description

Project Details

One time capital request to development and implement an Enterprise Risk Management framework. A consultant to come in and do the work.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	50,000	50,000					
Funding							
Transfers from Reserve/Reserve							
Trf from Res-Rate Stabilizatio	50,000	50,000					
	50,000	50,000					
Funding Total	50,000	50,000					

Attributes

Attribute	Value	Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1145 <Generated>	

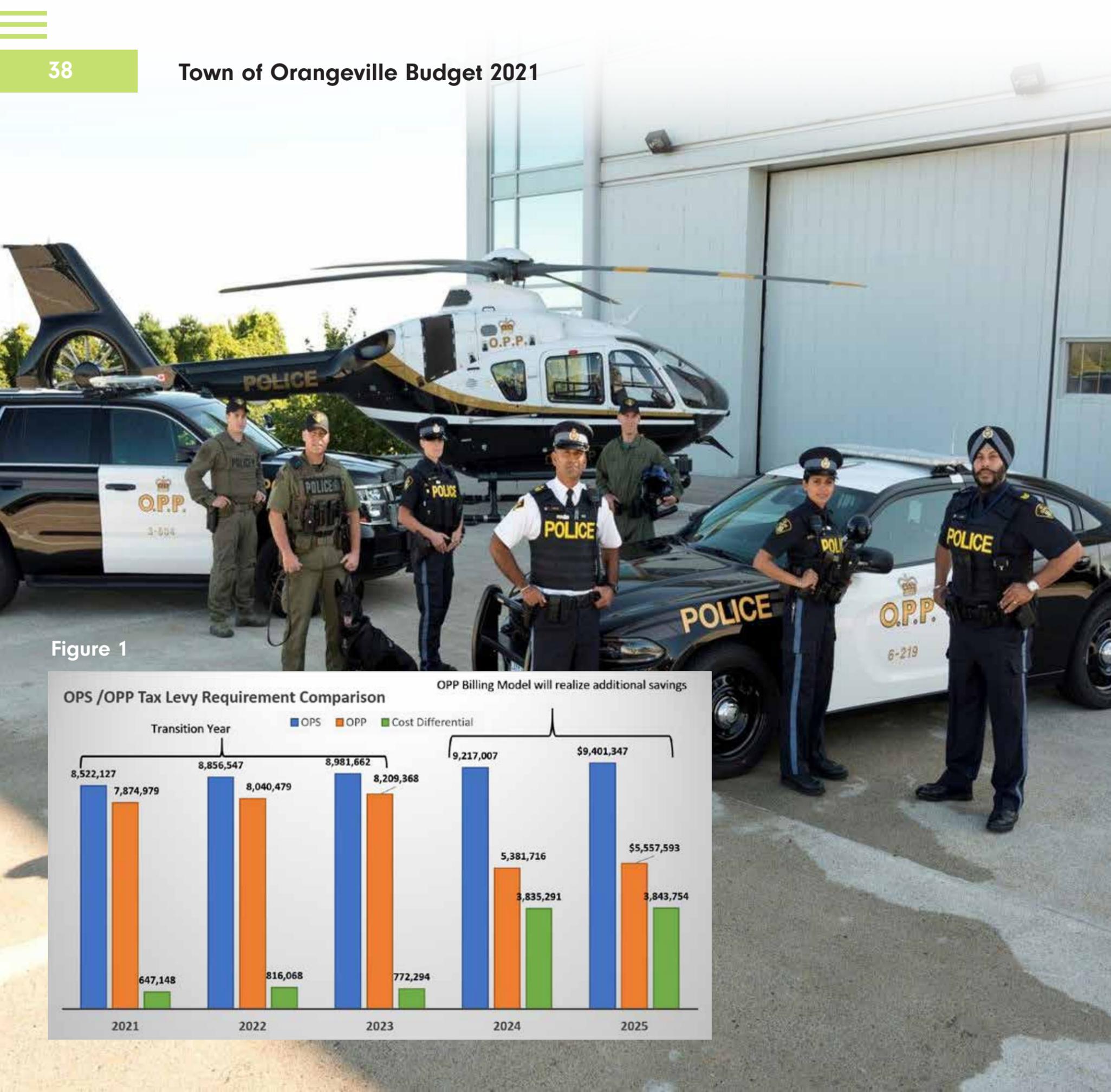
Project	B1118.0000 Workforce Planning		
Department	Corporate Allocations		
Version	1 Department Submission	Year	2021

Description
Project Details
<p>Current Town Policy indicates that a salary review will be conducted once every 3 years. The last salary review commenced in 2017. The Town is continuing to note pressures on our wage grid in attracting candidates with the qualifications we require especially for management positions and above. It is important to check our market competitiveness against other municipal comparators.</p>

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	160,493	50,000			53,060		57,433
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	26,671	4,573			10,612		11,486
	26,671	4,573			10,612		11,486
Tax Levy							
Trf from Levy	88,395				42,448		45,947
	88,395				42,448		45,947
Funding Total	115,066	4,573			53,060		57,433

Attributes		
Attribute	Value	Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1118 <Generated>	





Ontario Provincial Police

Town of Orangeville transitioned from its local police services, Orangeville Police Services (OPS), to the provincial police services, Ontario Provincial Police (OPP), on October 1st, 2020. The year 2021 will be the first of three years of transitional billing model for OPP before moving to its standardized billing model in 2024. Figure 1.0 shows levy requirement comparison between OPS and OPP for the period between 2021-2025 based on transitional contract for 2021-2023 and indexed for inflation for the two outer years 2024-2025. It is imperative to distinguish the projected budget period of 2021-2025 for OPP. For the years 2021-2023, the budget projections for OPP are based on FTE contract; whereas as of year 2024 and beyond, OPP budget will be converted into standardized billing model resulting in substantial savings.

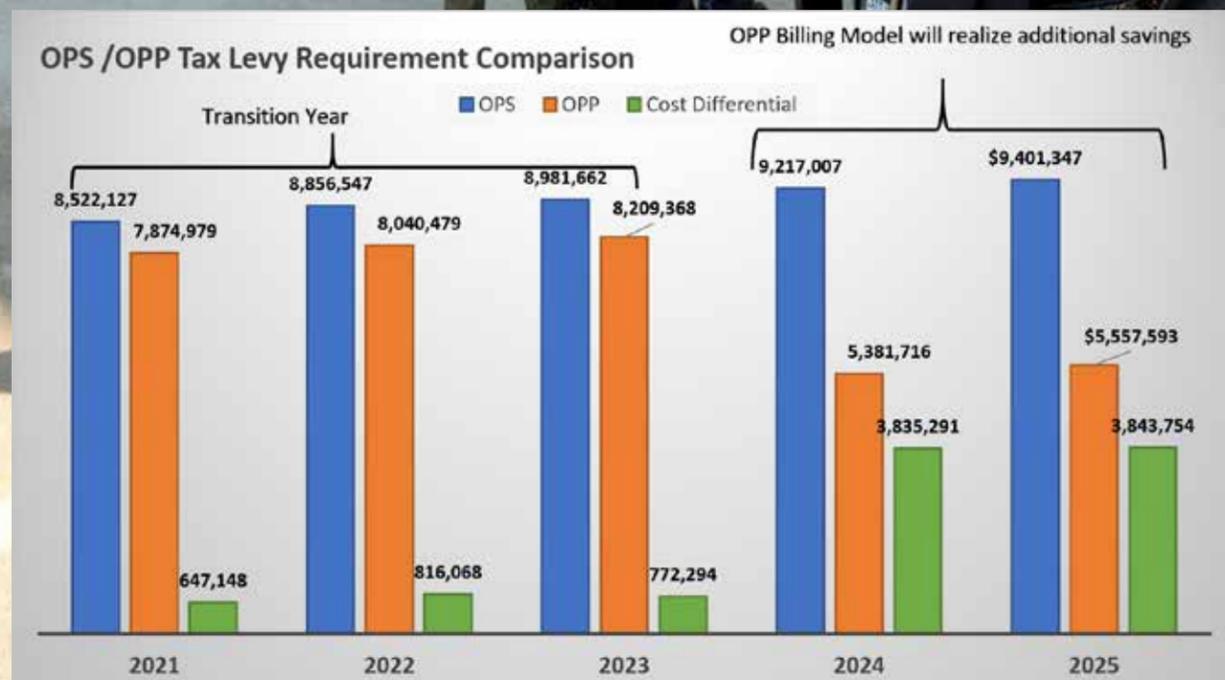
The transition between these two police service providers did cost the Town substantial upfront cost in the forms severance and facilities retrofit. Therefore, the Cost Differentials shown on Figure 1.0 ranging from \$640K to \$3.8M (2021-2025) will go towards financing initial cost of this transition, primarily serviced through the Town’s revolving Line of Credit (LOC). The LOC terms have been negotiated to be interest only payments for the first 3 years (2021-2023). Interest and Principal payments will resume as of January 1st, 2024. It is worthwhile to note that the principal amounts for the period 2021-2023 are not forgiven, only delayed in alignment with the transitional years of the OPP’s contract.

On a longer horizon, 2024 and beyond, the town will see a larger return on investment to:

- sufficiently cover interest and principal payments of the current loan amortized over 25 years;
- pay down the line of credit faster if Council wishes to do so (a revolving line of credit allows for faster repayment than traditional loans);
- reallocate funding towards reducing infrastructure deficit and asset management needs.
- transferring into Reserves such as the Tax Stabilization Reserves

As we get closer to OPP billing model, or year 2024, we will have a much better view of additional savings for the town. Please note, net levy requirements for OPP for 2021-2025 do factor in revenue sources such as Court Security, 1000 Officers Grants and other predictive sources of user fees and grants.

Figure 1

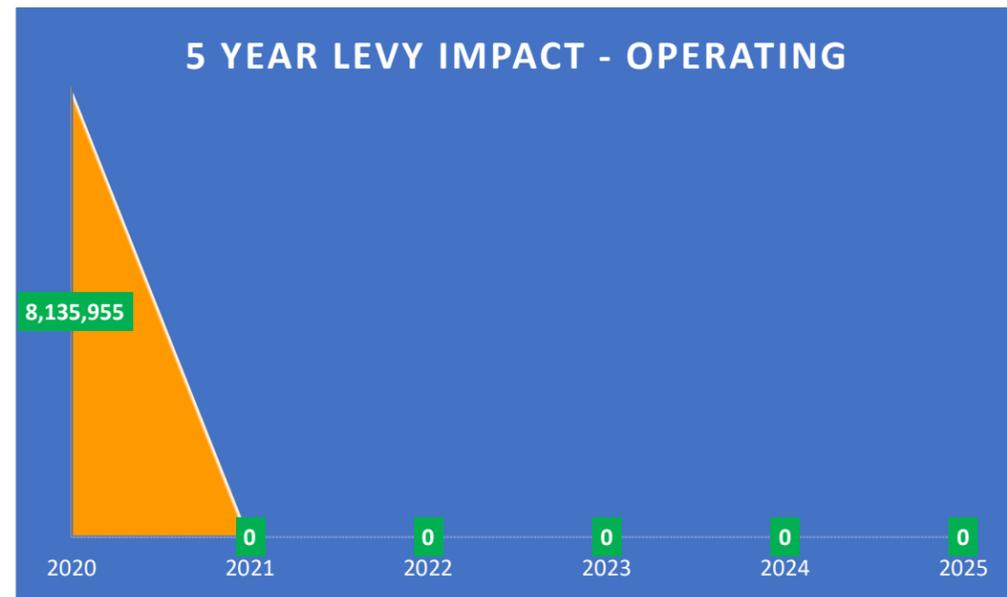


Orangeville Police Service Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Police									
User Fees	(364,048)	(345,138)		345,138	(100.0%)				
Grants	(1,324,350)	(1,239,274)		1,239,274	(100.0%)				
Other Revenues	(185,169)	(86,458)		86,458	(100.0%)				
Sub-total Revenues:	(1,873,567)	(1,670,870)		1,670,870	(100.0%)				
Compensation	8,158,879	8,947,820		(8,947,820)	(100.0%)				
Grants	2,663								
Insurance	128,022	137,067		(137,067)	(100.0%)				
Professional Development and Assoc. Fees	50,670	44,358		(44,358)	(100.0%)				
Office and Administration	270,642	227,959		(227,959)	(100.0%)				
Public Relations, Promotions and Events	2,234	3,714		(3,714)	(100.0%)				
Licences and Support	1,585	1,770		(1,770)	(100.0%)				
Service and Lease Agreements	22,853	35,128		(35,128)	(100.0%)				
Service Charges	518								
Safety Equipment and Clothing	41,096	47,359		(47,359)	(100.0%)				
Utilities	27,653	33,000		(33,000)	(100.0%)				
Fuel	60,334	57,551		(57,551)	(100.0%)				
Materials and Supplies	3,613	9,627		(9,627)	(100.0%)				
Maintenance and Repairs	204,312	141,072		(141,072)	(100.0%)				
Equipment Purchases	7,175	1,100		(1,100)	(100.0%)				
Outside Services	9,449	7,000		(7,000)	(100.0%)				
Professional Fees	1,828	13,000		(13,000)	(100.0%)				
Inter-Departmental Re-Allocations	25,406	25,561		(25,561)	(100.0%)				
Sub-total Expenses:	9,018,932	9,733,086		(9,733,086)	(100.0%)				
Principal Re-payments	21,925	11,306		(11,306)	(100.0%)				
Interest Expense	954	133		(133)	(100.0%)				
Debt Service Charges	22,879	11,439		(11,439)	(100.0%)				
Transfers to(from) Reserve	60,000	60,000		(60,000)	(100.0)				
Transfer to Capital	7,500	2,300		(2,300)	(100.0%)				
Total Transfers	67,500	62,300		(62,300)	(100.0%)				
Total Police Levy Impact	7,235,744	8,135,955		(8,135,955)	(100.0%)				

Orangeville Police Service Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Police Levy Impact	7,235,744	8,135,955	(8,135,955)	(100.0%)					



MATERIAL DRIVERS 2021 - 2025						
	2021	2022	2023	2024	2025	
Net Change Levy Impact	(8,135,955)	-	-	-	-	-
<u>Reallocation</u>						
- Salaries & Benefits	(39,633)	-	-	-	-	-
- Other	655,160					
<u>Inflationary Impact</u>						
- Other	(11,136)	-	-	-	-	-
<u>Service Level Impact</u>						
- Salaries & Benefits	(12,902,907)					
- Other	4,087,413					
	75,148	0	0	0	0	0

Individual Drivers not exceeding \$5,000 have been excluded

Ontario Provincial Police Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Ontario Provincial Police									
User Fees			(800,000)	(800,000)		(808,000)	(816,080)	(824,241)	(832,483)
Sub-total Revenues:			(800,000)	(800,000)		(808,000)	(816,080)	(824,241)	(832,483)
Outside Services			8,674,979	8,674,979		8,848,479	9,025,448	9,205,957	9,390,076
Sub-total Expenses:			8,674,979	8,674,979		8,848,479	9,025,448	9,205,957	9,390,076
Total OPP Levy Impact			7,874,979	7,874,979		8,040,479	8,209,368	8,381,716	8,557,593



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	7,874,979	165,500	168,890	172,348	175,877
<i>Reallocation</i>					
- Other Revenue	(800,000)	(8,000)	(8,080)	(8,161)	(8,242)
<i>Service Level Impact</i>					
- OPP Billing	8,674,979	173,500	176,970	180,509	184,119
	0	0	0	0	0

Individual Drivers not exceeding \$5,000 have been excluded





Andrea McKinney

General Manager
Corporate Services

Transformation, done well, is about managing change in a meaningful way. How we handle change impacts our ability to move forward, it requires thought and purpose to align vision and goals with an implementation plan that can achieve success. In 2019, Council identified digital transformation as a top priority for 2020 acknowledging the importance of modernizing municipal service delivery.

And 2020 was an extraordinary year. A year of unprecedented disruption, uncertainty and change. Digital transformation proved to be a game changer, creating haves and have-nots in service delivery and continuity of operations. The heart of transformation is about people. And I for one cannot understate how proud I am to work as a part of this team.

Corporate Services is a multi-faceted department with a talented team. A team that was out in front leading transformation and addressing each new issue as it arose to keep things moving forward. There is no area of Corporate Services that did not step up to support our colleagues or the community we serve to keep the Town moving in the right direction as the environment around us continued to evolve; and this team did this while continuing to move the bar on a number of other major corporate initiatives.

As we look towards 2021, we do so with new perspective. The pandemic has demonstrated that governments can change, break barriers on how things have always been done, and rise to the occasion. Orangeville has shined in adversity. As we move ahead we will continue to see significant progress on major projects that were initiated in 2020 as well as launching new initiatives but remaining focused and diligent to ensure delivery. A focus will remain on evolving our workforce culture and training, as well as looking to make significant progress on our financial policies, processes and approaches. A key body of work from 2020, Smart Orangeville has been met with success and represents an opportunity to continue to raise the bar in this community, with commitment to continue to use technology and data to improve both internal operations and quality of life for the community focused on livability, sustainability and resiliency.

Andrea McKinney, GM Corporate Services

**“Transformation, done well, is about
managing change in a meaningful way”**

~ Andrea McKinney

Meet our team and what we do



Nandini Syed

Treasurer



Karen Landry

Clerk



Jason Hall

Information Technology Manager



Jennifer Gohn

Human Resources Manager



Sheila Duncan

Communications Manager

Finance

What we do

The Finance Division provides strategic advice, financial and risk management expertise, financial planning as it relates to the multi-year budgeting process, reporting of the annual financial statements, overall management of property taxation and centralized customer service support.

Clerks

What we do

The Clerk's Division offers a variety of services including: facilitating the Town's decision-making process by supporting Council and advisory committees, making information accessible to the public while protecting privacy, the management of the Town's records, by-law enforcement, processing permits and licences and administering the municipal election.

Information Technology

What we do

Our Information Technology team maintains fiber network across 37 town facilities and 11 schools while providing industry best practices in server availability and data protection. We provide access to Geo Special information and applications to staff, visitors and residents. We manage and maintain video security systems and provide security monitoring and remediation for all Town IT services and devices including the Town's cellular fleet of vehicles and SCADA water/wastewater data.

Human Resources

What we do

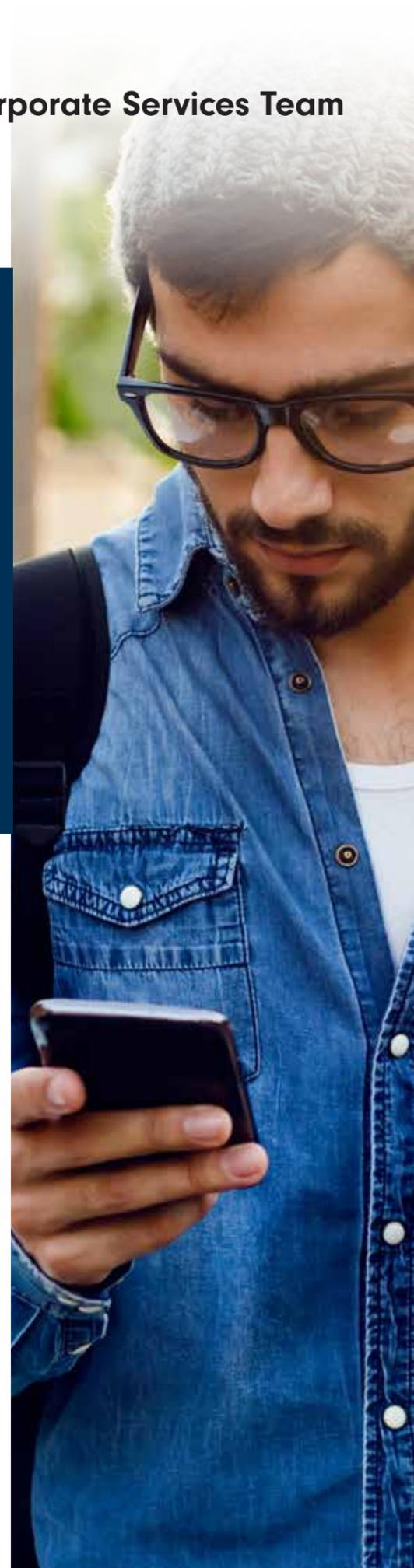
Human Resources is about the people - supporting and providing guidance and information so that everyone - employees and management - are engaged to be successful in their work. Thus, human resources is an important partner in every employee's work life.

A new workplace has emerged in 2020. Working collaboratively across the organization, the Town's Human Resources function has adapted to address the rapidly changing workplace and support our employees.

Communications

What we do

The Communications Division strives to maximize the delivery of public information in written and visual form using various print and digital media including: booklets, flyers, posters, signage, newspapers, newsletters, news releases, advertising, video, photography, web and social media.





Nandini Syed

Treasurer

The Finance Division provides strategic advice, financial and risk management expertise, financial planning as it relates to the multi-year budgeting process, reporting of the annual financial statements, overall management of property taxation, asset inventory and centralized customer service support.

2020 has been a year of unprecedented challenges and incredible successes in equal measure. What started as a rather unassuming year, very quickly turned into a year of fiscal challenges triggered by

the ongoing worldwide pandemic. Team Finance has had to mobilize on various fronts including moving our services to online platforms, setting up IT infrastructure for our Customer Service team to allow for uninterrupted service delivery to our ratepayers, mitigating potential pressure to operational cash flow with new and innovative liquidity instruments like a "revolving line of credit", and transferring funds from the Town's Contingency Reserves towards COVID-19 Community Relief Funds under Council's guidance and direction. Some of the other notable success stories from 2020 include:

- Changing the culture of budgeting, moving toward a more "performance" focused budget template allowing for efficient and effective allocation of public funding. Our efforts to date have been recognized through international awards such as the Marcom Awards for Marketing and Communication
- Assessment Base Loss Mitigation - defending our interest at the Assessment Review Board (ARB) hearings. To date, we have managed to mitigate close to \$1.5 million in assessment resulting in a Protected Revenue Base of approximately \$300K or nearly one percent of the Town's levy

The 2021 operating budget for the Finance Division reflects a portion of the Corporate Services Assistant position as well as general inflationary increases including COLA, insurance and various overheads. Finance will be leading the implementation of the Town's Asset Management Plan (AMP) per O.Reg 588/17 which includes meeting the legislative requirement of rolling out the current service level for core infrastructures in 2021, all assets by 2023 and proposed service levels of all municipal assets (soft and hard services) by 2024. Furthermore, we are partnering with Human Resources and IT divisions in the massive undertaking of implementing an organization-wide Human Resources Information System (HRIS) in 2021. Personally, I cannot be more proud of my team of dedicated individuals whose passion to public service both humbles and inspires me in equal measure.

Nandini Syed, Treasurer

**"A budget is more than just a series
of numbers on a page; it is an
embodiment of our values"**

~ Barack Obama



What we do

The Finance Division provides strategic advice, financial and risk management expertise, financial planning as it relates to the multi-year budgeting process, reporting of the annual financial statements, overall management of property taxation and centralized customer service support.

What we do

Development and management of annual Budget and Audit process

Provide centralized Customer Service Organization wide

Management of Taxation and Utility Billing

Management of the Town's Property Assessment Base

Strategic Financial Management (Policy Development, Asset Management, Reserves, Debt, Investment, Grants)

Operational Financial Management (Accounts Payable, Accounts Receivable, Payroll, Development Charges, Issuing Tax Certificates, Processing Payments, Banking, Variance Analysis)

2020 Accomplishments

Moving the Town's Budget towards a more "performance focused" template allowing for efficient and effective allocation of public funds

Mitigating assessment base loss by half or approximately \$300K of Tax Revenue Loss

Dedicated resources to Asset Management

Revolving Line of Credit- innovative and agile approach to liquidity for high priority projects

27,000

customer service calls

65 Million
in annual budgets

200 Million
tangible capital assets



4.4 Billion
in property assessments



20,000
tax bills issued



11,000
utility accounts



8,000
vendors

17

business divisions with the Town

30,000

residents in Orangeville

9,851

properties

Who we are

- 1 Treasurer
- 1 Deputy Treasurer
- 1 Asset Management Specialist
- 2 Financial Analysts
- 1 Taxation and Revenue Person
- 5 Customer Service Representatives
- 1 Accounts Payable Person
- 1 Payroll
- 1 Financial Assistant



Finance Operating Budget - 5 Year

	2019	2020	2021	2021	2021	2022	2023	2024	2025
	2019	2020	2021	2021	2021	2022	2023	2024	2025
	Actuals	Approved Budget	Proposed Budget	\$ Change	% Change	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
Finance									
User Fees	(93,210)	(91,220)	(91,550)	(330)	0.4%	(91,220)	(91,220)	(91,220)	(91,220)
Fines	(8,775)	(2,495)	(2,495)			(2,495)	(2,495)	(2,495)	(2,495)
Other Revenues		(3,000)	(3,000)			(3,000)	(3,000)	(3,000)	(3,000)
Sub-total Revenues:	(101,985)	(96,715)	(97,045)	(330)	0.3%	(96,715)	(96,715)	(96,715)	(96,715)
Compensation	809,111	1,440,234	1,497,074	56,840	3.9%	1,425,315	1,458,048	1,489,430	1,522,773
Insurance	846	900		(900)	(100.0%)				
Professional Development and Assoc. Fees	10,599	14,000	14,000			14,000	14,000	14,000	14,000
Office and Administration	74,434	64,737	67,802	3,065	4.7%	67,397	68,531	68,473	69,627
Public Relations, Promotions and Events	2,528	1,000	1,000			1,000	1,000	1,000	1,000
Licences and Support	26,986	42,308	43,033	725	1.7%	43,774	44,529	45,300	46,086
Service and Lease Agreements	499								
Service Charges	66								
Maintenance and Repairs	1,264	4,488	4,577	89	2.0%	4,669	4,762	4,857	4,954
Equipment Purchases	6,860	3,500	3,500			3,500	3,500	3,500	3,500
Professional Fees	10,607	8,500	6,000	(2,500)	(29.4%)	8,867	6,500	9,000	6,756
Inter-Departmental Re-Allocations	(103,950)	(99,335)	(90,218)	9,117	(9.2%)	(90,098)	(89,976)	(89,852)	(89,725)
Sub-total Expenses:	839,850	1,480,332	1,546,768	66,436	4.5%	1,478,424	1,510,894	1,545,708	1,578,971
Transfers to(from) Reserve	20,000	(83,644)	(66,181)	17,463	(20.9)	20,000	20,000	20,000	20,000
Total Transfers	20,000	(83,644)	(66,181)	17,463	(20.9%)	20,000	20,000	20,000	20,000
Total Finance Levy Impact	757,865	1,299,973	1,383,542	83,569	6.4%	1,401,709	1,434,179	1,468,993	1,502,256



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	83,569	18,167	32,470	34,814	33,263
<i>Reallocation</i>					
- Inter-Departmental	9,000				
<i>Inflationary Impact</i>					
- Salaries & Benefits	22,693	33,442	32,733	31,382	33,343
- Trf to/from Reserve	17,463	86,181	-	-	-
<i>Service Level Impact</i>					
- Administrative Assistant	34,147				
- Financial Analyst - Contract		(105,201)			
- CPA Membership	1,017				
	(751)	3,745	(263)	3,432	(80)

Individual Drivers not exceeding \$5,000 have been excluded

Finance Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
260 Finance										
20344.0000 CF - Work Order System --	33,133									
20345.0000 CF - Budgeting and Reporting Softwa -	4,596									
20348.0000 CF - Payroll Information Systems --	50,000									
20366.0000 CF - Purchase Order System	20,000									
21167.1000 Photocopier -- Town Hall - 87 Broadw					20,000					
Total Investment in Capital	107,729				20,000					
Less: Funding Sources										
Reserves/ Reserve Funds	107,729				4,000					
Total Other Funding Sources	107,729				4,000					
Total Levy Impact					16,000					

**Karen Landry**

Clerk

The Clerk's Division offers a variety of services including: facilitating the Town's decision-making process by supporting Council and advisory committees, making information accessible to the public while protecting privacy, the management of the Town's records, by-law enforcement, processing permits and licences and administering the municipal election. The outlook of the multi-year budget outlines the following key initiatives:

Ongoing digitization and centralization of corporate records through migration to SharePoint and the new website which will improve access to information for Council, the public, and staff

Streamlining of the administration of licences and permits to reduce administrative burden for both staff and the public

Enhancements to the by-law enforcement program for the efficient and effective delivery and tracking of services to the community through the utilization of software

Enhancements to Council and committee process through the continued adoption of digital tools to drive good governance with a modern approach

Ongoing review of the Town's Regulatory By-laws, per Council's approved work plan, to align with the needs of the community

Karen Landry, Clerk

A hand in a blue sleeve is holding a blue binder. The background is a wall of many similar blue binders, some of which are slightly out of focus. The overall color scheme is light blue and white.

“People don’t care how much you know until they know how much you care.” ~ Teddy Roosevelt



Who we are

- | | | |
|--|--|---|
| 1 Clerk | 1 Records Co-ordinator | 1 OPS Records and FOI |
| 1 Deputy Clerk | 1.6 Records Assistant | .1 Melancthon By-law Enforcement |
| 1 Assistant Clerk | 2.6 By-law Officers | .7 Parking Enforcement |
| 1 Licensing & Council Assistant | 1.6 Continuation of Records Assistant | |

What we do

- Provide legislative and administrative support to Council and Committees of Council, including internal and external stakeholders
- Administer and co-ordinate Council and Committee agenda management, including the distribution and reporting of decisions and directions
- Co-ordinate the committee recruitment and appointment process, including orientation and training program
- Conduct municipal elections and the Council orientation process
- Develop and administer the records management program for the corporation and manage inactive files transferred to the Records Centre and the Dufferin Museum
- Administer access and privacy requirements and co-ordinate Municipal Freedom of Information and Protection of Privacy requests
- Management of the Town's Licensing Program: Lottery, Restaurants, Fireworks Display, Mobile Food Vendors, Pet Shops
- Management of Vital Statistics: Marriage and Death registration
- Community Standards Enforcement: Property Standards, Signs, Zoning, Noise, Parking

2020 Accomplishments

COVID-19:

- Facilitation of electronic meetings of Council and committees, including the review and amendment of the Procedure By-law with respect to electronic participation
- Increased by-law enforcement and administrative support with respect to COVID-19 related measures
- Re-deployment of Community Services staff to assist with the indexing and digitization of Town records (including by-laws, historical records, building files, legal agreements)
- Established modified processes to continue the issuance of permits and licences

Records:

- Town policy verification and migration to SharePoint

- Continued SharePoint integration
- Continued digitization and centralization of Town records, including legal agreements, Council reports, Council and committee agendas and minutes
- Verification of Town by-laws to create a centralized by-law database that is accessible to the public
- Records centre restructuring and improvements
- Transfer of OPS records to the Town
- Regulatory By-law Review, including the co-ordination of public meetings, and stakeholder engagement with respect to: Pet Stores, Animal Control (Hens), Sign Installers, Taxis and Limousines, COVID-19 (social distancing and masks), Display of Merchandise on Sidewalks
- Reduced regulatory burden: repeal of sign installer regulation and update of taxi and limousine licensing process

By-law Enforcement:

- Introduction of after-hours parking enforcement
- Establishment of tracking system with respect to regulatory by-law complaints

Automation of processes, including:

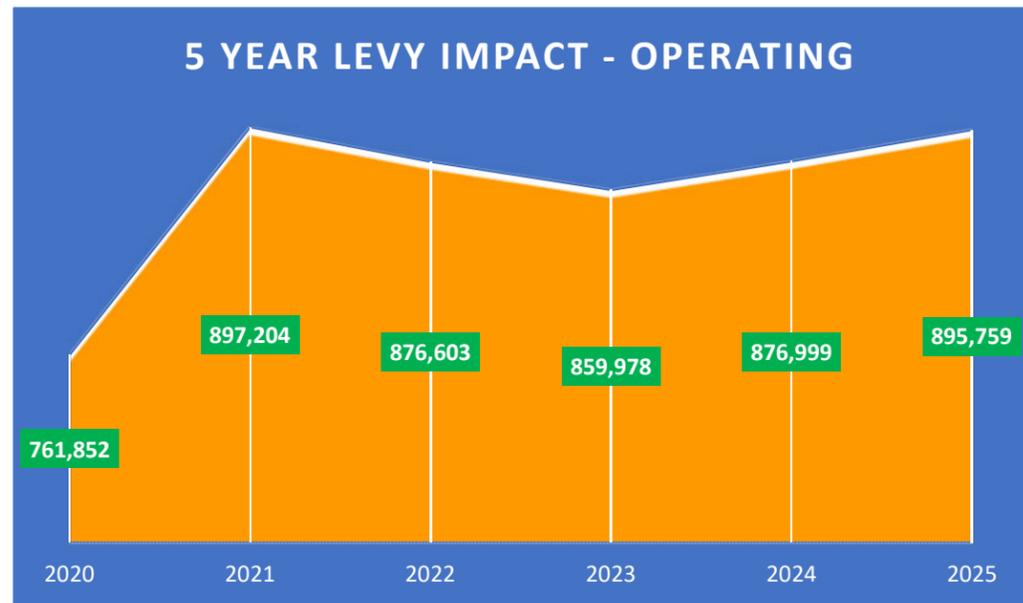
- Implementation of agenda software
- Development of online forms, including licensing and permits, FOI requests, delegation requests
- Marriage licence online applications
- Software for the processing of Freedom of Information (FOI) requests

Clerks 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Clerks									
User Fees	(70,176)	(39,750)	(22,000)	17,750	(44.7%)	(23,000)	(23,000)	(23,000)	(23,000)
Licences and Permits	(67,231)	(58,000)	(57,500)	500	(0.9%)	(58,000)	(58,000)	(58,500)	(58,500)
Sub-total Revenues:	(137,407)	(97,750)	(79,500)	18,250	(18.7%)	(81,000)	(81,000)	(81,500)	(81,500)
Compensation	587,336	729,652	943,310	213,658	29.3%	829,253	803,278	819,024	835,809
Professional Development and Assoc. Fees	1,560	6,500	20,900	14,400	221.5%	21,300	19,700	20,100	20,500
Office and Administration	14,335	16,950	30,750	13,800	81.4%	96,850	28,200	28,975	29,850
Public Relations, Promotions and Events	1,074	1,500	2,000	500	33.3%	7,100	2,200	2,300	2,400
Licences and Support Programs	14,583	17,000	15,000	(2,000)	(11.8%)	15,500	16,000	16,500	17,000
Materials and Supplies	2,400								
Maintenance and Repairs	3,734	5,000		(5,000)	(100.0%)				
Equipment Purchases	8,522	9,000	500	(8,500)	(94.4%)	600	700	800	900
Outside Services	3,603	5,000	9,000	4,000	80.0%	10,000	10,000	10,000	10,000
Professional Fees	2,290	2,500	2,500			62,500	2,500	2,500	2,600
		500	4,500	4,000	800.0%	4,100	4,200	4,300	4,400
Sub-total Expenses:	639,437	793,602	1,028,460	234,858	29.6%	1,047,203	886,778	904,499	923,459
Transfers to(from) Reserve	63,600	66,000	(51,756)	(117,756)	(178.4)	(89,600)	54,200	54,000	53,800
Total Transfers	63,600	66,000	(51,756)	(117,756)	(178.4%)	(89,600)	54,200	54,000	53,800
Total Clerks Levy Impact	565,630	761,852	897,204	135,352	17.8%	876,603	859,978	876,999	895,759

Clerks 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Clerks Levy Impact	565,630	761,852	897,204	135,352	17.8%	876,603	859,978	876,999	895,759



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	135,352	(20,601)	(16,625)	17,021	18,760
<i>One Time Reversed</i>					
- Cabinets for centralizing records	(5,000)				
<i>Inflationary Impact</i>					
- Salaries & Benefits	7,669	13,623	16,484	15,746	16,785
- Srv Agreement/Equip Repair	(8,500)	100	100	100	100
- Election Year		135,500	(135,500)		
- Wedding Ceremony Revenue	15,750				
<i>One Time Impact</i>					
- OPS to OPP Transition - Contract	68,833	(68,833)			
- Records Clerk - Contract	101,306	(101,306)			
- Trf from Reserve - Working Fund	(101,306)	101,306			
- Nordat FOI and Vital Stats	3,500	(3,500)			
<i>Service Level Impact</i>					
- Elections Staffing		42,459	(42,459)		
Council Service	14,371				
- Restructuring Funds	14,063				
- Administrative Assistant	19,942				
- Marriage Ceremonies	(12,526)				
- Trf to/from Reserve	(16,450)	(139,150)	143,800	(200)	(200)
- Membership Fees	6,550				
- Training Staff & Committees	7,700				
- Records Centre Improvements	18,000	(1,000)	1,000	-	-
	1,450	200	(50)	1,375	2,075

Individual Drivers not exceeding \$5,000 have been excluded

Clerks Capital Summary - 10 Year

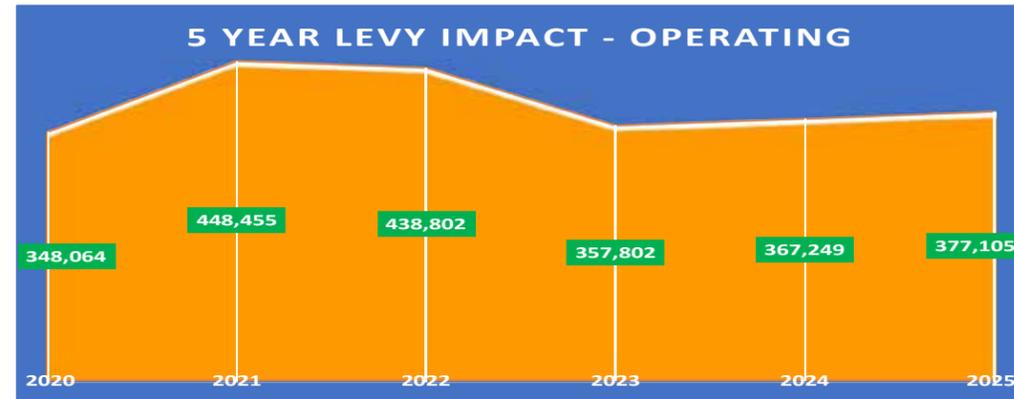
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
160 Clerks										
21167.0000 Photocopier --						10,000				
Total Investment in Capital						10,000				
Less: Funding Sources										
Reserves/ Reserve Funds						2,000				
Total Other Funding Sources						2,000				
Total Levy Impact						8,000				

By-law 2021 Operating Budget

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
By-Law Enforcement									
Licences and Permits	(61,969)	(54,500)	(27,500)	27,000	(49.5%)	(27,500)	(54,500)	(54,500)	(54,500)
Agreement and Lease Revenue	(14,702)	(2,000)	(3,000)	(1,000)	50.0%	(3,000)	(3,000)	(3,000)	(3,000)
Fines	(74,097)	(62,500)	(82,500)	(20,000)	32.0%	(92,500)	(92,500)	(92,500)	(92,500)
Other Revenues	(16,834)		(10,150)	(10,150)		(10,150)	(10,150)	(10,150)	(10,150)
Sub-total Revenues:	(167,602)	(119,000)	(123,150)	(4,150)	3.5%	(133,150)	(160,150)	(160,150)	(160,150)
Compensation	592,254	350,654	433,731	83,077	23.7%	433,537	374,023	382,270	390,936
Insurance	2,250	2,682	3,309	627	23.4%	3,640	4,004	4,404	4,844
Property Tax	15,353								
Professional Development and Assoc. Fees	2,748	5,100	5,300	200	3.9%	5,300	5,400	5,500	5,500
Office and Administration	8,248	8,695	10,225	1,530	17.6%	10,025	10,325	10,625	10,925
Public Relations, Promotions and Events		500	500			500	500	500	500
Licences and Support	689	695	800	105	15.1%	800	800	800	800
Service and Lease Agreements	30,315								
Safety Equipment and Clothing	4,649	1,000	3,600	2,600	260.0%	3,700	3,700	3,800	3,800
Fuel	1,059	2,000	2,500	500	25.0%	2,600	2,700	2,800	2,900
Materials and Supplies	5,868	5,330	7,200	1,870	35.1%	7,200	7,400	7,400	7,500
Maintenance and Repairs	606	14,378	28,000	13,622	94.7%	28,100	28,200	28,300	28,400
Outside Services	110	600	1,000	400	66.7%	1,100	1,200	1,300	1,400
Professional Fees	66,229	70,430	70,440	10		70,450	74,700	74,700	74,750
Inter-Departmental Re-Allocations	1,500								
Sub-total Expenses:	731,878	462,064	566,605	104,541	22.6%	566,952	512,952	522,399	532,255
Transfers to(from) Reserve	5,000	5,000	5,000			5,000	5,000	5,000	5,000
Total Transfers	5,000	5,000	5,000			5,000	5,000	5,000	5,000
Total By-Law Levy Impact	569,276	348,064	448,455	100,391	28.8%	438,802	357,802	367,249	377,105

By-law 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total By-Law Levy Impact	569,276	348,064	448,455	100,391	28.8%	438,802	357,802	367,249	377,105



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	100,391	(9,653)	(81,000)	9,447	9,856
<i>Inflationary Impact</i>					
- Salaries & Benefits	7,759	9,800	7,433	8,247	8,666
- POA Funds Received	10,000	(10,000)	-	-	-
- Taxi License Revenue	9,500	-	(9,500)	-	-
- Sign Permit Revenue	17,500	-	(17,500)	-	-
<i>One Time Impact</i>					
- By-Law Melancthon - Contract	9,994	(9,994)			
- Parking Enforcement - Contract	65,324		(66,947)		
<i>Service Level Impact</i>					
- Cost Recoveries	(10,150)				
- Parking Enforcement Fines	(30,000)				
- After Hours Officer Security Equip & Software	9,300				
	11,164	541	5,514	1,200	1,190

Individual Drivers not exceeding \$5,000 have been excluded

By-law Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
420 By-Law Enforcement										
B1119.4190 Vehicles -- By-law C101		35,000							40,000	
B1120.4191 Vehicles -- By-law C102		35,000							40,000	
B1196.0000 Vehicles-By-law C104								40,000		
Total Investment in Capital		70,000						40,000	80,000	
Less: Funding Sources										
Reserves/ Reserve Funds		34,816						8,000	16,000	
Total Other Funding Sources		34,816						8,000	16,000	
Total Levy Impact		35,184						32,000	64,000	



Jason Hall

Information Technology
Manager

2020 has been a challenging year where priorities had to be re-arranged to support the organization as the Town goes through unprecedented times. While it has been challenging times, IT has made good progress implementing modern services that serve the public more efficiently and help staff work remotely while enabling hundreds of hours of virtual meetings with delegate access.

