



Corporation
of the
Town of Orangeville

Approved 2012 Operating and Capital Budgets





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Town of Orangeville
Ontario**

For the Fiscal Year Beginning

January 1, 2011

Linda C. Dawson *Jeffrey R. Egan*

President

Executive Director

GFOA AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to The Town of Orangeville, Ontario for the Annual Budget beginning January 1, 2011. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we will be submitting it to GFOA to determine its eligibility for another award.

Prepared by

Corporation of the Town of Orangeville Treasury Staff

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We are pleased to present the 2012 Operating and Capital Budgets on behalf of the residents and businesses of the Town of Orangeville. The budget is intended to serve as a policy document, financial plan, operations guide, and a communications device. In continuing with the new format, the budget is presented with a holistic overview of the Town's operations and associated budgets. Within the following pages is information regarding the Town's Operating and Capital Budgets. In addition to the financial overviews, the budget document incorporates information on our community, financial policies, departmental business plans and much more. We hope you find it informative.

BUDGET PHILOSOPHY - Vision and values

The Town of Orangeville takes the management and stewardship of public funds seriously. For several years, the Town's rigorous budgetary process has focused on containing costs and implementing best practices with the goal of demonstrating leadership in financial management. The 2012 Budget continues to build on these core values, prudent processes and successful business practices.

The guiding principles in the preparation of this budget may be summarized as follows:

- Maintain existing service levels
- Improve customer service
- Keep tax rates competitive
- Incorporate a proactive infrastructure renewal plan
- Identify and incorporate efficiencies
- Ensure rates and fees for services are appropriate

OUR VISION

We value our heritage, natural environment and small Town appeal while embracing the future with a progressive and innovative spirit.

The aim of the annual budget is to focus and deliver on the values of Council. Council's values focus the organization as to how we are to conduct ourselves. These values are:

- A barrier-free community
- Encouraging community involvement
- Spending taxpayers money wisely and responsibly
- Encouraging a healthy lifestyle
- Caring for the environment
- Enhancing the Town's environment
- Encouraging business growth
- Supporting arts and culture
- Exceptional recreational and leisure activities
- A safe and secure environment
- Honouring our heritage
- A well maintained infrastructure

COUNCIL DIRECTION

The Municipal Council is the governing and legislative body for the Town of Orangeville, and their involvement in the budget process includes providing input and direction in the following ways:

- Establishing strategic statements such as visions and values
- Outlining Council priorities
- Through by-laws, policies and statements such as financial policies, official plans, master plans and long-term development and service plans and statements

Council is also responsible for the review and approval of the recommended operating and capital budgets.

BROADER PUBLIC INPUT

The Town of Orangeville is constantly reviewing and maintaining a variety of different studies and plans which guide the future direction of the Town. They include:

- Development Charges Study
- Growth Management Study
- Roads Needs Assessment
- Trails Master Plan
- Parks and Recreation Strategic Plan
- Official Plan Review
- Asset Management and Condition Studies
- Housing Needs and Mix Analysis

Each of these initiatives was used to guide the 2012 budgeting process, and are taken into consideration during all strategic planning and budget planning processes.

BUDGET GUIDELINES AND PROCESS

Operating and Capital Budgets Approach and Guidelines

The Economic Challenge

The last few years North America has experienced one of the worst economic declines since the 1930s, characterized by stock market meltdowns, bankruptcies and high unemployment rates. The economy is still uncertain and only beginning to slowly show signs of recovering.

Many families and businesses are financially burdened by the lingering recession and are depending more than ever before on municipal services. This poses a critical dilemma for Orangeville, as the Town continues to be subjected to many factors (e.g. inflation, growth, collective agreements, contract escalation costs, fluctuating revenues, emerging legislative requirements, etc.) that put significant strain on the property tax rate in order to maintain the level of service offered. The

impacts of these pressures are permanent and require continuous funding solutions, typically taxation.

Unlike the Federal and Provincial government's revenue sources, which are vast by comparison and most grow with the economy, municipal governments are limited to property taxation and user fees, which only grow through new development and Council decisions to increase the levies. This situation presents challenges to the Town. The Town has always considered increasing taxes as a last resort and through prudent policies, tight budget guidelines and strong leadership the Town continues to offer residents tremendous value for the lowest possible tax rate.

GUIDELINES DESIGNED TO PROVIDE THE LOWEST POSSIBLE TAX INCREASE

For several years, the Town's rigorous budgetary process focused on containing costs and implementing best practices, with the goal of demonstrating leadership in financial management. The 2012 budget guidelines continued to build on those core values, prudent processes and successful business practices. Orangeville has always taken the management and stewardship of public funds very seriously and due to the current economic environment, the Town's approach to the annual operating budget had an even greater focus on financial constraint and tightening the budget. This was accomplished through the following actions:

- Froze most account budgets at 2011 levels unless cost pressures were documented
- Strict process evaluated funding requests
- Thorough multi-layered review process
- Reinforced priorities through business planning and measures
- Increased revenue through user fee reviews

BUDGET PROCESS TIMELINE

Operating and Capital Budgets Deliberation Schedule

Date	Action Required
Sep. 20, 2011	Long Term Financial Plan Meeting Departments submit respective <i>2012 Departmental Overview</i> identifying cross departmental initiatives.
Oct. 20, 2011	Departments submit respective <i>2012 Capital Budget</i> .
Oct. 25 to Nov 15, 2011	Capital Priority Setting meeting(s) held with the Management Team.
Nov. 8, 2011	Departments submit respective <i>2012 Operating Budget</i> .
Dec. 1 to 15, 2011	Proposed budgets (operating and capital) consolidated and finalized.
Early January 2012	<i>"Proposed 2012 Operating and Capital Budgets"</i> are printed and distributed.
Jan. 16, 2012	Finance and Administration Committee begins budget deliberations.
Jan. 23 2012	Finance and Administration Committee continues budget deliberations.
Feb. 13, 2012	Council approved the <i>2012 Recommended Operating and Capital Budgets</i> .

ORGANIZATION OF THE BUDGET BOOK

This budget document includes an Executive Summary Section, which provides an overview of the approved 2012 Operating and Capital Budgets. The items included in the "Base" Operating Budget are detailed as well as the "New / Amended Service Initiative" decisions, which were reviewed as part of the operating budget deliberations.

The 2012 Operating Budget is then presented in summary format by department. Expenditures by department, revenues by department, and net operating budget by department are provided separately. These summaries are followed by each department's budget.

Each Departmental Section is organized as follows:

- Department Introduction or Description
- Departmental Mission Statement (where applicable);
- 2011 Significant Achievements
- 2012 Direction and Service Priorities
- Departmental Summary Budget – provides budget details by expenditure type (salaries, materials, services, etc.) and by service area (e.g. Recreation Facilities, Road Maintenance, Fire Suppression, etc.)
- Other supplementary information (if applicable)

OVERVIEW

The 2012 budget process was very successful and represents a responsible balance of various competing interests for limited resources.

Overall, the budget maintains levels of services and in several instances enhances services, while serving an ever increasing population. The budget provides funding necessary for maintaining an expanding network of roads, parks and other infrastructure, as well as enhanced capital funding, with reserves for community infrastructure increasing by \$296,000. The Town is taking a more aggressive stance on ensuring infrastructure investment happens on a timely basis without significant tax implications.

The \$46.5 million dollar operating budget contains a one percent increase for the enhancement of core municipal services and another one percent for capital financing, resulting in a 1.68 percent residential tax increase for the Orangeville-only tax rate.