2021 will continue the Digital First initiative which will bring more services online and provide better work efficiencies across the municipality.

New asset management system to provide better lifecycle understanding of the town's assets

Work order system to provide better workflows and tracking of effort, with the goal of a better understanding of key performance indicators

SCADA System modernization working with Infrastructure Services to modernize and create a master plan to help create efficiencies and cost favourable outcomes

Continue to work toward online building permits

Smart City building efficiency pilot to help improve energy use while enhancing the public's experience in Town facilities

Human Resources information system will be implemented in 2021, retiring many older solutions; this will improve staff experience, reducing the need to manage different tools

GIS continues to improve processes for field staff with new tools for tracking information while providing managers operational information for improved decision-making

Security upgrades will continue as the Town is adapting to new and emerging threats that include more remote workers

Jason Hall, Information Technology Manager

"The advance of technology is based on making it fit in so that you don't really even notice it, so it's part of everyday life."

~ Bill Gates



2,200

work orders closed



2,400+

inbound and outbound calls on town phone systems every week



235 TB

of network traffic every week (the equivalent of 110,000 DVDs being copied every week)

What we do

Our Infrastructure Technology team maintains fiber network across 37 town facilities and 11 schools while providing industry best practices in server availability and data protection. We provide access to Geo Special information and applications to staff, visitors and residents. Our team collaborates with Town business divisions to improve processes through technology. We manage and maintain video security systems and provide security monitoring and remediation for all Town services and devices including the Town's cellular fleet of vehicles. Providing SCADA software, we help Public Works improve the efficiency of the Town's water/wastewater operations.

2020 Accomplishments

- Online council meetings, likely the first municipality to launch
- New website launch, with improved search, look and, with integrations into town systems to provide more timely information.
- Improved online services
- Snow Clearing App to see when a street has been cleared

- Helped mobilize workforce to work from home, reducing potential reduction of services
- Online report-a-problem giving the public the ability to make a request from a mobile device
- Orangeville mobile app with events, recreation information, news – a launch pad for future services



3000 Monthly Connections

3000+ unique monthly connections to public access WIFI



Who we are

- 1 IT Manager
- 1 IT DIM Manager (2020)
- 1 Systems Administrator
- 1 GIS Technician
- 2 Help Desk Technicians
- 1 Software Operations Supervisor
- 1 SCADA Technician (2021)*

*IT has requested a specialized position to help offset integrator costs and implement a new SCADA master plan for Water and Wastewater

2021 SCADA Software Master Plan

*IT has requested a specialized position to help offset integrator costs and implement a new SCADA master plan for Water and Wastewater



Information Technology 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Information Technology									
Agreement and Lease Revenue	(9,600)	(24,000)	(24,000)			(24,000)	(24,000)	(24,000)	(24,000)
Other Revenues	(57,684)	(58,476)	(59,796)	(1,320)	2.3%	(60,588)	(60,588)	(60,588)	(60,588)
Sub-total Revenues:	(67,284)	(82,476)	(83,796)	(1,320)	1.6%	(84,588)	(84,588)	(84,588)	(84,588)
Compensation	650,766	895,400	1,077,098	181,698	20.3%	1,102,352	1,127,026	1,150,604	1,175,783
Professional Development and Assoc. Fees	15,715	17,500	17,500			17,500	17,500	17,500	17,500
Office and Administration	111,395	112,292	124,601	12,309	11.0%	126,632	129,614	132,531	135,500
Service and Lease Agreements	245,048	353,576	421,414	67,838	19.2%	509,970	517,429	528,533	532,734
Service Charges	29								
Maintenance and Repairs		7,250	10,000	2,750	37.9%	12,000	15,000	18,000	21,000
Equipment Purchases		300	300			300	300	300	300
Professional Fees	27,984	42,000	46,000	4,000	9.5%	48,000	50,000	50,000	50,000
Inter-Departmental Re-Allocations	(283,564)	(285,320)	(271,011)	14,309	(5.0%)	(272,833)	(274,795)	(275,498)	(276,215)
Sub-total Expenses:	767,373	1,142,998	1,425,902	282,904	24.8%	1,543,921	1,582,074	1,621,970	1,656,602
Transfers to(from) Reserve	25,000	25,000	25,000			25,000	25,000	25,000	25,000
Total Transfers	25,000	25,000	25,000			25,000	25,000	25,000	25,000
Total Information Technology Levy Impact	725,089	1,085,522	1,367,106	281,584	25.9%	1,484,333	1,522,486	1,562,382	1,597,014



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	281,584	117,227	38,153	39,896	34,632
<i>Reallocation</i>					
- Inter-Departmental	130,000				
<i>Inflationary Impact</i>					
- Salaries & Benefits	33,451	25,254	24,674	23,578	25,179
- Software Agreements	68,517	85,417	2,333	7,116	3,703
<i>Service Level Impact</i>					
- Software Operations Supervisor	17,817				
- Administrative Assistant	17,074				
- SCADA Technician	113,356				
- Inter-Departmental	(114,000)				
- Internet	12,000				
	3,369	6,556	11,146	9,202	5,750

Individual Drivers not exceeding \$5,000 have been excluded

Information Technology Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
280 Information Technology										
14521.0000 Digital First --	360,686	190,000	85,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
20300.0000 Phone System Upgrades --	25,000			5,000		45,000	5,000			
20310.0000 Hand Scanners --				11,000						
20320.0000 Computer Hardware --	154,235	128,505	133,541	138,107	52,706	121,337	152,003	218,203	196,939	
20360.0000 CF - Ind/Comm Fibre to the Business -	50,000							1,300,000		
21168.0000 Security and Data Integrity --	79,433	75,600	31,212	31,836	135,473	90,122	47,084	34,460		
Total Investment in Capital	669,354	394,105	249,753	195,943	198,179	266,459	214,087	1,562,663	206,939	10,000
Less: Funding Sources										
Reserves/ Reserve Funds	530,704	175,821	49,950	51,988	39,635	89,291	46,816	807,580	41,387	2,000
Total Other Funding Sources	530,704	175,821	49,950	51,988	39,635	89,291	46,816	807,580	41,387	2,000
Total Levy Impact	138,650	218,284	199,803	143,955	158,544	177,168	167,271	755,083	165,552	8,000

Project	14521.0000 Digital First --		
Department	Information Technology		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<h3>Records Managment Solution / SharePoint EDM Licences / Laserfiche</h3> <p>Central Location for the retention of the Town's critical documents. This will allows for the future retrieval of documents from various systems that need information.</p> <p>Easier to manage FOI requests Faster access to information Document retention becomes automated reducing risk exposure</p> <h3>Website AI / Bot</h3> <p>Websites are requiring more intelligence as the public is embracing online technologies. The expectations of having answers on their devices in seconds are the new normal. The town needs to continually increase the services, the access to information while providing tools that are intuitive, seamless, and expected.</p> <p>Faster access to information for the public</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	355,000	10,000	190,000	85,000	10,000	10,000	50,000
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	176,000	10,000	135,000	17,000	2,000	2,000	10,000
	176,000	10,000	135,000	17,000	2,000	2,000	10,000
Tax Levy							
Trf from Levy	179,000		55,000	68,000	8,000	8,000	40,000
	179,000		55,000	68,000	8,000	8,000	40,000
Funding Total	355,000	10,000	190,000	85,000	10,000	10,000	50,000

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1041 <Generated>	

Project	20300.0000 Phone System Upgrades --		
Department	Information Technology		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<h3>2021 Phone System Update</h3> <p>With the Disbandment of Orangeville Police Services, some of the new equipment installed in 2020 will be migrated over the the Town Hall System reducing the original ask of 65,000 down to 25,000.</p> <p>The funds requested will be used to replaced the 12 year old handsets and gateways, for town buildings.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	80,000	25,000			5,000		50,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	80,000	25,000			5,000		50,000
	80,000	25,000			5,000		50,000
Funding Total	80,000	25,000			5,000		50,000

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	20300 Phone System Upgrades	

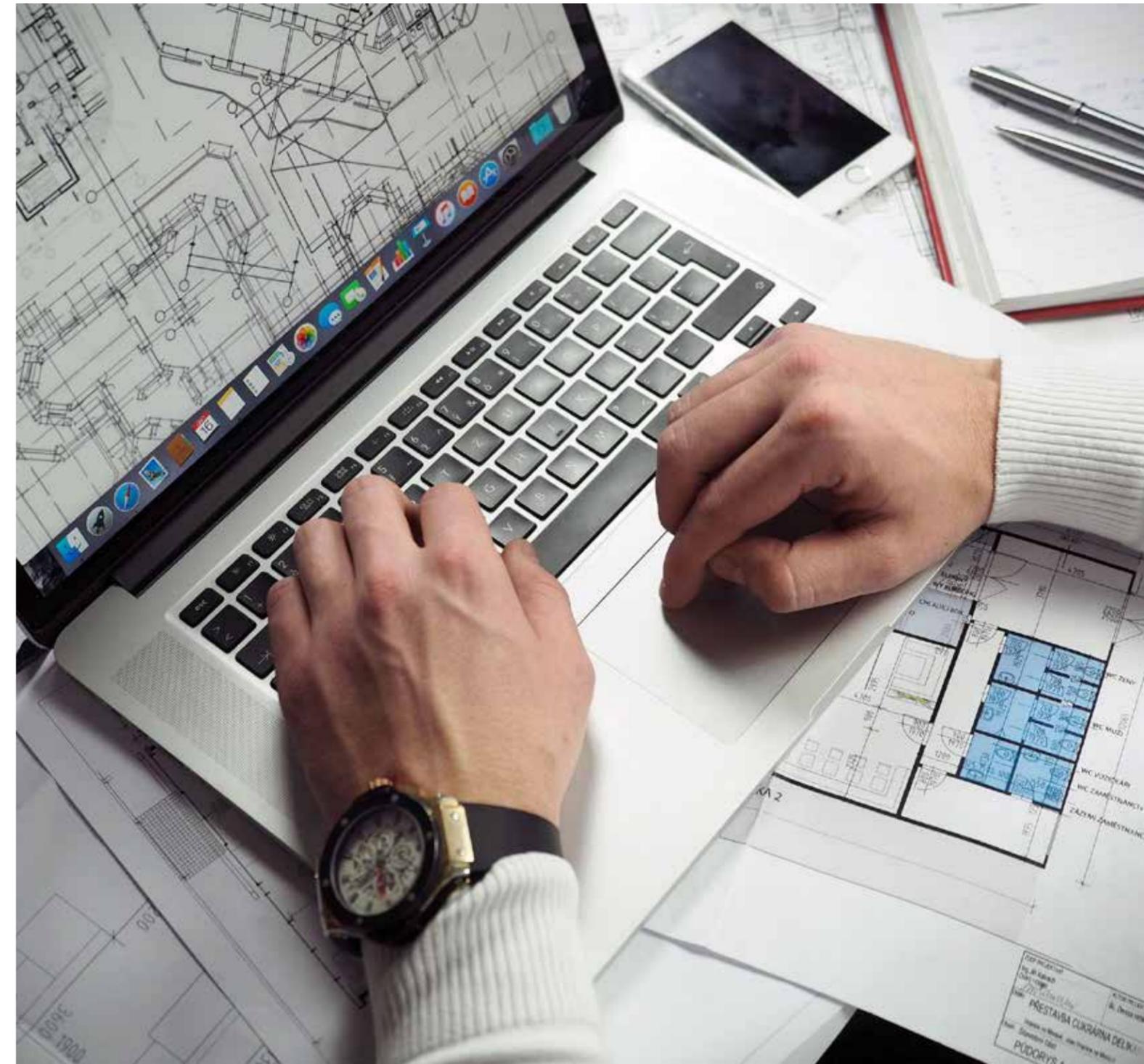
Project	20320.0000 Computer Hardware --		
Department	Information Technology		
Version	1 Department Submission	Year	2021

Project	20320.0000 Computer Hardware --		
Department	Information Technology		
Version	1 Department Submission	Year	2021

Description	
Project Details	
2021 Annual Hardware Replacement Program	
In 2021 IT is required to replacement some aging infrastructure, across the towns numerous sites.	
Client Systems – 25 systems	
Network switches in Town Hall, Town Rose and Alder	
Core Switching that provide access across the network, to the internet and access to improve experience for remote workers. The Town is also relying more heavily on the remote service providers to hence constituent services.	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	1,271,841	130,500	128,505	133,541	138,107	52,706	688,482
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	249,115	20,850	25,701	26,708	27,621	10,541	137,694
	249,115	20,850	25,701	26,708	27,621	10,541	137,694
Tax Levy							
Trf from Levy	1,022,726	109,650	102,804	106,833	110,486	42,165	550,788
	1,022,726	109,650	102,804	106,833	110,486	42,165	550,788
Funding Total	1,271,841	130,500	128,505	133,541	138,107	52,706	688,482

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	4-7 Years	
Approval Status	Approved	
Project Reference	Annual Hardware Replacement	This capital request is in line with previous years. This is the main yearly capital request put forward by IT.

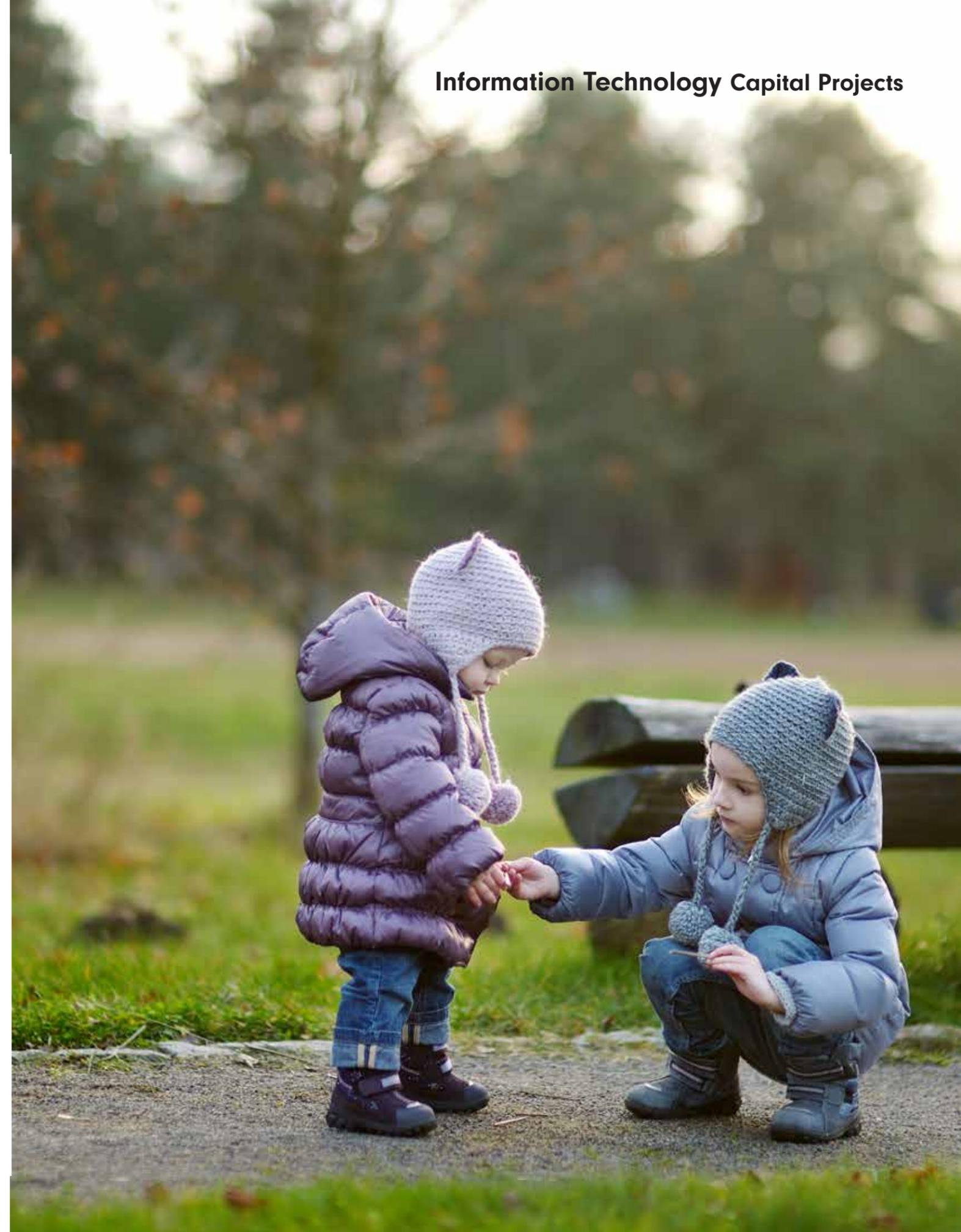


Project	21168.0000 Security and Data Integrity --		
Department	Information Technology		
Version	1 Department Submission	Year	2021

Description	
Project Details	
Security and Data Integrity	
<p>Request to increase the overall budget for Security of endpoints (client computers) traditionally systems were being operated behind the Towns security systems providing greater threat control and mitigation, with the remote workforce. This adds additional pressures to ensuring that the workforce is being adequately protected.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	475,787	30,000	75,600	31,212	31,836	135,473	171,666
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	90,155	1,000	15,120	6,242	6,367	27,094	34,332
	90,155	1,000	15,120	6,242	6,367	27,094	34,332
Tax Levy							
Trf from Levy	385,632	29,000	60,480	24,970	25,469	108,379	137,334
	385,632	29,000	60,480	24,970	25,469	108,379	137,334
Funding Total	475,787	30,000	75,600	31,212	31,836	135,473	171,666

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B0877 <Generated>	





Jennifer Gohn

Human Resources
Manager

A new workplace has emerged in 2020. Working collaboratively across the organization, the Town's Human Resources function has adapted to the changes, created many new policies, procedures and protocols to address the rapidly changing workplace and support our employees. As we continue to support and provide guidance, we know that this new face of the workplace requires a new way of thinking. Resiliency and adapting have become important factors in the new workplace. The Human Resources Division stepped up – offering assistance both

at the corporate and individual levels. This included supporting pandemic planning and reopening, assisting staff through remote workspace set-up, sharing up-to-date information/answering questions and offering various wellness initiatives to assist employees facing new realities both at home and at work.

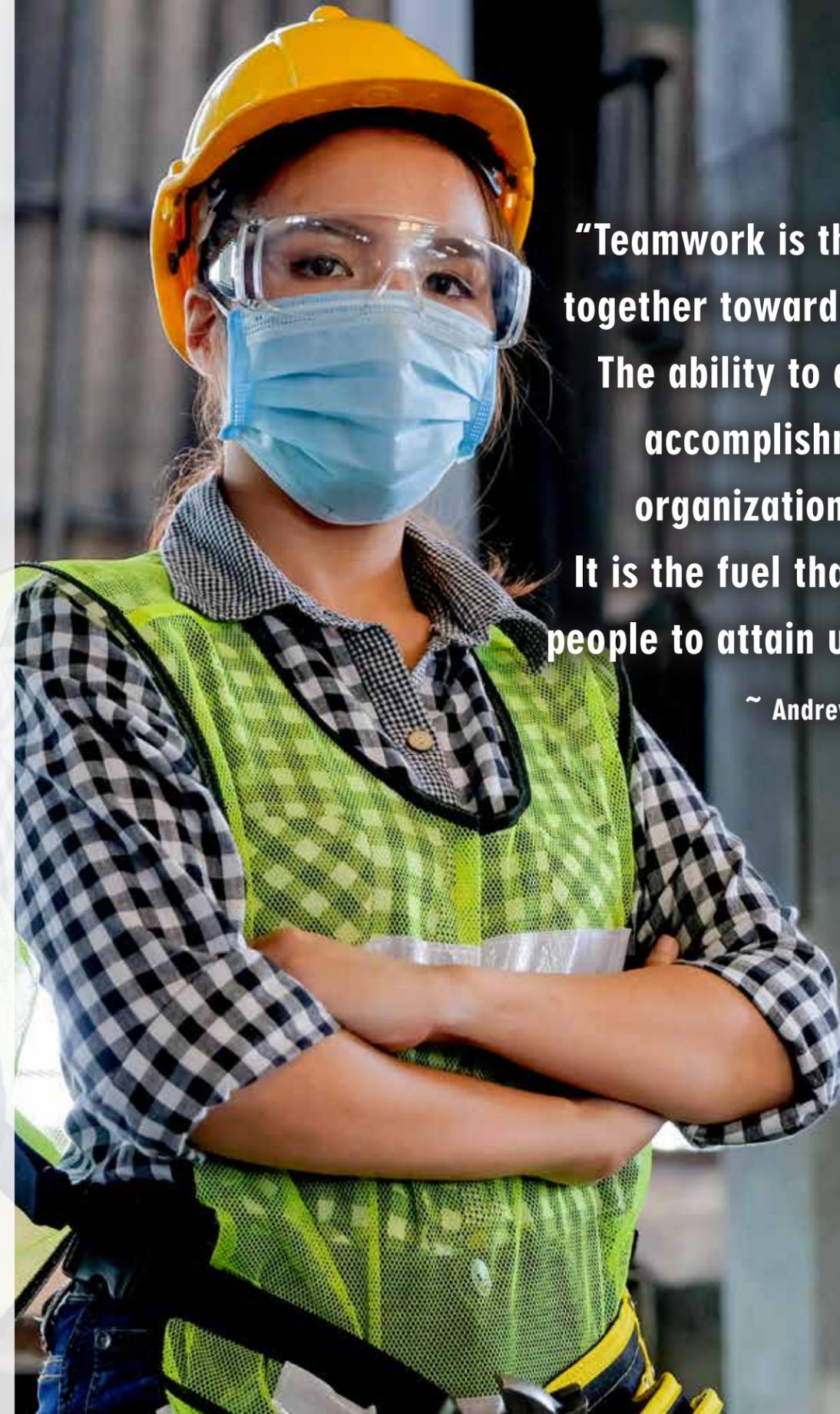
As we continue to adapt and learn from these experiences, we continue to do the important work of driving change within the HR division and working towards digital and program improvements and new training and development opportunities for all staff.

Our new reality will continue in 2021 and will bring with it new ideas and approaches for building the new workplace. Our ability to respond and adapt to change is what will make us successful. Working as a team – that's what will continue to make us resilient – that's what will continue to build a strong and healthy workforce.

Jennifer Gohn, Human Resources Manager

“Teamwork is the ability to work together toward a common vision. The ability to direct individual accomplishments toward organizational objectives. It is the fuel that allows common people to attain uncommon results.”

~ Andrew Carnegie





What we do

We provide Human Resources related information and support to all employees including: Health and Safety, Recruitment and Selection, Attendance, Benefits, Compensation, Claims management, Employee relations, Human resources planning, Employee Recognition Program, Employee records management, Training and development, Human Resources Information Systems (HRIS) maintenance, including payroll changes, Labour relations, Policy and employee program development.

2020 Accomplishments

Developed and delivered Manager and Supervisory HR 101 training modules to assist with understanding the Town's employment policies and procedures.

Key role in the disbandment of the OPS as it related to employment matters and negotiations.

Supported OPP in the transition of OPS staff to OPP through recruitment.

Full implementation of the recruitment software providing hiring managers/supervisors with potential candidates immediately.

Played a lead role in COVID-19 planning and recovery. Created new pandemic-related policies and protocols and offered wellness activities to assist staff with changes related to the pandemic. Worked actively with Public Health to keep the protocols up to date.

Co-ordinated risk assessment process for all facilities in order to provide a safe return to work plan for our employees.

Supported divisions in pandemic resource planning including re-onboarding and re-assignment.

Ergonomic workstation assessment and training for staff.

Joined the WSIB Health and Safety Excellence Program and committed to completing three modules to improve our corporate health and safety program.

In partnership with IT, digital Joint Health and Safety Committee inspection forms were created.

Wellness survey and follow-up plan.

Successfully moved Health and Safety Week to virtual events and activities.

Created an Inclusion and Diversity Training Plan for all staff and management.

78%

participation in wellness survey



12

2020 WSIB claims
2019 - 22 claims



17

2020 reported workplace incidents
(36 in 2019)

Short-term Disability

18

2020 short-term disability claims
(28 in 2019)

25

Managers, Supervisors and Lead Hands attended the Town's HR 101 program to expand their knowledge on the Town's employment policies and procedures.

119

2020 Job Openings

and an additional 50 positions cancelled due to COVID-19

156

2019 Job Openings

Who we are

- 1 HR Manager
- 1 HR and Health & Safety Officer
- 1 HR Assistant
- 2 HR Clerks



8%

Turnover Rate

YTD 2020 (excluding police)
8% for full-time and
16% for part-time,

2019 10.97% for full-time and
10.97% for part-time



Human Resources 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Human Resources									
User Fees	(1,990)								
Sub-total Revenues:	(1,990)								
Compensation	414,408	511,486	701,139	189,653	37.1%	753,465	611,976	625,323	639,456
Professional Development and Assoc. Fees	36,691	100,100	100,100			100,500	100,500	100,500	100,500
Office and Administration	21,427	25,490	26,510	1,020	4.0%	51,079	51,228	51,377	51,532
Public Relations, Promotions and Events	29,467	25,000	25,000			25,000	25,000	25,000	25,000
Service Charges	84								
Safety Equipment and Clothing	355	750	750			750	750	750	750
Maintenance and Repairs		100	100			100	100	100	100
Equipment Purchases	392	700	1,400	700	100.0%	1,000	1,000	1,000	1,000
Outside Services	611								
Professional Fees	20,394	33,000	49,000	16,000	48.5%	49,000	50,000	50,000	51,000
Inter-Departmental Re-Allocations	(17,700)	(17,700)		17,700	(100.0%)				
Sub-total Expenses:	506,129	678,926	903,999	225,073	33.2%	980,894	840,554	854,050	869,338
Transfers to(from) Reserve	(2,300)								
Total Transfers	(2,300)								
Total Human Resources Levy Impact	501,839	678,926	903,999	225,073	33.2%	980,894	840,554	854,050	869,338

Human Resources 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Human Resources Levy Impact	501,839	678,926	903,999	225,073	33.2%	980,894	840,554	854,050	869,338



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	225,073	76,895	(140,340)	13,496	15,288
<u>Reallocation</u>					
- Inter-Departmental	17,700				
<u>One Time Reversed</u>					
- Employee Engagement	(50,000)				
<u>Inflationary Impact</u>					
- Salaries & Benefits	12,234	14,049	10,266	13,347	14,133
- Computer Operation & Supplies	(280)	24,569	149	149	155
<u>Service Level Impact</u>					
- Reverse Restructuring Funds	(62,500)				
- Human Resources Clerk	50,759	(50,759)			
- Administrative Assistant	11,383				
- Special Projects Officer	148,963		(151,755)		
- Human Resources Coordinator	28,815	89,036			
- Prof Fees - Other	15,000				
<u>One Time Item</u>					
- Engagement, culture and wellness	50,000				
	2,999	0	1,000	0	1,000

Individual Drivers not exceeding \$5,000 have been excluded



The Communications Division strives to maximize the delivery of public information using various mediums in a cost-effective manner. The 2021 operating budget maintains existing service levels, with no new initiatives but one enhancement - a more frequent public digital newsletter.

It's anticipated the ongoing pandemic will necessitate an increased level of communication for at least several months in 2021. Communications continues to move to more digital methods

including web, social media and online engagement, and towards meeting the challenge for more visual messages.

The Communications team will continue to create messages through numerous and varied print products, including the Town Page, and to implement and maintain online promotional strategies and communications, including digital newsletters, website, and social media. Communications has seen a 37 percent increase in the number of videos produced in the past year and it's anticipated that the use of video messaging will continue.

From mid-March to end of year, 2020 has proven demanding and challenging for the Communications Division, as sharing information in varied ways in a fast-paced environment of a global pandemic was unprecedented. Suddenly, staff members were full-time emergency communicators for months on end. Facing lots of unknowns, every day brought forward new information and new communication projects and tasks. The team has done well to meet the demand on a prioritized basis. Many thanks to those in Community Services and Infrastructure Services who assisted the Communications team during the crunch. That was a role reversal - as we generally try to assist them! As a result of the pandemic, some regular communication projects were delayed until near the end of 2020. Despite the staff required, the division was able to increase revenue from transit advertising in shelters and on buses in 2020.

The coming year will see the Communications Division launch a new digital Town newsletter on a different platform than the past (with the aim of increasing subscribers and frequency of issues). The plan is also to grow and frequently update staff information on Sharepoint. Further capabilities and enhanced features of the new website will also be promoted to the public.

In the year ahead, the division will modify the transit advertising program, continue the rollout of the indoor signage strategy for municipal facilities, and develop communications for key initiatives and evolving emergency information. The division will identify, review and assess core communications competencies to meet current and emerging communication needs.

Sheila Duncan, Communications Manager





What we do (continued)

Assist divisions and website contributors with website tools, approve postings; Co-ordinate accessible document creation & training of staff, keeping in line with AODA standards; Manage corporate social media channels: Facebook – Twitter – Instagram – LinkedIn; Create & maintain corporate signage guidelines; Co-ordinate Art Walk of Tree Sculptures; Manage Orangeville Transit advertising program

2020 Accomplishments

Creating videos for regular promotions and for pandemic messaging. The number of videos produced was significant, ranging from regular Mayor’s Messages and Council members’ Gratitude Series (aimed at essential workers) to donations of funds to organizations such as the food bank. Town Coffee Chats with community figures and business videos were also produced by the municipality.

Creating signage at an unprecedented level due to pandemic-related announcements at various municipal facilities, including playgrounds, as well as continuing interior signage guideline project for municipal facilities

COVID-19 sections on websites – for residents and business

Overseeing page content for new municipal website, completing tasks for launch of new website in September, troubleshooting the evolving site, and assisting website contributors manage their content

Updating content and republishing walking tour booklet, “Footsteps From Our Past”

Increasing information for public via more news releases (30 percent more in 2020) due to ongoing announcements, closures, reopenings, revised operations

Increasing information to staff via creation of COVID-19 section on Sharepoint

Increasing partnerships with businesses and organizations to advertise on Orangeville Transit buses and shelters. In November, available spaces in bus shelters were fully booked and exterior bus signs fully booked on three buses

Completed a new public art booklet, combining tree sculptures, utility boxes and wall murals for the first time

Growing social media accounts

First attempt at Facebook Live with Remembrance Day service saw 1852 views that day

Creating visuals and designs for several municipal projects and some new initiatives

What we do

The Communications team does the following: Handle emergency communications (2020 saw emergency communications become a focus); Create communication plans for specific campaigns; Create corporate messages & statements; Provide information for external & internal audiences (e-newsletters, news releases, Council Highlights); Handle public & news media inquiries; Create print products (posters, brochures, flyers booklets, manuals); Co-ordinate advertising & produce weekly Town Page; Create visuals/graphic arts for hanging & pop-up banners, ads, posters, templates: Produce photos & videos and photo archive;

37% Increase
in YouTube viewership and content on the Town’s Channel in 2020, over 2019



54,270

Facebook followers
16% increase in 2020



5,440

Twitter followers
9% increase in 2020



1,076

Instagram followers
in 2020

44% Increase
in media inquiries in 2020

40 videos produced and posted (in addition to Council meetings)

53% Increase
in News Releases in 2020

Who we are

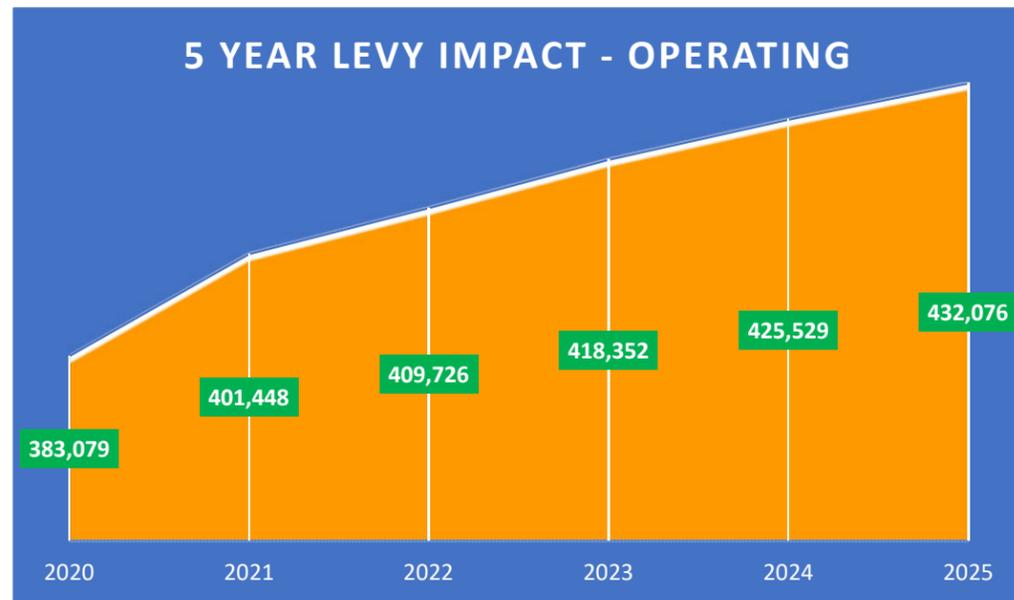
- 1 Communications Manager
- 1 Co-ordinator
- 1 Graphic Designer

97,161
New website traffic

In the first months of the new website (Unique page views from September 10 to October 26)

Communications 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Communications									
Other Revenues	412								
Sub-total Revenues:	412								
Compensation	231,854	294,244	309,277	15,033	5.1%	316,796	324,157	331,144	338,646
Professional Development and Assoc. Fees	1,189	3,091	3,122	31	1.0%	3,153	3,185	3,217	3,217
Office and Administration	3,928	9,247	9,483	236	2.6%	9,620	9,762	9,813	9,848
Public Relations, Promotions and Events	63,132	73,497	74,066	569	0.8%	74,657	75,748	75,840	74,850
Equipment Purchases	386	1,500	1,500			1,500	1,500	1,515	1,515
Sub-total Expenses:	300,489	381,579	397,448	15,869	4.2%	405,726	414,352	421,529	428,076
Transfers to(from) Reserve	3,000	1,500	4,000	2,500	166.7	4,000	4,000	4,000	4,000
Total Transfers	3,000	1,500	4,000	2,500	166.7%	4,000	4,000	4,000	4,000
Total Corporate Allocation Levy Impact	303,901	383,079	401,448	18,369	4.8%	409,726	418,352	425,529	432,076



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	18,369	8,278	8,626	7,177	6,547
<i>Inflationary Impact</i>					
- Salaries & Benefits	6,519	7,519	7,361	6,987	7,502
- Trf to/from Reserve	1,500	-	-	-	-
<i>Service Level Impact</i>					
- Salaries & Benefits	8,514				
- Trf to/from Reserve	1,000				
	836	759	1,265	190	(955)

Individual Drivers not exceeding \$5,000 have been excluded



HEAD
INSTRUCTOR

AQUATIC
STAFF

VOLUNTEER



Ray Osmond

General Manager
Community Services

Community Services

Most of our correspondence over the past few months since March 2020 has begun with “hope you’re well” and ends with “stay safe”. There’s an incredibly humanistic sentiment that can be found in these words that really speaks to the fact that we truly are sharing in an extraordinary reality together created by an unrelenting pandemic. Across the Community Services spectrum and certainly throughout society no one is able to avoid the unprecedented change and upheaval of this year and from all reports far into 2021.

I want to acknowledge and recognize the resiliency demonstrated by everyone within the Community Services Department, the entire Town corporation, our many partners, colleagues, and friends throughout the community. We shouldn’t be silent about the fact that many uncertainties have emerged as a result of the COVID-19 pandemic; it’s been scary, unsettling and in many cases, tragic. This continues to be the reality of the situation, challenging us to adapt, pivot, be innovative and change how we do business. As Socrates said, “The secret of change is to focus all of your energy, not on fighting the old, but on building the new.”

Preparing a budget for a full-service Town Department always has its share of unknown variables. Doing so in the midst of an economic disaster during a global pandemic elevates the task to a new level of uncertainty. It requires reprioritizing, reinventing, and adapting as the economy and our community recovers. As restrictions are lifted in phases, and the final stage of the COVID battle gets implemented through a vaccine, we’ll have a clearer picture of our program and service outlook. A major segment of the Community Service structure is based on a rates and fees structure, on cost recovery and on balancing revenues and expenses while delivering affordable and inclusive programs and services. It’s impossible to anticipate, at this point, the depth and duration of the economic crisis caused by the ongoing

pandemic and the duration of the recovery period for the future program and service model that undoubtedly will change in the post COVID reality.

The unpredictability of this year's budget mirrors the unpredictable spread of the virus and unknown timing for effective delivery timelines for vaccines and therapies to treat it.

It is with an understanding of the complexity and uncertainty of the situation we are dealing with at this time, that I present the 2021 budget for the various Community Services Divisions of Orangeville.

Looking ahead and knowing where our challenges lie is a critical first step in being able to address them. There's a resolve in the Community Services Department, in our staff, and community to anticipate and adapt to the changing circumstances we're facing. It's one that is rooted in a strong commitment to support change and confront it as a collective team, prepared to be flexible, collaborative, resilient and purposeful.

Our 2021 budget will be a mix of ongoing stable operations with an exciting anticipation for new programs, facility enhancements and new planning mechanisms that will drive all areas of Community Services forward. This will include the following proposed and approved key drivers for 2021:

- Alder pool liner and leisure pool project
- Fire station design and construction
- Downtown projects, i.e. Broadway, Alexandra Park development
- Tourism strategy and implementation
- Cycling and trail development
- Regional facility assessment/Tony Rose Memorial Sports Centre
- Library vision and business strategy
- Recreation and Parks Master Plan implementation work plan
- Refocus on energy saving initiatives through redesign and collaboration with partners
- Delivery of community events

- Redevelopment of parks, tree planting, natural beautification and ongoing sustainable initiatives
- Relaunch and rebuilding of recreational, library, leisure programs and services

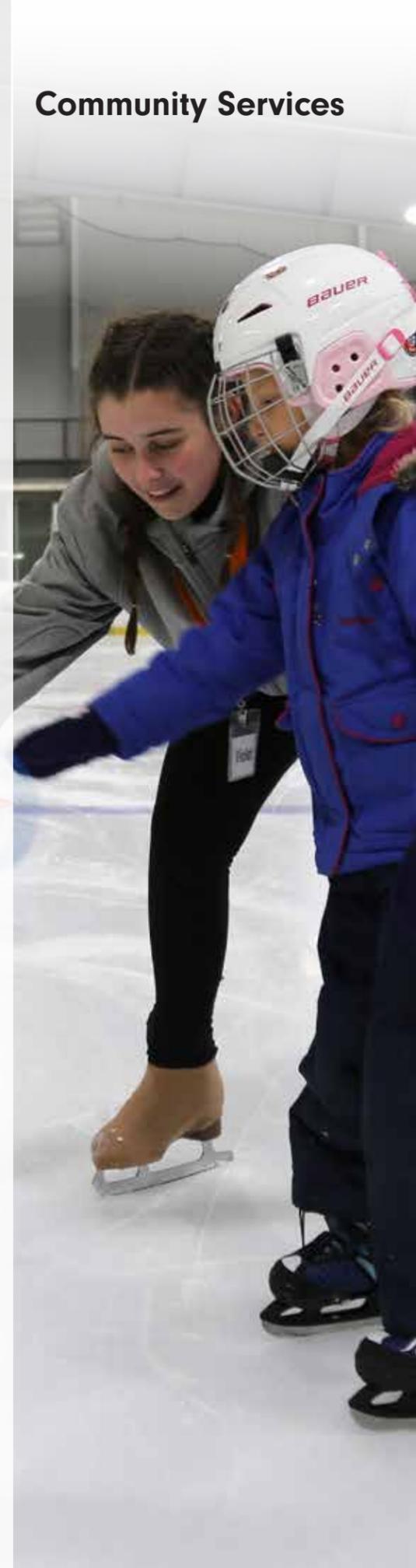
All Divisions of Community Service remain focused on addressing the many challenges that we will have to face in 2021. We are strong in our resolve, to ensure that 2021 will be a year of recovery, growth and innovation. There is something about struggles, hardship and change that can refocus priorities. While what we rebuild together going forward may resemble some of the old in many ways, perhaps what we have experienced through the pandemic will remind us of some things such as the importance of empathy, compassion and collaboration.