The water and wastewater portion of the operating budget totals \$9,971,000. These budgets are self-sustaining, and do not rely on tax monies. The 2012 water and wastewater rates have been set based on recommendations in a multi-year Water and Wastewater Rate Study. The impact on the annual residential bill is detailed as follows:

	Average Household Annual Cost	% Change over previous year
2010	765.42	
2011	823.38	7.6%
2012	889.67	8.1%

The 2012 budget ensures the existing service levels can be maintained, sets out some enhancements, and sets the stage for prudent fiscal planning. The 2012 Operating and Capital Budgets include:

- \$51,400 for tourism related initiatives
- \$40,500 records management program
- \$35,000 over two years for website enhancements
- \$320,000 for a Fire rescue truck and \$90,000 for a transit bus
- \$1.47 million for the reconstruction of Zina Street and Louisa Street
- \$1.3 million for the reconstruction of Matthew Street and McCarthy Street
- \$250,000 for the stabilization of Mill Creek stream and Kay Cee Gardens restoration
- \$215,000 for playgroup equipment, splash pad and resurfacing of play areas
- Expansion of children, youth, adult and senior recreation programs and additional positions for special needs children and youth in the day camp programs
- \$60,000 for tree maintenance and planting

The Orangeville-only tax rate is combined with the County and Education tax adjustments to arrive at an overall tax rate decrease for Orangeville property owners of -0.62 percent. Of the residential tax bill, 58 percent goes to the Town, 27 percent to the County of Dufferin, and 15 percent to the Province for education.

The increasing cost of providing services such as fire and rescue, snow removal, waste collection, recreation programs as well as supporting Orangeville's vision and values requires careful balancing. This balance is being achieved while ensuring the Town is financially sustainable.

2012 OPERATING BUDGET HIGHLIGHTS – MEETING YOUR NEEDS

Orangeville’s track record of fiscal responsibility and providing value for the property tax dollar is once again reflected in the approved 2012 Operating and Capital Budgets. The 2012 “Base” Operating Budget requires a minor increase in the tax rate. This has been a major accomplishment since the Town continues to be affected by many factors that put significant upward pressure on the property tax rate. These include inflation, ensuring salary and benefits are competitive, collective agreements, fluctuating revenues, growth-based service requirements, escalating infrastructure renewal costs, changing legislative requirements and utility cost pressures.

OPERATING BUDGET OVERVIEW

The 2012 Operating Budget was prepared on the premise that the Town will deliver the same level and quality of services approved for in the 2011 Operating Budget. This was presented as the “Base” budget for 2012. EXHIBIT 1: IMPACTS INCLUDED IN THE BASE OPERATING BUDGET, opposite details the major items included in the base budget. These impacts resulted in a tax rate increase of 0.44% which clearly indicates adherence to the approved strict guidelines in place during the budgetary process.



Exhibit 1: IMPACTS INCLUDED IN THE BASE OPERATING BUDGET

REVENUES	
Assessment Changes	\$ 1,585,000
Rates & Fees increases	109,000
Court Services - Provincial Grants	89,000
Reduced Reserve draws & other shifts (decrease)	(33,384)
Concessions offset by expenditures	350,000
WSIB Schedule II Reserve Draw offset by expenditures	75,000
EXPENDITURES	
Allowance for wage settlements	422,000
Inflation, Utilities, Fuel & Insurance	342,000
Employee Benefit Increases (including OMERS)	303,000
Community Infrastructure - additional Reserve contribution	296,000
Annualization of 2011 approved Police Staff	114,000
Tax write off's	100,000
Professional fees	80,000
Service & Equipment Charge increases	53,000
Cost of growth -increased population, infrastructure & facilities	50,000
Annualization of 2011 approved new staff positions	40,000
Financing costs for Visitor Information Centre	34,650
Other shifts- increases	31,628
Concessions offset by Revenues	350,000
WSIB Schedule II Costs offset by revenues	75,000
NET BASE BUDGET CHANGE:	\$ 116,662

Taking into consideration the current economic climate, departments demonstrated financial constraint by submitting additional funding requests to enhance services, provide for higher service standards, add new staff or offer new programs which were not included in the base budget submission.

Staff ranked the New/Amended Service Initiatives under three envelopes namely:

- A- Mandatory - This includes items which are new expenditures in the 2012 budget being driven by legislative requirements or prior Council decisions. In some cases policy changes would be required by Council to amend the request. The magnitude of funding could be amended by Council.
- B- High Priority – This includes items that were recommended to maintain our infrastructure, ensure adequate program support or assist in statutory/legislative mandates of various operation areas.
- C- Mid to Low Priority – This includes items which all have merit but would not negatively impact existing program delivery.

The tax rate impacts of the envelopes Council reviewed during the budget deliberations are summarized in EXHIBIT 2: TAX RATE IMPACT OF ENVELOPES, opposite.

Exhibit 2: TAX RATE IMPACT OF ENVELOPES

	\$ Impact	Tax Rate Impact	Cumulative Tax Rate Impact
Base Budget	\$116,662	0.44	0.44
A-Mandatory	\$134,900	0.51	0.95
B-High Priority	\$314,270	1.19	2.13
C-Mid to Low Priority	\$176,809	0.67	2.80
Total	\$742,641	2.80	2.80



Harvey Curry Park

Council deliberations reduced the Base Budget by \$103,000 to reflect reductions in insurance premiums and in the tax levy contribution related to the interim financing of school board lands and approved \$432,479 of New/Amended Service Initiatives. Council adopted the New/Amended Service Initiatives in envelope A-Mandatory and amended, deleted or deferred items ranked as B-High Priority and C-Mid to Low Priority. In addition to those items brought forward by staff, Council approved funding of \$25,000 for a special initiative.

These decisions resulted in the adoption of a \$46.5 million operating and \$7.4 million capital budgets that equate to a 1.68 percent increase to the Orangeville-only tax rate for 2012.

Below, EXHIBIT 3: THE TAX RATE IMPACT OF THE DECISION PACKAGES COUNCIL APPROVED summarizes this information.

Exhibit 3: THE TAX RATE IMPACT OF THE DECISION PACKAGES COUNCIL APPROVED ARE SUMMARIZED BELOW

	\$ Impact	Tax Rate Impact	Cumulative Tax Rate Impact
Base Budget	\$13,662	0.05	0.05
A-Mandatory	\$134,900	0.51	0.56
B-High Priority	\$204,470	0.77	1.33
C-Mid to Low Priority	\$68,109	0.26	1.59
Council Initiated	\$25,000	0.09	1.68
Total	\$446,141	1.68	1.68

A summary of the approved New/Amended Service Initiatives will follow as EXHIBIT 5: 2012 APPROVED NEW/AMENDED SERVICE INITIATIVES, on page 9 which itemizes the New/Amended Service Initiatives that were adopted.

RATEPAYERS RECEIVE EXCELLENT VALUE:

Below is EXHIBIT 4: VALUE RECEIVED, which presents the value that rate payers in the Town of Orangeville are receiving on town services, compared to other typical household costs.

Exhibit 4: VALUE RECEIVED

Typical Household Costs	Annual	Monthly
Natural Gas	\$1,200	\$120
60L of gas/week at \$1.25 per L	\$3,900	\$325
Car Insurance	\$1,500	\$125
Dinner & Movie	\$1,585	\$130
Total Town Services (Based on House Assessed at \$250,000)	\$2,030	\$169

While all funding requests presented addressed legitimate Town concerns, Council remains focused on financial constraint given the current economic climate. Therefore, after considerable deliberation and recognizing the challenge of balancing requests for additional resources with limited fiscal flexibility, Council decided on the following initiatives itemized in EXHIBIT 5: 2012 APPROVED NEW/AMENDED SERVICE INITIATIVES below.