A great philosopher, Yogi Berra, once said, "If you don't know where you're going, you'll end up someplace else". I am confident, that if 2020 has proven one thing, its that across the corporation we are working with exceptional people who know where they're going and also can come together to create opportunities and mitigate challenges, positioning Orangeville to effectively deal with the changes that come in the years ahead.

The community of Orangeville is strong, resilient and caring. We will get through this together because "We Are Orangeville".

Sincerely,

Ray Osmond, GM Community Services



Meet our team and what we do



Ron Morden

Fire Chief



Darla Fraser

Library Chief Executive Officer
Crossing Guard Services



Ruth Phillips

Manager
Economic Development & Culture



Charles Cosgrove

Manager
Facilities & Parks



Sharon Doherty

Manager
Recreation & Events

Fire Services

What we do

We provide a variety of pre-emptive and educational services to keep our community aware and safe.

We perform emergency response for fire suppression, extraction, medical assistance, water and ice rescue and HAZMAT type scenarios.

Public Library

What we do

Foster a love of literacy and lifelong learning

Connect people to information and resources

Provide resources, programs and a welcoming space to meet, study and play

Crossing Guards

What we do

Our trained Crossing Guards help keep our children safe by controlling vehicular traffic to ensure safe pedestrian crossing.

Economic Development & Culture

What we do

We help our community to attract, retain and expand businesses

We foster entrepreneurship and stimulate tourism and culture

Develop, maintain and nurture partnerships for program delivery and funding

Further workforce development and implement special projects

Facilities & Parks

What we do

Our Facilities division maintains two multi-purpose recreation centres and their associated amenities along with 7 additional Town facilities.

Our Parks division maintains 35 parks, 116 hectares of conservation land, 20 km of trails, 10 ball diamonds, 17 soccer fields, 22 playgrounds, 5 multi-sport pads, 5 tennis courts, 2 splash pads, BMX, Skateboard and dog parks and a community garden and orchard.

Recreation & Events

What we do

Our Recreation division provides programming for aquatics, health & lifestyle, drop-in and registered recreation and summer camps.

We organize, market and liaise with community partners to provide programming for community holidays, celebrations and special events.





Ron Morden

Fire Chief
Orangeville Fire Service

Orangeville Fire strives to operate as efficiently and effectively as possible while maintaining what is most important, the safety of our firefighters and those who live, work and visit our community.

Orangeville Fire is well trained and equipped to understand a variety of challenges presented to our service. Training and certification of our firefighters validates our overall response capabilities. Our firefighters have become multi-faceted in their daily functions making

Orangeville Fire more adaptable as a fire/rescue service capable of responding to any emergency incident.

Our operating budget for the coming year:

- Maintains our current complement of staff
- Ensures that staff maintain training requirements to meet or exceed NFPA (National Fire Protection Association) standards
- Provides the appropriate PPE to ensure all staff can perform every aspect of their positions
- Maintains station and emergency response equipment and apparatus to ensure we are meeting the required NFPA and Fire Underwriters of Canada requirements
- Provides inspection, prevention and education programs as required by FPPA (Fire Prevention and Protection Act) of Ontario

Fire Station

Orangeville Fire headquarters officially opened in 1972. The station is a critical component of the Town's emergency management system.

While the existing structure has served the community well for almost 50 years it is now overcrowded and is in less than optimal operating condition.

In 2015, the Town's Fire Master Plan made recommendations which included the construction of a new fire station, incorporating the Town's emergency operations centre within it.

Bunker Gear

To protect firefighters during fire and rescue emergencies the first responder utilizes a protective ensemble of jacket and pant known as bunker gear. This gear protects the firefighter from thermal hazards inherent with structural firefighting, and is a barrier from bodily fluids and sharp or unsafe objects from rescue operations. This gear also protects the firefighter from the natural elements.

The industry standard under the NFPA recognizes the maximum life span of personal protective clothing is 10 years which includes bunker gear.

Radio Communications

Our mobile and portable radios are a vital component for clear and concise communications on the fire ground and is essential for firefighter survival. The current system has reached its end of life; servicing and replacement parts are becoming more difficult to find.

Ron Morden, Fire Chief





Serving
37,500

residents of Orangeville, and parts of East Garafraxa, Amaranth and Mono



1-minute 28 seconds between call dispatched and en route



On Scene – under 4 minutes response time in town

13,257

Property owners

232 km²

Coverage Area

What we do

The Orangeville Fire Service provides a variety of pre-emptive and educational services to keep our community aware and safe. We perform emergency response for fire suppression, extraction, medical assistance, water and ice rescue and HAZMAT type scenarios.

2020 Accomplishments

- Successful transition to Tillsonburg Fire Dispatching Service
- Development and Implementation of online fire permits
- Development of online training for our volunteers during the first stage of COVID-19
- Preparedness and planning allowed us to ensure that the proper PPE was available to staff when the COVID-19 Emergency was declared.

Operations

- Fire Suppression
 - Structural
 - Vehicle
 - Grass
 - Rubbish/trash
 - Extrication
 - Vehicle
 - Farm entrapment
 - Industrial accidents
 - Rough terrain and trail rescue
- Medical Assistance
 - Lift Assists
 - Oxygen
 - Defibrillation
 - Patient assessment
- Water & Ice Rescue Emergencies
- HAZMAT/Hazardous Atmospheres

Maintenance

- Vehicle
- Station
- Equipment

Training

- Prepare and Co-ordinate Training Program
- Ensure NFPA & Ontario Standards are met
- Recruitment Program
- Assessments of current training requirements and needs

Fire Prevention

- Inspections of commercial, industrial, institutional and residential
- Inspections and approval of plans
- Education through schools, public groups and TAPP-C
- Investigation

98%

of calls answered within 15 seconds

Calls dispatched in 60 seconds or less

Provincial & National Standards

Master Fire Plan

Who we are
Established in 1875

- 27 FTE
- 20 Full Time Suppression
- 28 Volunteer Suppression
- 1 Fire Chief
- 1 Deputy Chief
- 1 Training Division
- 3 Fire Prevention Division
- 1 Administrative Assistant

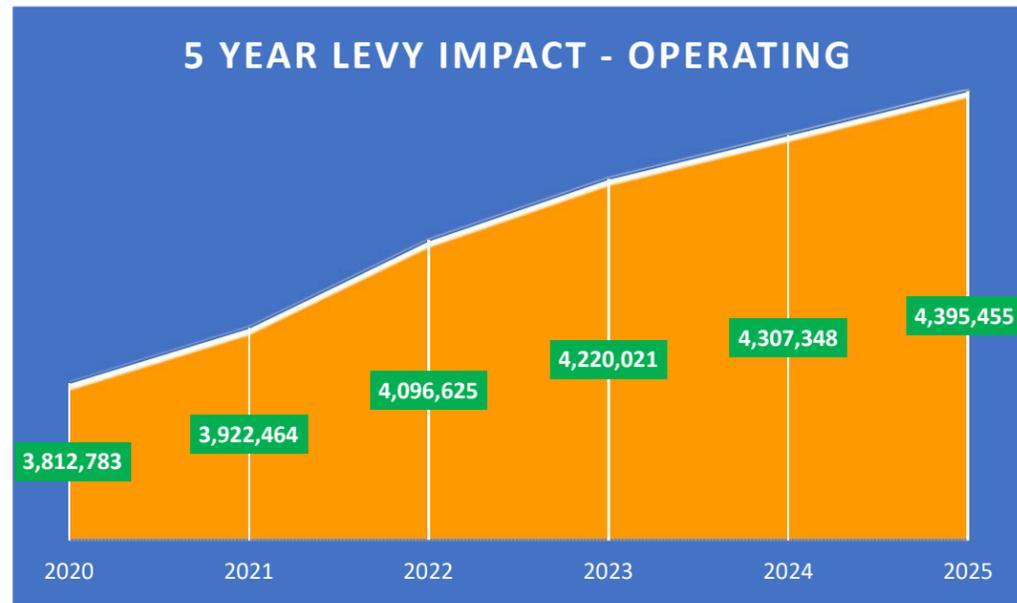


Orangeville Fire Service 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Fire									
User Fees	(1,950)	(9,000)	(3,800)	5,200	(57.8%)	(4,052)	(4,105)	(4,159)	(4,214)
Licences and Permits	(7,660)	(7,000)	(10,000)	(3,000)	42.9%	(10,000)	(10,000)	(10,000)	(10,000)
Agreement and Lease Revenue	(1,125,938)	(1,164,214)	(1,209,805)	(45,591)	3.9%	(1,247,125)	(1,284,029)	(1,322,040)	(1,361,191)
Fines		(1,500)	(1,500)			(1,500)	(1,500)	(1,500)	(1,500)
Other Revenues	(76,208)	(18,000)	(18,000)			(18,000)	(18,000)	(18,000)	(18,000)
Sub-total Revenues:	(1,211,756)	(1,199,714)	(1,243,105)	(43,391)	3.6%	(1,280,677)	(1,317,634)	(1,355,699)	(1,394,905)
Compensation	4,034,951	4,254,447	4,459,508	205,061	4.8%	4,675,719	4,829,827	4,945,143	5,064,976
Insurance	25,303	23,339	17,107	(6,232)	(26.7%)	18,817	20,698	22,768	25,045
Professional Development and Assoc. Fees	80,627	78,964	78,751	(213)	(0.3%)	80,608	81,992	83,404	85,394
Office and Administration	20,260	20,125	19,550	(575)	(2.9%)	20,133	20,158	20,225	20,250
Public Relations, Promotions and Events	3,717	5,700	5,700			5,700	5,700	5,700	5,700
Licences and Support	925	2,000	3,571	1,571	78.6%	2,107	2,144	2,181	2,219
Service and Lease Agreements	37,155	27,113	27,113			27,293	27,313	27,363	27,413
Programs	2,846	3,000	3,000			3,000	3,000	3,000	3,000
Service Charges	64								
Safety Equipment and Clothing	73,863	52,143	56,057	3,914	7.5%	57,445	58,285	59,141	60,013
Utilities	18,941	20,603	19,749	(854)	(4.1%)	20,592	21,497	22,469	23,515
Fuel	26,842	22,500	22,500			22,500	22,500	22,500	22,500
Materials and Supplies	82,382	60,760	62,400	1,640	2.7%	62,400	62,400	62,400	62,400
Maintenance and Repairs	153,138	126,630	134,163	7,533	5.9%	119,518	120,591	121,682	122,793
Equipment Purchases	697	1,300	1,400	100	7.7%	1,450	1,500	1,550	1,600
Outside Services		1,000	70,000	69,000	6,900.0%	70,020	70,050	73,521	73,542
Inter-Departmental Re-Allocations	127,873	127,873		(127,873)	(100.0%)				
Sub-total Expenses:	4,689,584	4,827,497	4,980,569	153,072	3.2%	5,187,302	5,347,655	5,473,047	5,600,360
Transfers to(from) Reserve	167,305	185,000	185,000			190,000	190,000	190,000	190,000
Total Transfers	167,305	185,000	185,000			190,000	190,000	190,000	190,000
Total Fire Levy Impact	3,645,133	3,812,783	3,922,464	109,681	2.9%	4,096,625	4,220,021	4,307,348	4,395,455

Orangeville Fire Service 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Fire Levy Impact	3,645,133	3,812,783	3,922,464	109,681	2.9%	4,096,625	4,220,021	4,307,348	4,395,455



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	109,681	174,161	123,396	87,327	88,107
<i>Reallocation</i>					
- Salaries & Benefits	33,791				
- Inter-Departmental	(127,873)				
<i>Inflationary Impact</i>					
- Salaries & Benefits	171,270	216,210	154,108	115,317	119,834
- Municipal Agreements	(45,591)	(37,320)	(36,904)	(38,011)	(39,151)
- Other Revenue	5,300	(200)	-	-	-
- Trf to/from Reserve	-	5,000	-	-	-
- Insurance	(8,801)	420	461	508	559
- S11-05 Pierce Pumper Vehicle Mtc	2,000	(14,000)	-	-	-
<i>One Time Requests</i>					
- Set-up fee for In Truck Mobile Data System	1,500	(1,500)			
<i>Service Level Impact</i>					
- Outside Services	69,000	-	-	3,450	-
	9,085	5,551	5,731	6,063	6,865

Individual Drivers not exceeding \$5,000 have been excluded

Orangeville Fire Service Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
440 Fire										
20401.1110 Fire Radio Replacement Program	350,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
20402.1110 Fire Bunker Gear Replacement Progra	54,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
21000.4211 CF - Replacement of 2005 Pumper Res	800,000									
21104.0000 Fire Station --	7,463,094	3,462,966								
B0914.1110 Replacement of Fire Department Ladd					1,350,000					
B0915.1110 Replacement of Pumper 17								750,000		
B0916.1110 Replacement of Deputy Chief's Comm		58,000								
B1043.1110 Chief Car 101 Replacement							58,000			
B1158.0000 Fire Master Plan				50,000						
B1170.1110 Mini Pumper Refurbishment			60,000							
B1171.1110 Jaws of Life Extrication Tools		50,000								
B1172.1110 Replacement of Car 104				55,000						
Total Investment in Capital	8,667,094	3,625,966	115,000	160,000	1,405,000	55,000	113,000	805,000	55,000	55,000
Less: Funding Sources										
Development Charges	969,844	387,938		23,563						
Reserves/ Reserve Funds	1,100,000	52,600	43,000	86,000	831,000	31,000	42,600	171,000	31,000	31,000
Financing	6,448,250	3,075,028			450,000					
Total Other Funding Sources	8,518,094	3,515,566	43,000	109,563	1,281,000	31,000	42,600	171,000	31,000	31,000
Total Levy Impact	149,000	110,400	72,000	50,437	124,000	24,000	70,400	634,000	24,000	24,000

Project	20401.1110 Fire Radio Replacement Program		
Department	Fire		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>During an emergency we need to ensure proper message delivery, there is no room for error or a missed or delayed message receipt for any reason.</p> <p>Communications equipment is the lifeline for our firefighters and public. It creates efficiencies from the initial call intake, to on scene mitigation of the emergency. The information delivered to emergency responders must be clear, instantaneous and accurate to ensure the Incident Action Plan is properly executed.</p> <p>In recent years, we have experienced voids or dead zones within our boundaries. This includes larger buildings, urbanization/development and natural topography of our service area.</p> <p>Our current communications equipment is becoming obsolete. Motorola has advised that our current radio system has reached its "end of life". Replacement and repair of parts is becoming problematic to acquire, proving its reliability is detrimental to fire & rescue operations.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	400,000	175,000	25,000	25,000	25,000	25,000	125,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Fire Equip	275,000	50,000	25,000	25,000	25,000	25,000	125,000
	275,000	50,000	25,000	25,000	25,000	25,000	125,000
Tax Levy							
Trf from Levy	125,000	125,000					
	125,000	125,000					
Funding Total	400,000	175,000	25,000	25,000	25,000	25,000	125,000

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1151 <Generated>	

Project	20402.1110 Fire Bunker Gear Replacement Program		
Department	Fire		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>To protect firefighters during fire and rescue emergencies the first responder utilizes a protective ensemble of jacket and pant known as Bunker Gear. This gear protects the firefighter from thermal hazards inherent with structural firefighting, a barrier from bodily fluids, and sharp or unsafe objects from rescue operations. This gear also protects the firefighter from the natural elements.</p> <p>The industry standard under the NFPA recognizes the maximum life span of personal protective clothing is ten years, which includes Bunker Gear.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	300,000	30,000	30,000	30,000	30,000	30,000	150,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	60,000	6,000	6,000	6,000	6,000	6,000	30,000
	60,000	6,000	6,000	6,000	6,000	6,000	30,000
Tax Levy							
Trf from Levy	240,000	24,000	24,000	24,000	24,000	24,000	120,000
	240,000	24,000	24,000	24,000	24,000	24,000	120,000
Funding Total	300,000	30,000	30,000	30,000	30,000	30,000	150,000

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1153 <Generated>	

Town of Orangeville Budget 2021

Town of Orangeville

Capital Projects

Project	21104.0000 Fire Station --		
Department	Fire		
Version	1 Department Submission	Year	2021

Description

Project Details

Orangeville Fire (OF) Station is a critical component of the emergency management system for the Town of Orangeville and neighbouring community partners. While the existing fire station has served the community well, it is nearly 50 years old and many parts of the building are in less than optimal operational condition. The existing Orangeville Fire (OF) headquarters complex officially opened in 1972 and currently serves to host the Senior Management and Administration of OF, as well as the Fire Suppression and Training operations. The building is located in a flood plain/flood way and is restricted from having any additional floor space or building expansion on the site.

The 2015 Fire Master Plan recommended that a new Fire Station be constructed based on the following original project schedule:

- 2016 Design and site preparation
- 2017 Commence construction of the fire hall and HQ office
- 2018 Complete construction of the fire hall and HQ office
- 2019 Commence construction of training facility and EOC

The Department has not been successful in identifying a location for the facility. The design and location of the fire station is contingent on acquiring land within close proximity of the existing Fire Station, ideally between C-Line to the west and the existing location on Dawson Road. There are a number of criteria that must be considered including, but not limited to, the following:

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	8,462,966	5,000,000	3,462,966				
Funding							
Development Charges							
From DC RF - Fire	1,357,782	969,844	387,938				
	1,357,782	969,844	387,938				
External Financing							
Financing - External	9,523,278	6,448,250	3,075,028				
	9,523,278	6,448,250	3,075,028				
Funding Total	10,881,060	7,418,094	3,462,966				

Attributes

Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	0000	
Budget Year	2016	
Priority	High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	50 Years	
Approval Status	Approved	
Project Reference		
Activity	21104 Fire Station	

Orangeville Fire Capital Projects

Town of Orangeville

Capital Projects

Project	21104.0000 Fire Station --		
Department	Fire		
Version	1 Department Submission	Year	2021

Gallery





Darla Fraser

CEO
Orangeville Public Library

We have heard it said, things happen for a reason. Well, for some reason the universe has given us all a cause to pause in 2020. A reason to reassess priorities and question our understanding of what is possible and what is important. Can we ever truly understand another person's perspective, challenges and struggles? Further action must be taken to ensure we maintain our culture of inclusivity, despite being recognized with the 2019 Mowat Award for having a Culture of Inclusivity there is much work to be done.

Public libraries help build good community. Amidst the tragic loss of life and the missed celebrations and milestones of this pandemic, the community has demonstrated great resolve – and has actively sought ways to help others, even, or especially, from a distance. Community response to the hint of repurposing 1 Mill Street, prompted the board to identify this as an opportunity to define a vision for the future of library services and the need to engage with the community in formulating that vision.

In addition to the annual requests for library materials (collection development), furniture, fixtures and IT equipment, the library is requesting funds to engage an independent agency that can provide a deeper understanding of the community's unique library needs and service priorities to inform the development of a long-term vision, as well as appropriate branding.

As a public library, the board has followed the guidance of public health and all levels of government. They have provided steadfast resolve throughout this pandemic. Commitment and dedication from our wonderful Public Service Assistants was pushed to its limits this year with unprecedented furlongs and re-deployments. Staff spirit and their genuine care for the community and others had them back and working safely providing access again to a world of stories, information and resources as soon as it was safe to do so.

Through this difficult year, the entire staff team has been purposeful, careful and mindful. Priorities, directions, and schedules were shifted

with little or no notice. Plans were uncertain and temporary, multiple scenarios considered. It was, overall, an exhausting time. However, staff demonstrated their ingenuity and creativity – they stepped up, learnt new skills, designed and implemented new processes and procedures, all with a focus on health and safety. Program staff became video stars overnight as storytimes, book clubs, reading programs, author talks, and activities moved from in-person to virtual delivery. A special shout-out to our community partners whose work helped to enhance the library's virtual programming.

The physical collection has created cause for consideration in the transmission of the virus and an unprecedented quarantine period was initiated. Our digital offerings have benefited from these strange circumstances with greater awareness. Maintaining that increased usage will be the challenge moving forward. A strong robust online selection will be key. It is evident that although use of the digital resources increased substantially, the offer to be able to select items from the catalogue and pick them up outside the library door on Mill Street had immediate appeal. People want books and many want to be able to select reading materials themselves. Opening the doors to the public, even with many restrictions and limitations, has seen many patrons happy to be able to come back into the building.

This budget is built with cautious optimism for a healthy, safe and prosperous new year.

Darla Fraser

CEO, Orangeville Public Library





5,000

Curbside Pick-up – touchless transactions!
Our first year ever (COVID response)



200
homebound /porch deliveries



100
in-person programs



200
virtual programs



15
community agency partnerships

500%

increase over the last year in electronic downloads

What we do

Our two Orangeville Public Library locations proudly serve the public – all ages and all abilities. We serve both members, non-members and visitors fostering a love of literacy and lifelong learning by connecting people to information, resources and programs in a welcoming space. (a place to meet, study and play)

2020 Accomplishments

Creative, flexible, dedicated team able to pivot and change service delivery models and methods to meet the challenges of a global pandemic!

Enhanced Community Support and Virtual Offerings

New platforms added (PressReader and Digital [Niche] Academy) and extended access to others (i.e. library version of Ancestry.com extended to remote access, Tumble Math)

TD Summer Reading Club offered virtually via an online logging system

Wellness check-ins – Library staff called regular and known patrons

Phased Recovery Plan adopted by Board

Corporate support – library staff redeployed to Corporate Services (Communications & Clerk’s Divisions)

New – Curbside Pick-up Service – provide touchless pick-up of library materials reserved by patrons for loan; service increased to include the option of staff-selected materials (reader’s advisory – Grab n’ Go bags); service enhanced with Craft Kits to complement virtual programs

New – Canadian Volunteer Income Tax Program facilitated remotely with community volunteer

New – Partnership with the Attorney Generals’ Office to provide access to remote court sessions



400

Virtual online membership registration opened (over 400 requests processed)

Website

New website launched September 10, 2020

Virtual

Virtual storytimes and programming delivered on YouTube and Microsoft Teams

Virtual Board meetings (live streamed via YouTube), moved to hybrid with both in-person and remote participation permitted

Who we are Library Board

- 5 Public members
- 2 Councillors

Library Staff

- 1 Chief Executive Officer
- 1 Admin Assistant
- 3 Librarians
- 3 Co-ordinators
- 20 Public Service Assistants

2019

Angus Mowat Award

In January 2020, the Orangeville Public Library was awarded the 2019 Angus Mowat Award of Excellence for creating a culture of inclusion.



OPL 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Library Services									
User Fees	(196,613)	(157,300)	(132,413)	24,887	(15.8%)	(106,144)	(114,252)	(116,398)	(118,586)
Grants	(37,169)	(33,700)	(33,700)			(33,700)	(33,950)	(33,950)	(34,200)
Fines	(16,980)	(12,000)	(8,000)	4,000	(33.3%)	(10,000)	(11,000)	(12,000)	(12,240)
Other Revenues	(12,853)	(11,000)	(9,000)	2,000	(18.2%)	(11,000)	(11,000)	(11,000)	(11,000)
Sub-total Revenues:	(263,615)	(214,000)	(183,113)	30,887	(14.4%)	(160,844)	(170,202)	(173,348)	(176,026)
Compensation	1,366,065	1,465,208	1,550,629	85,421	5.8%	1,595,822	1,631,093	1,665,435	1,701,703
Insurance	3,696	4,040	4,410	370	9.2%	4,851	5,336	5,870	6,457
Professional Development and Assoc. Fees	27,204	17,300	17,300			17,750	18,016	18,287	18,561
Office and Administration	18,303	21,100	21,580	480	2.3%	22,172	22,656	23,145	23,611
Public Relations, Promotions and Events	7,329	8,100	8,250	150	1.9%	8,500	8,670	8,843	9,020
Licences and Support	20,386	28,500	29,000	500	1.8%	29,750	30,048	30,348	30,651
Service and Lease Agreements	5,886	5,000	7,150	2,150	43.0%	7,325	7,461	7,600	7,741
Programs	15,754	18,000	18,250	250	1.4%	18,470	18,839	19,216	19,600
Service Charges	2,319	1,650	1,700	50	3.0%	1,800	1,836	1,873	1,910
Utilities	19,897	40,807	19,808	(20,999)	(51.5%)	20,734	21,731	22,806	23,967
Maintenance and Repairs	61,544	66,389	69,917	3,528	5.3%	71,626	73,033	74,468	75,931
Equipment Purchases	1,558	2,750	2,833	83	3.0%	2,900	3,000	3,060	3,121
Professional Fees	4,579								
Inter-Departmental Re-Allocations	13,075	13,950	14,930	980	7.0%	16,008	17,194	17,455	17,721
Sub-total Expenses:	1,567,595	1,692,794	1,765,757	72,963	4.3%	1,817,708	1,858,913	1,898,406	1,939,994
Transfers to(from) Reserve	267,945	277,500	280,000	2,500	0.9	285,850	291,876	298,082	303,409
Transfer to Capital	64,000	40,000	48,000	8,000	20.0%	52,000	82,528	24,000	28,326
Total Transfers	331,945	317,500	328,000	10,500	3.3%	337,850	374,404	322,082	331,735
Total Library Levy Impact	1,635,925	1,796,294	1,910,644	114,350	6.4%	1,994,714	2,063,115	2,047,140	2,095,703

OPL 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Library Levy Impact	1,635,925	1,796,294	1,910,644	114,350	6.4%	1,994,714	2,063,115	2,047,140	2,095,703



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	114,350	84,070	68,401	(15,975)	48,563
<u>Reallocation</u>					
- Salaries & Benefits	55,912				
<u>Inflationary Impact</u>					
- Salaries & Benefits	29,509	45,193	35,271	34,342	36,268
- Trf to/from Reserve	10,500	9,850	36,554	(52,322)	9,653
- Natural Gas	(6,728)	662	728	801	881
- Hydro	(14,271)	264	269	274	280
<u>Service Level Impact</u>					
- Svc Contract Revenue	30,712	32,288	-	-	-
- Non-Resident Fees	(5,825)	(5,925)	(8,075)	(2,112)	(2,154)
	14,541	1,738	3,654	3,042	3,635

Individual Drivers not exceeding \$5,000 have been excluded

OPL 2021 Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
780 Library Services										
15000.0000 Library Collections --	195,000	200,850	206,876	213,082	218,409	223,869	229,466	235,203	241,083	237,583
20201.1300 Furniture and Equip -- Public Library -	81,278	30,000	25,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
20320.1300 Computer Hardware -- Public Library	24,000		48,160		4,326		52,339			
20361.1300 Network Infrastructure -- Public Librar						26,000				
B0126.0000 Security Inventory System Library RFID		35,000	30,000			25,000				
B1217.1300 Library Branding Project	35,000									
Total Investment in Capital	335,278	265,850	310,036	243,082	252,735	304,869	311,805	265,203	271,083	267,583
Less: Funding Sources										
Reserves/ Reserve Funds	287,278	213,850	227,508	219,082	224,409	240,069	245,933	241,203	247,083	243,583
Total Other Funding Sources	287,278	213,850	227,508	219,082	224,409	240,069	245,933	241,203	247,083	243,583
Total Levy Impact	48,000	52,000	82,528	24,000	28,326	64,800	65,872	24,000	24,000	24,000

Project	15000.0000 Library Collections --		
Department	Library		
Version	1 Department Submission	Year	2021

Description	
Project Details	
Collection Development - the library houses a large collection (approx. 80,000 items) of resources that are available for members to borrow. In addition to the large collection of books, the library also offers magazines, DVDs (audio books and movies/TV series), music, and electronic resources.	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	2,201,421	195,000	200,850	206,876	213,082	218,409	1,167,204
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Library Collectio	2,201,421	195,000	200,850	206,876	213,082	218,409	1,167,204
	2,201,421	195,000	200,850	206,876	213,082	218,409	1,167,204
Funding Total	2,201,421	195,000	200,850	206,876	213,082	218,409	1,167,204

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2017	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life		
Approval Status	Approved	
Project Reference	Library Collections	
Activity	15000 Library Collections	

Project	20201.1300 Furniture and Equip -- Public Library - 1 Mill St		
Department	Library		
Version	1 Department Submission	Year	2021

Description	
Project Details	
Replacement of public furniture and equipment as ongoing maintenance to ensure safety and efficiency. Continue committment to upgrade various technologies.	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	285,000	20,000	30,000	25,000	30,000	30,000	150,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	57,000	4,000	6,000	5,000	6,000	6,000	30,000
	57,000	4,000	6,000	5,000	6,000	6,000	30,000
Tax Levy							
Trf from Levy	228,000	16,000	24,000	20,000	24,000	24,000	120,000
	228,000	16,000	24,000	20,000	24,000	24,000	120,000
Funding Total	285,000	20,000	30,000	25,000	30,000	30,000	150,000

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	1300 Public Library - 1 Mill St	
Budget Year	2017	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life		
Approval Status	Approved	
Project Reference		
Activity	20201 Furniture and Equip	

Project	20320.1300 Computer Hardware -- Public Library - 1 Mill St		
Department	Library		
Version	1 Department Submission	Year	2021

Project	B1217.1300 Library Branding Project		
Department	Library		
Version	1 Department Submission	Year	2021

Description	
Project Details	
Digital Display System	
<p>Adding the library to the Towns forth coming digital display solution will provide a way for staff to easily update information about upcoming events and other important information. This will allow staff to circulate this information across all town sites and integrate in the Town website for reduced duplication of effort.</p>	

Description	
Project Details	
<p>The existing library logo was created in the late 1990s and utilizes a very traditional image and limited colour palette. Over the past 25 years, as technology and community needs have evolved, so too have the services of the library. Today, the library serves as a significant community and cultural hub, incorporating both online and offline programs and initiatives, and targeting a variety of audiences. A refreshed and modernized brand and visual identity system is required – one that is more accessible, inclusive, modern, and relevant for everyone.</p> <p>Funding for this project will secure an independent agency to develop a brand identity aimed at meeting the changing needs of the library customer base and reflecting the full range of programs, services and spaces offered. The brand, inclusive of key messaging to influence audience perceptions along with a brand voice and tone, will be formulated, in part, through outreach and engagement. Through a combination of stakeholder interviews and public workshops, community residents, existing and potential library users, and stakeholder groups will provide their perceptions of and priorities for the library in the future. This engagement will assist in defining the library’s vision, unique competitive identity and assets, and define user expectations.</p> <p>This vision will then be reflected in the new library brand - it will inform how the library is communicated in various media and influence how people discover, use and access services. In addition to key messaging, the creation of a logo, tagline and advertising, communication and marketing materials will be created to ensure consistent messaging and which set a tone for future marketing campaigns and website/social media promotion.</p> <p>Opportunities may exist to reduce costs associated with this project by working in collaboration with the Economic Development and Culture office as it undertakes a similar branding exercise geared to the tourism and cultural sector.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	108,825	4,000		48,160		4,326	52,339
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	20,099			9,632			10,467
	20,099			9,632			10,467
Tax Levy							
Trf from Levy	88,726	4,000		38,528		4,326	41,872
	88,726	4,000		38,528		4,326	41,872
Funding Total	108,825	4,000		48,160		4,326	52,339

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	35,000	35,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	7,000	7,000					
	7,000	7,000					
Tax Levy							
Trf from Levy	28,000	28,000					
	28,000	28,000					
Funding Total	35,000	35,000					

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	20320 Computer Hardware	

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	1300 Public Library - 1 Mill St	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	One-time Project	
Approval Status	Approved	
Project Reference		
Activity	B1217 <Generated>	



Keith Crouch - Blind Line

What we do

Help keep our children safe ...in their journey to and from school

Guide or control vehicular traffic to ensure safe pedestrian crossing

Direct or escort pedestrians across streets, stopping traffic as necessary



Darla Fraser

CEO
Orangeville Public Library

The Crossing Guard Program provides an important community service for families in the Town of Orangeville. New to the Community Services Department, the crossing guard program was previously administered through the building division – a self-funded division within the Infrastructure Services Department. Two significant changes are anticipated as a result of this move: requirement for an alternative position to provide supervision and the funding allocation for the program.

School Crossing Guards are responsible for ensuring the safety of children crossing the street as they travel to and from school. At each station (such places as streets, intersections or schools), crossing guards guide or control vehicular or pedestrian traffic. They also direct/escort pedestrians across streets, stopping traffic as necessary.

Beginning with the labour disruption between the provincial government and the teachers' unions (resulting in rotating strikes), 2020 was a difficult year and all crossing guards were asked to remain at home from April until late August. Guards were provided enhanced infection prevention training with their annual orientation early in September. Although student traffic is down, many families in the community rely on crossing guards to assist them with a safe journey to and from school.

Plans for 2021 include the development of new processes and policies, including but not limited to:

Clarify the guard location request/approval process (in conjunction with a local warrant process based on the guidelines provided by the Ontario Traffic Council)

Consider the 4-E's to road safety: Education, Encouragement, Enforcement and Engineering in the development of a robust program

Develop a communication/public education campaign for the school crossing guard program including further investigation on the use of a three-whistle system

Document station profiles and design a review plan with a full inspection on each location scheduled on a regular basis

Enhance community outreach and engagement strategies (participation on community initiatives such as 'Walk 'n Roll' and 'Drive to 5')

Inclusion of secondary school information in the development of station schedules

Darla Fraser

CEO,
Orangeville Public Library,
Crossing Guards



Frank Franklin - C Line

28 Crossing Guards



Graham Bell and Darren Woods - Riddell Road



22 Stations

Debbie Langridge - Dawson Road

Crossing Guards 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Crossing Guards									
Compensation		370,503	352,769	(17,734)	(4.8%)	360,053	367,684	375,483	383,276
Professional Development and Assoc. Fees			1,000	1,000		1,015	1,030	1,045	1,061
Office and Administration		630	640	10	1.6%	660	670	680	690
Safety Equipment and Clothing		3,330	3,340	10	0.3%	3,400	3,451	3,503	3,556
Materials and Supplies		1,250	1,275	25	2.0%	1,300	1,319	1,339	1,359
Sub-total Expenses:		375,713	359,024	(16,689)	(4.4%)	366,428	374,154	382,050	389,942
Total Crossing Guard Levy Impact		375,713	359,024	(16,689)	(4.4%)	366,428	374,154	382,050	389,942



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	(16,689)	7,404	7,726	7,896	7,892
<i>Inflationary Impact</i>					
- Salaries & Benefits	9,915	7,284	7,631	7,799	7,793
<i>Service Level Impact</i>					
- Building Inspector	(27,649)				
- Membership Ontario Traffic	1,000				
	45	120	95	97	99

Individual Drivers not exceeding \$5,000 have been excluded



Ruth Phillips

Manager
Economic Development & Culture

The Economic Development and Culture Office began 2020 with clear goals and objectives to maintain the core services of the office while also moving forward with various projects and initiatives that would support building a robust and inclusive business community in Orangeville. For much of the first quarter, staff continued to perform all regular services, including continued implementation of the Economic Development Strategy and Cultural Plan, while also beginning to plan for and implement specific

projects and initiatives for 2020.

These activities came to an abrupt halt in mid-March as a global pandemic erupted and a State of Emergency was declared. Staff moved to remote service provision and priorities shifted drastically to providing information and assistance to local business owners on a myriad of business issues, restrictions, and financial supports. Like many of the Town's businesses, the office pivoted to virtual service delivery and experienced increased call volumes. Priority was placed on ensuring that business owners had access to the operational, employee and financial resources that they required and as quickly as possible. As the pandemic unfolded, a Business Recovery Plan was developed and mitigation measures were implemented throughout the first three-quarters of the year as the COVID situation first worsened, then levelled off and briefly began to improve, before cases began rising again in the fourth quarter.

Throughout, the office remained nimble, responding to new funding opportunities, re-directing divisional resources, and implementing initiatives that would best support the Town's business community. A grant of \$40,000 to assist local business owners to adopt digitalization strategies through to February 2021 was secured in August and another \$32,000 was secured from our provincial partner in October to deliver enhanced virtual consultation services to local entrepreneurs until September 2021. Adapted by-laws were approved by Council and online capabilities and tools expanded. A feasibility assessment of the properties at 82-90 Broadway was undertaken in preparation for potential development and a new Tourism Strategy

and Action Plan was undertaken – revised to build in mid-term and long-term COVID recovery actions.

As we look forward to 2021, we will approach unpredictability with as much anticipation, preparedness and strategy as possible. We will be ready to re-direct resources to additional funding opportunities that may become available to support local entrepreneurs. The office will also begin to implement a new Tourism Strategy and Action Plan, focused specifically on initiatives that can support the hard-hit tourism sector and help build an Orangeville tourism brand geared to attracting visitors to the community. While the majority of the division's budgetary increase is a result of resource re-alignments for the Community Services department overall, a service level increase to enhance human resources is proposed and will strengthen the division's capacity to support the tourism and cultural sectors in Orangeville and aggressively implement the Tourism Strategy and Action Plan. The EDC Division is also seeking capital funding to support the continued planning for the eventual development of 82-90 Broadway.

The Economic Development and Culture office will continue to move forward with business resiliency front of mind. As always, the office remains ready to respond to changes within the community, to adapt services as needed and to capitalize on additional funding opportunities that can benefit our local businesses.

Ruth Phillips, Economic Development & Culture Manager





Serving

2,613

local businesses in Orangeville

\$12,332,050

non-residential construction value (2018)



6,599

Tourism inquiries

\$308,280

Partnership dollars invested to support services (2020)



What we do

The Economic Development & Culture team supports our local businesses, tourism and cultural organizations. We provide resources and services for both current and prospective business owners in Orangeville and surrounding areas.

2020 Accomplishments

Delivery of Town's 2020 Tourism Strategy and Action Plan

COVID-19 Business Recovery Plan creation and implementation

Continued implementation of initiatives to bring external investment to our community/businesses

- Downtown Digitalization Project
- Feasibility Study (82 Broadway)
- Enhanced virtual SBEC services launched

What we do

Attract, retain and expand businesses

- Business support and outreach
- Marketing and promotion of community
- Analysis and development of community profile data

Foster entrepreneurship

- Deliver SBEC Programs
- Educational workshops for business community

Implement special projects

Stimulate tourism and culture

- Develop/promote tourism drivers
- Deliver cultural plan/programs

Develop, maintain and nurture partnerships for program delivery and funding

Further workforce development

- Deliver talent attraction programs – ex. Job fairs
- Promote opportunities within local business community – ex. Digitalization initiatives

27

Workshops & Events for

845

attendees



12,621

Orangeville jobs

Who we are

- 1 Manager, Economic Development & Culture
- 1 SBEC Co-ordinator
- 1 Business, Tourism & Culture Co-ordinator
- 1 Administrative Assistant



Economic Dev. & Culture 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Economic Development & Culture									
User Fees	(8,724)	(8,500)	(8,500)			(8,500)	(8,500)	(8,500)	(8,500)
Grants	(236,382)	(205,394)	(201,280)	4,114	(2.0%)	(201,280)	(201,280)	(201,280)	(201,280)
Other Revenues	(1,836)								
Sub-total Revenues:	(246,942)	(213,894)	(209,780)	4,114	(1.9%)	(209,780)	(209,780)	(209,780)	(209,780)
Compensation	437,090	443,207	585,468	142,261	32.1%	599,753	613,738	627,034	641,296
Grants	95,000	75,000	75,000			75,000	75,000	75,000	75,000
Professional Development and Assoc. Fees	3,141	2,000	2,500	500	25.0%	2,500	2,500	2,500	2,500
Office and Administration	13,260	12,407	12,960	553	4.5%	15,189	13,078	13,138	13,201
Public Relations, Promotions and Events	61,215	80,073	76,799	(3,274)	(4.1%)	76,825	76,851	76,879	76,901
Service and Lease Agreements			5,000	5,000					
Maintenance and Repairs	458	2,860	2,889	29	1.0%	2,918	2,947	2,976	3,005
Outside Services	51,580	51,702	52,736	1,034	2.0%	53,791	54,867	55,964	57,084
Professional Fees	7,119	2,520	2,520			5,520	2,520	2,520	2,520
Sub-total Expenses:	668,863	669,769	815,872	146,103	21.8%	831,496	841,501	856,011	871,507
Transfers to(from) Reserve	(29,431)	(6,110)	(2,000)	4,110	(67.3)	3,000	3,000	3,000	3,000
Total Transfers	(29,431)	(6,110)	(2,000)	4,110	(67.3%)	3,000	3,000	3,000	3,000
Total Economic Development Levy Impact	392,490	449,765	604,092	154,327	34.3%	624,716	634,721	649,231	664,727



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	154,327	20,624	10,005	14,510	15,496
<i>Reallocation</i>					
- Salaries & Benefits	27,957				
<i>Inflationary Impact</i>					
- Salaries & Benefits	10,558	14,285	13,985	13,296	14,262
<i>Service Level Impact</i>					
- Tourism and Culture Officer	113,356				
- Digital Main Street - Contract	(9,611)				
- Trf to/from Reserves	9,110	5,000	-	-	-
<i>Previously Endorsed</i>					
- Trf to/from Reserves	(5,000)				
- Partner Services	5,000	(5,000)	-	-	-
	2,957	6,339	(3,980)	1,214	1,234

Individual Drivers not exceeding \$5,000 have been excluded

Project	B1167.0000 Orangeville Community Improvement Plan		
Department	Economic Development & Culture		
Version		Year	2021

Description

Project Details

Orangeville's only Community Improvement Plan (CIP) was developed in 1990 and focused solely on the long-term community improvement and economic revitalization of the downtown core. Many of the project recommendations from the 30-year-old CIP have since been completed and are now approaching their useful lifespan. Concurrently, a number of infrastructure projects and other civic improvement initiatives within the downtown have recently emerged for further consideration and implementation. These projects and initiatives would benefit from a coordinated planning approach provided through the preparation of an updated and expanded CIP.

Completion of a new CIP would provide updated direction and a guiding framework for restoration and enhancement of those attributes that Council and the community have prioritized for revitalization as part of an extensive engagement process. It will set out a cohesive vision to guide the Town's decision-making and investment strategies for community development and infrastructure projects. It will also unlock a series of tools and programs that have evolved since the original CIP was created, which would further stimulate private investment that contributes to the objectives of the Plan.

A new CIP would specifically provide a much greater capacity for Council to plan and finance development activities that effectively use, reuse and restore lands, buildings and infrastructure, the CIP would serve as a long-term strategy to revitalize the community, improve the quality of life of the community's residents, better utilize under-developed properties, and to stimulate private investment in land and buildings through municipal incentive-based programs.

A new CIP will enable the municipality to position itself within a highly competitive marketplace while also making a significant contribution to the Town's mid- and long-term COVID-19 recovery efforts. By enabling opportunities to provide financial incentives for community improvement efforts, a new CIP will encourage new investment in targeted economic sectors for the purposes diversifying the local economy and creating/retaining jobs.

-Should OMAFRA open the Rural Economic Development Program in 2021, partnership funding of up to 50% could be available to offset Town costs.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	100,000	100,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	100,000	100,000					
	100,000	100,000					
Funding Total	100,000	100,000					

Attributes

Attribute	Value	Comment
Department	Economic Development & Culture	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1167 <Generated>	

Project	B1168.0000 Tourism Branding		
Department	Economic Development & Culture		
Version		Year	2021

Description

Project Details

The development of a dedicated tourism brand is a significant recommendation of the 2020 Orangeville Tourism Strategy and Action Plan. Development of the Town as a destination is completed in part, through the creation of a brand identity that provides a consistent and authentic portrayal of the community. Branding unifies messaging to attract targeted visitors and new investment to the Town while also promoting civic pride by residents. Branding helps the municipality to appeal to the right audiences and leave a lasting impression.

As a first step in implementing the Tourism Strategy, tourism branding will support the development of the Town as a destination of choice – particularly highlighting the Town's artistic and cultural offerings.

Drawing on the Town of Orangeville's existing corporate brand, a tourism development and design agency would be secured to:

- create an Orangeville tourism brand that reflects the Town's unique competitive identity and assets, targets specific audiences, and guides expectations not only of what travellers will see and do when visiting the Town, but also how they will feel.

- establish a tourism brand position focused on the target markets identified in the strategy - i.e. key messages and language to be used to influence audience perceptions, a brand voice and tone.

- develop a tagline to promote tourism to Orangeville, along with templates for marketing, communication materials, ad templates, and related design recommendations.

The office will seek partnership funding that may become available to support the branding project, including from Central

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	20,000	20,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	4,000	4,000					
	4,000	4,000					
Tax Levy							
Trf from Levy	16,000	16,000					
	16,000	16,000					
Funding Total	20,000	20,000					

Attributes

Attribute	Value	Comment
Department	Economic Development & Culture	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1168 <Generated>	

Project	B1220.0000 82-90 Broadway Re-development		
Department	Economic Development & Culture		
Version		Year	2021

Description

Project Details

Council Motion: 2020-371
 Moved: Councillor Peters
 Seconded: Councillor Post
 That report CMS-EDC-2020-006 dated November 9, 2020 regarding Development of 82, 86-90 Broadway be received;
 And that Council direct staff to commence preparations for the eventual sale of the properties for development through a Request for Proposal process with a mixed use 47,300 square foot (sf) building fronting on Broadway which includes Town-owned public parking through a mix of surface and underground parking;
 And that Planning Division staff be directed to move forward with steps required to rezone the site to establish built form requirements;
 And that staff be directed to obtain Phase I and II Environmental Assessments of the property as required, and report to Council with results;
 And that staff be directed to obtain a comprehensive parking strategy for the Downtown that considers paid parking recommendations;
 And that staff be directed to obtain an Economic Impact Study as a result of the re-development of the property;
 And that Council direct staff to make a 2021 capital budget submission of \$75,000 for the completion of a Phase I and II Environmental Assessment; a Parking Strategy for the Downtown; and an Economic Impact Study for the development.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	75,000	75,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	15,000	15,000					
	15,000	15,000					
Tax Levy							
Trf from Levy	60,000	60,000					
	60,000	60,000					
Funding Total	75,000	75,000					

Attributes

Attribute	Value	Comment
Department	Economic Development & Culture	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1220 <Generated>	





Charles Cosgrove

Manager
Facilities & Parks

It is always a challenge to balance the needs of the Facilities and Parks Division with the realities of available resources and fiscal limitations. Facilities and Parks will continue to take a financially responsible approach to provide exceptional amenities to the residents of Orangeville.

2020 was an unusual year for everyone; COVID-19 had a large impact on our facilities and parks resulting from the closure of our recreation facilities, sports fields, and Town facilities and services. As

the province went through the various stages of re-opening, we have been successful in the relaunch of playgrounds, splash pads, sports field, recreational facilities, and Town Hall services on a limited basis. The Facilities and Parks Division is constantly monitoring the protocols and guidelines to ensure safe environments for everyone utilizing our services.

Some quick highlights of 2020 other than the re-opening of services was the completion of Every Kids Park located in Harvey Curry Park. This project included a new splash pad and play structures for all persons regardless of their abilities. The transition from Orangeville Police Services to Ontario Provincial Police has taken place and renovations to the police station was a significant project. Another highlight was the turnover of the Jean Hamlyn Centre from Dufferin County to the Town of Orangeville. Renovations were completed, and a contract with the YMCA was completed and the facility is up and running, providing a much-needed service.

2021 will be another exciting year for the Facilities and Parks Division. We have a few projects from 2020 to complete due to the delayed start brought on by COVID-19 and the shutdown of businesses providing the much-needed supplies and work force. These outstanding projects as well as the new projects will make for a busy year.

The team looks forward to 2021 and has a few projects that will improve the facilities and trail systems.

Facilities:

The Alder Street Recreation Centre will be undergoing some extensive renovations in 2021. This renovation will include the expansion to the lap pool from six lanes to eight as well as some other modifications to the aquatic centre. We will also be looking to a consultant to help redesign the second floor multi-purpose rooms, as Humber Campus will be vacating the space at the end of May 2021.

Another facilities project, if approved, will be the redesign of the Orangeville Library main entrance and a new elevator. The current configuration of the customer service desk requires redesign to improve efficiencies. The lift that is in place at the library is old, parts are hard to find and it cannot accommodate more than two people. The new elevator will be able to meet all the needs, including accessibility, and provide years of service.

Other Town facilities will have smaller projects to improve the service we offer. Some of these are sound system upgrades, security cameras, network cabling, roof top units and accessibility upgrades.

Parks:

Our parks side of the division provides a valuable service to area residents. Our staff looks after open spaces, conservation lands, trails, parks, splash pads, sports fields, skate parks, and BMX Park. They are also involved in the many special events that occur throughout the year in Orangeville by providing support, and delivery of goods.

The following is a small list of some of the projects that the parks team will be completing. The Veterans Way Trail has started; it is currently in the design and consulting phase but construction and completion is expected by July 2021. This trail will run from Veterans Way to Blind Line utilizing the rail line and a small boardwalk. A continuation of this trail is in the 2021 budget, pending approval, and could start by mid-summer.

Another project is the redevelopment of Rebecca Hills Park to service the area in the southeast portion of Orangeville. This will include a consultant's report and area resident input towards the project. The area residents input is important to make this project successful.

Rotary Park Pavilion has served the residents well over the years but it is time for a roof replacement.

Along with these projects we will be replacing various pieces of parks operating equipment.

These projects are just a small picture of what we have planned for 2021. We will continually look at new and different ways to reduce costs, provide exceptional service, increase efficiencies and prolong the life of the Town's assets. Our 2021 operating budget will be similar to 2020 while still allowing us to meet the day-to-day operational requirements of the division.



Serving
30,000

residents of Orangeville

Due to COVID-19 Facilities and Parks had an unusual year. With facility and sport field closures, staff continued to work installing barriers, signage and sanitizing stations to make the facilities and parks safe places for our residents as we moved through the various provincial stages of re-launching. We have successfully re-opened three of the four ice pads, sports fields, ball diamonds playgrounds and trails. Other areas that staff worked on for improvement and money-saving initiatives was the completion of new windows at Town Hall, Diane Drive and the installation of LED lighting at Alder and Tony Rose to improve on energy efficiency thus reducing costs to operate facilities.

17
internal Town service areas

Also serving

Sustainable Orangeville, CVC, Lions Club, Rotary Club, Orangeville Legion, Theatre Orangeville, BIA

2020 Accomplishments

The re-opening of Every Kids Park located in Harvey Curry Park

The transition of Orangeville Police Services to O.P.P.

The acquisition of the Jean Hamlyn Centre from Dufferin County and subsequent renovations

Provided support to the various divisions in the Town as it relates to COVID. Items such as plexiglass shields, signage, deep cleaning

The continued renovations of Historic Town Hall. Windows and doors were completed in the spring.

The design phase of the new trail from Veterans Way to Blind Line is in progress

Completion of the Parks and Recreation Master Plan

What we do

In total we look after 11 Town facilities

2 Multi-Purpose Facilities

35 Parks (over 49 hectares)

115 Hectares of Conservation Land

Over 20 km of Trails

2 Splash Pads

Skateboard Park

BMX Park

10 Ball Diamonds

17 Soccer Fields

22 Playgrounds

5 Multi sport pads

5 Tennis courts

Community Garden and Orchard

Nine additional Town facilities: Train Centre, Tourism, Town Hall, Orangeville Library, Fire Hall, Daycare Centre, EOC Facility, O.P.P. Station,

Financial Management of operating and capital projects for facilities and parks



Who we are

- 1 Manager
- 2 Supervisors
- 3 Co-ordinators
- 12.5 Facility Operations Staff
- 1 Horticulture Specialist
- 1.5 Parks Staff
- 10 Part-time Assistants
- 5 Part-time Parks Students*

*Due to COVID-19 the part-time staff was reduced. With the recommendation from the Parks and Recreation Master Plan we have asked for two contract Parks staff (less than 1 FTE)



Facilities 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Facilities									
User Fees	(1,195,377)	(1,314,010)	(1,318,179)	(4,169)	0.3%	(1,321,329)	(1,325,579)	(1,326,579)	(1,335,204)
Agreement and Lease Revenue	(211,420)	(201,861)	(159,217)	42,644	(21.1%)	(107,680)	(109,943)	(112,242)	(114,076)
Other Revenues	(9,146)	(7,700)	(8,000)	(300)	3.9%	(8,000)	(8,000)	(8,000)	(8,500)
Sub-total Revenues:	(1,415,943)	(1,523,571)	(1,485,396)	38,175	(2.5%)	(1,437,009)	(1,443,522)	(1,446,821)	(1,457,780)
Compensation	1,625,965	1,852,080	1,965,244	113,164	6.1%	2,003,512	2,044,775	2,083,895	2,126,002
Grants	7,783	7,790	7,790			7,790	7,790	7,790	7,790
Insurance	41,808	41,878	57,352	15,474	37.0%	63,087	69,393	76,333	83,967
Property Tax	49,967	76,656	76,656			77,573	78,502	79,445	80,400
Professional Development and Assoc. Fees	7,889	5,950	5,950			5,975	6,000	6,050	6,050
Office and Administration	23,368	30,995	33,995	3,000	9.7%	34,170	34,220	34,520	35,200
Licences and Support	(695)	1,000	1,000			1,000	1,000	1,000	1,000
Service and Lease Agreements	122,820	120,041	130,641	10,600	8.8%	133,096	133,716	135,240	136,535
Programs		250	250			260	270	280	280
Service Charges	90								
Safety Equipment and Clothing	52,061	46,042	48,292	2,250	4.9%	48,950	49,108	49,318	49,811
Utilities	792,130	747,507	716,557	(30,950)	(4.1%)	747,066	785,443	820,730	858,681
Materials and Supplies	180,271	211,885	209,535	(2,350)	(1.1%)	230,477	233,181	237,618	241,227
Maintenance and Repairs	178,370	197,135	252,163	55,028	27.9%	255,515	258,289	261,411	264,620
Equipment Purchases	9,096	34,200	33,200	(1,000)	(2.9%)	34,095	34,190	36,175	37,775
Outside Services	188,079	233,230	253,056	19,826	8.5%	268,219	271,709	275,217	279,036
Sub-total Expenses:	3,279,002	3,606,639	3,791,681	185,042	5.1%	3,910,785	4,007,586	4,105,022	4,208,374
Transfers to(from) Reserve	70,000	70,000	70,000			70,000	70,000	70,000	70,000
Total Transfers	70,000	70,000	70,000			70,000	70,000	70,000	70,000
Total Facilities Levy Impact	1,933,059	2,153,068	2,376,285	223,217	10.4%	2,543,776	2,634,064	2,728,201	2,820,594

Facilities 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Facilities Levy Impact	1,933,059	2,153,068	2,376,285	223,217	10.4%	2,543,776	2,634,064	2,728,201	2,820,594



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	223,217	167,491	90,288	94,137	92,393
<u>Reallocation</u>					
- Salaries & Benefits	83,869				
- Police Facility	133,170	2,729	8,565	4,218	3,404
<u>Inflationary Impact</u>					
- Salaries & Benefits	29,295	38,268	41,263	39,120	42,107
- Police Facility	(4,682)				
- Lease Revenue	42,644	53,037	(1,763)	(1,799)	(1,834)
- Insurance	15,474	5,735	6,306	6,940	7,634
- Natural Gas	(55,335)	19,322	21,255	23,382	25,721
- Hydro	(3,195)	9,915	10,114	10,316	10,522
- Hourly Rentals	-	-	-	-	(5,000)
<u>One Time Items</u>					
- Security - one time set-up fee	600	(600)			
- Cost reduction due to pool reconstruction	(24,150)	26,150	1,500	1,000	1,200
<u>Service Level Impact</u>					
- Police Facility	9,000				
- Jean Hamlyn Daycare Facility	7,750	155	155	145	455
	(11,223)	12,780	2,893	10,815	8,184

Individual Drivers not exceeding \$5,000 have been excluded

Facilities Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
380 Facilities										
11802.0000 CF - Feasibility / Business Plan for Ton	60,000									
20100.1200 CF - Parking Lot Restoration -- Alder R	15,030									
20201.1000 Furniture and Equip -- Town Hall - 87 B									7,500	
20310.1200 CF - Hand Scanners -- Alder Rec Ctr - 2	10,000									
20368.1200 CF - AV System for Meeting Rooms - A	10,000									
20411.0000 CF - Emergency eyewash/shower stat	80,650									
20412.1000 CF - Cupola Dome - Town Hall	45,000									
20413.1000 CF - Chimneys - Town Hall	10,000									
21000.4028 Vehicles -- Rec -16 Ice Resurfacers - Ald				120,000						
21000.4029 Vehicles -- Rec-17 Ice Resurfacers-Tony					120,000					
21125.1100 Police Station -- Police Dept - 390 C Lin	1,167,319									
21153.1110 CF - Hose drying area cat walk -- Fire D	4,474									
21158.1000 CF - HVAC system - Town Hall	125,000									
21160.1010 CF - Flooring -- Orangeville Theatre	35,000									
21162.1200 Security Cameras -- Alder Rec Ctr - 275	56,000								25,000	
21166.0000 CF - Digital Flat Screen TV & softw --	57,333									
21170.1300 Elevator and front desk Recons -- Pub		1,335,000								
21176.1000 CF - Second St entrance doors - Town	10,000									
21176.1200 Exterior Door and Frame Replacemen	40,000	20,000	20,000	20,000						
21177.1200 CF - Red Rink Tube heaters	15,000									
21178.1200 CF - Green Rink Tube Heaters	20,000									
21180.1200 CF - Eco Chill Refrigeration Syste -- A	2,000,000									
21507.1000 CF - Wayfinding Signage -- Town Hall -	4,644									
21507.1200 CF - Wayfinding Signage -- Alder Rec C	6,346									
26020.1000 Refuse/Recycle Centre -- Town Hall - 8									3,000	
B0039.1000 Facility Painting - Town Hall			15,000						18,000	
B0062.0000 Parking Lot Expansion - OSPCA		10,000								
B0068.1110 RTU replacement - Fire Hall	15,000									
B0090.1000 Town Hall - Network Cabling Upgrade	40,000									
B0091.0000 Tony Rose Facility Truck	41,000								50,000	
B0113.1000 Camera System - Town Hall	15,000								25,000	
B0115.1200 Hydraulic Person Lift - Alder		58,000								
B0116.1210 Tony Rose Pool Change Rooms				350,000						
B0579.0000 Fire Hall Roof Replacement				150,000						
B0594.0000 Evaporative Condenser Alder		120,000								
B0883.1010 Theatre Flat Screen Digital Displays			10,000							
B0888.1200 Food Court Wall Alder			30,000							
B0895.1210 Sound System Upgrades Tony Rose	25,000									
B0897.1210 Banquet Hall floor replacement Tony			50,000							
B0903.1200 Exterior Painting of the exterior steel			50,000							

Facilities Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
B0910.1200 Lars Boiler Replacement - Alder					75,000					
B0911.1200 Boiler Room Pump Replacement						50,000				
B0912.1200 Roof Top Unit Replacement	800,000	100,000	100,000	115,000	200,000	40,000				
B0965.1200 Alder Parking Lot Asphalt Replacemen				1,500,000						
B1059.1200 Spectator Netting Red and Green rink		32,500								
B1064.1200 Refuse/Recycle Centres - Alder									6,500	
B1065.1210 Refuse/Recycle Centres - Tony Rose									5,500	
B1069.1210 Pool LED lights - Tony Rose			35,000							
B1076.1210 Tony Rose Camus Boilers									60,000	
B1077.1200 Camus Boiler - Alder									60,000	
B1161.1200 Lap Pool Liner Replacement Alder	3,000,000									
B1163.1210 Tony Rose Facility Upgrades			2,300,000							
B1198.1200 Alder Multi Purpose Rooms Re-develo	30,000	250,000								
B1199.1200 Re-Location of Player's Benches Green		30,000								
B1202.1200 Alder Facility Truck	41,000									
B1203.1010 Orangeville Theatre Accessibility Ram	30,000									
B1204.1200 Red and Green Sprinkler Pipe replace	75,000									
B1205.1210 Tony Rose RTU replacement										60,000
B1206.1210 Tony Rose "A" rink exterior siding					200,000					
B1207.1100 OPP exterior steel door replacement			20,000							
B1208.1100 OPP carpet replacement in Offices					15,000					
B1209.1400 Tourism Centre Window Replacement										75,000
B1210.1400 Tourism Centre Roof								100,000		
B1212.1010 Theatre Carpet Replacement Seating					25,000					
B1213.1000 Fan Coil Units	60,000	60,000	60,000	60,000	60,000					
B1214.1000 Town Hall Cedar Shingle Repalcement										100,000
B1215.1000 Town Hall Make Up Air unit				15,000						
B1216.1000 Town Hall Boiler replacement										75,000
B1218.1000 Council Chamber Upgrades	50,000									
Total Investment in Capital	7,993,796	2,015,500	2,690,000	2,330,000	695,000	90,000			360,500	310,000
Less: Funding Sources										
Reserves/ Reserve Funds	3,170,796	256,436	538,000	838,192	235,000	18,000			66,500	62,000
Financing	3,850,000	1,335,000	1,840,000	1,000,000						
Total Other Funding Sources	7,020,796	1,591,436	2,378,000	1,838,192	235,000	18,000			66,500	62,000
Total Levy Impact	973,000	424,064	312,000	491,808	460,000	72,000			294,000	248,000

Project	21125.1100 Police Station -- Police Dept - 390 C Line		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description
Project Details
<p>2019-12-09 Motion 8 That report CMS-FP-2019-07 titled Police Building Upgrades Strategy be received; And that Council approve the required upgrades to the police building as per the OPP requirements; And that council direct Town Staff to prepare all the necessary design drawings, specifications and construction tender documents for all upgrades included in the Police Building Costing estimates; And that Council approve funding in the amount of \$233,000 from the General Capital Reserve Fund to cover the estimated cost of Architectural, Engineering Design and Project Management fees associated with the building upgrades; And that Council approve \$1.1 million for the necessary upgrades to the existing facility to meet the OPP requirements, inclusive of the above architecture, engineering design and project management fees. CARRIED</p>

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Funding							
External Financing							
Financing - External	1,100,000	1,100,000					
	1,100,000	1,100,000					
Funding Total	1,100,000	1,100,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1100 Police Dept - 390 C Line	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1167 <Generated>	

Project	21162.1200 Security Cameras -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description
Project Details
<p>The Alder Street Recreation Centre is a very busy facility with many activities and visitors. To help protect the corporation and our customers a camera system is in place, however, the current system has been known to fail. There are many locations both inside and outside of the facility that the cameras cannot pick up. This project will allow us to address the areas of the facility that do not have cameras and to upgrade the ones that are in place.</p>

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	45,000	20,000					25,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	9,000	4,000					5,000
	9,000	4,000					5,000
Tax Levy							
Trf from Levy	36,000	16,000					20,000
	36,000	16,000					20,000
Funding Total	45,000	20,000					25,000

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2019	
Priority	Very High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B0913 <Generated>	

Project	21176.1200 Exterior Door and Frame Replacement - Alder		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description
Project Details
To replace the exterior doors and frames at the Alder Street Recreation Centre. This facility opened on 2003 and over the years the doors and frames have started to corrode. This project is spread out over a five year period with the request of \$20,000.00 per year.

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	80,000	20,000	20,000	20,000	20,000		
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	16,000	4,000	4,000	4,000	4,000		
	16,000	4,000	4,000	4,000	4,000		
Tax Levy							
Trf from Levy	64,000	16,000	16,000	16,000	16,000		
	64,000	16,000	16,000	16,000	16,000		
Funding Total	80,000	20,000	20,000	20,000	20,000		

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B0902 <Generated>	

Project	21176.1200 Exterior Door and Frame Replacement - Alder		
Department	Facilities		
Version	1 Department Submission	Year	2021

Gallery



Project	21176.1200 Exterior Door and Frame Replacement - Alder		
Department	Facilities		
Version	1 Department Submission	Year	2021
Gallery			

Project	21176.1200 Exterior Door and Frame Replacement - Alder		
Department	Facilities		
Version	1 Department Submission	Year	2021
Gallery			



Project	21176.1200 Exterior Door and Frame Replacement - Alder		
Department	Facilities		
Version	1 Department Submission	Year	2021
Gallery			

Project	21176.1200 Exterior Door and Frame Replacement - Alder		
Department	Facilities		
Version	1 Department Submission	Year	2021
Gallery			



Project	B0068.1110 RTU replacement - Fire Hall		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>The roof top unit at the Fire Hall is at the end of its life cycle and requires replacement. The current unit is difficult to find replacement parts and requires upgrading</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	15,000	15,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Fire Equip	15,000	15,000					
	15,000	15,000					
Funding Total	15,000	15,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2020	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	B0068 <Generated>	

Project	B0090.1000 Town Hall - Network Cabling Upgrades		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>Replace old network cabling in Town Hall, both the main floor and the second floor, in the following areas: Administration, Council Chambers, Theatre Box Office, Corporate Services, Community Services and Infrastructure Services. Add additional drops to provide better wireless access and increased capacity. Relocate old wiring closet to basement to consolidate equipment needs and simplicity. Provide capacity for future needs such as cameras and multimedia display boards.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	40,000	40,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	8,000	8,000					
	8,000	8,000					
Tax Levy							
Trf from Levy	32,000	32,000					
	32,000	32,000					
Funding Total	40,000	40,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2021	
Priority	High	
Status	Existing Capital Project	
Project Type	Upgrade	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0090 <Generated>	

Project	B0091.0000 Tony Rose Facility Truck		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>With the expansion of the Community Service Department a 4 wheel drive, 1/2 ton pick up truck is required for staff within the Facilities and Parks Divisions. This will enable staff to perform their tasks as required including responding to maintenance calls at the different Town facilities as well as inspections.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	91,000	41,000					50,000
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	46,000	41,000					5,000
	46,000	41,000					5,000
Tax Levy							
Trf from Levy	45,000						45,000
	45,000						45,000
Funding Total	91,000	41,000					50,000

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0091 <Generated>	

Project	B0113.1000 Camera System - Town Hall		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>Town Hall currently has four cameras covering the main floor front Atrium customer service counter and the second floor Infrastructure Services department counter. Cameras should be considered:</p> <ol style="list-style-type: none"> 1. Near council chambers 2. Three main entrances inside and out 3. Side parking lot and south alley way to a lesser extent <p>In the past, Councillors have requested cameras/security but we have been unable to facilitate the request without large expense due to the fact that network services would have to be expanded to the south end of the building. This project should follow suite after upgrades to the Network cabling of the building has be completed - this upgrade is submitted as Capital Project B0090.1000 in 2020.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	40,000	15,000					25,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	8,000	3,000					5,000
	8,000	3,000					5,000
Tax Levy							
Trf from Levy	32,000	12,000					20,000
	32,000	12,000					20,000
Funding Total	40,000	15,000					25,000

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Expansion	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0113 <Generated>	

Project	B0895.1210 Sound System Upgrades Tony Rose		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>Portions of the current sound system were installed during the last major renovation in 2010. Currently the sound system works intermittently in the pool area and distorts throughout the rest of the facility. This distortion, muffled sound and non-functioning in the pool area is a safety concern for people using our facility.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	25,000	25,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	5,000	5,000					
	5,000	5,000					
Tax Levy							
Trf from Levy	20,000	20,000					
	20,000	20,000					
Funding Total	25,000	25,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1210 Tony Rose Mem Ctr - 6 Northmen	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B0895 <Generated>	

Project	B0912.1200 Roof Top Unit Replacement		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>To replace the various roof top units over a 6 year period. In the 2018 Capital Budget we were given funding to hire a consulting firm to assess the heating, ventilation, air conditioning, refrigeration and boilers systems. The evaluation was completed providing us with a list of the units that will need replacing within the next 5 to 10 years. Along with this evaluation the consultant provided estimated pricing for the replacement of the units. The following is a break down of the replacement schedule.</p> <p>2021 RTU # 8 2022 RTU # 2, 3, 4 2023 RTU # 6, 9, 10 2024 RTU # ,13, 15 2025 RTU # 11, 12, 14 2026 RTU # 7,</p> <p>This replacement schedule could alter depending on when the equipment fails, replacement may be required sooner than anticipated.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	1,355,000	800,000	100,000	100,000	115,000	200,000	40,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	251,000	160,000		20,000	23,000	40,000	8,000
	251,000	160,000		20,000	23,000	40,000	8,000
Tax Levy							
Trf from Levy	1,104,000	640,000	100,000	80,000	92,000	160,000	32,000
	1,104,000	640,000	100,000	80,000	92,000	160,000	32,000
Funding Total	1,355,000	800,000	100,000	100,000	115,000	200,000	40,000

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B0912 <Generated>	

Project	B1161.1200 Lap Pool Liner Replacement Alder		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>To replace the lap pool liner at the Alder Street Recreation Centre. This liner has reached the end of its useful life. In 2018 over 200 repairs to the pool liner were needed to keep the pool operating. Expansion/Liner Replacement. In 2020 during Covid closure the pools were drained until permission to refill and open was provided by the Provincial government and Public health department. At the time of re-filling the lap pool the liner failed completely and only the leisure pool at Alder could re-open. A report to council was written asking for \$3,000,000.00 to complete a renovation of the Alder Aquatic Centre which will change the current pool from 6 lanes to 8 lanes as well as the installation of an indoor splash pad and warm pool. The leisure pool will receive a new liner to complete the renovation.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	3,000,000	3,000,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	250,000	250,000					
	250,000	250,000					
External Financing							
Financing - External	2,750,000	2,750,000					
	2,750,000	2,750,000					
Funding Total	3,000,000	3,000,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B1161 <Generated>	

Project	B1198.1200 Alder Multi Purpose Rooms Re-development		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>In June of 2021 Humber College will be moving out of the second floor area of Alder Street Recreation Centre. The current space needs to be re-configured to allow for more recreation programs and function ability. The consultant will be able to re-design this space providing optimum use..</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	280,000	30,000	250,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	196,000	6,000	190,000				
	196,000	6,000	190,000				
Tax Levy							
Trf from Levy	84,000	24,000	60,000				
	84,000	24,000	60,000				
Funding Total	280,000	30,000	250,000				

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1198 <Generated>	

Project	B1202.1200 Alder Facility Truck		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>With the expansion of Community Services a 4 wheel half ton pick up is required for staff within the facilities and parks division. This will enable staff to respond to maintenance calls from other Town facilities, complete facility inspections, and pick up supplies to carry out thier work tasks. Currently, if parks does not have a vehicle available staff are using their own vehicles to transport supplies and materials.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	41,000	41,000					
Funding							
Tax Levy							
Trf from Levy	41,000	41,000					
	41,000	41,000					
Funding Total	41,000	41,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	8 years	
Approval Status	Approved	
Project Reference		
Activity	B1202 <Generated>	

Project	B1203.1010 Orangeville Theatre Accessibility Ramp		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>To remove the existing front step entrance into the main doors of Theatre Orangeville and construct an accessibility ramp leading up to the main doors. This would allow all people to access the theatre box office without having to come through the entrance of Town Hall off of Second Street</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	30,000	30,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	6,000	6,000					
	6,000	6,000					
Tax Levy							
Trf from Levy	24,000	24,000					
	24,000	24,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1010 Orangeville Theatre	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1203 <Generated>	

Project	B1203.1010 Orangeville Theatre Accessibility Ramp		
Department	Facilities		
Version	1 Department Submission	Year	2021

Gallery



Project	B1204.1200 Red and Green Sprinkler Pipe replacement		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description

Project Details

To replace the existing sprinkler pipe located in both red and green rink. This is part of the dry sprinkler system in the Alder Street facility. In the last three years we have spent approximately \$12,000 on repairs. Most recently we needed to replace 42 feet of the pipe at a cost of \$4,000.00, between the two rinks we have about 770 feet of 4 inch pipe that would be replaced.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	75,000	75,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	15,000	15,000					
	15,000	15,000					
Tax Levy							
Trf from Levy	60,000	60,000					
	60,000	60,000					
Funding Total	75,000	75,000					

Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1204 <Generated>	

Project	B1213.1000 Fan Coil Units		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>Town Hall has a total of 53 Fan Coil Units that were installed during the renovation and construction project in the early 90's. This past year we had three units fail that have been replaced. The Facilities Division is looking at replacing the remaining 50 units over the next five years. The average cost of each unit is \$5,800.00. These units provide heat and cooling to the office spaces. A fan Coil Unit is a device that uses a coil and fan to heat or cool a room without connecting to ductwork.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	300,000	60,000	60,000	60,000	60,000	60,000	
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	60,000	12,000	12,000	12,000	12,000	12,000	
	60,000	12,000	12,000	12,000	12,000	12,000	
Tax Levy							
Trf from Levy	240,000	48,000	48,000	48,000	48,000	48,000	
	240,000	48,000	48,000	48,000	48,000	48,000	
Funding Total	300,000	60,000	60,000	60,000	60,000	60,000	

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1213 <Generated>	

Project	B1218.1000 Council Chamber Upgrades		
Department	Facilities		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>At the November 2, 2020 Council meeting staff were asked to include in the 2021 capital budget process the equipment needed in order to facilitate the digital modernization of the new Council agenda software. This will make the presentation of information to both Council and members of the public beneficial and transparent. Examples of this information are; agendas, vote counts, documentations, etc.. This will require the installation of 4 additional network drops, 4 televisions, 4 television mounts, electrical work, and a dedicated computer to broadcast to the televisions.</p> <p>Since Council chambers is built directly on grade with a concrete floor this may require additional work such as drywall repairs, mudding, sanding, painting and additional cleanup fees. The proposed budget amount for this project is \$50,000.00</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	50,000	50,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	10,000	10,000					
	10,000	10,000					
Tax Levy							
Trf from Levy	40,000	40,000					
	40,000	40,000					
Funding Total	50,000	50,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2021	
Priority	Endorsed	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1218 <Generated>	

Parks Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Parks									
User Fees	(83,553)	(71,774)	(72,782)	(1,008)	1.4%	(73,844)	(74,921)	(75,959)	(77,011)
Other Revenues	(829)								
Sub-total Revenues:	(84,382)	(71,774)	(72,782)	(1,008)	1.4%	(73,844)	(74,921)	(75,959)	(77,011)
Compensation	725,769	634,294	643,703	9,409	1.5%	658,697	673,594	688,069	703,354
Grants	600	15,000	15,000			15,000	15,000	15,000	15,000
Insurance	7,759	8,469	8,698	229	2.7%	9,567	10,524	11,576	12,734
Professional Development and Assoc. Fees	1,928	5,200	5,200			5,300	5,300	5,380	5,400
Office and Administration	2,708	3,500	3,500			3,700	3,800	3,900	4,000
Licences and Support	2,719	2,800	2,835	35	1.3%	2,865	2,895	2,925	2,985
Service and Lease Agreements	4,070	12,500	12,700	200	1.6%	12,700	13,000	13,200	13,400
Service Charges	97								
Safety Equipment and Clothing	6,104	6,300	6,300			6,300	6,500	6,500	6,700
Utilities	26,459	33,856	33,013	(843)	(2.5%)	33,584	34,198	34,948	35,635
Fuel	24,908	21,779	22,214	435	2.0%	22,658	23,112	23,574	24,000
Materials and Supplies	7,781	11,370	11,457	87	0.8%	12,000	12,000	12,000	12,600
Maintenance and Repairs	197,309	220,900	223,620	2,720	1.2%	229,628	236,539	240,430	241,300
Outside Services	8,048	9,000	9,000			9,200	9,200	9,200	9,300
Professional Fees	835								
Sub-total Expenses:	1,017,094	984,968	997,240	12,272	1.2%	1,021,199	1,045,662	1,066,702	1,086,408
Transfers to(from) Reserve	300								
Total Transfers	300								
Total Parks Levy Impact	933,012	913,194	924,458	11,264	1.2%	947,355	970,741	990,743	1,009,397

Parks Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Parks Levy Impact	933,012	913,194	924,458	11,264	1.2%	947,355	970,741	990,743	1,009,397



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	11,264	22,897	23,386	20,002	18,654
<i>Inflationary Impact</i>					
- Salaries & Benefits	9,409	14,994	14,897	14,475	15,285
- Mtc Equip	-	100	4,600	-	(5,200)
	1,855	7,803	3,889	5,527	8,569

Individual Drivers not exceeding \$5,000 have been excluded

Parks Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
B1033.2660 Play Structure Replacement - Walsh Cr			70,000							
B1034.2290 Play Structure Replacement - Lion's Par				80,000						
B1035.2280 Play Structure Replacement - Kin Famil					80,000					
B1036.2460 Play Structure Replacement - PH 9/10 P						80,000				
B1037.2520 Play Structure Replacement - Rebecca							90,000			
B1104.0000 Artificial Turf Field Business Plan	30,000									
B1114.0000 Murray's Mountain/PEPS Field Convers						100,000				
B1115.0000 Orangeville Outdoor Multi-purpose Fes							1,500,000			
B1164.2560 Rotary Park Redevelopment Phase 1				1,000,000						
B1165.2560 Rotary Park Artificial Ice Trail/Splash Pa					1,500,000					
B1197.0000 Riddell Road under pass Lighting	7,000									
B1200.0000 Community Gardens Shed	10,000									
B1201.2560 Rotary Park Pavillion Enclosure		50,000								
B1211.0000 Playground Replacement										60,000
B1219.0000 Monora Creek Rehabilitation	150,000									
B1226.2020 Alexandra Park Developement Plan	50,000									
Total Investment in Capital	2,025,215	770,000	347,000	1,420,000	1,870,000	410,000	1,885,000	935,000	650,000	195,000
Less: Funding Sources										
Reserves/ Reserve Funds	1,171,615	218,000	189,400	336,000	538,000	178,000	521,000	303,000	306,000	147,000
Financing				700,000	1,000,000		1,000,000			
Total Other Funding Sources	1,171,615	218,000	189,400	1,036,000	1,538,000	178,000	1,521,000	303,000	306,000	147,000
Total Levy Impact	853,600	552,000	157,600	384,000	332,000	232,000	364,000	632,000	344,000	48,000

Project 11786.0000 Trail Development Plan --
 Department Parks
 Version 1 Department Submission Year 2021

Description

Project Details

In 2018 the Town of Orangeville hired the services of Dillon Consulting to carry out a study and complete a Trails and Cycling Master Plan. This plan was to help plan any future trail and cycling development within the Town; part of this project was to also outline how the current trail and cycling system could be connected to any future trails and cycling lanes. This type of project will require a few years to complete. The most important aspect of the trail development will be establishing a route that will connect the north west part of town to the south east section of town. The number one area identified by Dillon Consulting, Town staff and Community Stakeholders was the rail line that runs through the centre of town. The rail line from County Road 16 to Town Line will create the backbone of the trail system. Once this is completed we can continue to fill in gaps to continue connecting the town.

1. County Road 16 to Blind Line 2020
2. Broadway and Blind Line to Dawson Road 2021
3. Dawson Road to Centre Street 2021
4. John Street to Town Line 2022
5. Credit Meadows Trail connection north of Jeffers Court 2023
6. Sandringham Circle to Young Court 2024
7. Young Court Trail to Buckingham Street and Winterton Court 2025
8. Alder Street to Spencer Avenue 2026
9. George Douglas Way to Broadway 2027
10. Montgomery Blvd. to Mill Creek Trail 2028
11. Hanson Blvd. to Broadway 2029

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	1,790,000	335,000	245,000	115,000	275,000	85,000	735,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	358,000	67,000	49,000	23,000	55,000	17,000	147,000
	358,000	67,000	49,000	23,000	55,000	17,000	147,000
Tax Levy							
Trf from Levy	1,432,000	268,000	196,000	92,000	220,000	68,000	588,000
	1,432,000	268,000	196,000	92,000	220,000	68,000	588,000
Funding Total	1,790,000	335,000	245,000	115,000	275,000	85,000	735,000

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2017	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	11786 Trail Development Plan	

Project 11786.0000 Trail Development Plan --
 Department Parks
 Version 1 Department Submission Year 2021

Gallery



Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	24005.2100 Boardwalk -- Dragonfly Park		
Department	Parks		
Version	1 Department Submission	Year	2021

Description

Project Details

Boardwalk in Dragon Fly Park has many undulations that require repairing. These undulations make it very difficult for people with mobility issues. The west portion of the boardwalk can be rebuilt using the Helical Pile system very similar to what CVC used on their trail over Island lake.