Exhibit 5: 2012 APPROVED NEW/AMENDED SERVICE INITIATIVES

Envelope	Department	Description	Impacts		
			2012	2013	FTE
A	Economic Development	Tourism Centre - Occupancy Costs	\$ 20,400		
A	Fire Department	Training	17,000		
A	Public Works	Door Replacement Program, Operations Centre	7,500		
A	Public Works	Bridge Maintenance	75,000	25,000	
A	Corporate	Façade Grant Program	15,000		
B	Public Works	Tree Maintenance	60,000	(30,000)	
B	Public Works	Resurfacing and Patching	17,000		
B	Public Works	Median Maintenance - Clock Repair	4,500	(4,500)	
B	Public Works	Median Maintenance - Pump and Underwater Lights	4,000	(4,000)	
B	Public Works	Head Stone Maintenance, Cemetery	7,500		
B	Public Works	Storm Water Pond Maintenance - Fences	5,000		
B	Parks & Recreation	Jump Start Grant	5,000		
B	Parks & Recreation	Expanded Programming	(7,000)		0.5
B	Parks & Recreation	Daycamp- Special Needs Spaces	6,820		0.5
B	Communications	Communications Assistant	34,650	34,650	1.0
B	Corporate	Records Management	40,500		
B	Public Works	5 Spring Street - Cost Sharing Fence	3,000	(3,000)	
B	Public Works	Repairs to Noise Fence	10,000		
B	Public Works	Traffic Signal Progression study	7,500	(7,500)	

Envelope	Department	Description	Impacts		FTE
			2012	2013	
B	Communications	Tree Sculpture Brochure	6,000	(3,000)	
C	Parks & Recreation	Recreation Program Support	30,609		0.5
C	Communications	Update - Town Hall Website	17,500		
C	Public Works	Painting of Street Lights	20,000	(20,000)	
Council Initiated	Corporate	Tourism Centre Furniture	25,000	(25,000)	
Total :			\$ 432,479	\$ 12,650	2.5

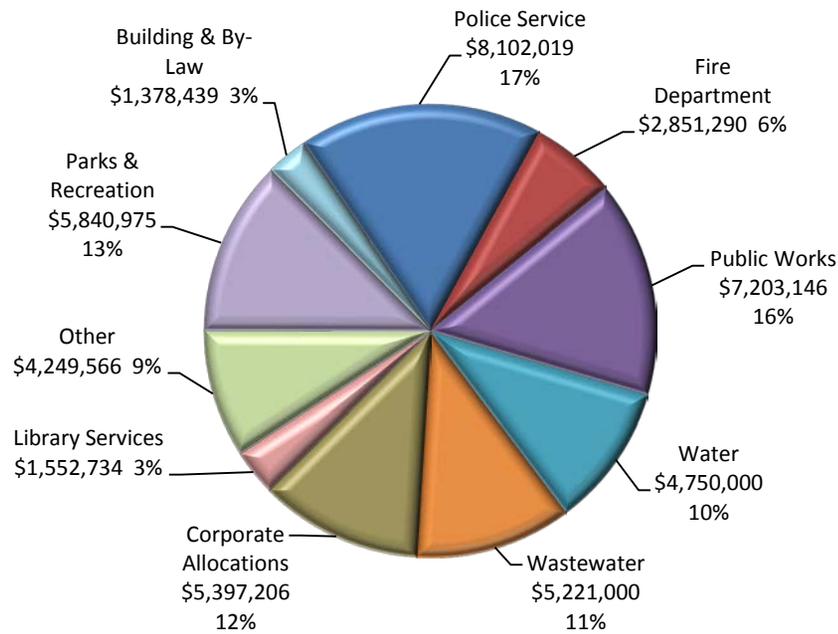
Comments: The 2013 impacts reflect both increases and decreases expected in that year based on the approval of the initiative.



2012 OPERATING BUDGET EXPENDITURES - Exhibit 6

The gross expenditures provided for in the 2012 Operating Budget total \$46,546,375. Major expenditures including Public Works, Water and Wastewater, Parks and Recreation, Protective Services (Police and Fire), and related corporate expenditures account for 85% of the Town's expenditures.

Exhibit 6



Other includes:			
Mayor & Council	\$267,375	Human Resources	\$364,029
Committees	\$231,550	Information Tech.	\$658,559
Administration	\$293,755	Planning	\$393,697
Communications	\$183,054	Economic Dev /SBEC	\$447,653
Clerk's Dept.	\$461,623	Treasury	\$948,271

Distribution of your 2012 Tax Dollars

(not including Water & Wastewater)

Based on assessed value of \$100,000

Total taxes levied \$1,422.19

EDUCATION... \$221.00

COUNTY (Mandated... \$375.38

TOWN SERVICES \$825.81

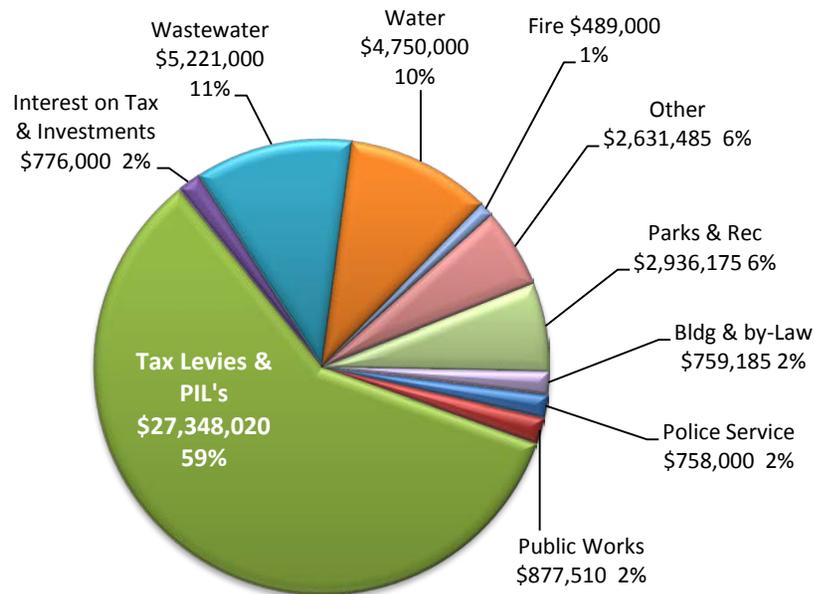
Town Services Breakdown \$825.81



2012 OPERATING BUDGET REVENUES - Exhibit 7

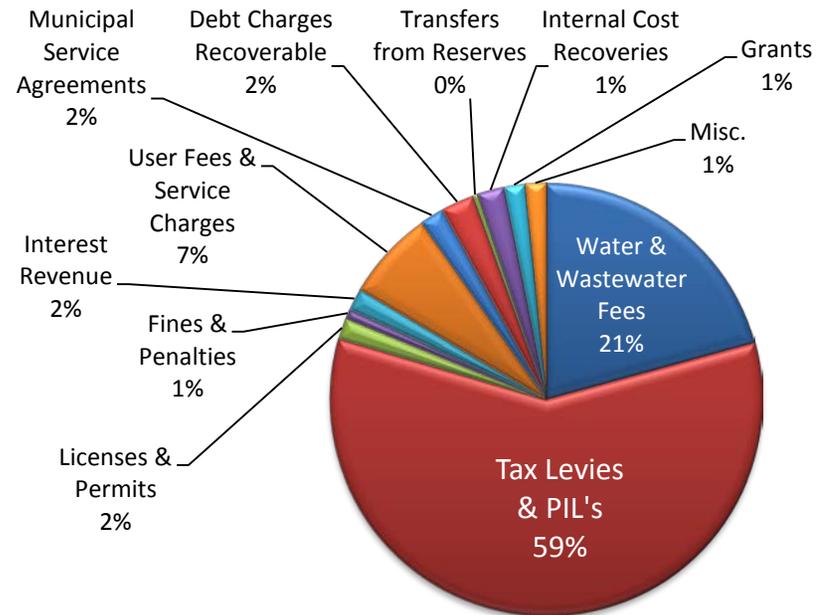
The \$46,546,375 Operating Budget is funded mainly from revenues associated with taxation and user charges. The Corporate Allocations departmental overview further on in the budget document, provides a detailed listing of the revenue sources and their underlying budget assumptions.