Budget

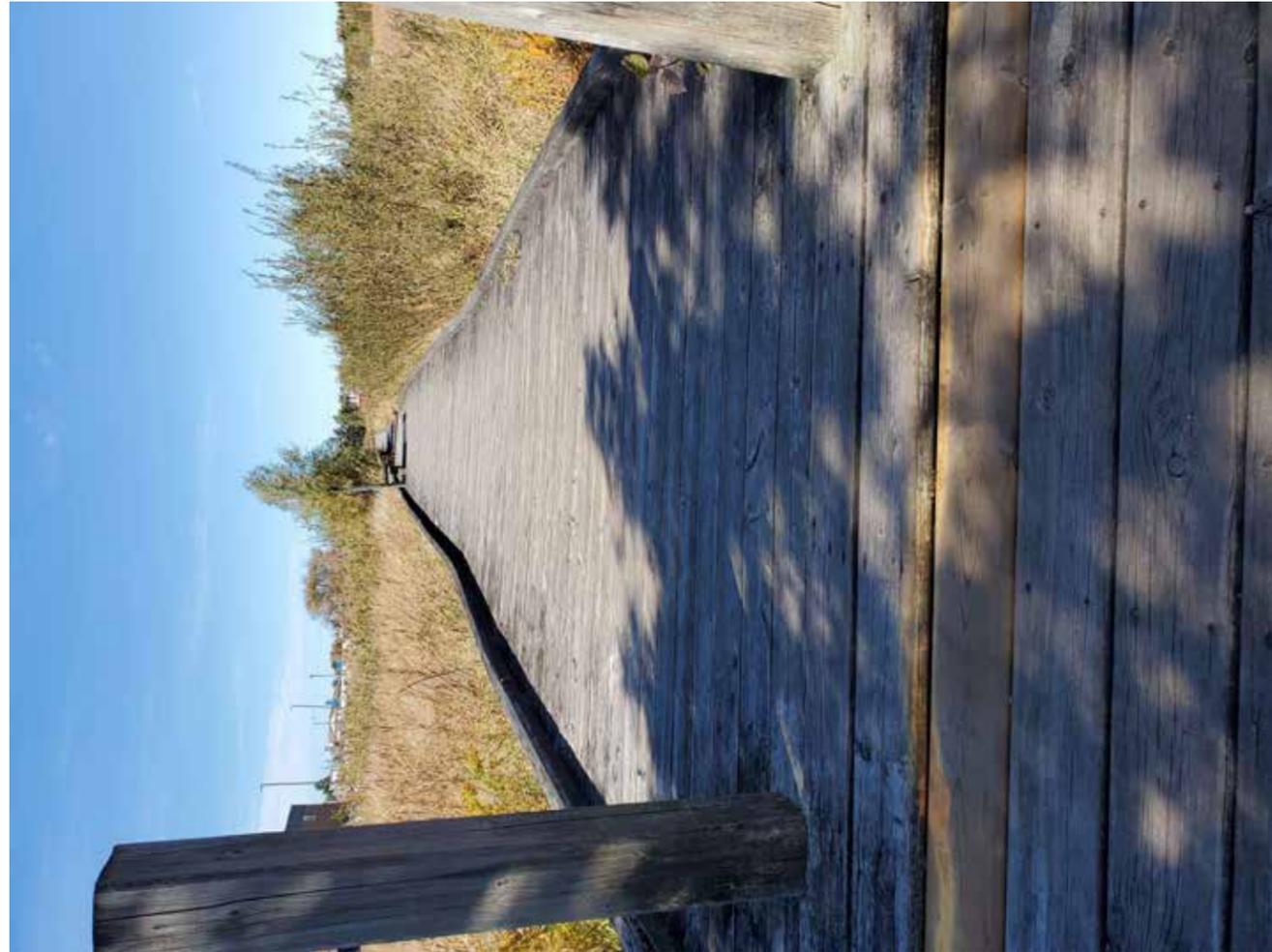
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	300,000	300,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	60,000	60,000					
	60,000	60,000					
Tax Levy							
Trf from Levy	240,000	240,000					
	240,000	240,000					
Funding Total	300,000	300,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2100 Dragonfly Park	
Budget Year	2018	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Reconstruction	
Service Life	20 Years	
Approval Status	Approved	
Project Reference	Dragon Fly Park - Broadwalk Upgrades	
Activity	24005 Boardwalk	

Project	24005.2100 Boardwalk -- Dragonfly Park		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	24005.2100 Boardwalk -- Dragonfly Park		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	24005.2100 Boardwalk -- Dragonfly Park		
Department	Parks		
Version	1 Department Submission	Year	2021
Gallery			



Project	B0032.2560 Roof Pavilion - Rotary Park		
Department	Parks		
Version	1 Department Submission	Year	2021

Description
Project Details
To replace the current tar and chip roof on the Rotary Park Pavilion. The majority of the existing roof is 17 years old and is currently leaking in the electrical room. The replacement roof will be a flat roof with gravel/tar.

	Budget						
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	45,000	45,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	9,000	9,000					
	9,000	9,000					
Tax Levy							
Trf from Levy	36,000	36,000					
	36,000	36,000					
Funding Total	45,000	45,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2560 Rotary Park	
Budget Year	2019	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	B0032 <Generated>	

Project	B0032.2560 Roof Pavilion - Rotary Park		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	B0032.2560 Roof Pavilion - Rotary Park		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	B0032.2560 Roof Pavilion - Rotary Park		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	B0044.2520 Consulting & Redesign of Rebecca Hills Park		
Department	Parks		
Version	1 Department Submission	Year	2021

Description

Project Details

Rebecca Hills Park is located in the south east section of town known as the Rolling Hills neighbourhood. The park is separated from the rest of the Town by Highway 9 and Highway 10. This park serves 700 to 1000 residents. Residents generally need to drive to access other parks and the distance of these parks and the major streets bounding the neighbourhood precludes the children from walking or cycling to other parks. The park currently has a playground, half court pad with basketball net and a ball diamond. The Parks and Recreation Master Plan has identified this park to receive upgrades to meet the needs of the area residents and provide some new services. Some of the items that the residents would like to see are; a full size multi pad that can serve as basketball, road hockey and natural ice rink in the winter months. The area residents would also like to see a soccer net, pre-school aged playground and a small mini splash pad. Community Services would like to hire a consultant in consultation with the area residents to carry out a study of the exact needs and then design, construct and make the necessary changes to the park.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	140,000	140,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	28,000	28,000					
	28,000	28,000					
Tax Levy							
Trf from Levy	112,000	112,000					
	112,000	112,000					
Funding Total	140,000	140,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2520 Rebecca Hills Park	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Reconstruction	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	B0044 <Generated>	

Project	B1025.4026 Parks Truck # 7		
Department	Parks		
Version	1 Department Submission	Year	2021

Description

Project Details

This vehicle was purchased in 2013 and currently has 84,420 km and will exceed 100,000 by late winter. This vehicle is driven by numerous drivers both full and part time. Rust is showing on both the rear passenger and drivers side fenders. This truck is used for winter snow maintenance for Town Facilities and is operated in harsh conditions.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	120,000	55,000					65,000
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	120,000	55,000					65,000
	120,000	55,000					65,000
Funding Total	120,000	55,000					65,000

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	4026 Parks 7-13 GMC 2500 #85548	
Budget Year		
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	7 Years	
Approval Status	Approved	
Project Reference		
Activity	B1025 <Generated>	

Project	B1025.4026 Parks Truck # 7		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	B1025.4026 Parks Truck # 7		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	B1025.4026 Parks Truck # 7		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project B1104.0000 Artificial Turf Field Business Plan
 Department Parks
 Version 1 Department Submission Year 2021

Description
Project Details
The Parks and Recreation Master plan has identified a location for a possible artificial turf field. The plan would determine if this location is viable for this type of project. The location that was identified was Murray's Mountain

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	30,000	30,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	6,000	6,000					
	6,000	6,000					
Tax Levy							
Trf from Levy	24,000	24,000					
	24,000	24,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1104 <Generated>	

Project B1197.0000 Riddell Road under pass Lighting
 Department Parks
 Version 1 Department Submission Year 2021

Description
Project Details
The lighting in the underpass on Riddell road is outdated and vandalised on a regular basis. We want to replace the current lighting with vandal proof LED lighting. This will help with providing a safe passage and reduce electrical costs.

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	7,000	7,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	1,400	1,400					
	1,400	1,400					
Tax Levy							
Trf from Levy	5,600	5,600					
	5,600	5,600					
Funding Total	7,000	7,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Legislated	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1197 <Generated>	

Project	B1197.0000 Riddell Road under pass Lighting		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery



Project	B1200.0000 Community Gardens Shed		
Department	Parks		
Version	1 Department Submission	Year	2021

Description

Project Details

The current Community Garden shed is a wood structure that is starting to rot away. This shed should be replaced with a more durable material to prolong the life of building. We are proposing a concrete style shed similar to the one that was installed at Harvey Curry Park splash pad.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	10,000	10,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	2,000	2,000					
	2,000	2,000					
Tax Levy							
Trf from Levy	8,000	8,000					
	8,000	8,000					
Funding Total	10,000	10,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1200 <Generated>	

Project	B1200.0000 Community Gardens Shed		
Department	Parks		
Version	1 Department Submission	Year	2021

Gallery

PROJECT:

3630P - 3600 x 3000 x 2439 (4-12 PITCH)

LOCATION:

CUSTOMER:

JOB #

3630P

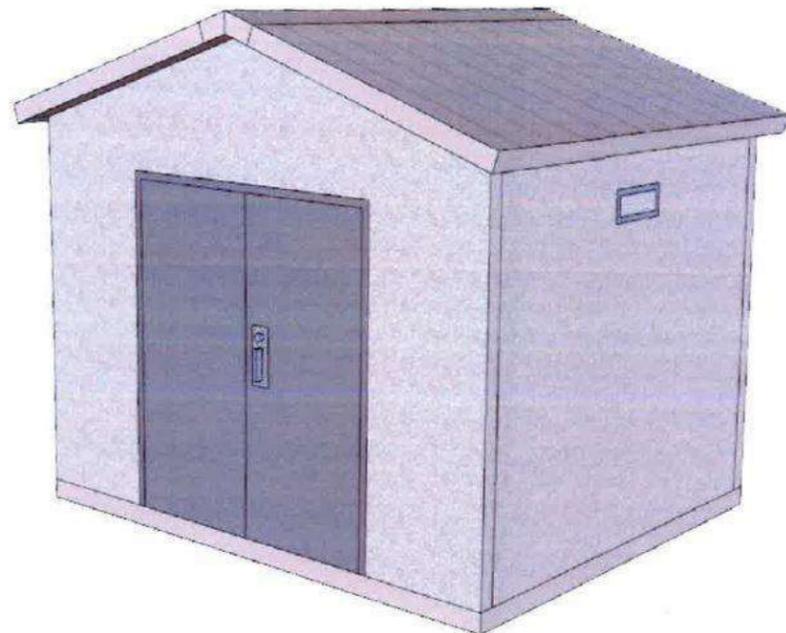
GENERAL INFORMATION

CONCRETE PANEL THICKNESS:

- WALLS: 102mm
- ROOF: 127mm
- FLOOR: 152mm c/w 25mm STEPDOWN

DESIGN LIVE LOADS:

- SNOW: 60 PSF
- FLOOR: 100 PSF
- WIND: 27 PSF



Project	B1219.0000 Monora Creek Rehabilitation		
Department	Parks		
Version	1 Department Submission	Year	2021

Description

Project Details

In 2020 the Park Department a division of Community Services hired Water's Edge to prepare a report on the rehabilitation of a section of Monora Creek. The area in question is behind Kensington Crescent. Over the years, the creek bank has been eroding to the point that it is starting to undermine residential properties that back onto the area. Water's Edge will be completing all the necessary studies and submissions to Credit Valley Conservation in order to obtain permits. This phase of the project will be completed over the winter and then go to Tender.

The large obstacle that we face is the time frame that work can be completed in the cold water stream. Credit Valley Conservation will only allow the work to be conducted between July 1 and September 15, 2021. If we do not meet the time frame the project will need to wait until the following year and be completed within the same parameters.

The work will require stone work, damming to re-direct water temporarily, permits, re-building the creek bed, planting native materials, removal of debris, etc.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	150,000	150,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	30,000	30,000					
	30,000	30,000					
Tax Levy							
Trf from Levy	120,000	120,000					
	120,000	120,000					
Funding Total	150,000	150,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		

Project	B1226.2020 Alexandra Park Development Plan		
Department	Parks		
Version	1 Department Submission	Year	2021

Description

Project Details

Alexandra Park is located in downtown Orangeville directly behind Town Hall on Second Street. This park currently has a Cenotaph, Veterans Memorial, gazebo large mature trees and is often used to hold special events throughout the year. A concept for a new downtown event precinct was included in 2020 to 2030 Master Plan for Parks and Recreation. The new plan would require the re-location of the Cenotaph, Veterans Memorial and other memorial elements to the adjacent vacant Town property across the street. A park specifically designed to hold special events would play a vital role in the success of visitor oriented events. A consultant would create a development Plan that could bring an event park to the downtown location and create a new Cenotaph and Veterans Memorial would be designed for ceremony and reflection.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	50,000	50,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	10,000	10,000					
	10,000	10,000					
Tax Levy							
Trf from Levy	40,000	40,000					
	40,000	40,000					
Funding Total	50,000	50,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2020 Alexandra Park	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		





Sharon Doherty

Manager
Recreation & Events

The Recreation & Events division has had a challenging yet exciting year. In March 2020 our recreation programs came to an abrupt halt due to COVID-19. The remainder of 2020 saw staff creating various work plans and protocols to relaunch recreation programs when approved. At the start of the program closures, the recreation team was quickly able to ensure that recreation passes were put on hold, provide refunds for programs that had not yet started, and provide credits to accounts for programs that were already underway.

In June, a survey was distributed to our client data base through the recreation management system and over 1,250 responses were collected. The survey sought out feedback from participants with respect to interest levels of returning to play, what programs the community was most interested in attending and when participants would be most comfortable returning. Swimming lessons stood out as the number one program.

Splash pads reopened in late June and park ambassadors welcomed the community to visit the splash pads for some summer fun. During national Drowning Prevention week, staff and volunteers hosted pop-up shops educating families on water safety.

A new Youth Summer Series program was introduced in July and August to provide half-day programs for children ages 6 to 12. The program was well received with registration fill rate of 93%. This program provided fun camp-like activities in an outdoor setting while ensuring safety for all participants and staff.

Typically, during the summer months the Town is buzzing with special events. In light of events having to be cancelled, Council approved a drive-in style concert series. The Summer Concert Series ran for six days, from August 21 to 28. With only 10 days to the launch of the first concert from the day of Council approval, recreation staff worked in partnership with Theatre Orangeville, B Social (Community Living Dufferin) and Music 21, transforming Rotary Park's parking lot into a drive-in concert venue, fully outfitted with a stage for live performances, two video screens, radio feeds and a snack bar. Live music was back in Town. The community response was incredible with over \$35,000 in sponsorship. The event saw over 230 tickets sold totalling close to 600 people attending the event.

In addition to live music, two drive-in movies were hosted at Alder Recreation Centre. The first movie night sold out in less than 24 hours. Once again, B Social (Community Living Dufferin) provided snack bar services. Over 100 families enjoyed watching Frozen II and going old school with a showing of Mrs. Doubtfire.

In September, recreation programs relaunched with safety protocols and reduced class capacities in place. Phased-in programs were the key to ensuring successful programs. Fitness classes, aquafit and lane swims were the first drop-in recreation programs to be re-introduced. In late October, swimming and skating lessons and public skating were welcomed back.

Community residents may have recognized recreation program staff working as facility greeters at Town Hall, Alder Recreation Centre and Tony Rose Memorial Sports Centre. Recreation staff were deployed to work as greeters to ensure that members of the public entered Town facilities in a safe manner and that all Public Health protocols were adhered to.

The Recreation & Parks Master Plan was completed and presented to Council in July. Consultants thinc design inc. completed the project on time and on budget. The report highlights more than 140 recommendations including program service delivery, facility improvements and parks planning.

2021 will be an exciting year in aquatics. Based on recommendations in the Recreation and Parks Master Plan, Council approved a \$3 million project to upgrade the aquatic facility at the Alder Recreation Centre. This project will include adding two lanes to the lap pool, replacing the pool liners to stainless steel and adding new splash features to the facility. The project will allow for increased programming for swimming lessons, leisure opportunities for children and families, increased capacities for seniors programming (such as aquafit and movement enhancement), and broader range of programming for the Orangeville Otters Swim Club and swim meet opportunities. Watch for programs at Tony Rose in 2021 while Alder pool is being renovated.

The recreation team is looking forward to the future when we can return to large numbers of program participants and visitors in our recreation centres. Until that time, staff are doing their best to remain safe, healthy and active - promoting an active community. Get Active Orangeville!

Sharon Doherty, Recreation & Events Manager





93%

fill rate for new Youth Summer Series program offered over 7 weeks



Six concerts offered as part of the drive-in format Summer Concert Series with 230 tickets sold and over 600 attendees - \$35,000 in event sponsorship

Two drive-in movies with attendance in excess of 400 movie watchers

26%

15,296 active clients in registration system, 26% increase over 2019

Four-week Park Ambassador program with over 125 hours of on-site ambassadors hours at Fendley Park and Harvey Curry Park

What we do

Our Recreation division provides programming for aquatics, health & lifestyle, drop-in and registered recreation and summer camps. We organize, market and liaise with community partners to provide programming for community holidays, celebrations and special events.

2020 Accomplishments

80% of program registrations completed online

Introduced online pre-registration for drop-in programs

Offered Park Ambassador program to welcome the community to splash pads this summer and ensure the public followed proper protocols

Pop-up shop at splash pads to promote National Drowning Prevention Week from July 19 to 25

Offered online self-directed activities for Seniors Week through social media

Offered online self-directed activities for June is Recreation & Parks Month through social media

Summer Concert Series operated from August 21 to 28

Created new summer program – Youth Summer Series – in lieu of traditional summer camp

Re-launched drop-in programs with COVID-19 health and safety protocols in place for fitness, aquafit, swimming and public skating and re-launched registered swimming and skating lessons

Developed COVID-19 Facility User Protocol for community user groups

Developed facility greeter program to ensure safe check-in procedures for program participants and visitors to facilities

\$3 million in funding approved by Council for upgrades to the aquatics facility at Alder Recreation

COVID-19

Due to COVID-19 cancellation of recreation programs and facility permits the following refunds and credits to participant/organization accounts were processed as of March 13 2020:

67 refunds totalling \$11,000 for programs where participants had paid but the course had not yet begun

1,627 credits to accounts for a total of \$73,750 of credits processed for programs that were in mid-session

54 facility rental permits cancelled totalling \$82,250 in facility permits refunds processed for permits that were in mid-session

106 facility permits cancelled for lost revenue of \$300,000 for future facility permits

Who we are

- 1 Manager
- 1 Supervisor
- 1 Co-ordinator
- 3 Aquatics Programmers (2 vacancies)
- 1 Customer Service
- 6 Part-time Customer Service Staff
- 21 Part-time Aquatic Staff
- 9 Part-time Recreation Program Staff

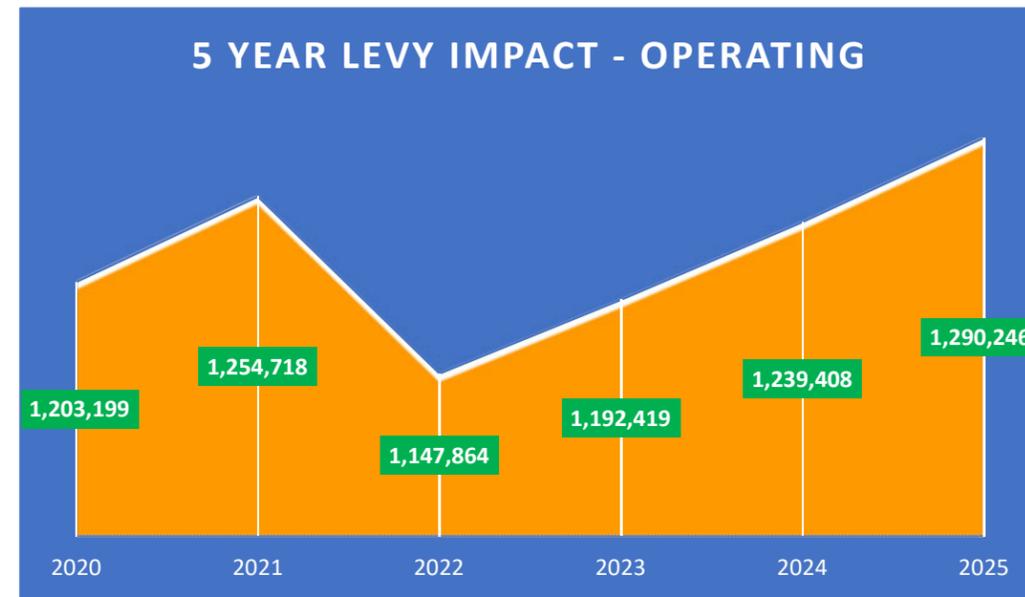


Recreation & Events Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Recreation & Events									
User Fees	(1,437,019)	(1,343,200)	(1,173,264)	169,936	(12.7%)	(1,332,410)	(1,333,797)	(1,335,212)	(1,337,655)
Grants	(26,232)	(40,600)	(46,000)	(5,400)	13.3%	(56,100)	(56,100)	(56,100)	(56,100)
Other Revenues	(14,573)								
Sub-total Revenues:	(1,477,824)	(1,383,800)	(1,219,264)	164,536	(11.9%)	(1,388,510)	(1,389,897)	(1,391,312)	(1,393,755)
Compensation	2,055,706	2,172,652	2,012,361	(160,291)	(7.4%)	2,037,804	2,073,380	2,107,110	2,143,422
Insurance	5,800	13,200		(13,200)	(100.0%)				
Professional Development and Assoc. Fees	17,189	34,606	33,250	(1,356)	(3.9%)	36,400	37,250	37,887	38,433
Office and Administration	37,778	45,831	52,595	6,764	14.8%	56,905	57,381	57,661	57,951
Public Relations, Promotions and Events	49,377	74,792	89,700	14,908	19.9%	94,300	94,508	96,917	100,832
Licences and Support	29,848	39,418	37,000	(2,418)	(6.1%)	41,246	41,640	42,042	42,452
Service and Lease Agreements	146,156	121,800	123,800	2,000	1.6%	137,450	144,450	154,450	164,450
Programs	33,599	37,550	35,600	(1,950)	(5.2%)	36,100	36,600	36,600	37,000
Service Charges	54								
Safety Equipment and Clothing	16,192	16,850	15,350	(1,500)	(8.9%)	14,021	14,157	14,294	14,500
Materials and Supplies	85,283	26,000	20,000	(6,000)	(23.1%)	27,770	28,545	29,326	30,500
Maintenance and Repairs	542								
Equipment Purchases	3,110	3,000	3,000			3,025	3,025	3,025	3,025
Outside Services	19,830		50,000	50,000		50,000	50,000	50,000	50,000
Professional Fees	18,998								
Inter-Departmental Re-Allocations	1,203	1,300	1,326	26	2.0%	1,353	1,380	1,408	1,436
Sub-total Expenses:	2,520,665	2,586,999	2,473,982	(113,017)	(4.4%)	2,536,374	2,582,316	2,630,720	2,684,001
Transfers to(from) Reserve	54,092								
Total Transfers	54,092								
Total Recreation Levy Impact	1,096,933	1,203,199	1,254,718	51,519	4.3%	1,147,864	1,192,419	1,239,408	1,290,246

Recreation & Events Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Recreation Levy Impact	1,096,933	1,203,199	1,254,718	51,519	4.3%	1,147,864	1,192,419	1,239,408	1,290,246



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	51,519	(106,854)	44,555	46,989	50,838
<i>Reallocation</i>					
- Salaries & Benefits	(195,695)				
<i>Inflationary Impact</i>					
- Salaries & Benefits	27,907	25,443	35,576	33,730	36,312
- Partner Services	7,000	13,000	7,000	10,000	10,000
- Insurance	(13,200)				
<i>Service Level Impact</i>					
- Customer Service Rep	7,497				
- Student Activity Passes	12,000	-	-	-	-
- Program Registration	(632)	632	-	-	-
- Special Projects	15,000	4,000	-	2,000	3,000
- Facility Rental	(5,000)	5,600	-	-	-
- Sponsorship Revenue	(25,000)	-	-	-	-
- Outside Services	50,000	-	-	-	-
- Aquatics Programming	169,075	(170,435)			
	2,567	14,906	1,979	1,259	1,526

Individual Drivers not exceeding \$5,000 have been excluded

Recreation & Events Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
360 Recreation & Events										
20320.1200 CF - Projector and drop-down screen for Saputo C	15,000									
20367.1200 CF - Walking Track Murals -- Alder Rec Ctr - 275 A	18,000									
21135.0000 Acquatics Inflatable --		25,000								
21144.1200 Fitness Equipment -- Alder Rec Ctr - 275 Alder St		40,000								
B0907.1210 Aqua Bikes		15,000								
B1154.0000 Master Plan Implementation		100,000	100,000	100,000						
Total Investment in Capital	33,000	180,000	100,000	100,000						
Less: Funding Sources										
Reserves/ Reserve Funds	33,000	36,000	20,000	20,000						
Total Other Funding Sources	33,000	36,000	20,000	20,000						
Total Levy Impact		144,000	80,000	80,000						





Doug Jones

General Manager
Infrastructure Services

Infrastructure Services

The year 2020 has been a year like no other, and Infrastructure Services staff has risen to the challenge! Our Roads, Water and Waste Water staff are all essential services and were active throughout the spring when most businesses were closed. My staff were required to work in shifts and/or out of different locations to decrease the likelihood of multiple staff being off work due to the coronavirus simultaneously. Without the willingness of our outside staff to rearrange their lives to make this happen, the challenge of the pandemic may have been overwhelming.

Infrastructure Services administrative staff members were also required to fundamentally change how they do their jobs, working from home and adjusting the associated challenges. Building Division staff applied new safety protocols when conducting inspections to minimize delays to those construction projects that proceeded. Council also directed that fares be waived for Orangeville Transit through the end of 2020.

Notwithstanding the many changes brought about by the coronavirus, much has been accomplished by Infrastructure Services staff as identified in the following sections. While the trajectory of the pandemic will have a significant impact on how 2021 unfolds, staff look forward to moving forward with several important initiatives to position the Town for continued growth and the modernization of services, including:

- Completion of the Class Environmental Assessment and initiation of the Permit to Take Water process to connect a new well to the Town's water supply system

- Initiate a study to review the status of existing Town wells to regain lost capacity and maximize the water available both now and into the future

- Continue work on updating the Town's official Plan

- Modernizing the delivery of services to the public through the apps in Data Orangeville, the Town's new website, and measures such as See Click Fix, Find My Plow, etc.

- Completion of the design and construction of the Broadway Boulevard Brick replacement project

- Finalizing the design of a new Transit Transfer Point and a four-route system to achieve a key objective of the Transit Optimization Study that was adopted by Council in 2016

Doug Jones, GM Infrastructure Services

Meet our team and what we do



Brandon Ward

Planning Manager



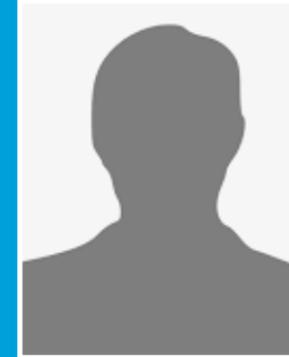
Tara Clayton

Public Works Manager



John Lackey

Transportation & Development
Manager



Vacant

Environment Manager



Bruce Ewald

Chief Building Official

Planning

What we do

The Planning Division implements the Town's planning objectives and administer the Town's Plan and Zoning by-law. We provide planning information and assistance to residents, business owners, developers and other stakeholders and recommendations to Council on land use decisions and planning matters. We co-ordinate the review and processing of planning applications while providing support to heritage preservation and environmental protection.

Public Works

What we do

Public Works is an infrastructure-intensive business with roads, bridges, streetlights, sidewalks, traffic control signs/signals, water, wastewater, stormwater management and urban forestry. Maintenance contributes to the reliability of our assets.

Transportation & Development

What we do

The Transportation and Development Division plans and administers the capital budget program. Within the program, are a number of diverse initiatives. These include our road reconstruction and rehabilitation program. This work is co-ordinated with our environmental division to effectively and efficiently reconstruct and repair our local streets including upgrades to the underground services.

Environment

What we do

The Environment Division of the Infrastructure Services Department is responsible for water and waste water compliance, long-term capital planning, capital project management, source water protection and climate change. Environment Division staff work closely with the Public Works Division, as they oversee the day-to-day operations of the Town's water and waste water systems.

Building

What we do

As part of the Infrastructure Services Department, the Building Division issues building permits (building, plumbing, demolition, pool enclosure, change of use) required to construct, renovate and/or alter existing or new buildings or structures and conducts all building and plumbing inspections.

We also ensure enforcement of the Ontario Building Code Act.





Brandon Ward

Planning Manager

The Planning Division continues to help shape Orangeville's future by managing its growth and physical form. Our planning framework is governed by the broader provincial policy direction set out by the Government of Ontario, together with the goals and strategic vision of Council, as well as the needs and interests of our residents, business owners and visitors alike. Collectively, these elements are the basic ingredients for the Town's key planning documents: The Town's Official Plan and Zoning By-law 22-90. These are our blueprints

that guide us on how we want to grow and function as a well-planned community.

To ensure that we proactively accommodate constantly changing provincial policy while upholding the Town's evolving planning interests, our long-term capital budget plan is dictated by legislative requirements for periodic updates to our planning documents. In 2020, we completed a housekeeping update to our Zoning By-law to improve its administration, which will streamline its interpretation and certain approval processes. We also initiated the statutory public engagement process for the ongoing review of the Town's Official Plan. With our background review work for Phase 1 of this exercise substantially complete, we expect to continue with the statutory consultation process, including draft amendments completed in the first quarter of 2021. Looking ahead to the 10-year capital plan, initiatives for the division include:

- A second phase of the Official Plan review, to update growth management and land use aspects of the plan in connection with the County's growth framework update currently underway (second quarter of 2021-2023)
- Updating and expanding The Town's (Downtown) Community Improvement Plan, in partnership with the Economic Development and Culture Division (2021)
- A comprehensive review of the Town's Zoning By-law to implement our fully updated Official Plan (2023)

Our 2021 operating budget is driven by our legislative obligations to administer a variety of planning application review processes, as well as meeting our customer service delivery expectations (i.e. inquiries, departmental assistance and stakeholder support). In 2020, we developed an enhanced information mapping tool in partnership with the IT Division, for all planning applications in process with the Town. This will provide the public with digital access to comprehensive information about planning applications underway in their community.

Although our division has seen somewhat lower new application submission activity in 2020, we continue to sustain a high volume of ongoing applications under review. It is expected that pending approvals of certain applications imminently poised for land use decisions will translate to additional development application submissions in 2021 and beyond.

Key initiatives for the division for the 2021 operating budget are:

- Planned upgrades and expansions to permit and application management software in partnership with the IT Division, to improve and integrate planning application processing
- Continuing to process sustained high volumes of current and new planning applications (2,088 residential units within active application processes)

Brandon Ward, Planning Manager





What we do

Planning Services implements the Town’s planning objectives and administers the Town’s Plan and Zoning by-laws. We provide planning information and assistance to residents, business owners, developers and other stakeholders and recommendations to Council on land use decisions and planning matters. We co-ordinate the review and processing of planning applications while providing support to heritage preservation and environmental protection as well as conduct research into a variety of evolving planning issues including changing provincial policy.

2020 Accomplishments

Planning approvals for 40 new townhouse units and 482.8 m2 of new or expanded commercial and industrial uses

Initiating statutory consultation and background analysis for the Town’s Official Plan update

Completing a housekeeping update to our Zoning By-law

Developed an interactive mapping tool in partnership with IT for planning applications

Permits

2,088

residential units are in an active application process, with further planning approvals pending



5

Plans of subdivision



10

Official Plan amendments



12

Zoning By-law amendments



7

Site Plan applications



1

Condominium application



13

Minor variance applications



1

Consent to sever



6

Heritage Permits



6

Boulevard Café Permits

Who we are

- 1 Manager Planning
- 1 Senior Planner
- 1 Planning Administrator
- .5 Planning & Building Assistant



Planning Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Planning									
User Fees	(721)	(300)	(300)			(300)	(300)	(300)	(300)
Licences and Permits	(192,622)	(123,000)	(123,000)			(144,000)	(154,500)	(165,000)	(165,500)
Sub-total Revenues:	(193,343)	(123,300)	(123,300)			(144,300)	(154,800)	(165,300)	(165,800)
Compensation	352,223	413,555	419,984	6,429	1.6%	430,179	440,150	449,654	459,818
Professional Development and Assoc. Fees	1,304	6,825	5,450	(1,375)	(20.1%)	5,500	5,800	6,100	6,400
Office and Administration	2,170	24,370	24,620	250	1.0%	19,280	14,350	9,870	9,490
Public Relations, Promotions and Events	814								
Inter-Departmental Re-Allocations	905	995	1,095	100	10.1%	1,205	1,326	1,353	1,380
Sub-total Expenses:	357,416	445,745	451,149	5,404	1.2%	456,164	461,626	466,977	477,088
Total Planning Levy Impact	164,073	322,445	327,849	5,404	1.7%	311,864	306,826	301,677	311,288



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	5,404	(15,985)	(5,038)	(5,149)	9,611
<i>Inflationary Impact</i>					
- Salaries & Benefits	6,429	10,195	9,971	9,504	10,164
	(1,025)	(26,180)	(15,009)	(14,653)	(553)

Individual Drivers not exceeding \$5,000 have been excluded

Planning Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
300 Planning										
11700.0000 CF - Official Plan Review	21,156	38,466	38,466					127,000		
B1150.0000 Zoning By-Law Review			57,700					63,000		
Total Investment in Capital	21,156	38,466	96,166					190,000		
Less: Funding Sources										
Development Charges		17,310	43,275							
Reserves/ Reserve Funds	21,156	7,693	17,967					12,600		
Total Other Funding Sources	21,156	25,003	61,242					12,600		
Total Levy Impact		13,463	34,924					177,400		



Tara Clayton

Public Works Manager

Public Works is an infrastructure-intensive business with roads, bridges, streetlights, sidewalks, traffic control signs/signals, water, wastewater, stormwater management and urban forestry. Maintenance contributes to the reliability of our assets. The Public Works operating budget is driven largely by regulations, legislation and mandatory maintenance standards. Through application of the standards, regulatory inspections, best management practices and our staff development program, we prioritize our activities to

maximize efficiencies and maintain critical infrastructure.

Operations, maintenance and management initiatives for the upcoming year include utilizing technology with the continuation, improvement and conversion to digital inspections, record keeping, and data collection to allow the team to align with and ensure sustainable asset management.

Rehabilitation of asphalt, concrete sidewalks, catch basins, maintenance holes and curbs

Repairs and upgrades to signs, signals and street lights

Replant boulevard trees to support urban forestry

Preventative maintenance and calibration of equipment

Monitor and evaluate processes to find opportunities for optimization

Tara Clayton, Public Works Manager





Serving

30,000

Residents and 9,851 households



120 km
Roadways
123 km
Sidewalks

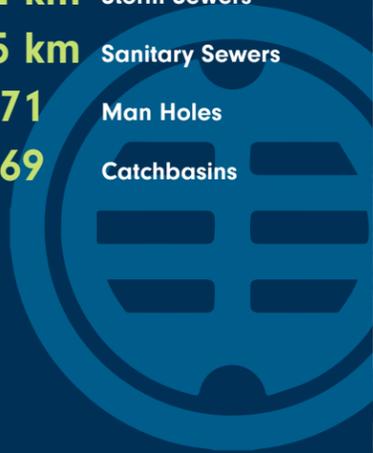


129 km
Water Mains



20 Drinking Water Wells
4 Pumping Stations
1 Water Pollution Control Plant

122 km Storm Sewers
115 km Sanitary Sewers
3,371 Man Holes
3,269 Catchbasins



What we do

Operating & maintaining the municipally-owned rights of way & road network by:
(On call 24/7/365)

- Providing winter control operations for roads, sidewalks and municipally-owned parking lots, including plowing, sanding & salting and snow removal
- Completing provincially-mandated road patrols & promptly rectifying deficiencies
- Arranging required road & sidewalk maintenance including line painting, asphalt patching, sidewalk repairs/replacement, catch basin and manhole rehabilitation

Provide day-to-day operation of water supply and distribution systems in Orangeville and Mono by:
(On call 24/7/365)

- Completing the required microbiological and chemical sampling throughout water distribution systems
- Inspect and maintain drinking water treatment sites for 12 wells in Orangeville and 8 wells in Mono
- Maintain the water distribution systems in Orangeville & Mono including valve exercising and hydrant flushing
- With Ontario One call, locate Town-owned underground buried infrastructure

Operate the Water Pollution Control Plant in compliance with the Environmental Compliance Approval issued by Ministry of Environment Conservation and Parks
(On call 24/7/365)



Who we are

- 1** Manager, Public Works
- 3** Supervisors
- 8** Equipment Operators
- 9** Water Works Operators
- 4** Wastewater Operators
- 1** Mechanic
- 1** Public Works Clerk
- 13** Seasonal Winter Operators
- 4** Seasonal Summer Students

2020 Accomplishments

- Implementation of track my snow plow application
- Digester #1 roof replacement at the wastewater treatment plant
- Provide safe, uninterrupted supply of drinking water to residents and businesses
- Initiation of preventative maintenance programming
- Operate the Wastewater Treatment Plant in compliance with the Environmental Compliance Approval
- Digital adaptation with ongoing efforts toward continuous improvements and efficiencies

Public Works Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Public Works									
User Fees	(16,109)	(18,200)	(17,700)	500	(2.7%)	(17,200)	(16,700)	(16,200)	(16,200)
Agreement and Lease Revenue		(9,720)	(9,720)			(9,720)	(9,720)	(9,720)	(9,720)
Other Revenues	(133,723)	(156,379)	(177,609)	(21,230)	13.6%	(181,500)	(187,335)	(192,335)	(197,335)
Sub-total Revenues:	(149,832)	(184,299)	(205,029)	(20,730)	11.2%	(208,420)	(213,755)	(218,255)	(223,255)
Compensation	1,893,567	2,046,814	2,152,969	106,155	5.2%	2,202,984	2,252,275	2,299,347	2,349,684
Insurance	15,324	16,171	18,972	2,801	17.3%	20,869	22,956	25,252	27,777
Professional Development and Assoc. Fees	6,830	14,920	13,650	(1,270)	(8.5%)	13,740	13,830	13,920	14,010
Office and Administration	40,676	57,641	53,887	(3,754)	(6.5%)	55,175	56,005	56,835	57,465
Public Relations, Promotions and Events	1,265	7,000	3,000	(4,000)	(57.1%)	3,000	3,000	3,000	3,000
Licences and Support	12,789	12,630	12,700	70	0.6%	12,800	12,900	13,000	13,100
Service and Lease Agreements	122,167	158,500	187,800	29,300	18.5%	187,800	187,800	189,930	193,003
Programs	85,319	101,015	103,750	2,735	2.7%	104,000	104,250	104,500	61,000
Safety Equipment and Clothing	12,459	14,500	14,500			14,750	15,000	15,250	15,500
Utilities	232,220	243,114	228,610	(14,504)	(6.0%)	234,158	239,915	245,895	252,112
Fuel	133,467	118,606	119,000	394	0.3%	120,000	121,000	122,000	123,000
Materials and Supplies	395,959	478,735	481,800	3,065	0.6%	488,900	496,000	503,100	508,100
Maintenance and Repairs	490,628	438,946	449,618	10,672	2.4%	469,416	469,132	480,149	495,075
Equipment Purchases	69,718	45,400	52,200	6,800	15.0%	56,200	60,300	64,300	67,300
Outside Services	759,470	1,274,161	1,291,501	17,340	1.4%	1,300,191	1,322,447	1,353,392	1,358,358
Professional Fees	5,106	7,060	6,121	(939)	(13.3%)	6,168	6,216	6,264	6,313
Inter-Departmental Re-Allocations	(65,361)	(68,320)	(71,582)	(3,262)	4.8%	(72,471)	(73,533)	(74,933)	(74,933)
Sub-total Expenses:	4,211,603	4,966,893	5,118,496	151,603	3.1%	5,217,680	5,309,493	5,421,201	5,469,864
Principal Re-payments	59,733	81,939	92,282	10,343	12.6%	103,202	115,072	127,969	141,974
Interest Expense	58,239	52,472	45,953	(6,519)	(12.4%)	38,663	30,521	21,454	11,383
Debt Service Charges	117,972	134,411	138,235	3,824	2.8%	141,865	145,593	149,423	153,357
Transfers to(from) Reserve	202,575								
Total Transfers	202,575								
Total Public Works Levy Impact	4,382,318	4,917,005	5,051,702	134,697	2.7%	5,151,125	5,241,331	5,352,369	5,399,966

Public Works Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Total Public Works Levy Impact	4,382,318	4,917,005	5,051,702	134,697	2.7%	5,151,125	5,241,331	5,352,369	5,399,966



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	134,697	99,423	90,206	111,038	47,597
<i>Inflationary Impact</i>					
- Salaries & Benefits	31,919	50,015	49,291	47,072	50,337
- Cost Recoveries	(21,230)	(3,891)	(5,835)	(5,000)	(5,000)
- Printing/Photocopying Costs	(4,850)	100	100	100	-
- Outside Services	10,190	8,690	22,256	30,945	4,966
- Materials & Supplies	3,065	7,100	7,100	7,100	5,000
- Srv Agreement/Equip Repair	(8,386)	2,500	2,500	2,500	2,500
- Emerald Ash Borer	-	-	-	-	(43,750)
- Vehicle Mtc Costs/Parts	(2,650)	14,916	(4,284)	6,617	9,326
- Leased Vehicle Exp	29,300	-	-	2,130	2,173
<i>Service Level Impact</i>					
- Infrastructure Technician	22,605				
- Sustainability Coordinator	51,632				
- Tree Removal/Replacement	28,164	1,000	1,000	1,000	1,000
	(5,062)	18,993	18,078	18,574	21,045

Individual Drivers not exceeding \$5,000 have been excluded

Public Works Capital Summary - 10 Years

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
B1190.0000 Parkview Rehabilitation- Newton to Century			222,000							
B1191.0000 Recon - Victoria St. - Ontario to John		80,000	2,660,000							
B1192.0000 Recon - Ontario St. Victoria to Princess			850,000							
B1193.0000 Flood Mitigation Implementation Project						500,000				
B1194.0000 Sherbourne St Rehabilitation: Broadway to Second Ave								161,000		
B1195.0000 Recon of Edelwild Century to Parkview										2,762,500
B1227.0000 Guiderail - Rolling Hills	18,000									
B1228.0000 Traffic By-Law Amendment - Town Wide Speed Limit	25,000									
B1229.0000 Riddell Road Intersection - Left Turn Signals	87,000									
Total Investment in Capital	9,044,501	8,470,300	6,739,800	8,338,000	9,025,900	8,895,500	8,513,800	5,925,000	4,285,500	5,349,500
Less: Funding Sources										
Development Charges	1,770,164	491,163	902,044	2,327,141	864,735	1,347,491		175,000		
Reserves/ Reserve Funds	2,724,628	2,605,697	2,160,076	1,855,193	2,540,172	1,406,251	2,243,718	1,644,700	106,603	94,610
Water Rates	1,002,013	1,289,987	713,000	878,000	822,000	452,000	1,370,000	820,000	521,000	1,091,000
Wastewater Rates	110,324	449,676	585,000	874,000	675,000	450,000	1,157,000	706,000	390,000	785,500
Grant	30,000									
Financing	2,315,663	1,756,337			1,716,340	2,195,000	753,600	1,465,000	808,600	
Other	33,000	2,500	38,000	37,000	7,000		14,000	55,000	115,000	
Total Other Funding Sources	7,985,792	6,595,360	4,398,120	5,971,334	6,625,247	5,850,742	5,538,318	4,865,700	1,941,203	1,971,110
Total Public Works	1,058,709	1,874,940	2,341,680	2,366,666	2,400,653	3,044,758	2,975,482	1,059,300	2,344,297	3,378,390

Project	21509.0000 Streetlights post/Luminaire Re --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

Orangeville Hydro has identified a number of street light poles that have corroded and deteriorated creating a potential safety hazard. These poles are a maintenance liability and a potential safety hazard. This program includes identifying the locations and replacing the poles and luminaires. Replacing the luminaire at the same time as the pole will ensure that the asset is completely renewed. The cost of electrical power for LED lights is considerably less as they are more energy efficient.