Exhibit 7



Other includes:			
Committees	\$10,200	Library	\$161,300
Corporation Allocations	\$1,773,110	Information Technology	\$167,000
Clerk's Department	\$91,500	Planning	\$93,000
		Economic Dev / SBEC	\$140,000

REVENUES BY SOURCE



Tax Levies & PIL's	\$27,348,020
Water & Wastewater Fees	9,668,000
User Fees & Services	4,220,899
Internal Cost Recoveries	1,005,480
Municipal Service Agreements	831,000
Debt Charges Recoverable	1,145,470
Interest Revenue	776,000
Licenses & Permits	729,876
Grants	728,800
Miscellaneous	721,300
Fines & Penalties	339,000
Transfers from Reserves	178,000

EXECUTIVE SUMMARY

EXPENDITURES BY DEPARTMENT

	2012 Budget	Comparisons				% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
MAYOR AND COUNCIL	\$ 267,375	\$ 261,766	\$ 261,766	\$ 221,202	\$ 5,609	2.1%
COMMITTEES	231,550	253,127	251,826	225,412	(21,577)	-8.5%
ADMINISTRATION	293,755	375,080	375,080	362,203	(81,325)	-21.7%
COMMUNICATIONS	183,054	48,925	48,925	47,875	134,129	274.2%
CLERK'S	461,623	448,171	444,171	400,531	13,452	3.0%
HUMAN RESOURCES	364,029	353,739	353,739	421,922	10,290	2.9%
INFORMATION TECHNOLOGY	658,559	588,185	596,985	512,949	70,374	12.0%
PLANNING	393,697	382,831	382,831	364,140	10,866	2.8%
ECONOMIC DEVELOPMENT	447,653	434,347	434,347	452,734	13,306	3.1%
TREASURY	948,271	889,794	889,794	729,299	58,477	6.6%
CORPORATE ALLOCATIONS	5,397,206	4,739,351	5,074,824	4,810,878	657,854	13.9%
PARKS AND RECREATION	5,840,975	5,218,015	5,284,415	4,725,495	622,960	11.9%
POLICE SERVICES	8,102,019	7,666,416	7,878,616	7,574,398	435,603	5.7%
FIRE	2,851,290	2,712,700	2,758,700	2,638,564	138,589	5.1%
BUILDING & BY-LAW ENFORCEMENT	1,378,439	1,323,202	1,293,486	1,240,224	55,237	4.2%
PUBLIC WORKS	7,203,146	6,715,909	6,590,909	6,180,775	487,238	7.3%
PUBLIC WORKS - WATER	4,750,000	4,607,500	4,607,500	3,958,303	142,500	3.1%
PUBLIC WORKS - WASTEWATER	5,221,000	4,895,512	4,895,512	4,409,931	325,488	6.6%
ORANGEVILLE PUBLIC LIBRARY	1,552,734	1,530,356	1,530,355	1,307,961	22,378	1.5%
	\$ 46,546,375	\$ 43,444,928	\$ 43,953,783	\$ 40,584,797	\$ 3,101,447	7.1%

EXECUTIVE SUMMARY

REVENUES BY DEPARTMENT

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
MAYOR AND COUNCIL	\$ -	\$ -	\$ -	\$ (200)	\$ -	
COMMITTEES	(10,200)	(13,127)	(23,372)	(34,645)	2,927	-22.3%
ADMINISTRATION	-	-	-	(7,251)	-	
COMMUNICATIONS	-	-	-	-	-	
CLERK'S	(91,500)	(86,100)	(97,100)	(97,283)	(5,400)	6.3%
HUMAN RESOURCES	(40,000)	(60,000)	(60,000)	(107,489)	20,000	-33.3%
INFORMATION TECHNOLOGY	(167,000)	(131,350)	(131,350)	(90,500)	(35,650)	27.1%
PLANNING	(93,000)	(93,000)	(93,000)	(103,164)	-	0.0%
ECONOMIC DEVELOPMENT	(140,000)	(156,500)	(156,500)	(211,966)	16,500	-10.5%
TREASURY	(155,375)	(123,175)	(126,100)	(71,574)	(32,200)	26.1%
CORPORATE ALLOCATIONS	(29,897,130)	(27,817,095)	(28,151,297)	(26,229,819)	(2,080,035)	7.5%
PARKS AND RECREATION	(2,936,175)	(2,484,050)	(2,662,050)	(2,399,305)	(452,125)	18.2%
POLICE SERVICES	(758,000)	(662,000)	(662,000)	(653,104)	(96,000)	14.5%
FIRE	(489,000)	(486,500)	(473,700)	(411,431)	(2,500)	0.5%
BUILDING & BY-LAW ENFORCEMENT	(759,185)	(724,466)	(689,750)	(694,551)	(34,719)	4.8%
PUBLIC WORKS	(877,510)	(901,250)	(921,250)	(929,647)	23,740	-2.6%
PUBLIC WORKS - WATER	(4,750,000)	(4,607,500)	(4,607,500)	(3,958,303)	(142,500)	
PUBLIC WORKS - WASTEWATER	(5,221,000)	(4,895,512)	(4,895,512)	(4,409,931)	(325,488)	
ORANGEVILLE PUBLIC LIBRARY	(161,300)	(203,303)	(203,303)	(174,634)	42,003	-20.7%
	\$ (46,546,375)	\$ (43,444,928)	\$ (43,953,784)	\$ (40,584,797)	\$ (3,101,447)	7.1%

2012 CAPITAL BUDGET HIGHLIGHTS

The approved 2012 Capital Budget is \$7,371,500 and is funded from six main sources:

1. Reserve/Reserve Funds
2. Gas Tax
3. Development Charges (DC)
4. Tax Levy
5. Debt
6. Other (Cost sharing agreements, etc.)

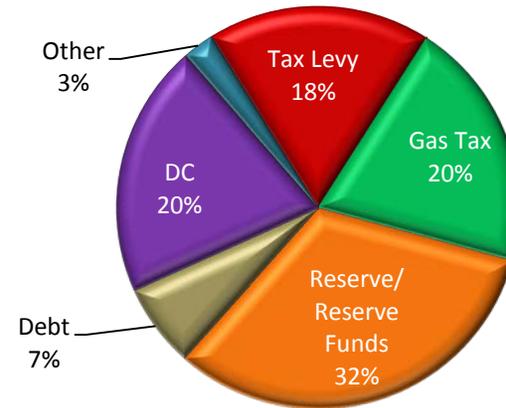
The Capital Budget is within Council approved policies and recognizes the limited amount of tax dollars available for capital work. Also, the continued pressures of growth, maintaining existing infrastructure and provision of new services were balanced against available funding, the impact on the operating budget and the available staff resources to undertake and properly manage the projects. Some highlights of the capital budget are as follows:

Tax Supported and Rate Supported Capital Projects

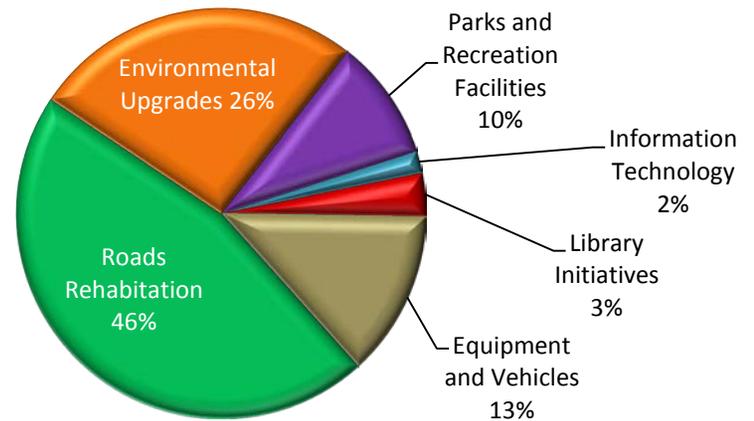
Roads Rehabilitation	\$3,396,000
Environmental Upgrades (Water/Wastewater)	1,925,000
Parks and Recreation Facilities	708,000
Equipment and Vehicles	963,500
Library Initiatives	250,000
Information Technology and Software Upgrades	129,000

Detailed information is provided in the capital section of this document on pages 155 to 160.

Capital Budget Funding Sources



Capital Expenditures by Category



EXECUTIVE SUMMARY
NET TAX LEVY BY DEPARTMENT

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
MAYOR AND COUNCIL	\$ 267,375	\$ 261,766	\$ 261,766	\$ 221,002	\$ 5,609	2.1%
COMMITTEES	221,350	240,000	228,454	190,767	(18,650)	-7.8%
ADMINISTRATION	293,755	375,080	375,080	354,952	(81,325)	-21.7%
COMMUNICATIONS	183,054	48,925	48,925	47,875	134,129	274.2%
CLERK'S	370,123	362,071	347,071	303,248	8,052	2.2%
HUMAN RESOURCES	324,029	293,739	293,739	314,433	30,290	10.3%
INFORMATION TECHNOLOGY	491,559	456,835	465,635	422,449	34,724	7.6%
PLANNING	300,697	289,831	289,831	260,976	10,866	3.7%
ECONOMIC DEVELOPMENT	307,653	277,847	277,847	240,768	29,806	10.7%
TREASURY	792,896	766,619	763,694	657,725	26,277	3.4%
CORPORATE ALLOCATIONS	(24,499,924)	(23,077,744)	(23,076,472)	(21,418,941)	(1,422,181)	6.2%
PARKS AND RECREATION	2,904,800	2,733,965	2,622,365	2,326,190	170,835	6.2%
POLICE SERVICES	7,344,019	7,004,416	7,216,616	6,921,294	339,603	4.8%
FIRE	2,362,290	2,226,200	2,285,000	2,227,133	136,089	6.1%
BUILDING & BY-LAW ENFORCEMENT	619,254	598,736	603,736	545,674	20,518	3.4%
PUBLIC WORKS	6,325,636	5,814,659	5,669,659	5,251,128	510,978	8.8%
PUBLIC WORKS - WATER	-	-	-	-	-	-
PUBLIC WORKS - WASTEWATER	-	-	-	-	-	-
ORANGEVILLE PUBLIC LIBRARY	1,391,434	1,327,053	1,327,052	1,133,327	64,381	4.9%
	\$ -	\$ -	\$ -	\$ -	\$ -	

* It is the Town's policy to transfer any surplus/deficit to reserves at year end. The 2011 surplus was \$144,473 and the 2010 surplus was \$126,471

SUMMARY

The development of a Long-Term Financial Plan (LTFP) was acknowledged in 2010 and identified as a key project for 2011. The need for a LTFP became increasingly apparent due to numerous factors including: reduced fiscal flexibility, increased cost pressures, modest reserve levels, the lack of Federal/Provincial ongoing capital funding and reduced cost recovery ratios in specific program areas compared to historic levels.

The ongoing financial challenges of the past and future, define the financial framework which the municipality must work and continue to succeed in the future. The LTFP is intended as a roadmap only. Future Council's and administrations will be able to refine this road map over time. Each year the LTFP is used to influence the operating and capital budget guidelines and inputs into the annual budget process.

The framework of the LTFP consists of the following:

- *Setting the Stage* - gives an overview of the financial realities of the past and those influencing the future.
- *Current Financial Position*- provides an assessment of the Town's current financial position. A set of indicators are used to highlight the financial strengths of the organization, as well as identifying items that require attention.
- *Looking Ahead (Operating)* - provides an outward look (5 years), to predict the future financial position. Its goal is to determine whether or not, in the near future, the Town will be facing a financial shortfall, given what is known today about the cost of providing services, future revenues, infrastructure growth and renewal needs, and the influence of key financial realities.
- *Looking Ahead (Capital)* - provides an assessment of the capital investment required over the next 10 to 20 year time horizon.

Specific detail is paid to determining the financial resources that will be required to undertake the forecasted investments.

- *Conclusions & Next Steps* - provides concluding comments and details as to how the plan can be incorporated into the financial planning framework for the Town.

As a result of the LTFP process, Council has directed staff to pursue the following measures in 2012:

- Ensure Town service levels are appropriate and respond to changing needs.
- Ensure user fees are reviewed on a regular schedule.
- Balance the level of resources committed to new or amended services and the resources needed to address the Town's asset renewal needs.
- Increasing capital contributions by the rate of increase in the Construction Price Index.
- Explore new revenue sources.
- Balance revenues received due to growth with future infrastructure needs through a proactive reserve contribution policy. Additional contributions of \$296,000 are provided in the 2012 budget.

The LTFP is updated regularly and is influenced by numerous other long term plans and policy documents, such as, the Town's Development Charge Study, Roads Assessments and similar master plans for the Town's service areas.

SUMMARY

The Municipality has an extensive array of principles, practices and policies, which govern the financial administration of the entity. The general financial objectives can be summarized as follows:

Financial Viability – To maintain a financially viable municipality that can provide high quality services for our current and future ratepayers.

Financial Management – To enhance the fiscal position of the municipality through sound financial management, both short-term and long-term.

Financial Flexibility – To maintain financial flexibility to anticipate and meet changing economic conditions.

Legislative Compliance – The municipality follows the legislative financial requirements of the *Municipal Act and Regulations*. In addition the municipality meets or exceeds all policy statements of the Public Sector Accounting Board, which is governed by the Canadian Institute of Chartered Accountants.

The following provides an overview of the specific financial policies, controls and planning framework of the municipality. The Town’s fiscal period is January 1 to December 31.

OPERATING BUDGET CONTROL PROCESS

The Town has in place policies in order to allow department’s sufficient latitude to effectively manage programs and service delivery for which they are accountable. These policies establish financial accountability and spending authorities for budget allocations. The general accountabilities and allowable adjustments are as follows:

- Departmental services approved by Council are carried out within the department’s net expenditure approvals, and that deviations from this policy are reported to and reviewed by the CAO or Council, as set out herein.
- Department Directors are accountable to the CAO and Council for their spending, revenue generation and service delivery performance against budget approvals. The Treasurer is to ensure that these variances are detailed in the “Accountability Report” to Council.
- Revenues that are received beyond the level provided for in the budget shall not be spent or committed without Council approval. At year-end, such remaining revenues become part of the Town surplus unless specific approvals are sought to move monies into reserves.
- Reallocations between expenditure classifications (excluding salaries and benefits) that do not affect the net operating budget of a specific program may be made by a Department Director.
- The transfer of approved budgets requires the recommendation of the Department Head and concurrence of the Treasurer and CAO, prior to Council approval.
- All events (i.e. unforeseen grants, etc.) after the original adoption of the budget will be reported as a variance against budget.