Brown's Farm	10	\$4,000	\$40,000	2021
Brown's Farm	10	\$4,000	\$40,000	2022
Brown's Farm/Parkdale Subd.	10	\$4,000	\$40,000	2023
Brown's Farm/Parkdale Subd.	10	\$4,000	\$40,000	2024

Budget

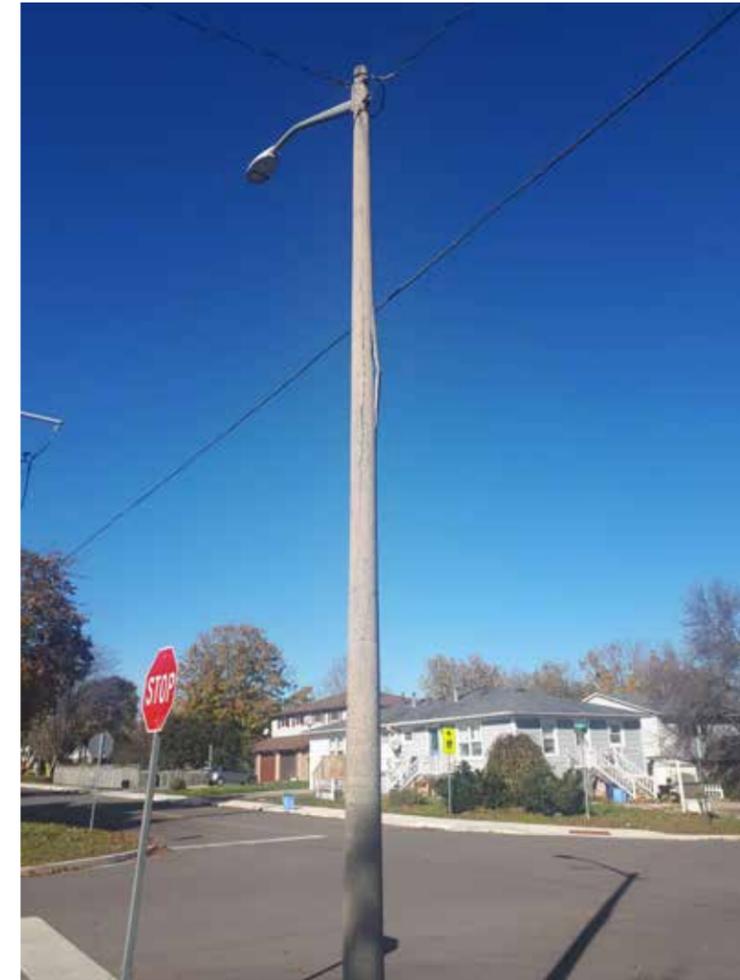
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	240,000	40,000	40,000	40,000	40,000	40,000	40,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	61,565	8,000	8,100	8,000	8,000	8,000	21,465
	61,565	8,000	8,100	8,000	8,000	8,000	21,465
Tax Levy							
Trf from Levy	178,435	32,000	31,900	32,000	32,000	32,000	18,535
	178,435	32,000	31,900	32,000	32,000	32,000	18,535
Funding Total	240,000	40,000	40,000	40,000	40,000	40,000	40,000

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	21509 Streetlights post/Luminaire Re	

Project	21509.0000 Streetlights post/Luminaire Re --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Project	25017.0000 Traffic Signal Upgrades --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The Municipality is responsible for the maintenance of 24 sets of traffic signals. Some sets of signals including the hardware have been operational for approximately 25 to 30 years. A number of the traffic components have reached and exceeded the life expectancy. This program involves updating hardware such as hangers, luminaires, back boards, loop detectors, timers and monitors to ensure that the traffic signals continue to operate and move pedestrians and traffic safely and efficiently.

First Street/Elizabeth	2021	\$60,000
First Street/Mall Entrance	2021	\$65,000
Blindline/College	2022	\$68,000
Blindline/Hansen	2022	\$68,000
Broadway/Centre Street	2023	\$65,000
Broadway/C-Line	2023	\$65,000
C-Line/Centennial	2024	\$75,000
First Street/Hansen	2024	\$75,000

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	1,337,000	125,000	136,000	130,000	130,000	136,000	680,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	539,400	25,000	27,200	26,000	26,000	27,200	408,000
	539,400	25,000	27,200	26,000	26,000	27,200	408,000
Tax Levy							
Trf from Levy	797,600	100,000	108,800	104,000	104,000	108,800	272,000
	797,600	100,000	108,800	104,000	104,000	108,800	272,000
Funding Total	1,337,000	125,000	136,000	130,000	130,000	136,000	680,000

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	25017 Traffic Signal Upgrades	

Project	25017.0000 Traffic Signal Upgrades --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Project	25100.0000 Emerald Ash Borer --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The Emerald Ash Borer has been found in Orangeville and will, over the next several years, destroy ash trees in the Town. As trees on municipal property (both boulevards and within parks) die, there is an increasing potential risk to the public and property from these trees falling. In 2013, Council approved a 10 year plan to remove and replace all of the boulevard and park ash trees in Orangeville. (Reference to PW-2016-17 and 35) The cost of removing the tree stock & stumps is carried in the Operating Budget. This capital project only covers the cost of the replacement trees.

Removing the destroyed ash trees is imperative in that the dead trees present liability and safety concerns. The replacement of the trees in the boulevards is necessary as it ensures a healthy urban canopy and attractive landscape to be enjoyed by the community.

The ten year capital plan is anticipated to be completed in the year 2024. Moving forward past 2024, a scaled back programme at 50% of the current budget on an annual bases is proposed.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	210,600	46,800	46,800	46,800	46,800	23,400	
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	46,800	9,360	9,360	9,360	9,360	9,360	
	46,800	9,360	9,360	9,360	9,360	9,360	
Tax Levy							
Trf from Levy	163,800	37,440	37,440	37,440	37,440	14,040	
	163,800	37,440	37,440	37,440	37,440	14,040	
Funding Total	210,600	46,800	46,800	46,800	46,800	23,400	

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2016	
Priority	Endorsed	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life		
Approval Status	Approved	
Project Reference	Emerald Ash Borer	PW-2013-72; November 25, 2013 Minutes, Motion 14
Activity	25100 Emerald Ash Borer	

Project	25100.0000 Emerald Ash Borer --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Project	25200.0000 Noise Fence --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

In 2016 Council approved a program to begin replacing noise attenuation fence with more robust, longer lasting PVC fencing. PVC fencing has a service life in the order of 45 years. This project is a continuation of that programme and will continue until all acoustic fencing that has reached the end of its service life has been replaced. The programme has focused on the Highway No. 9/10 (Oak Ridge/Rolling Hills Dr.) and Riddell Road corridors.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	1,294,000	142,000	128,000	128,000	128,000	128,000	640,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	255,600	28,400	28,400	28,400	28,400	28,400	113,600
	255,600	28,400	28,400	28,400	28,400	28,400	113,600
Tax Levy							
Trf from Levy	1,038,400	113,600	99,600	99,600	99,600	99,600	526,400
	1,038,400	113,600	99,600	99,600	99,600	99,600	526,400
Funding Total	1,294,000	142,000	128,000	128,000	128,000	128,000	640,000

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	Endorsed	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	45 Years	
Approval Status	Approved	
Project Reference	Noise Fence Replacement	
Activity	25200 Noise Fence	

Project	25200.0000 Noise Fence --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Project	31115.0000 Reconn - Centennial --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The average annual daily traffic on Centennial Road is approximately 8,000 vehicles per day. With the truck and heavy vehicle traffic, this road has continued to be a significant maintenance burden on the Municipality. The RNS has rated the structural adequacy at a 7 (indicating major surface distress and excessive maintenance requirements) and an overall priority rating at 54, the lowest of all road ratings in the 2020 RNS. This project contemplates a two-phased construction schedule, the first phase being - Dawson to Tideman and a second phase - Tideman to "C" Line. The engineering design and environmental assessment will be undertaken as one project for the entire length of the roadway. The scope of the project includes removing and replacing the curb, road asphalt and granular materials to improve the structure, drainage and quality of the road. The project also includes the improvements and signalization of the Dawson-Centennial-Hillside Drive intersection. The project also includes a LID design and implementation component that has been included in the budgeted value. Reconstruction will also consider bike lanes and a pedestrian crossover in the area of Centennial and Commerce Road for Humber College.

Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure. The allowance in the budget for 2020 will cover costs associated with design and approvals. Construction is planned for 2021 and 2022.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	6,028,000	3,428,000	2,600,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	1,762,000	1,002,013	759,987				
Trf from RF - Wastewater	194,000	110,324	83,676				
	1,956,000	1,112,337	843,663				
External Financing							
Financing - External	4,072,000	2,315,663	1,756,337				
	4,072,000	2,315,663	1,756,337				
Funding Total	6,028,000	3,428,000	2,600,000				

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	25 years	
Approval Status	Approved	
Project Reference		

Project	31115.0000 Reconn - Centennial --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Attributes

Attribute	Value	Comment
Activity	B1044 <Generated>	

Gallery



Project	31801.0000 Hansen Blvd Bridge-Lower Monora --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description
Project Details
<p>Hansen Boulevard is a major collector road which is intended to connect Blind Line in the east with Veterans' Way to the west. The connection is contingent on the completion of the Cachet Homes development, the completion of the Edgewood Valley 2B development, and the construction of the bridge over Lower Monora Creek. The bridge is funded through Area-Specific DC's with a small contribution from tax dollars. The timing of this project will be influenced by the rate at which development proceeds.</p> <p>The 2014 and 2019 Development Charges Studies identified this as a benefit to existing with the ability to fund the project through Development Charges. The 2019 Development Charge Study has been updated to reflect current pricing.</p> <p>Construction of the bridge is a front-end project that requires the Town to front the money with anticipation that development would begin and area specific development charges recovered.</p>

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	2,012,000	2,012,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	191,576	191,576					
	191,576	191,576					
Tax Levy							
Trf from Levy	50,260	50,260					
	50,260	50,260					
Development Charges							
From DC RF - Roads and Related	196,000	196,000					
From DC RF - AS: Roads	1,574,164	1,574,164					
	1,770,164	1,770,164					
Funding Total	2,012,000	2,012,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	

Project	31801.0000 Hansen Blvd Bridge-Lower Monor --		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Attributes		
Attribute	Value	Comment
Service Life	100 Years	
Approval Status	Approved	funded by DC, Roads and Secondary Plan, Design/Study in 2018, Construction targeted for 2021
Project Reference Activity	31801 Hansen Blvd Bridge-Lower Monor	

Gallery



Town of Orangeville

Capital Projects

Project	B0037.4403 Truck 4 Replacement		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Project	B0037.4403 Truck 4 Replacement		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

This project involves the replacement of a 2011 Dodge ½ ton pick up that has reached the end of its service life. This vehicle is used by the Road Supervisor for patrols and various other public works duties.

Attributes		
Attribute	Value	Comment
Approval Status	Approved	
Project Reference		
Activity	B0037 <Generated>	

Gallery



Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	53,000	53,000					
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	5,300	5,300					
	5,300	5,300					
Tax Levy							
Trf from Levy	44,700	44,700					
	44,700	44,700					
Proceeds on Disposal of Assets							
Sale of Vehicles	3,000	3,000					
	3,000	3,000					
Funding Total	53,000	53,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	4403 TS Truck 4-11 1/2T Dodge Ram	
Budget Year	2019	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 Years	Vehicle has reached the end of its service life

Project	B0066.0000 Recon - Church St.		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The Road Needs Study has identified this section of Church Street to be a priority due to the poor condition of the road surface and the structural rating of the road.

The water and sewer mains have reached their life expectancy and are in need of replacing. This requirement has been identified by the Asset Management Plan. Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure.

Cost efficiencies may be achieved if this project is coordinated with Church Street (Mill Street to Margaret Street) and Little York reconstruction projects.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	2,404,000	80,000	2,324,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	530,000		530,000				
Trf from RF - Wastewater	366,000		366,000				
Trf from RF - General Capital	480,800	16,000	464,800				
	<u>1,376,800</u>	<u>16,000</u>	<u>1,360,800</u>				
Tax Levy							
Trf from Levy	1,027,200	64,000	963,200				
	<u>1,027,200</u>	<u>64,000</u>	<u>963,200</u>				
Funding Total	2,404,000	80,000	2,324,000				

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 Years road; 75 Years watermain and sewer	
Approval Status	Approved	

Project	B0066.0000 Recon - Church St.		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Attributes

Attribute	Value	Comment
Project Reference		
Activity	B0066 <Generated>	

Gallery



Project	B0088.0000 Cotton Lane (Lane 6E9) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The Road Needs Study has identified this section of lane (from Daisy Lane to Rayburn Road) to have a structural adequacy of 8 and a total condition rating of 68 indicating that rehabilitation within the next five years is required. Structural Adequacy is a key indicator, and relates to the capability of the surface and base courses of a road's structure to support a load and to resist deformation and eventual breakup.

Recommended improvements to this roadway are an R1, 10% base repair, 20% curb/gutter repair(as applicable), 100% milling and hot mix resurfacing. Rehabilitation will return the road to an improved surface, preventing further deterioration of the laneway, road base and subsequent complete failure. The resurfacing will address spot locations where inadequate base and improper drainage exist. The service life will be extended for several years based on this pavement management strategy.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	26,000	26,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	2,600	2,600					
	2,600	2,600					
Tax Levy							
Trf from Levy	23,400	23,400					
	23,400	23,400					
Funding Total	26,000	26,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0088 <Generated>	

Project	B0088.0000 Cotton Lane (Lane 6E9) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Town of Orangeville

Capital Projects

Project	B0098.0000 Cotton Lane (Lane 6E8) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Project	B0098.0000 Cotton Lane (Lane 6E8) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The Road Needs Study - 2020 has identified this section of lane (6E8 - Cotton Lane) to have a structural adequacy of 8 and a total condition rating of 68 indicating that rehabilitation within the next five years is required. Structural Adequacy is a key indicator, and relates to the capability of the surface and base courses of a roads structure to support a load and to resist deformation.

Recommended improvements to this roadway are an R1, 10% base repair, 20% curb/gutter repair(as applicable), 100% milling and hot mix resurfacing. Rehabilitation will return the road to a good or better condition, preventing further deterioration of the laneway and subsequent complete failure. The resurfacing will address spot locations where inadequate base and improper drainage exist. The service life will be extended for several years based on this pavement management strategy.

This project includes removing and resurfacing the top course of asphalt; repairing all structures and minor granular base upgrades, drainage improvements as deemed appropriate.

Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	41,000	41,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	8,200	8,200					
	8,200	8,200					
Tax Levy							
Trf from Levy	32,800	32,800					
	32,800	32,800					
Funding Total	41,000	41,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0098 <Generated>	

Gallery



Project	B0111.0000 Honey Suckle Lane (Lane 6N12) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The 2020 Road Needs Study has identified this section of lane (6N12 - Honeysuckle) to have a structural adequacy of 10 and a total condition rating of 75 indicating that rehabilitation within the next five years is required. Structural Adequacy is a key indicator, and relates to the capability of the surface and base courses of a roads structure to support a load and to resist deformation.

Recommended improvements to this roadway are an R1, 10% base repair, 20% curb/gutter repair(as applicable), 100% milling and hot mix resurfacing. Rehabilitation will return the road to an improve surface condition, preventing further deterioration of the laneway and subsequent complete failure. The resurfacing will also address spot locations were inadequate base and improper drainage exist. The service life will be extended for several years based on this pavement management strategy.

This project includes removing and resurfacing the top course of asphalt; repairing all structures and minor granular base upgrades, drainage improvements as deemed appropriate.

Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	53,000	53,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	10,600	10,600					
	10,600	10,600					
Tax Levy							
Trf from Levy	42,400	42,400					
	42,400	42,400					
Funding Total	53,000	53,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 Years	
Approval Status	Not Approved	
Project Reference		
Activity	B0111	

Capital Projects

Project	B0111.0000 Honey Suckle Lane (Lane 6N12) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Town of Orangeville

Capital Projects

Project	B0988.4402 Truck 3 Replacement-2011 International Snow Plough		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Project	B0988.4402 Truck 3 Replacement-2011 International Snow Plough		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

This project involves replacing a 2011 snow plough and attachments with a new 5 ton plough and attachments. This vehicle has reached the end of its service life and maintenance costs are making this vehicle cost prohibitive.

Budget

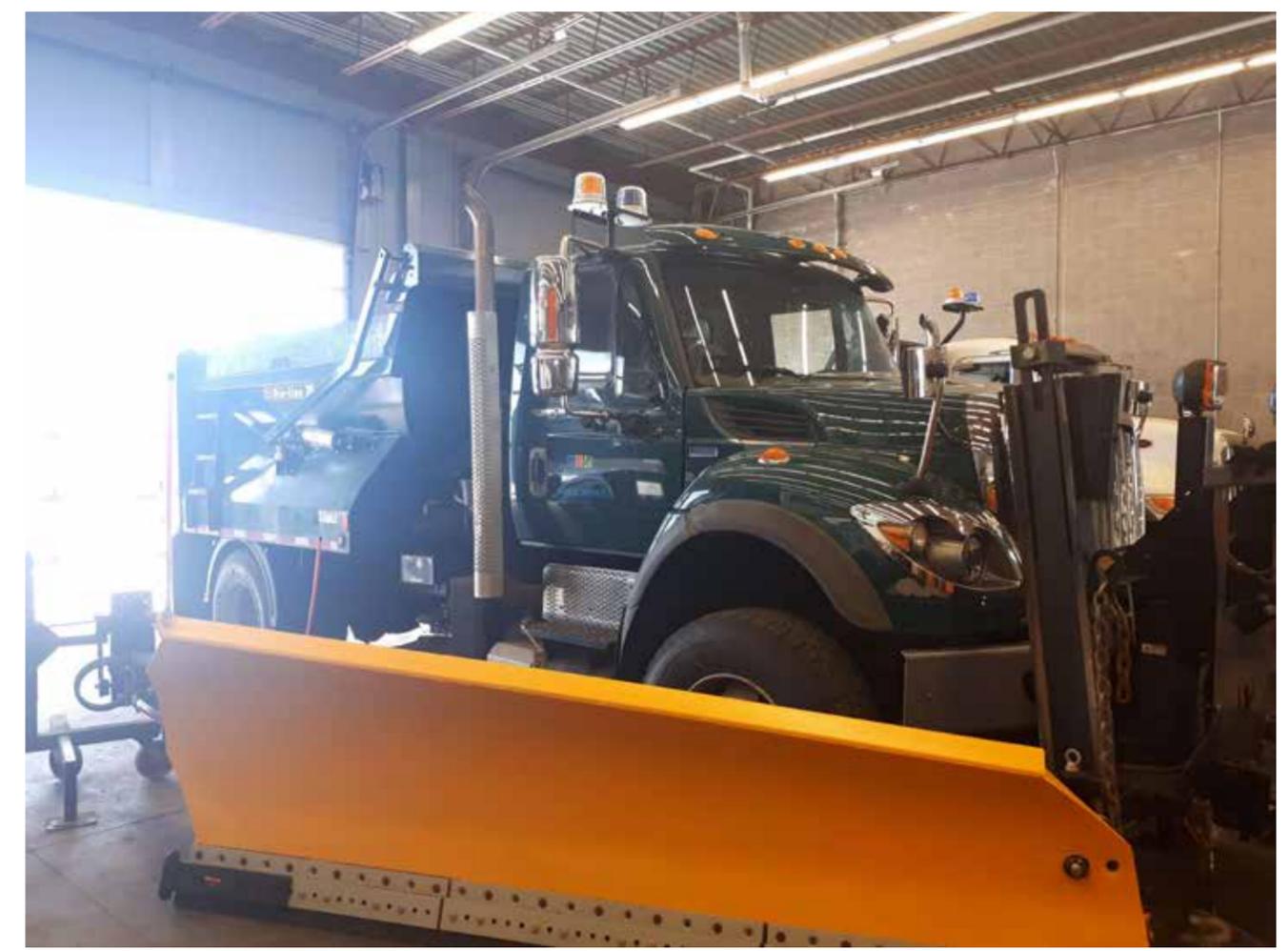
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	310,000	310,000					
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Winter Control	57,391	57,391					
	57,391	57,391					
Tax Levy							
Trf from Levy	222,609	222,609					
	222,609	222,609					
Proceeds on Disposal of Assets							
Sale of Vehicles	30,000	30,000					
	30,000	30,000					
Funding Total	310,000	310,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	4402 TS Truck 3-11 5T Internat Plow	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 years	

Attributes		
Attribute	Value	Comment
Approval Status	Approved	
Project Reference		
Activity	B0988 <Generated>	

Gallery



Project	B1019.0000 Rehab - Bredin Pkwy Phase 1 (First -Goldgate)		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The Roads Needs Study (RNS) has identified this section of road to be a priority due to the poor condition of the road surface and the structural rating of the road. Bredin Parkway has a Structural Adequacy of 8 and a total condition rating of 70. Recommended improvement based on the 2020 RNS is a R1 treatment - 10% base repair, 20% curb and gutter replacement and 100% milling. Surface asphalt to be replaced with a one layer of hot mix.

This project includes removing and replacing the top course of asphalt, removing and replacing curbs and gutters, repairing structures and other minor surface works. Completion of this project will increase financial and operational efficiencies while improving and extending the life of the Town's infrastructure. Works to be from First Street to Goldgate Crescent.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	209,000	209,000					
Funding							
Tax Levy							
Trf from Levy	209,000	209,000					
	209,000	209,000					
Funding Total	209,000	209,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1019 <Generated>	

Project	B1019.0000 Rehab - Bredin Pkwy Phase 1 (First -Goldgate)		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Town of Orangeville

Capital Projects

Project	B1019.0000 Rehab - Bredin Pkwy Phase 1 (First -Goldgate)		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Project	B1175.0000 EV Fleet Charging Stations		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

Management decisions associated with the Town’s fleet and equipment offer a significant opportunity to reduce corporate GHG emissions. Many of the tasks performed by the Town’s fleet vehicles could be accomplished by an electric alternative. As Town vehicles come to the end of their service life and are replaced, it is suggested by staff that electric alternatives are considered moving forward.

Earlier this year, the Town partnered with Dufferin County on a funding application for the installation of EV charging stations for fleet vehicle use. The Town proposed three (3) dual Level-2 charging stations – six (6) total chargers and parking spots for fleet vehicle use. Two (2) dual Level-2 stations were proposed to be installed at the Operations Centre and one (1) dual Level-2 station was proposed to be installed at the Town Hall staff parking lot. Council directed staff in report #IS-Env-2020-009 to to include the funds required to cover the Town’s portion (\$30,000) for the installation of the charging station for fleet vehicle use in the 2021 budget.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	60,000	60,000					
Funding							
Grants							
Grants - Fed	30,000	30,000					
	30,000	30,000					
Tax Levy							
Trf from Levy	30,000	30,000					
	30,000	30,000					
Funding Total	60,000	60,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B1175 <Generated>	

Town of Orangeville

Capital Projects

Project	B1175.0000 EV Fleet Charging Stations		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Gallery



Project	B1177.0000 Survey Lane (Lane 3E6) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

The 2020 Road Needs Study has identified Survey Lane (Lane 3E6) from Second Street to Third Street to be a rehabilitation priority due to the poor surface condition. The overall condition rating is 65.

The project includes removing and replacing the top course of asphalt, removing and replacing portions of the curb, repairing structures and other minor surface works.

Completion of this project will increase financial and operational efficiencies while improving and extending the life of the Town's infrastructure.

Budget

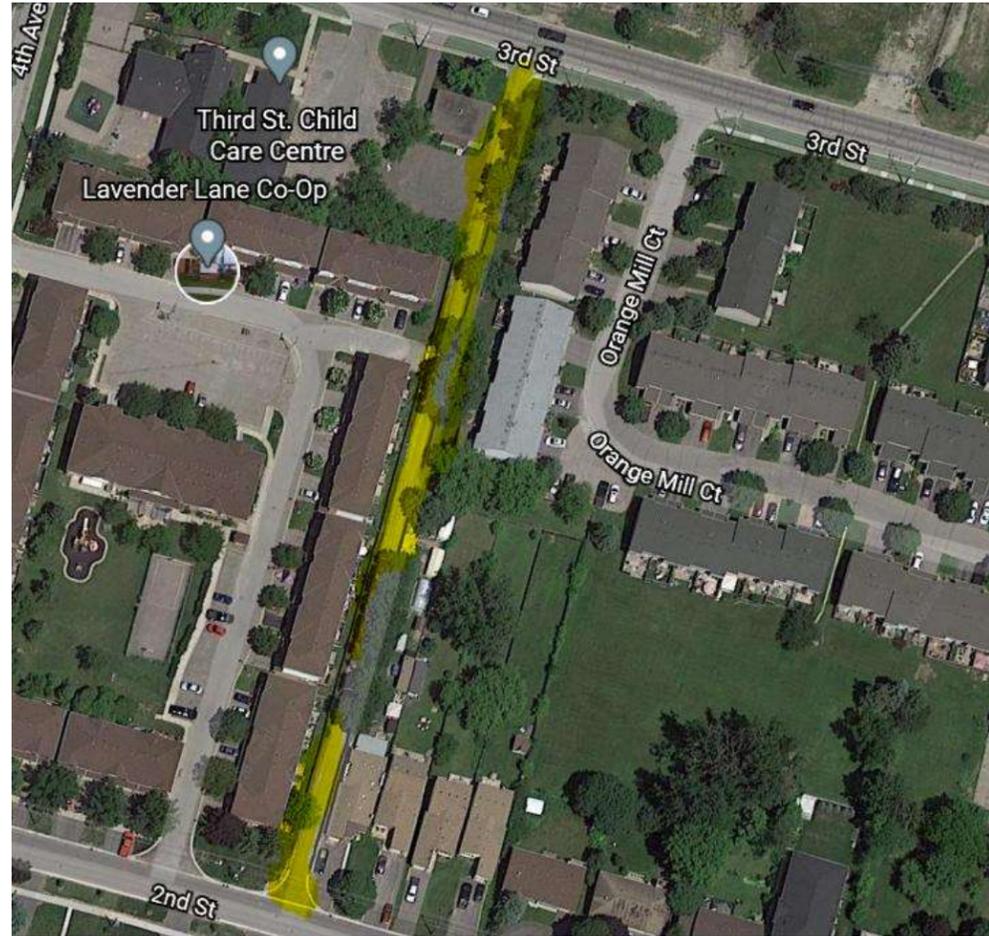
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	71,500	71,500					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	15,000	15,000					
	15,000	15,000					
Tax Levy							
Trf from Levy	56,500	56,500					
	56,500	56,500					
Funding Total	71,500	71,500					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1177 <Generated>	

Project	B1177.0000 Survey Lane (Lane 3E6) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021
Gallery			

Project	B1177.0000 Survey Lane (Lane 3E6) Rehabilitation		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021
Gallery			



Project	B1227.0000 Guiderail - Rolling Hills		
Department	Public Works		
Version	4 Council Review Draft 1	Year	2021

Description

Project Details

2021-029
 Moved: Councillor Sherwood
 Seconded: Councillor Taylor
 That temporary safety measures be installed as soon as possible on the bend alongside Rolling Hills, to be funded from general reserves.

Result: Carried

2021-030
 Moved: Councillor Sherwood
 Seconded: Councillor Andrews
 That funding in the amount of \$18,000.00 be included in the 2021 Capital Budget for the design and installation of a steel beam guide rail on the bend alongside Rolling Hills;

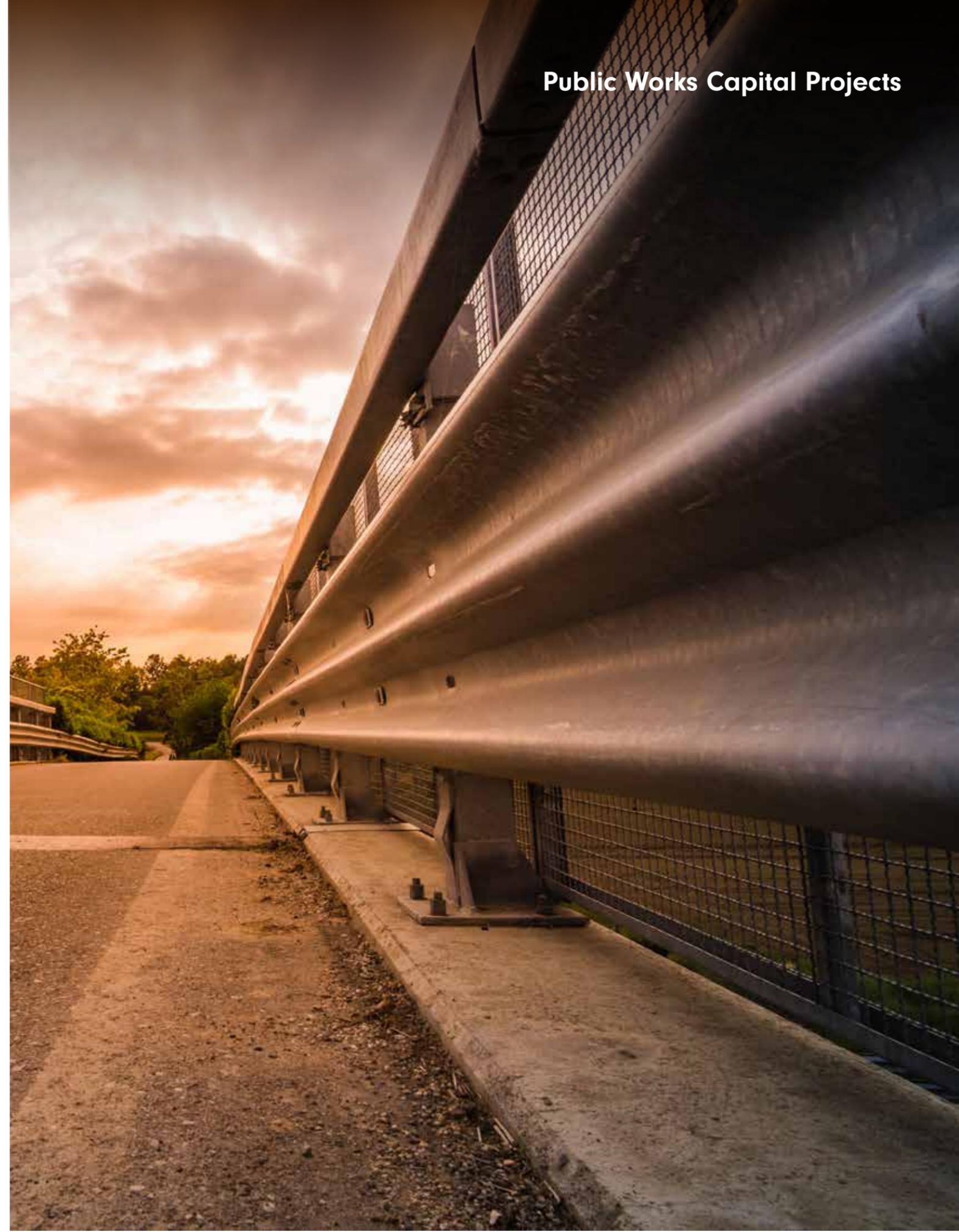
Result: Carried Unanimously

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	18,000	18,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	18,000	18,000					
Funding Total	18,000	18,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	20	
Approval Status	Approved	
Project Reference		
Activity	B1227 <Generated>	



Project	B1228.0000 Traffic By-Law Amendment - Town Wide Speed Limit		
Department	Public Works		
Version	5 Council Approved	Year	2021

Description	
Project Details	
2021-042 Moved: Councillor Post Seconded: Councillor Andrews	
That report INS-2021-006, Traffic By-law Amendment – Town-Wide Speed Limit Reduction, be received; And that Council pass a By-law to amend Traffic By-law 78-2005 to reduce the speed limit on most Town roads from 50 km/h to 40 km/h and to add Rolling Hills Drive, McCannell Avenue and Blind Line to the list of Community Safety Zones; And that \$25,000.00 be allocated in the 2021 Capital Budget to fund this project.	
Result: Carried	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	25,000	25,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	25,000	25,000					
	25,000	25,000					
Funding Total	25,000	25,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1228 <Generated>	

Project	B1229.0000 Riddell Road Intersection - Left Turn Signals		
Department	Public Works		
Version	5 Council Approved	Year	2021

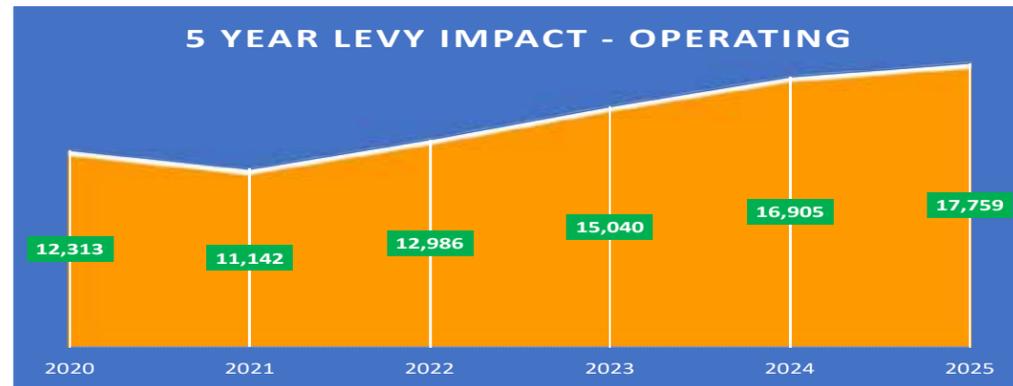
Description	
Project Details	
2021-040 Moved: Councillor Andrews Seconded: Councillor Post	
That report INS-2021-005, Riddell Road Intersection Analyses be received; And that Council implement protected left turn signals at each intersection set out in the Paradigm Riddell Road Assessment of Intersections Report; And that Council direct Staff to include \$87,000.00 in the 2021 Capital Budget to fund this project.	
Result: Carried Unanimously	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	87,000	87,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	87,000	87,000					
	87,000	87,000					
Funding Total	87,000	87,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20	
Approval Status	Approved	
Project Reference		
Activity	B1229 <Generated>	

Cemetery 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Cemetery									
User Fees	(72,263)	(70,200)	(69,850)	350	(0.5%)	(68,850)	(67,850)	(66,850)	(66,850)
Investment Income		(10,000)	(10,000)			(10,000)	(10,000)	(10,000)	(10,000)
Sub-total Revenues:	(72,263)	(80,200)	(79,850)	350	(0.4%)	(78,850)	(77,850)	(76,850)	(76,850)
Compensation	64,551	54,461	54,615	154	0.3%	54,837	55,067	55,308	55,549
Insurance	6	7	7			7	8	9	10
Professional Development and Assoc. Fees	1,781	1,000	1,000			1,000	1,200	1,200	1,200
Office and Administration	1,064	1,120	1,120			1,142	1,165	1,188	1,200
Service and Lease Agreements	1,619	1,350	1,350			1,350	1,350	1,350	1,350
Materials and Supplies	5,930	8,800	9,100	300	3.4%	9,200	9,300	9,400	9,500
Maintenance and Repairs	1,641	1,775	1,800	25	1.4%	1,800	1,800	1,800	1,800
Outside Services	17,410	24,000	22,000	(2,000)	(8.3%)	22,500	23,000	23,500	24,000
Sub-total Expenses:	94,002	92,513	90,992	(1,521)	(1.6%)	91,836	92,890	93,755	94,609
Total Cemetery Levy Impact	21,739	12,313	11,142	(1,171)	(9.5%)	12,986	15,040	16,905	17,759



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	(1,171)	1,844	2,054	1,865	854
<i>Inflationary Impact</i>					
- Salaries & Benefits	154	222	230	241	241
	(1,325)	1,622	1,824	1,624	613

Individual Drivers not exceeding \$5,000 have been excluded



John Lackey

Transportation & Development
Manager

The Transportation and Development Division plans and administers the capital budget program. Within the program, are a number of diverse initiatives. These include our road reconstruction and rehabilitation program. This work is co-ordinated with our environmental division to effectively and efficiently reconstruct and repair our local streets including upgrades to the underground services.

In 2020, it is planned to reconstruct Little York Street. The next few years will also look to reconstruct Centennial Road

in a phased approach. This is a high traffic volume street which is a significant road link for one of the Town's industrial areas. It is planned to give the downtown Broadway sidewalks a new facelift. Capital works will continue with the emerald ash tree removal program which has had a significant impact on our urban forestry. The noise fence replacement program will continue along with traffic signal upgrades, bringing modern operating technology to our traffic control signals and intersections.

John Lackey, Transportation & Development Manager





What we do

- Management of Town’s assets including roads, sidewalks, streetlights, signs, traffic signals boulevards and storm drainage systems
- Manage and maintain the Town’s urban forestry which includes implementation of the Emerald Ash multi-year program
- Maintenance and operation of Orangeville’s three-looped transit system
- Manage Town’s stormwater management ponds which treat urban runoff for water quality, quantity and erosion control
- Operate and maintain the Town’s cemetery
- Provide planning & engineering review services relating to site plan and subdivision applications
- Prepare capital and operating budgets, applying strategic studies to prioritize infrastructure assets
- Review and comment on Committee of Adjustment applications

120 km

of roadways/15 bridge structures



7,300
Boulevard Trees



22
SWM Facilities



8.1
Hectares of cemetery



1500
Street signs and Traffic control lights



2500
Utility street lights

Who we are

- 1** Manager
- 1** Infrastructure Technologist
- .5** Infrastructure Technologist
- 1** Administrative Assistant

2020 Accomplishments

- Successful completion of the Second Avenue Reconstruction Project – First Street to Third Avenue implementing LID & source water protection measures.
- Completion of Maple Crescent road reconstruction project including all underground services.
- Capital investment in transit fleet & AVL equipment.
- Traffic signal upgrades including APS at Broadway & Second Street, Broadway & Dawson Road
- General road paving & laneway rehabilitation
- Noise fence replacement program



Transportation & Development Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Transit									
User Fees	(155,212)	(169,500)	(170,300)	(800)	0.5%	(178,275)	(186,500)	(194,590)	(203,100)
Other Revenues	(10,660)	(12,750)	(33,312)	(20,562)	161.3%	(33,312)	(33,312)	(33,312)	(33,312)
Sub-total Revenues:	(165,872)	(182,250)	(203,612)	(21,362)	11.7%	(211,587)	(219,812)	(227,902)	(236,412)
Compensation	43,478	39,308	49,235	9,927	25.3%	50,428	51,593	52,702	53,888
Insurance	3,123	3,435	5,457	2,022	58.9%	6,003	6,603	7,263	7,990
Office and Administration	3,303	3,400	4,200	800	23.5%	4,450	4,700	4,950	4,950
Public Relations, Promotions and Events	223	2,250	2,500	250	11.1%	2,500	2,500	2,500	2,500
Licences and Support	1,693	19,916	19,936	20	0.1%	24,330	24,340	24,350	24,360
Materials and Supplies	111	1,300	1,300			1,300	1,500	1,500	1,500
Maintenance and Repairs	118,270	102,250	102,500	250	0.2%	107,750	107,750	112,750	112,750
Outside Services	653,501	605,000	720,000	115,000	19.0%	800,000	814,200	828,685	843,460
Inter-Departmental Re-Allocations	24,000	24,000	24,000			24,000	24,000	24,000	24,000
Sub-total Expenses:	847,702	800,859	929,128	128,269	16.0%	1,020,761	1,037,186	1,058,700	1,075,398
Transfers to(from) Reserve	(275,000)	(287,000)	(293,000)	(6,000)	2.1	(298,860)	(304,837)	(304,837)	(310,900)
Total Transfers	(275,000)	(287,000)	(293,000)	(6,000)	2.1%	(298,860)	(304,837)	(304,837)	(310,900)
Total Transit Levy Impact	406,830	331,609	432,516	100,907	30.4%	510,314	512,537	525,961	528,086



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Net Change Levy Impact	100,907	77,798	2,223	13,424	2,125
<i>Inflationary Impact</i>					
- Salaries & Benefits	820	1,193	1,165	1,109	1,186
- Cost Recovered External	(20,562)	-	-	-	-
- Trf to/from Reserve	(6,000)	(5,860)	(5,977)	-	(6,063)
- Outside Services	115,000	80,000	14,200	14,485	14,775
- User Fees Transit		(4,750)	(4,950)	(5,200)	(5,500)
<i>Service Level Impact</i>					
- Infrastructure Technician	9,107				
	2,542	7,215	(2,215)	3,030	(2,273)

Individual Drivers not exceeding \$5,000 have been excluded

Transportation & Development Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
480 Transit										
B1221.0000 9.0 Meter Low Floor Buses and Route	1,265,910									
B1222.0000 Transit Shelters and Bus Stop Ameniti			130,330							
B1223.0000 Specialized Transit					312,344					
B1224.0000 Transit Transfer Station	359,323									
B1225.1050 Replacement of Bus 16-02									450,000	
Total Investment in Capital	1,625,233		130,330		312,344				450,000	
Less: Funding Sources										
Reserves/ Reserve Funds	188,454		25,000							
Grant	1,053,589		77,237		229,042					
Other									25,000	
Total Other Funding Sources	1,242,043		102,237		229,042				25,000	
Total Levy Impact	383,190		28,093		83,302				425,000	

Project B1221.0000 9.0 Meter Low Floor Buses and Route Expansion
 Department Transit
 Version Year 2021

Project B1221.0000 9.0 Meter Low Floor Buses and Route Expansion
 Department Transit
 Version Year 2021

Description

Project Details

The Transit Optimization Study recommended a fleet replacement programme as well as a route expansion to increase transit's capacity, durability and accessibility. The request is to expand the fleet allowing the system to expand to four routes is 2021. Four routes will increase the system's ability to expand into areas currently not serviced by transit. Additional buses are required to allow this expansion to occur. Two new buses are required to ensure an appropriate spare bus ratio allowing routine maintenance and unexpected out of service occurrences to not interrupt daily routes and schedules. All buses will be fully equipped with AVL and GPS systems to support tracking and data recording software. In addition it is proposed to include as part of the fleet expansion an electronic fare collection system.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	1,265,910	1,265,910					
Funding							
Grants							
Grants - Fed	506,364	506,364					
Grants - Prov	421,928	421,928					
	928,292	928,292					
Tax Levy							
Trf from Levy	337,618	337,618					
	337,618	337,618					
Funding Total	1,265,910	1,265,910					

Attributes

Attribute	Value	Comment
Department	Transit	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	12-15	
Approval Status	Approved	
Project Reference		

Attributes

Attribute	Value	Comment
Activity	B1221 <Generated>	

Project B1224.0000 Transit Transfer Station
 Department Transit
 Version Year 2021

Description

Project Details

Orangeville Transit completed their Transit Optimization Study in April 2016. Due to growth and utilization of the system, the Study recommended a number of service structure enhancements to improve the overall quality of the transit service and to address overcrowding issues. Included in these service structure improvements was the relocation of the existing transfer station on Fourth Street to a new central location. The relocation of the transfer station intends to address the need to increase service coverage and to straighten routes to provide more direct two-way bus service, thus improving the overall quality and stability of service. Presentations to Council and through the public review process, a new four looped system, set to be initiated in 2021 along with a new transfer station is considered to be significant and positive improvements for Orangeville Transit.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	170,869	170,869					
Funding							
Grants							
Grants - Fed	68,347	68,347					
Grants - Prov	56,950	56,950					
	125,297	125,297					
Tax Levy							
Trf from Levy	45,572	45,572					
	45,572	45,572					
Funding Total	170,869	170,869					

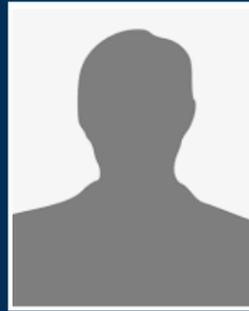
Attributes

Attribute	Value	Comment
Department	Transit	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	12-15	
Approval Status	Approved	
Project Reference		

Project B1224.0000 Transit Transfer Station
 Department Transit
 Version Year 2021

Attributes

Attribute	Value	Comment
Activity	B1224 <Generated>	



Vacant

Environment Manager

Environment Division Budget Highlights

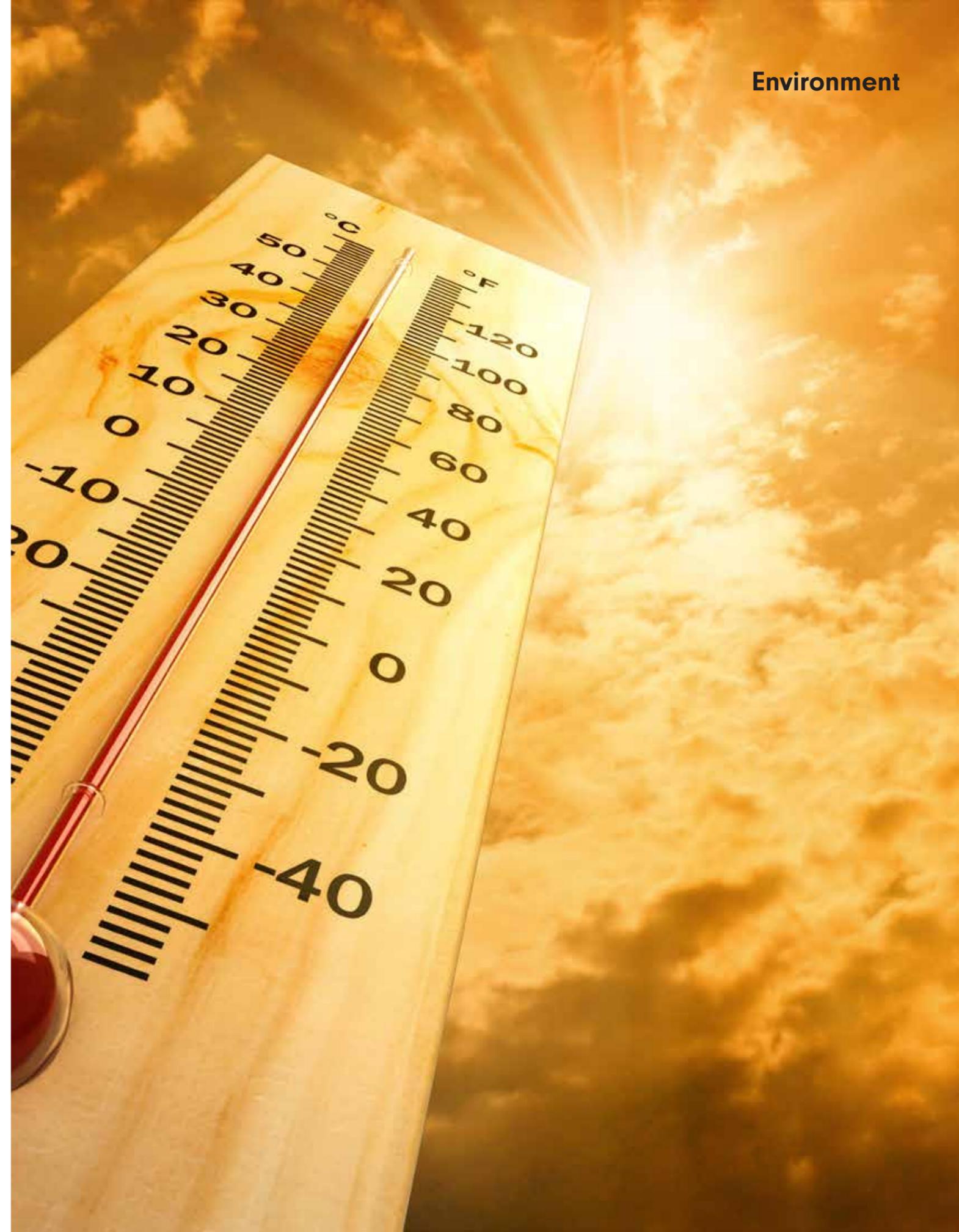
The Environment Division of the Infrastructure Services Department is responsible for water and waste water compliance, long-term capital planning, capital project management, source water protection and climate change. Environment Division staff work closely with the Public Works Division, as they oversee the day-to-day operations of the Town's water and waste water systems. Budget drivers and highlights are discussed below.

Operating Budget

A key item of note in the Environment Division operating budget relates to the request for a FTE for an additional Public Works Technician starting in 2021. The funding for this position would be covered using a combination of water rates (50%), waste water rates (15%) and tax dollars (35%). This position would assist water works and waste water compliance, transit, implementation of new initiatives (water leak forgiveness program, water softener rebate program) to free up time for senior staff for involvement in Council priorities and procurement. Other drivers in the Environment Division's operating budget include a significant annual savings (\$250,000) in the cost of biosolids disposal from the Water Pollution Control Plant (WPCP). The WPCP expansion project resulted in additional treatment capacity and tankage that has provided contractors with additional, more straightforward options to manage biosolids.

Capital Budget

It is anticipated that the Additional Water Supply Environmental Assessment will wrap up and move into the permit to take water process in 2021, with design and construction starting in 2022 if all approvals can be obtained. The Town's water meter replacement program will move from the technology selection phase to the commencement of meter replacements in 2021. The design work associated with the rehabilitation of the West Sector Reservoir is underway and it is anticipated that repairs and re-coating will take place in 2021.





What we do

Ensure legislative requirements are satisfied to demonstrate that safe, reliable, sustainable drinking water and wastewater is provided to customers, including

- Annual reporting
- Annual inspections by Ministry of Environment, Conservation and Parks
- Drinking Water Quality Management System
- Environmental monitoring

Protect municipal drinking water sources by:

- Supporting other divisions with their source water protection requirements
- Reviewing development applications to ensure compliance with the Source Protection Plan
- Negotiating and enforcing Risk Management Plans
- Developing and implementing an Education and Outreach program

Oversee lifecycle management of water and wastewater infrastructure

Complete capital renewal and new construction projects for the water and wastewater systems

Prepare for a changing climate with the development of a Corporate Climate Adaptation Plan

\$5 million

in annual capital budget



\$250 million
in water and wastewater assets



14,850 m³/day
available water supply capacity

Operating Authority for three drinking water systems



2,169 per day
managing significant drinking water threat activities



17,500 m³/day
wastewater treatment capacity



3,000

rebates issued for the installation of water efficient toilets since 2005



233

rain barrels sold since 2016

Who we are

- 1** Manager, Environment/ Risk Management Official
- 1** Water Works Technologist
- 1** Project Technologist
- .5** Infrastructure Technician
- 1** Risk Management Inspector
- 1** Contract Climate Change Co-ordinator

2020 Accomplishments

Finalized generator upgrades – last stage of the WPCP Expansion

Replaced the roof of Digester No. 1 at WPCP

Working toward the completion of the Class EA for an additional water supply

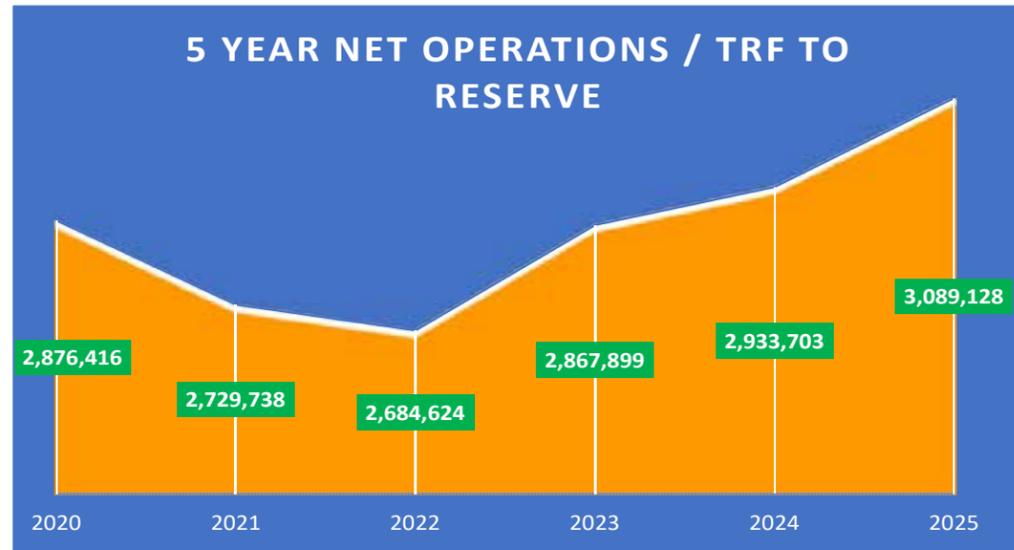
Award of contract for the engineering and contract administration for the rehabilitation of the West Sector Reservoir and the Commerce Road Standpipe

Awarded a new contract for the haulage and disposal of biosolids from the WPCP at considerable savings

Water 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
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Total Water Levy Impact



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
<u>Reallocation</u>					
- Inter-Departmental	(7,150)				
<u>One Time Reversed</u>					
- Well #6 Maintenance	(30,000)				
- Eyewash stations	(30,000)				
<u>Inflationary Impact</u>					
- Salaries & Benefits	23,163	25,587	39,636	40,934	43,956
- Trf to/from Reserve	(146,678)	(45,114)	183,275	65,804	155,425
- Water Billing	178,694	(142,669)	(153,477)	(165,130)	(177,699)
- Municipal Agreements	(6,430)	(6,500)	(6,700)	(6,800)	(6,900)
- Professional Fees	(20,000)	72,000	(72,000)	15,000	(10,000)
- Insurance	11,674	8,156	8,973	9,870	10,856
- Workshops / Training	(5,625)	100	100	100	100
- Hydro	(26,895)	8,362	8,529	8,700	8,874
- After Hours Dispatch	7,150	-	-	-	-
- Chemicals	(12,000)	1,000	1,000	1,000	1,000
- Outside Services	(10,000)	-	15,000	-	-
- Pardon	7,500	-	-	-	-
- Grants - Other	31,250	31,250	-	-	-
- Vehicle Mtc Costs	(11,800)	9,800	(2,800)	(7,500)	3,100
<u>Service Level Impact</u>					
- Infrastructure Technician	45,532				
- Sustainability Coordinator	25,816				
- Climate Change Coordinator	(76,949)				
- Inter-Departmental	57,000	768	918	1,210	-
	4,252	(37,260)	22,454	(36,812)	28,712

Individual Drivers not exceeding \$5,000 have been excluded

Water Capital Summary - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
20 Capital Fund										
Division										
620 Water										
11721.0000 CF - Water Optimization Study --	19,380									
11803.0000 CF - SCADA Master Plan	150,000									
13950.0000 Water Supply --	1,140,000	2,900,000								
13961.0000 Water Meter & Billing Upgrade --	4,375,000									
20330.0000 SCADA Systems --	267,556	50,860		41,020	39,700	119,575	325,450	10,000		
20417.3905 CF - Well 5/5A Variable Frequency Dri	40,000									
21000.4406 CF - Vehicle Replacement - Truck 7	90,000									
21000.4800 Vehicles -- WA Truck 18-16 3/4T GMC							55,000			
21000.4803 Vehicles -- WA Truck 14-16 3/4T GMC						61,000				
21000.4815 Vehicles -- WA Truck 24-17 3/4T GMC							55,000			
21154.0000 Venturi Meter Replacement --	130,449									
21181.1070 CF - Electrical & Mechanical Upgrades	100,000	421,000	436,000	377,000	580,000	98,000				
26005.3950 CF - Generator -- Reservoirs	396,000									
26007.0000 CF - Standpipe Valve & Service Repl --	32,000									
26008.0000 Standpipe Cleaning & Painting --	1,834,000									
26014.0000 CF - B-Line Watermain-Alder/Spencer	136,467									
26015.3910 CF - Filter Media Replacement -- Well	110,000									
33050.0000 CF - Well Filtration Equip - Well 7 --	124,000									
33075.0000 CF - Well Bldg and Drainage - Well 5 --	455,000									
33099.0000 CF - Well Treatment - GUDI Upgrades	928,491									
33100.0000 Reservoir - West Sector --	2,115,000		1,800,000							
33200.0000 CF - United Lands Flowing Well Decom	50,000									
B0058.0000 Zone 3B PRV/PSV Zone Valves		481,000								
B0075.0000 Dawson Rd watermain extension from			317,000							
B0078.0000 Well 6 and 11 Treatment Analysis			235,000	1,556,000						
B0117.0000 UV Replacements		150,000	450,000							
B0118.0000 New VFD for Dudgeon Reservoir -WD1			61,000							
B0832.0000 Well 10 Pump House Generator Repla		118,000								
B0919.4809 Vehicle Replacement - Truck 23		53,000								
B0920.0000 High Lift Pump Rehabilitation/Replace			113,000	113,000						
B0921.0000 South Sector Generator Replacement			90,000							
B0922.0000 Well Pump Replacements		147,000	68,000							
B0923.4804 Vehicle Replacement - Truck 20	86,000									
B0924.4808 Vehicle Replacement - Truck 22			55,000							
B0925.0000 Elevated Water Storage Facility (North			500,000	500,000	4,000,000					
B0926.4807 Vehicle Replacement - Truck 17				66,000						

Project 13950.0000 Water Supply --
Department Waterworks
Version 1 Department Submission **Year** 2021

Description

Project Details

The Town requires additional water supply capacity to service its growth to build-out. A municipal class environmental assessment (EA) is being completed to determine the preferred solution, which will likely require the construction of a new municipal well and treatment facility. It is anticipated that the design for this new water supply infrastructure will commence in 2020, with construction starting in 2021.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	4,040,000	1,140,000	2,900,000				
Funding							
Development Charges							
From DC RF - Water	4,040,000	1,140,000	2,900,000				
	4,040,000	1,140,000	2,900,000				
Funding Total	4,040,000	1,140,000	2,900,000				

Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	New Acquisition	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	13950 Water Supply	

Project 13950.0000 Water Supply --
Department Waterworks
Version 1 Department Submission **Year** 2021

Gallery



Project 13961.0000 Water Meter & Billing Upgrade --
Department Waterworks
Version 1 Department Submission **Year** 2021

Description

Project Details

Water meters were installed throughout Town in 2002 as part of the universal water metering program. Water meters start to consistently under-record water usage after 15 to 20 years and should therefore be replaced. Implementing a Town-wide meter replacement program will also allow the Town the opportunity to evaluate and implement new technologies to support water conservation initiatives and improved customer service. In 2020, consulting services will be procured to help staff evaluate technologies and oversee the implementation of the water meter replacement program. It is anticipated that water meter replacements will commence in 2021.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	3,910,000	3,910,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	3,910,000	3,910,000					
Funding Total	3,910,000	3,910,000					

Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year		
Priority		
Status		
Project Type		
Service Life		
Approval Status	Approved	
Project Reference		
Activity	13961 Water Meter & Billing Upgrade	

Project 13961.0000 Water Meter & Billing Upgrade --
Department Waterworks
Version 1 Department Submission **Year** 2021

Gallery



Project 20330.0000 SCADA Systems --
 Department Waterworks
 Version 1 Department Submission Year 2021

Description
Project Details
<p>UPS Replacement Program</p> <p>The Water and Wastewater Sites have a minimum of one UPS system, with some sites having more dedicated to critical tasks Ultra Violet lights for water purification.</p> <p>These systems are replaced every 7 years with a batter change out at 36 months, this provides best effort power conditioning's, bridging of power outages and other anomalies that can interfere with the systems effectiveness and longevity.</p>
<p>Secondary Air Conditioning System</p> <p>The Waste Pollution Control plant is the secondary datacenter for the SCADA systems and having redundant AC is required to ensure stable environment for the sensitive equipment.</p>

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	625,305	38,700	50,860		41,020	39,700	455,025
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	625,305	38,700	50,860		41,020	39,700	455,025
	625,305	38,700	50,860		41,020	39,700	455,025
Funding Total	625,305	38,700	50,860		41,020	39,700	455,025

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	8 Years	
Approval Status	Approved	
Project Reference	SCADA Sytems Lifecycle Management Program	
Activity	20330 SCADA Systems	

Project 20330.0000 SCADA Systems --
 Department Waterworks
 Version 1 Department Submission Year 2021

Gallery



Project 21154.0000 Venturi Meter Replacement --
Department Waterworks
Version 1 Department Submission **Year** 2021

Description

Project Details

Flow meters installed throughout the Town's water supply system are aging and are due for replacement. All meters will be replaced with "smart" magnetic flow meters for increased reliability and reduced maintenance and calibration costs. The replacement program has been updated to include flow meters at the South Sector Reservoir and Pumping Station and will be completed by 2021.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	42,000	42,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	42,000	42,000					
	42,000	42,000					
Funding Total	42,000	42,000					

Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	21154 Venturi Meter Replacement	

Project 21154.0000 Venturi Meter Replacement --
Department Waterworks
Version 1 Department Submission **Year** 2021

Gallery



Project 26008.0000 Standpipe Cleaning & Painting --
Department Waterworks
Version 1 Department Submission **Year** 2021

Description

Project Details

The Commerce Road standpipe was last cleaned and repainted internally and externally in the summer of 1994. Normal operation of the facility requires that the paint and undercoating be replaced. The condition of the structural steel can also be assessed once the standpipe has been removed from service for cleaning and painting, and is empty of water. This standpipe is a critical asset in the water distribution system and provides fire storage and maintains pressures in Zone 1. Internal and external cleaning and repainting of the municipal standpipe at 38 Commerce Road will be completed as part of this project.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	1,300,000	1,300,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	1,300,000	1,300,000					
Funding Total	1,300,000	1,300,000					

Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	Standpipe 50 years Coating 20 Years	
Approval Status	Approved	
Project Reference		
Activity	26008 Standpipe Cleaning & Painting	

Project 26008.0000 Standpipe Cleaning & Painting --
Department Waterworks
Version 1 Department Submission **Year** 2021

Gallery



Project 33100.0000 Reservoir - West Sector --
 Department Waterworks
 Version 1 Department Submission Year 2021

Description

Project Details

Additional funding is required to complete the rehabilitation work at the West Sector Reservoir elevated tank. This project currently includes funding for minor deficiency repairs, and interior cleaning and re-coating. Additional funding will go towards engineering services to examine the need for a mixing system (including possibly computer modeling of the water quality in the tank), a structural steel inspection, exterior coating and extra costs due to inflation from when original funding was approved. The increase in funding for the rehabilitation work is based on a preliminary estimate from the Consultant.

Additional funding is also being proposed in 2023 to allow for the design and construction of a mixing system, if this is determined to be a requirement for the West Sector Reservoir.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	3,331,000	1,531,000		1,800,000			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	3,331,000	1,531,000		1,800,000			
	3,331,000	1,531,000		1,800,000			
Funding Total	3,331,000	1,531,000		1,800,000			

Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Rehabilitation	
Service Life	50	
Approval Status	Approved	
Project Reference		
Activity	33100 Reservoir - West Sector	

Project 33100.0000 Reservoir - West Sector --
 Department Waterworks
 Version 1 Department Submission Year 2021

Gallery



Project	B0923.4804 Vehicle Replacement - Truck 20		
Department	Waterworks		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>Truck 20 is a 2014 2-Ton truck with a large service body. Due to the size of this vehicle, staff are unable to take it to some well sites or where watermain or water service repair work would be required. Staff propose to auction this vehicle in 2021 and replace it with a 1 ton truck with a service body attachment.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	86,000	86,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	86,000	86,000					
	86,000	86,000					
Funding Total	86,000	86,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	4804 WA Truck 20-14 Intern Terrasta	
Budget Year	2021	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0923 <Generated>	

Project	B1173.1070 Rehabilitation & Optimization of Existing Sources of Supply Study		
Department	Waterworks		
Version	1 Department Submission	Year	2021

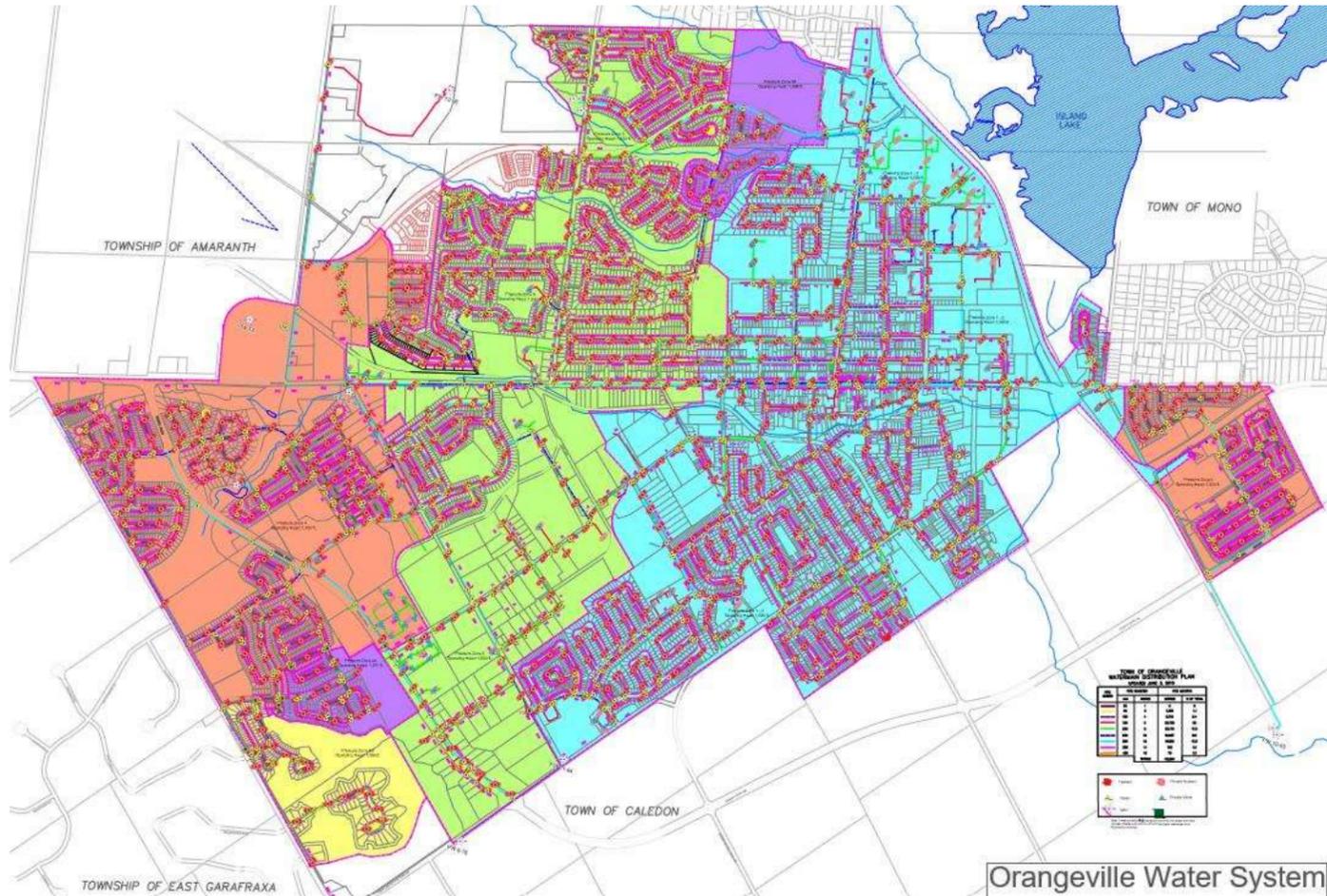
Description	
Project Details	
<p>Analysis of longer-term municipal production wells' operating data indicates reduced water supply capacity at several of the Town's wells. Supply capacity may be restored at under-performing wells, investigating potential additional capacity at specific wells, redistributing water takings to maximize overall supply capacity while minimizing effects on local groundwater resources and other methods. An engineering consultant specializing in hydrogeology and water supply issues will be retained to complete a comprehensive study to review historic well data, current operating conditions and performance at each well, past rehabilitation works, analyze aquifer performance and longer-term water level trends, etc. The consultant will submit a report making recommendations on how the Town can optimize the overall supply capacity of the production wells system.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	799,000	105,000	694,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	799,000	105,000	694,000				
	799,000	105,000	694,000				
Funding Total	799,000	105,000	694,000				

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	1070 Water Treatment Facility	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1173 <Generated>	

Project
 Department
 Version Year

Gallery



Project
 Department
 Version Year

Description

Project Details

The Town of Orangeville's water system has four major pressure zones and three secondary pressure zones. The zones are interconnected by twenty-four boundary control valve locations housing thirty-three active valves; eleven locations have two valves. The PRV sizes vary from 50mm to 200mm. In 2019/2020 inspections and maintenance was performed on the PRVs. An Inspection Report complete with photo records, chamber sketches and O&M recommendations as provided for all PRVs. The Report identified six PRVs that are near failure due to corrosion and should be replaced. The replacement program will include: Hansen & First, 500 C Line, Brenda Blvd & C Line, Centennial Road & Westdale Plaza, Elizabeth & Clara and at the Helipad.

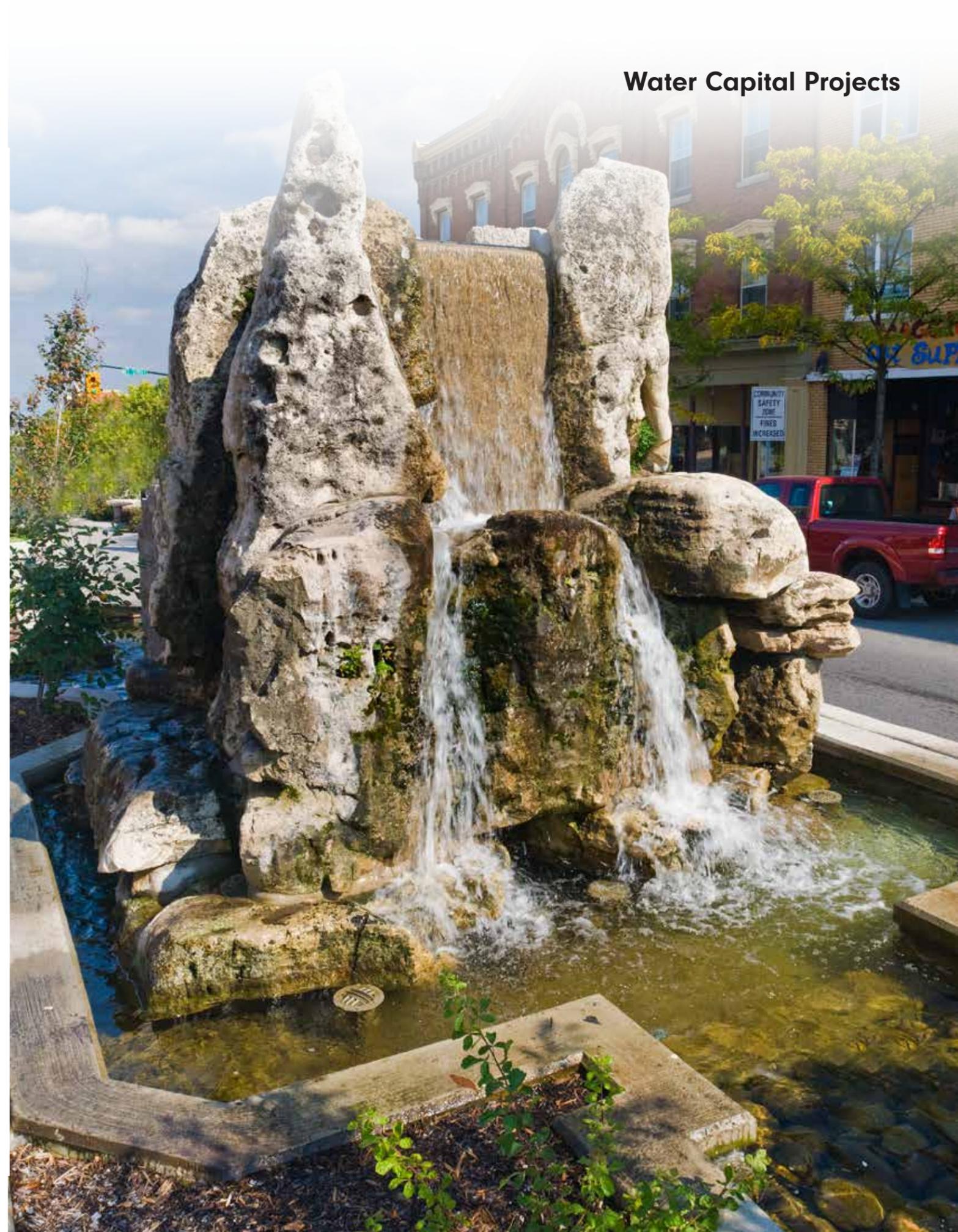
Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	48,000	48,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	48,000	48,000					
	48,000	48,000					
Funding Total	48,000	48,000					

Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2031	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25	
Approval Status	Approved	
Project Reference		
Activity	B1174 <Generated>	

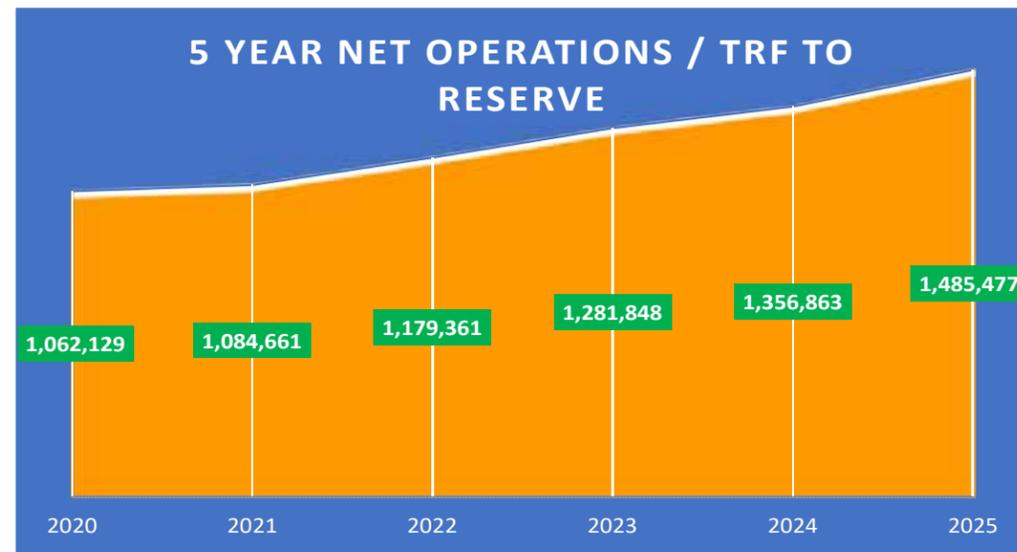
Project	B1174.0000 PRV Replacement Program		
Department	Waterworks		
Version	1 Department Submission	Year	2021
Gallery			



Wastewater 2021 Operating Budget - 5 Year

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
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Total Wastewater Levy Impact



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Reallocation					
- Inter-Departmental	(7,150)				
One Time Reversed					
- Detritor Shed	(10,000)				
- Clarifier #4 Fall Protect System	(20,000)	-	-	-	-
Inflationary Impact					
- Salaries & Benefits	21,619	22,468	22,002	20,900	22,427
- Trf to/from Reserve	22,532	94,700	102,487	75,015	128,614
- Sewer Billing	66,686	(132,078)	(141,555)	(151,724)	(162,641)
- Trf to/from Reserve					
- Professional Fees	-	-	-	25,000	-
- Insurance	11,004	11,046	12,152	13,366	14,571
- After Hours Dispatch	7,150	-	-	-	-
- CVC	1,954	2,196	2,229	2,262	2,297
- Outside Service	30,000	(15,000)	15,000	(15,000)	15,000
- Mtc Equipment	10,000	(10,000)	-	-	-
- Marsh Monitoring Survey	(20,000)	20,000	(20,000)	20,000	(20,000)
- Biosolids Disposal	(250,000)	14,000	14,300	14,600	14,800
- Natural Gas	5,000	6,000	6,600	7,260	7,986
- Hydro	19,250	9,165	9,348	9,536	9,726
- Debt	(27,596)	(25,894)	(25,893)	(24,475)	(27,312)
Service Level Impact					
- Infrastructure Technician	13,659				
- Sustainability Coordinator	25,816				
- Inter-Departmental	57,000				
- Outside Service	17,000	-	-	-	-
- Mtc Facilities	5,000	-	-	-	-
- Janitorial Services	16,500	-	-	-	-
	(4,576)	(3,397)	(3,330)	(3,260)	5,468

Individual Drivers not exceeding \$5,000 have been excluded

Project 20362.0000 SCADA Server Replacement --
 Department Wastewater
 Version 1 Department Submission Year 2021

Description

Project Details

SCADA IT Projects 2021

UPS Replacement Program

The Water and Wastewater Sites have a minimum of one UPS system, with some sites having more dedicated to critical tasks Ultraviolet lights for water purification.

These systems are replaced every 7 years with a batter change out at 36 months, this provides best effort power conditioning's, bridging of power outages and other anomalies that can interfere with the systems effectiveness and longevity.

Secondary Air Conditioning System

The Waste Pollution Control plant is the secondary datacenter for the SCADA systems and having redundant AC is required to ensure stable environment for the sensitive equipment.