CAPITAL BUDGET CONTROL PROCESS

The following points highlight the capital budget control process:

- Council, in adopting the Capital Budget, has determined the sums required for each Capital Project listed in the Capital Budget. The Treasurer certifies that funding for the Capital Projects in the Capital Budget are within the Town’s financial debt limit allowable by the Province of Ontario.

- All Capital Budgets and departmental reports to Council seeking authority for the release of funds and commencement of the capital project or amendments to the capital program must first be reviewed by the Treasurer to ensure accuracy, financing sources and financial impact and then reviewed by the CAO before being submitted to Council for approval.
- The Treasurer as part of the annual capital budget submission reviews all prior years' capital budget approvals. This review forms part of the annual Capital Budget process.

FINANCIAL PLANNING POLICIES AND PRINCIPLES

The financial plan which covers both the operating and capital budgets for all funds, encompasses the following principles:

- Balance Budget – The Municipality is required under the *Municipal Act* not to plan for a deficit. To achieve this, the budget is prepared on a financial viable basis and is monitored and controlled to enhance the final year-end results to achieve a balanced budget. As such, all budgeted revenues must equal budgeted expenditures.
- Long Range Perspective – All budgets are prepared with a long-term perspective to ensure affordability and equity to the ratepayers. As such, all programs and projects within the operating and capital budgets must be realistic.
- User Pay – The Municipality has a practice to ensure that services that are identifiable to specific users are charged to them (either through user charges or specific area rates) instead of levying a general tax to all property owners.
- Proactive Asset Management – The infrastructure of the Municipality is reviewed on an ongoing basis to assess its condition. Proactive maintenance and rehabilitation programs are then programmed into the budget process.
- Reserves and Reserve Funds shall be utilized by the Municipality to assist in financial planning.

- The establishment of specific revenues to provide for tax rate stabilization, the replacement of infrastructure, facilities and future capital projects and to manage the debt financing needs of the Town.

PURCHASING PRACTICES AND PRINCIPLES

- To ensure the most cost effective and cost efficient methods are used to purchase goods and services for the Town in the manner approved by Council.
- The Town's purchasing decisions are made without favour or bias, that there is equal opportunity for qualified suppliers to bid on business, and that there is a high standard of financial stewardship.
- All purchases for the Municipality must be governed by the financial limits and procurement methods established under the Municipality's Procurement Policy.

CASH MANAGEMENT

The Town makes every reasonable effort to control the Town's cash needs, with a goal of maintaining adequate working capital, maximizing investment opportunities, internal borrowing and debt repayment acceleration. The reduction of service charges and other financing costs is also a goal of cash management.

INTERNAL BORROWING

Where beneficial and practical the Town will maximize the benefit of internal borrowing. The rate charged and credit on borrowed funds is set 0.5 percent above the prime rate charged at the major banks at the time the borrowing occurs.

REVENUE AND EXPENDITURE POLICIES AND PRINCIPLES

- Revenue Diversification – The Municipality undertakes various reviews to ensure the non-tax base for the Municipality is maximized. In terms of rates and fees, Council is informed during the budget process of the current cost recovery and adjustments are made based on policy.
- Use of One-Time Revenue – These are not used to fund the base budget or ongoing program costs. In some cases they may be utilized to fund the start up cost of a program; however, are generally earmarked for one-time expenditures and utilized to supplement the available capital program funding.
- Expenditures – In addition to the expenditure controls detailed above under the operating and capital budget control processes, monthly reports are prepared for management to monitor actual to planned results.
- Purchasing Policy – Purchases for the Municipality must be governed by the financial limits and procurement methods established under the Municipality’s Purchasing By-Law.

DEBT MANAGEMENT

Council reviews the debt level and forecasted level as part of the capital budget review process. It is the goal of Council to ensure debt is fiscally managed and is significantly below the allowable Provincial Government authorized level of 25% of own source revenues. In comparison to other municipal units the Town has a relatively low total debt burden currently at approximately 3% of own source revenues. The practices and actions of Council ensure:

- A strong financial position is maintained
- Encourage planning and budgeting of future capital projects
- Limit and ensure debt is manageable from both a tax rate and user rate viewpoint
- Debt service burden shall be significantly below the allowable Provincial Limit.

INVESTMENT POLICY

This policy applies to the investment of all funds of the Town. It is the goal of the Town to seek the highest investment return with the maximum security, while meeting the cash needs of the Town. Staff must operate within the boundaries of applicable legislation, the *Municipal Act S.O. 2001, c. 25*.

TANGIBLE CAPITAL ASSETS – The Town complies with the Tangible Capital Asset requirements of the Public Sector Accounting board. The annual financial statements are prepared to reflect historical cost and amortization. The Town will comply with the future requirements to integrate these financial statements requirements into its budgeting practices.

BASIS OF ACCOUNTING

The Town prepares its financial information in accordance with the Generally Accepted Accounting Principles for local governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants and prescribed practices issued by the Ministry of Housing and Municipal Affairs. The Town’s sources of financing and expenditures are recorded using the accrual basis of accounting. This basis recognizes revenues as they become available and measurable and expenditures as they are incurred and measurable as the result of receipt of goods or services and the creation of a legal obligation to pay. This is also the basis for developing the Town’s budget.

MUNICIPAL FUNDS

The Municipality's resources and operations are separated into various funds. Each fund is a separate fiscal and accounting entity organized by their intended purpose. They are separated to comply with legal, finance and governance requirements. In municipal financial operations, monies raised or supplied for one purpose cannot be used for any other purpose. Legal restrictions and contractual agreements prevent it from being used or diverted to any other use. Fund accounting shows that the money has been used for its intended purpose. The Town's external auditors audit all funds annually. Although all funds are segregated, the Town also prepares Consolidated Financial Statements in accordance with requirements of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. The following funds are used for budgeting and management report.

General Fund – This fund includes all municipal programs and services not accounted for in any other fund. This is the largest of the funds and the cost of the activities is recovered through municipal property taxes, user fees and other revenue sources. The General Fund also includes a provision for contributions to Reserves and Reserve Funds. For example, in an election year, election expenditures are financed by a transfer from the Election Reserve; conversely in non-election years contributions are made to the Election Reserve. Expenditures and revenues related to the provision of water and sewer services are accounted for as part of the General Fund. Although sewer activities are accounted for in this manner, staff manage the sewer revenues/expenditures on a net basis with contributions/withdraws from the sewer reserve being managed as not to impact on the general tax rate.

The balance in the General Fund as of January 1 is transferred to the Reserve/Reserve Fund during the year.

Capital Fund – The Capital Fund includes all expenditures and financing sources to acquire or contract city infrastructure such as roads, building, vehicles, computer information network, recreation facilities, parks improvement, buses and other fleet vehicles. The Capital Fund is maintained with two components: one for all general municipal assets and the other reflects the transactions of the Town water and wastewater infrastructure needs. The balance in the Capital Fund as of January 1 represents unexpected capital funding.

Reserve/Reserve Fund – A reserve is an appropriation from net revenue at the discretion of Council. The Town does not apply interest earned to the specific reserves; it is reported as General Fund earnings.

A reserve fund is an allocation of accumulated net revenue. A reserve fund differs from a reserve in that reserve fund assets are segregated and restricted to meet the purpose of the reserve fund.

There are two types of reserve funds: Obligatory Reserve Funds and Discretionary Reserve Funds. Obligatory Reserve Funds are created whenever statute requires. Discretionary Reserve Funds are established by Council to finance a future expenditure for which it has authority to spend money.