Budget

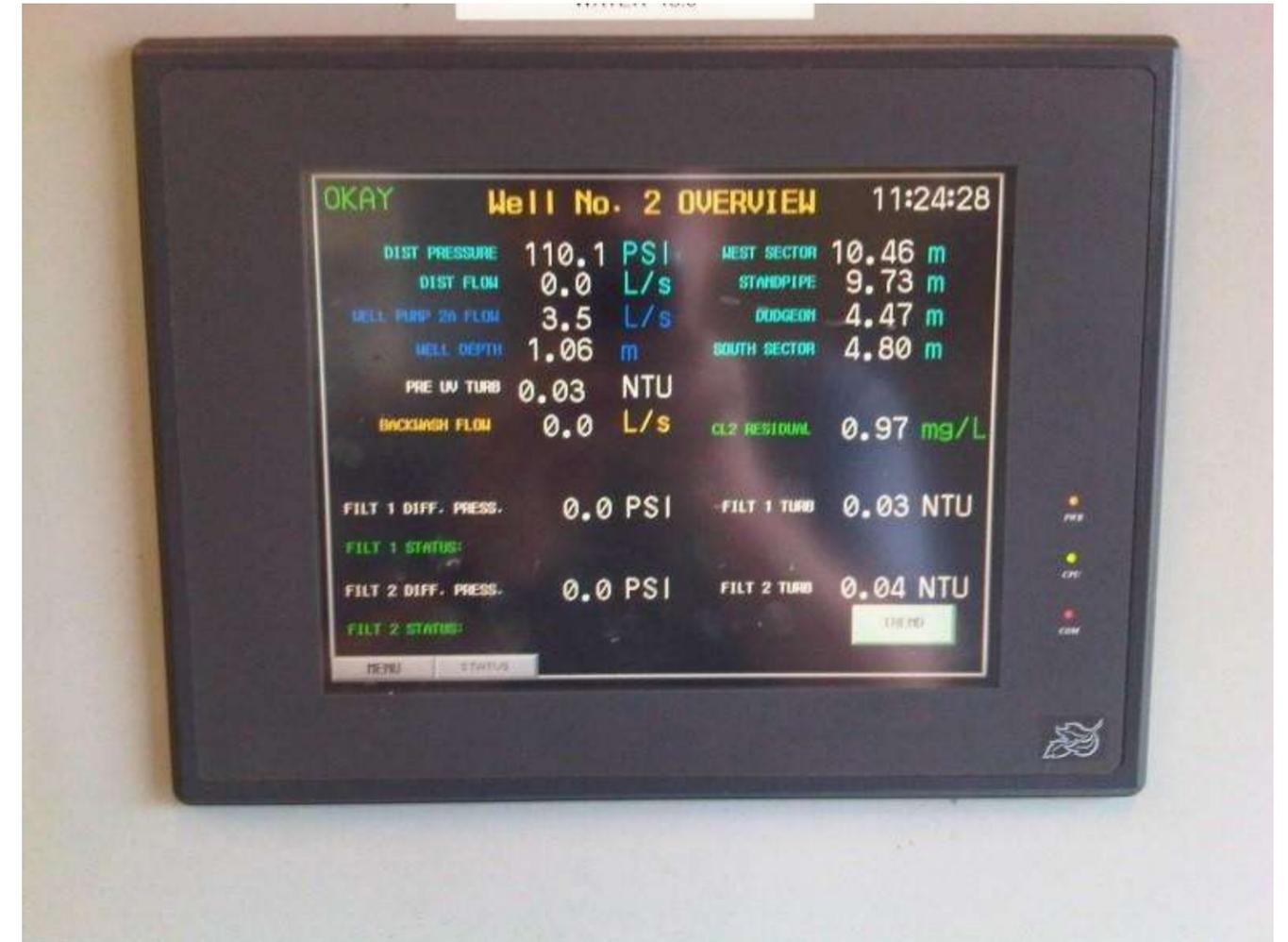
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	301,155	17,900	35,860		32,420	39,700	175,275
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	301,155	17,900	35,860		32,420	39,700	175,275
	301,155	17,900	35,860		32,420	39,700	175,275
Funding Total	301,155	17,900	35,860		32,420	39,700	175,275

Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	8 years	
Approval Status	Approved	
Project Reference		
Activity	B0824 <Generated>	

Project 20362.0000 SCADA Server Replacement --
 Department Wastewater
 Version 1 Department Submission Year 2021

Gallery



Project	21117.1060 WPCP Digester No 1 Roof Repl -- Water Pollution Control Plant		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>Digester No. 1 at the Water Pollution Control Plant has been out of service since April 2015 due to a structural failure. Attempts were made to repair the digester roof, but it repeatedly failed pressure testing. This project will ensure a new roof is installed and that Digester No. 1 can be brought back into service.</p> <p>Initial estimates for this project were completed several years ago and then updated with preliminary design estimates. These estimates formed the basis of the requests for previous funding for this work. Additional funding is now being requested based on revised construction estimates that were prepared by the engineering consultant as part of the detailed design work for the roof and mixing system (which will be tied into the roof structure) replacement. This additional funding is required to award the construction tender for this project in early 2019.</p> <p>Additional funding in 2021 is required to complete the project for costs related to inspections and additional engineering services resulting from the extension of the project due to COVID-19 delays.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	125,000	125,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	125,000	125,000					
	125,000	125,000					
Funding Total	125,000	125,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year		
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	50 Years	
Approval Status	Approved	
Project Reference	PW-2018-38, PW-2017-32	
Activity	21117 WPCP Digester No 1 Roof Repl	

Project	21182.1060 Digester No. 2 Refurbishment		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Description	
Project Details	
<p>Digester No. 2 has been providing 100% of the solids digestion at the Water Pollution Control Plant since Digester No. 1 failed in 2015. As such, Digester No. 2 could not been taken offline for major maintenance work over the past 4 years. Digester No. 2 is past-due for a full clean out and structural inspection. Due to the age of this digester, staff anticipate that significant upgrades will be required, including possibly replacing the roof. This project will involve cleaning out Digester No. 2, completing a structural inspection, and retaining a contractor to complete any necessary repairs to bring the digester back on-line.</p>	

Budget							
	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	2,970,000	1,188,000	1,485,000	297,000			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	2,970,000	1,188,000	1,485,000	297,000			
	2,970,000	1,188,000	1,485,000	297,000			
Funding Total	2,970,000	1,188,000	1,485,000	297,000			

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	50 Years	
Approval Status	Approved	
Project Reference		
Activity	B1084 <Generated>	

Project	21182.1060 Digester No. 2 Refurbishment		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Gallery



Project	B0939.1060 Sump Pump Replacements		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Description

Project Details

Sump pumps in the New Plant pump gallery, Thickening Building, and Administration Building at the Water Pollution Control Plant have exceeded their useful life and are being scheduled for replacement.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	78,000	78,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	78,000	78,000					
	78,000	78,000					
Funding Total	78,000	78,000					

Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2021	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B0939 <Generated>	

Project	B0939.1060 Sump Pump Replacements		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Gallery



Project	B0940.1060 Digester Recirculation Pump Replacement		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Description

Project Details

The recirculation pump located at the Water Pollution Control Plant digester complex has exceeded its useful life and is being scheduled for replacement.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	56,000	56,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	56,000	56,000					
	56,000	56,000					
Funding Total	56,000	56,000					

Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0940 <Generated>	

Project	B0940.1060 Digester Recirculation Pump Replacement		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Gallery



Project	B0941.1060 Mixer #5 Replacement		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Description

Project Details

Two mixers are installed in each denitrification tank at the Water Pollution Control Plant. Each mixer has a useful life of approximately 5 years. Mixer #5 is at the end of its useful life and will need to be replaced.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	44,000	22,000					22,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	44,000	22,000					22,000
	44,000	22,000					22,000
Funding Total	44,000	22,000					22,000

Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2021	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B0941 <Generated>	

Project	B0941.1060 Mixer #5 Replacement		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Gallery



Project	B0976.0000 Buena Vista Sewage Pumping Station Optimization & Upgrades		
Department	Wastewater		
Version	1 Department Submission	Year	2021

Description

Project Details

Buena Vista Sewage Pumping Station was constructed in 1994 to pump sewage from the neighbourhood around the Headwaters Hospital under the Credit River to the Water Pollution Control Plant. Many assumptions were made in the design stage about future sewage flow rates. These assumptions should be reviewed and compared to current conditions now that this area is almost fully developed. This assessment may provide recommendations for pump replacements or modifications.

Budget

	Total	2021	2022	2023	2024	2025	2026-2030
Expenditures	110,000	110,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	110,000	110,000					
	110,000	110,000					
Funding Total	110,000	110,000					

Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B0976 <Generated>	



Bruce Ewald

Manager, Chief Building Official

The mission of the Building Division is to contribute to Orangeville's economic development, and protect the lives and safety of Orangeville's citizens and visitors, by providing timely and professional plan review and inspection services to ensure buildings and projects are built in compliance with the Ontario Building Code and all applicable municipal requirements. We achieve these goals by ensuring that our inspectors have the required legal and technical knowledge for their area of practice. Inspectors are required to

pass 16 technical and legal examinations as well as maintain their certification through mandatory continuing professional development.

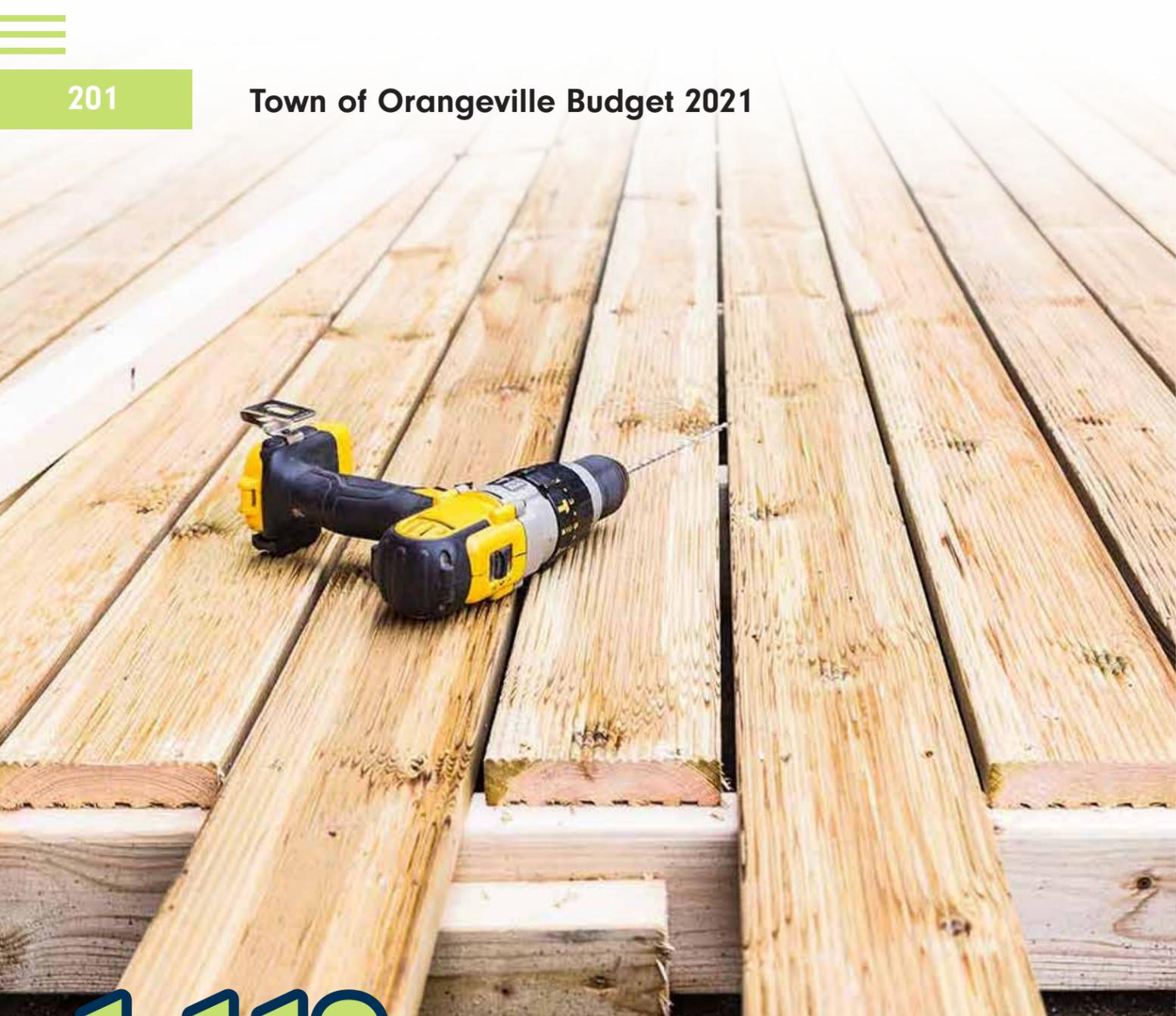
We are a self-funded division covering our costs through the collection of building permit fees each year and the use of a robust reserve fund in the event of a decline in revenue due to construction value declines. The building sector is a key driver in Orangeville's economy with construction values in 2019 of \$93,177,803.61 and construction values at the end of the third quarter in 2020 of \$17,986,144.34. The sharp decline in construction values this year is due in part to the COVID-19 pandemic.

The Building Division has committed to a digital first strategy to modernize and improve the services it provides to Orangeville. We are anticipating that the new City View platform will be implemented in early 2021. This program will modernize the Building Division but also may be used by other municipal services such as planning and by-law.

Stakeholders in the building industry have identified service needs, including a digital program with increased functionalities such as municipal electronic permitting and mobile inspection systems. The goal in implementing a strong, modernized digitally-based suite of building resources would be to improve front-line service delivery by supporting municipal efforts to reduce building permit approval timelines, eliminate redundancies in the inspection process, and to create a more paperless environment.

Bruce Ewald, Chief Building Official





What we do

As part of the Infrastructure Services Department, the Building Division issues building permits (building, plumbing, demolition, pool enclosure, change of use) required to construct, renovate and/or alter existing or new buildings or structures and conducts all building and plumbing inspections.

We also ensure enforcement of the Ontario Building Code Act.

2020 Accomplishments

Development of the new residential deck package

Closed out more than 100 outstanding permits

Secondary Dwelling Unit registry created with Orangeville Fire (one database)

Managed to effectively issue permits remotely during the pandemic - only stopped issuing when government advised; however, continued to accept and get them ready for issuance so there wasn't a gap in service

Records room completely converted to new filing system (filed via roll number)



1,110

inspections and 416 permits



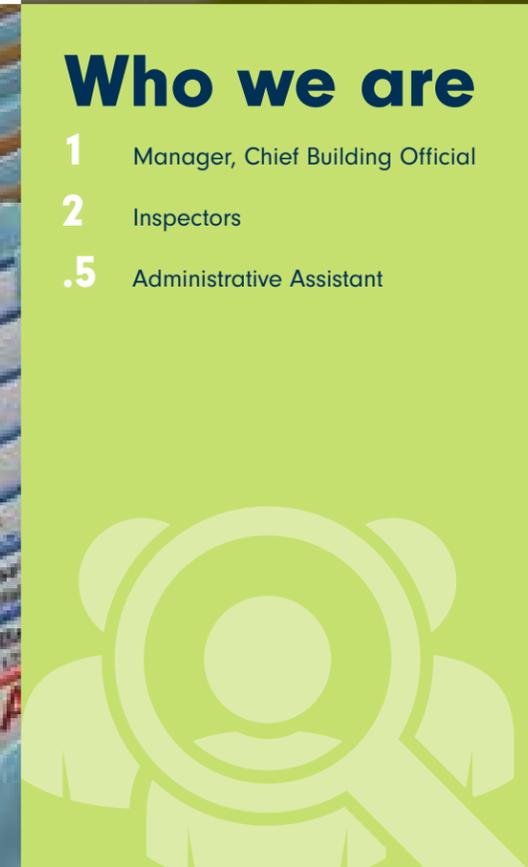
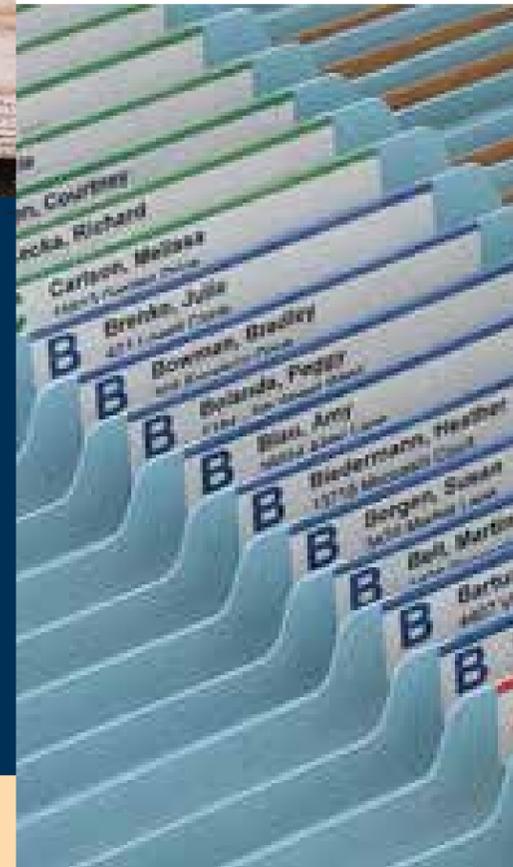
\$653,655

of revenue and \$93,117,803 of construction value



Who we are

- 1 Manager, Chief Building Official
- 2 Inspectors
- .5 Administrative Assistant



Building 2021 Operating Budget - 5 Years

	2019 Actuals	2020 Approved Budget	2021 Proposed Budget	2021 \$ Change	2021 % Change	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
Building									
User Fees		(200)	(200)			(200)	(200)	(200)	(200)
Licences and Permits	(632,114)	(558,900)	(348,900)	210,000	(37.6%)	(578,900)	(588,900)	(598,900)	(598,900)
Other Revenues	(20)								
Sub-total Revenues:	(632,134)	(559,100)	(349,100)	210,000	(37.6%)	(579,100)	(589,100)	(599,100)	(599,100)
Compensation	273,318	439,680	446,677	6,997	1.6%	457,470	468,030	478,139	488,924
Insurance	9,808	11,088	13,241	2,153	19.4%	14,565	16,021	17,623	19,386
Professional Development and Assoc. Fees	2,686	5,600	5,650	50	0.9%	5,700	5,750	5,800	5,800
Office and Administration	4,713	8,615	20,810	12,195	141.6%	8,945	7,975	8,105	8,105
Licences and Support	240	255	260	5	2.0%	265	270	275	275
Programs		1,000	1,000			1,000	1,000	1,000	1,000
Safety Equipment and Clothing	131	1,300	1,350	50	3.8%	1,375	1,400	1,425	1,425
Fuel	1,451	1,000	1,050	50	5.0%	1,100	350	350	350
Maintenance and Repairs	10,309	12,300	12,500	200	1.6%	11,500	10,500	10,600	10,700
Equipment Purchases	81								
Professional Fees		500	500			500	500	500	500
Inter-Departmental Re-Allocations	57,100	56,600	53,550	(3,050)	(5.4%)	53,550	53,550	53,550	53,550
Sub-total Expenses:	359,837	537,938	556,588	18,650	3.5%	555,970	565,346	577,367	590,015
Transfers to(from) Reserve	272,297	21,162	(207,488)	(228,650)	(1,080.5)	23,130	23,754	21,733	9,085
Total Transfers	272,297	21,162	(207,488)	(228,650)	(1,080.5%)	23,130	23,754	21,733	9,085
Total Building Levy Impact									



MATERIAL DRIVERS 2021 - 2025					
	2021	2022	2023	2024	2025
Inflationary Impact					
- Salaries & Benefits	6,997	10,793	10,560	10,109	10,785
- Building Permit Revenue	210,000	(230,000)	(10,000)	(10,000)	
- Trf to/from Reserve	(228,650)	230,618	624	(2,021)	(12,648)
One Time Items					
- Upgrade equipment for City View	15,000	(15,000)			
	3,347	(3,589)	1,184	(1,912)	(1,863)

Individual Drivers not exceeding \$5,000 have been excluded

Debt Overview

Debt is one of several capital financing tools available to municipalities. When used responsibly, it can be a powerful tool to help finance long-term capital needs. Municipalities are encouraged to consider all the tools they have for a balanced approach to finance capital expenditures. Ontario's regulatory framework for municipal borrowing helps municipalities to use debt responsibly while regulating their overall ability to borrow. Rules include that municipalities can only incur long-term debt for capital projects. They must balance their budgets in accordance with legislation and generally can't borrow money over the long term to fund current operating expenses. However, a municipality may temporarily borrow money to pay for operating expenses while they are waiting to receive taxes and other revenues for the year. This framework assists municipalities by maintaining their long-term financial health while maintaining public services.

The Annual Repayment Limit (ARL) may be summarized as the maximum amount that a municipality can pay in **principal and interest payments** in the year for new long-term debt (and in annual payments for other financial commitments) without first obtaining approval from the Ontario Municipal Board. The ARL calculation is prescribed by Ontario Regulation 403/02 (Debt and Financial Obligation Limits) under the Municipal Act, 2001. The ARL for the Town as of January 1, 2020 is **\$10,294,073**.

Summary of the Town's Long-term Debt Schedule is listed in **Table Debt 1.0**. This table provides projected opening balance for existing debts, projected new debts issued, projected annual principal and interest charges and projected closing balance for the Town. The projected principal and interest payments for the 10-year horizon trending between three to four million and are well below the \$10.2M ARL threshold. As the Town continues to refine its strategic asset management plan between 2021-2024, debt financing will become an integral part of its overall sustainable financial planning. Debt is an equitable source of financing for long term capital assets such as roads, water and wastewater networks, which allows for spreading out the cost of these assets over its useful life and allows infrastructure costs to be paid not just by today's taxpayer, but by future users as well. Table Debt 2.0 and Debt 3.0 represent existing and new debts respectively for the 10-year horizon starting in 2021.

2020 ANNUAL REPAYMENT LIMIT (UNDER ONTARIO REGULATION 403 / 02)	
MMAH CODE:	43401
MUNID:	22014
MUNICIPALITY:	Orangeville T
UPPER TIER:	Dufferin Co
REPAYMENT LIMIT:	\$ 10,294,073

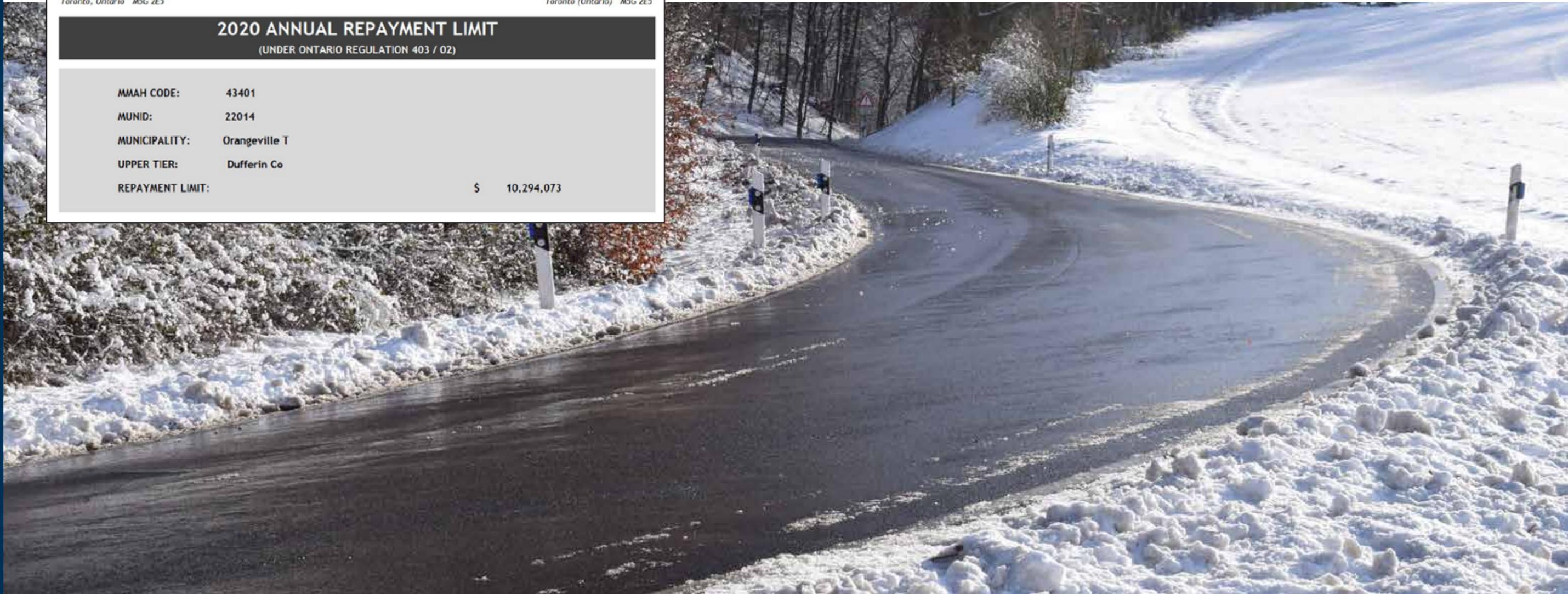


Table Debt 1.0: Summary of Projected Debt - 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Budgeted Opening Balance	(35,402,881)	(45,417,164)	(48,213,308)	(46,828,014)	(44,502,699)	(43,466,496)	(42,217,452)	(41,227,145)	(39,982,937)	(38,133,967)
New Financing	(12,613,913)	(6,166,365)	(1,840,000)	(1,700,000)	(3,166,340)	(2,195,000)	(1,753,600)	(1,465,000)	(808,600)	
Budgeted Debt Principal Payments	2,596,899	2,796,805	3,033,667	3,171,569	3,357,477	2,608,063	1,917,058	1,983,779	1,920,451	1,212,925
Budgeted Debt Interest Payments	1,381,075	1,474,577	1,429,622	1,375,746	1,356,149	1,310,742	1,294,250	1,276,686	1,260,193	829,605
Total Debt Service Charges	3,977,974	4,271,382	4,463,289	4,547,315	4,713,626	3,918,805	3,211,308	3,260,465	3,180,644	2,042,530
Receipts from BIA	(86,120)	(86,120)	(86,120)	(86,727)	(87,030)	(87,030)	(87,030)	(87,030)	(48,592)	
Net Town's Debt Service Charge	3,891,854	4,185,262	4,377,169	4,460,588	4,626,596	3,831,775	3,124,278	3,173,435	3,132,052	2,042,530
Budgeted Ending Balance	(45,419,895)	(48,786,724)	(47,019,641)	(45,356,445)	(44,311,562)	(43,053,433)	(42,053,994)	(40,708,366)	(38,871,086)	(36,921,042)

Table Debt 2.0: Summary of Projected Debt - 10 Year

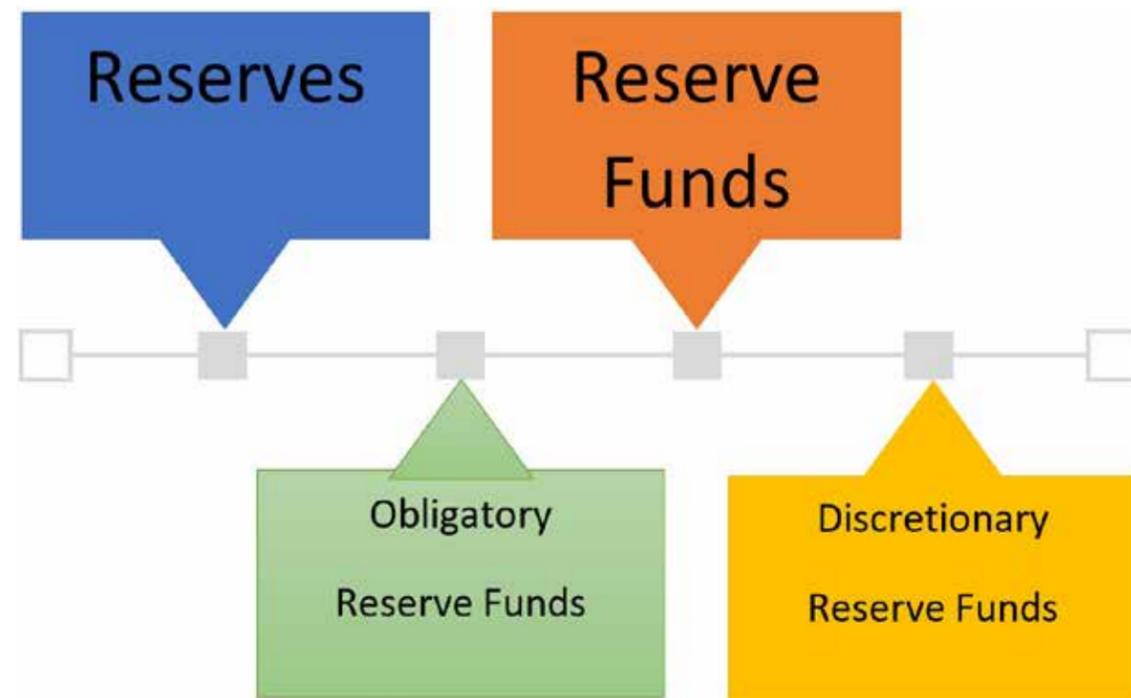
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Existing Debt as of Jan. 1, 2021										
00572 Debt - Alder St Rec Ctr	(1,990,898)	(1,618,737)	(1,233,946)	(836,111)	(424,655)					
00573 Debt - Humber College Lands	(989,734)	(812,577)	(629,882)	(441,239)	(246,249)	(44,868)				
00574 Debt - Police Station	(1,156,026)	(950,721)	(738,622)	(519,597)	(293,178)	(59,314)				
00575 Debt - Westdale Improvement Are	(1,500,837)	(1,267,752)	(1,026,637)	(777,225)	(519,396)	(252,440)				
00576 Debt - Transportation Projects	(1,826,180)	(1,547,871)	(1,259,754)	(961,295)	(652,230)	(331,805)				
00577 Debt - 120 Diane Dr	(656,649)	(584,491)	(509,704)	(432,230)	(351,953)	(268,690)	(182,407)	(92,560)		
00579 Debt - Visitor Information Ctr	(135,968)	(92,148)	(46,849)							
00580 Debt - BIA 89 Broadway	(392,359)	(350,165)	(306,722)	(261,994)	(215,907)	(168,194)	(118,917)	(68,029)	(15,466)	
00581 Debt - 29 First Ave	(126,031)	(117,238)	(108,445)	(99,652)	(90,859)	(82,066)	(73,273)	(64,480)	(55,687)	(46,894)
00582 Debt - BIA 82 Broadway	(551,015)	(522,878)	(493,977)	(464,292)	(433,867)	(402,518)	(370,351)	(337,310)	(303,398)	(268,580)
00584 Debt - Real Term Energy Corp -	(663,504)	(571,222)	(468,020)	(352,948)	(224,979)	(83,005)	(9,501)	(9,501)	(9,501)	(9,501)
00586 Debt - WPCP Expansion	(20,379,303)	(19,544,229)	(18,243,471)	(17,324,501)	(16,424,180)	(15,543,467)	(14,682,739)	(13,842,799)	(13,115,456)	(12,388,113)
00591 Debt - Line of Credit	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(4,319,516)	(3,628,065)	(2,925,469)	(2,211,548)	(1,486,120)	(749,001)
00679 Debt -For Budget Purposes Only	(34,377)	(12,332,135)	(18,042,279)	(19,251,930)	(20,200,730)	(22,497,064)	(23,749,795)	(24,495,918)	(24,892,309)	(24,566,878)
00680 Capital Lease Obligation - Poli		(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)
Total Budgeted Opening Balance	(35,402,881)	(45,417,164)	(48,213,308)	(46,828,014)	(44,502,699)	(43,466,496)	(42,217,452)	(41,227,145)	(39,982,937)	(38,133,967)

Table Debt 3.0: New Debt as of January 1, 2020

Projected New Debts by Project										
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
340 Parks										
B1115.0000 Orangeville Outdoor Multi-purpose Festival and Events Cen							1,000,000			
B1164.2560 Rotary Park Redevelopment Phase 1				700,000						
B1165.2560 Rotary Park Artificial Ice Trail/Splash Pad					1,000,000					
380 Facilities										
21125.1100 Police Station -- Police Dept - 390 C Line	1,100,000									
21170.1300 Elevator and front desk Recons -- Public Library - 1 Mill St		1,335,000								
B0965.1200 Alder Parking Lot Asphalt Replacement				1,000,000						
B1161.1200 Lap Pool Liner Replacement Alder	2,750,000									
B1163.1210 Tony Rose Facility Upgrades			1,840,000							
440 Fire										
21104.0000 Fire Station --	6,448,250	3,075,028								
B0914.1110 Replacement of Fire Department Ladder Truck					450,000					
460 Public Works										
31115.0000 Reconn - Centennial --	2,315,663	1,756,337								
B1013.0000 Recon - Rustic Cresc									808,600	
B1014.0000 Recon - Amanda, Townline to Parsons							753,600			
B1017.0000 Recon - Steven Street								734,000		
B1018.0000 Recon - Andrew St								731,000		
B1125.0000 Blind Line from Hansen North/Limits					1,716,340					
B1136.0000 SWM1 - Lower Monora Creek Stream Retrofit & Protection							2,195,000			
Total By Year	(12,613,913)	(6,166,365)	(1,840,000)	(1,700,000)	(3,166,340)	(2,195,000)	(1,753,600)	(1,465,000)	(808,600)	0

Reserves and Reserve Funds Overview

Reserves and Reserve Funds are established by Council to assist with long term financial stability and financial planning. By maintaining reserves, the Town can accumulate funds for future or contingent liabilities – a key component of sound long-term financial planning practices. They also provide a cushion to absorb unexpected shifts in revenues and expenditures, fund one-time expenditure requirements, and minimize fluctuations in taxes caused by cyclical conditions. Credit rating agencies consider municipalities with higher reserves to be more advanced in their financial planning. Reserves are allocated at the discretion of Council, often as part of an overall strategy for funding programs or projects; Reserve Funds are segregated and restricted for a specific purpose. In a municipality, a distinction is further made between Obligatory and Discretionary reserve funds.



Reserves are an allocation of accumulated net revenue. They are not associated with any specific asset. A reserve is generally used to mitigate the impact of fluctuations in operating costs and revenue. Reserves do not earn interest. Examples of reserves currently used to mitigate budgetary fluctuations include: Reserve for Winter Control, Reserve for Rate Stabilization, and the Reserve for General Insurance.

Reserve Funds are segregated and restricted to meet a specific purpose. They represent monies set aside either by a by-law of the municipality or by the requirement of provincial legislation. Interest earned on reserve funds must be allocated to the specific reserve fund that earned it. Reserve Funds are further segregated as follows:

Obligatory Reserve Funds are created whenever a provincial statute requires revenue received for special purposes to be segregated from the general revenues of the municipality. Obligatory reserve funds can only be used for their prescribed purpose. Examples include Development Charge, Building Permit, Federal and Provincial Gas Tax and Payment-in-Lieu of Parkland.

Discretionary Reserve Funds are established, based on Council direction, to finance future expenditures for which the Town has the authority to spend money or to provide for a specific contingent liability. A number of Discretionary Reserve Funds have been established to assist in funding long term programs. Some of these Discretionary Reserve Funds are Fleet and Equipment Replacement, Information Systems and Parks and Recreation. Water and Wastewater have both Obligatory Reserve Funds (under DC) and Discretionary Reserves.

The effective use and management of reserves and reserve funds is a critical aspect of an organizations strategic financial plan and continued long-term financial sustainability. **Table Reserves 1.0** represents the Town's 10-year projections for Obligatory Reserve Funds, Discretionary Reserve, Reserves, and Water/Wastewater Reserves. Overall, the Town manages to maintain its reserves envelope around **\$45M** in the first 5 years of the 10-year plan. The outer year (2026-2030) balances will even out as the Town goes through its next iteration of the following studies: 1) Development Charges; 2) Water and Wastewater; 3) Asset Management. It is crucial that the Town has principles, programs and policies formally approved by Council that serve as a framework to make important financial decisions. Staff have been working to formalize a policy for reserves and reserve funds to provide guidance with respect to the administration, establishment, targeted levels and uses of the Municipality's reserves and reserve funds.

The Town of Orangeville's 2016 Asset Management Plan assumes that existing assets will be replaced when these assets reach the end of their Maximum Potential Life. The total replacement value of the Town's Roads, Bridges and Major Culverts, Water, and Wastewater assets is \$678.8 million (2016). The funding shortfall according to the Town's current asset management plan is \$5.35 million. This funding shortfall suggests that current budget levels are insufficient to sustain the asset portfolio in the long-term. Reliance on the alternate sources of funding, to reduce impact of tax levy and water/waste water rates, creates the necessity for the Town to perform strategic, long-term financial planning to ensure adequate reserve levels for future capital requirements. With the next iteration of the Town's Asset Management Plan, scheduled for 2021 and guided by the Provincial Regulation O.Reg 588/17, Council can expect a much clearer picture pertaining to optimal reserves level required by the Town of Orangeville.

Table Reserves 1.0: Summary of Projected Reserves and Reserve Funds 2020-2029 - Forecast Summary 10 Year

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Obligatory Reserves										
Development charges	15,529,485	15,821,882	18,408,893	19,669,687	18,555,655	21,622,722	26,124,373	30,518,212	35,178,430	40,503,898
Other Obligatory Reserves	3,220,645	3,372,865	3,677,676	3,997,005	4,314,326	4,971,711	5,653,366	6,360,000	6,971,973	7,713,159
Total Obligatory Reserves	18,750,130	19,194,747	22,086,569	23,666,692	22,869,981	26,594,433	31,777,739	36,878,212	42,150,403	48,217,057
Discretionary Reserves										
General Capital	9,366,355	8,041,758	6,940,453	6,035,669	4,766,207	5,029,631	4,786,963	4,215,630	6,104,073	6,054,172
Fleet and Equipment	1,353,521	1,674,068	1,912,359	2,040,868	1,618,147	1,904,072	2,045,715	2,253,052	2,185,754	2,055,145
Parks & Recreation	934,416	897,804	944,711	756,324	500,930	520,928	252,666	155,498	68,628	55,499
Winter Control	1,249,599	1,249,599	1,174,599	1,174,599	1,174,599	1,174,599	1,174,599	1,099,599	1,099,599	1,099,599
Information Systems	684,195	622,374	686,424	753,824	828,189	897,898	970,082	1,020,064	1,092,677	1,110,677
Rate Stabilization	1,577,242	1,727,242	1,927,242	2,077,242	2,177,242	2,527,242	2,877,242	3,227,242	3,577,242	3,577,242
General Insurance	1,675,579	1,736,164	1,736,164	1,736,164	1,736,164	1,736,164	1,736,164	1,736,164	1,736,164	1,736,164
Other Discretionary Reserves	1,599,623	1,621,790	1,792,180	1,970,994	2,105,844	1,827,739	1,950,424	2,122,101	2,295,813	2,314,901
Total Discretionary Reserves	18,440,530	17,570,799	17,114,132	16,545,684	14,907,322	15,618,273	15,793,855	15,829,350	18,159,950	18,003,399
Water/ Wastewater Reserves										
Water	3,736,394	2,955,115	272,618	(11,933)	(1,136,795)	3,511,364	6,975,986	11,589,408	16,620,666	15,840,259
Wastewater	4,202,813	3,345,472	3,967,315	4,403,840	5,501,785	8,085,474	9,984,146	12,165,697	15,036,264	14,535,779
Total Water/ Wastewater Reserves	7,939,207	6,300,587	4,239,933	4,391,907	4,364,990	11,596,838	16,960,132	23,755,105	31,656,930	30,376,038
Total	45,129,867	43,066,133	43,440,634	44,604,283	42,142,293	53,809,544	64,531,726	76,462,667	91,967,283	96,596,494



Meet our budget team



Nandini Syed
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Treasurer



Faye West
CPA, CGA
Deputy Treasurer



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Financial Analyst



Rebecca Medeiros
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Sheila Duncan
BA
Communications Manager



Laurie Smith
RGD GDC
Graphic Designer



Alison Postma
BFA
Communications Co-ordinator

This year, the Finance and Communication divisions have joined forces in developing a budget communication document to ensure that high level budget concepts are being effectively communicated to Council, residents, community partners and various stakeholders. That “numbers” are supported by “narratives” to allow for a more holistic approach to “evidence-based” decision-making. On behalf of Council and Staff we thank our Core Budget Team and Communications Team for their creativity and dedication.

The process of assembling a budget requires significant effort and co-ordination across the organization. We thank everyone involved in the process for their hard work and due diligence. We would like to thank our global management team for their continuous support and input in making the 2021 Budget a success.