Olympic Torch 2011

CONSOLIDATED FUND BALANCE SUMMARY

Total fund balances are expected to remain approximately at 2011 levels, with an expected reduction in work in progress reserves as capital projects are completed. Any variance in the General Operating Fund is reflected as transfer To/From Reserve/Reserve Fund at year end. A summary of fund balances are shown in the table below.

	General Operating	Capital Fund	Reserve/Reserve Fund
Fund Balance – Beginning	-	\$ 3,964,712	\$ 12,947,418
Revenue			
Tax Levies	27,348,020		
Water & Wastewater Fees	9,668,000		
Licences & Permits	729,876		
Fines & Penalties	274,000		
Interest Revenue	841,000		
User Fees & Service Charges	4,220,899		
Municipal Service Agreements	831,000		
Internal Cost Recoveries	1,005,480		
Grants	728,800		
Miscellaneous	721,300	185,000	
Transfer from Reserve/Reserve Fund	178,000	5,371,700	
Transfer from Water & Wastewater			2,125,691
Transfer from General Fund		1,814,800	443,223
Total	46,546,375	7,371,500	2,568,914
Expenses			
Mayor, Council & Committees	(498,925)		
Administration, Clerk & Communications	(938,432)		
Human Resources	(364,029)	(9,200)	
Information Technology	(658,559)	(65,000)	
Planning & Economic Development	(841,350)		
Treasury	(948,271)		
Corporate Allocations	(3,261,406)	(25,000)	
Parks & Recreation	(5,718,752)	(683,000)	
Protection Services	(12,331,748)	(485,000)	
Public Works	(7,203,146)	(3,929,300)	
Water & Wastewater	(7,845,309)	(1,925,000)	
Public Library	(1,552,734)	(250,000)	
Transfer to Capital Fund	(1,814,800)		(5,371,700)
Transfer to Reserve/Reserve Funds	(2,568,914)		
Total	(46,546,375)	(7,371,500)	(5,371,700)
Fund Balances – Ending	-	\$ 3,964,712	\$ 10,144,632

The Municipal Council is the governing and legislative body for the Town of Orangeville. Council is responsible for establishing priorities, policy direction, monitoring and valuating the implementation of programs, and authorizing revenue collection and expenditures.

Council is composed of a Mayor, Deputy Mayor and five (5) other Councillors. All members of Council are elected directly and represent the Town. Members do not represent individual wards or districts and serve the community as a whole. The current term began December 1, 2010 and expires on November 30, 2014. The Town of Orangeville's political and administrative decision-making structure includes: Council, the standing and special committees of Council, operating and support departments and various special purpose authorities or bodies. Council also serves as the Budget Committee and Finance Committee for the Municipality. The members of Council are:

Mayor	Rob Adams
Deputy Mayor	Warren Maycock
Councillor	Sylvia Bradley
Councillor	Gail Campbell
Councillor	Mary Rose
Councillor	Jeremy Williams
Councillor	Scott Wilson

After each municipal election, Orangeville Town Council appoints citizens to various Boards and Committees that make decisions and/or recommendations on a variety of matters. These appointments give Orangeville residents from various backgrounds, a chance to volunteer their skills to help in the community. The term of the appointment is usually four years (concurrent with the term of council). Most committees meet monthly. Each committee, at its first meeting, determines the schedule of meetings for the new term.

Mayor and Council 2010 - 2014

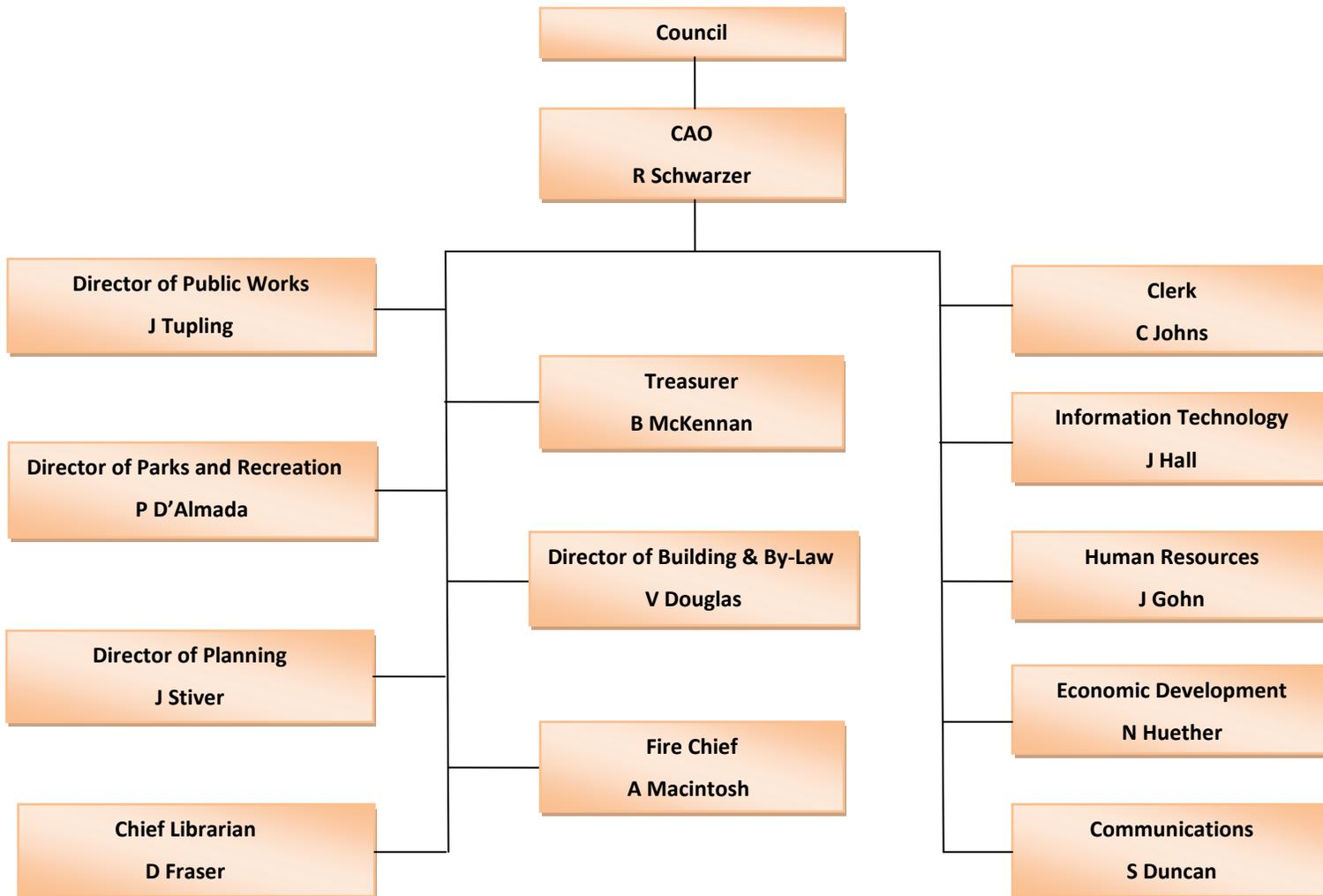


Standing: Warren Maycock, Mary Rose, Scott Wilson, Jeremy Williams, Sylvia Bradley, and Gail Campbell.

Seated: Rob Adams

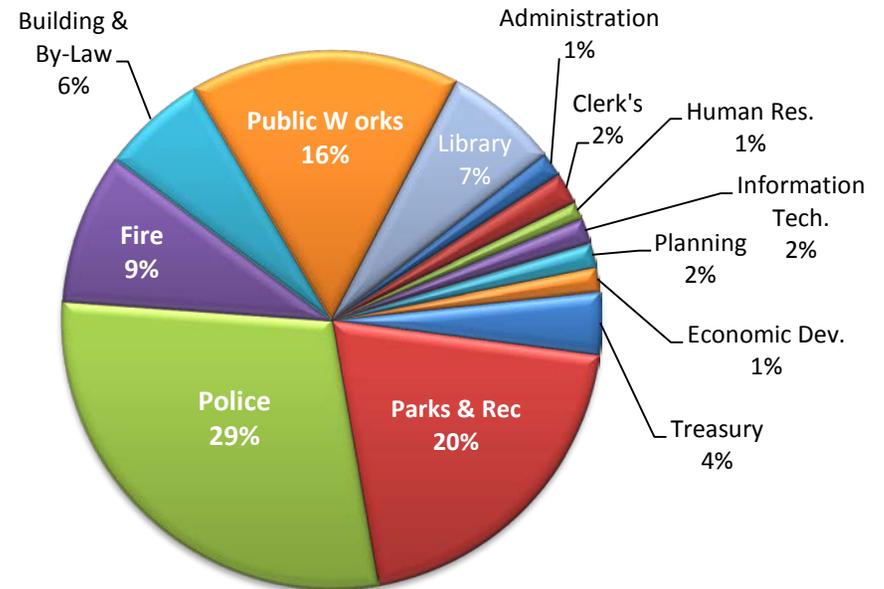
The head of the administrative structure is the Chief Administrative Officer (CAO). The Directors and Managers are each responsible for a

service unit (i.e. Treasury, Clerks, Parks & Recreation, etc.) and report to the CAO.



	2010		2011		2012	
	FT	PT	FT	PT	FT	PT
Administration	3.0		3.0		4.0	
Clerk's	5.0		5.0		5.0	
Human Res.	3.0	0.8	3.0	0.8	2.0	0.8
Information Tech.	3.0		4.0		4.0	
Planning	4.0		4.0		4.0	
Economic Dev.	3.0	0.5	3.0	0.8	3.0	0.8
Treasury (Note 1)	7.0	1.0	8.0	1.0	9.0	1.0
Parks & Rec (Note 2)	30.0	20.5	30.0	22.0	30.0	23.5
Police	68.0	8.8	68.0	8.8	68.0	8.8
Fire (Note 3)	16.0	8.0	16.0	8.0	16.0	8.0
Building & By-Law	9.0	7.8	9.0	7.8	9.0	7.8
Public Works (Note 2)	35.0	7.0	36.0	7.0	36.0	7.0
Library	7.0	11.0	7.0	11.0	7.0	11.0
	185.0	65.3	196.0	67.2	197.0	69.2
NET CHANGE					1.0	1.5

Full Time Equivalents by Department



Additional Staff Complement Proposed in New/Amended Initiatives

<u>Dept</u>	<u>Position Created</u>	
Communications	Communications Assistant	1.0
Parks & Recreat.	Expanded Programming & Special Needs	1.5

Note 1: In 2012 payroll responsibilities were moved to the Treasury department.

Note 2: The major operating departments have large numbers of staff providing program services. Most of these staff are working significantly less than 40 hours per week. The total staff far exceed the FTE's.

Note 3: The part time Fire Volunteers total 32 personnel, hours are variable annually, this equates to 8 FTE's.

Orangeville at a glance

Nestled in the rolling countryside less than an hour from Toronto and only moments away from the unspoiled, natural beauty of the Niagara Escarpment, Orangeville's small-town charm and "big city" amenities appeal to residents and businesses alike.

An attractive lifestyle is a major reason people give for locating in Orangeville; there's something for everyone. The Town boasts a vibrant cultural life with its own live theatre and an impressive community of artisans, as well as having a very active sports community. The Town of Orangeville has a strong and diversified economic base and has become a regional shopping destination.

Over the past few years, Orangeville has experienced steady growth due to our strong mix of location, community amenities, attractive and unique housing and a state-of-the-art regional health care facility. Increasing post-secondary opportunities in the community will help broaden our appeal to families and businesses. We're carefully planning our growth to provide and preserve a welcoming environment for residents, businesses and visitors.

Proximity to the Greater Toronto Area (GTA), Canada's largest metropolitan area of more than 5.6 million people, equips businesses in Orangeville with a host of benefits. Located at the north-west edge of the GTA, where provincial Highways 9 & 10 intersect, Orangeville is less than an hour's drive (approximately 80 kilometers) from Toronto, and within a day's drive or a short flight to a market of 135 million people.

At the heart of Dufferin County's economic growth, Orangeville is a hub for businesses and industry and only 30 minutes from Ontario's major 400 series highways. Access to a regional trade area of approximately 90,000 people and an accessible and highly skilled workforce,

Orangeville puts businesses and industries within easy reach of one of the world's largest consumer and industrial markets.

Centrally located with short driving times from Orangeville

To Brampton	38 km	34 minutes
To Alliston	42 km	33 minutes
To Kitchener	77 km	1 hr, 19 min
To Toronto	84 km	1 hr, 8 min
To Buffalo, New York	199 km	2 hr, 15 min
To Detroit, Michigan	354 km	4 hr, 18 min
To Ottawa	518 km	5 hr, 30 min
To New York City, New York	809 km	8 hr, 40 min



Photo by Jim Waddington, Snap Dufferin

Where are we?

South/Central Ontario



Getting Around

Air connections to Canadian and international destinations are only 45 minutes away, via Canada's largest airport, Lester B. Pearson International Airport. The Waterloo Regional Airport, a non-hub primary commercial airport offering commercial, corporate and general aviation services is only an hour's drive and the Brampton Flying Club is just 15 minutes from Town.

Full rail service via the Orangeville-Brampton Railway connects industries in Orangeville with the CPR mainline in Mississauga providing a reliable link to all major Can-Am corridors.

A southern bypass route connects Highway 10 with County Rd. 109 and ensures fast and efficient transportation access to the Orangeville Business Park. Orangeville connects commuters to Brampton and downtown Toronto with GO Transit's bus service. Orangeville Transit provides local bus service to the Orangeville Business Park and throughout Town.

Lifestyle and Opportunity - A Great Combination

Ideally situated in the heart of Canada's economic engine, Orangeville's perfect combination of location, lifestyle and opportunities makes it a great place to live and do business. Our historic community is set in the picturesque Hills of the Headwaters, one of the most scenic regions in southern Ontario. Our region's diverse landscape and community amenities and activities help energize our residents and business community.

Orangeville's picturesque downtown will soon have a new addition in the form of 'Broadway Grande'. The new mixed-use residential, commercial and retail development, situated between Armstrong Street and Broadway will create additional employment opportunities in the central business district.

Fronting on Broadway, the five-storey mixed used building featuring 30,000 sq ft of retail and commercial office space, topped off with two floors of residential space divided into 16 lofts. A breezeway will lead to an enclave of 44 townhouses and a private parkette.

The new development is expected to enhance the downtown core by providing additional places for people to live, shop and work right in the heart of Orangeville. "A vibrant downtown is reflective of a community's spirit and strength," says Orangeville Mayor Rob Adams.

"The Town is committed to the downtown's continued vibrancy – from infrastructure investments, façade improvements and beautification initiatives to hosting major community events." "We want to see business succeed. We want to see the downtown prosper. With investments like the Broadway Grande project, that prospect is realistic."

Orangeville is a vibrant community that is proud of its exceptional lifestyle, amenities and culture. With easy access to transportation networks and a skilled labour force, Orangeville offers a diverse economy with unlimited business opportunities for entrepreneurs who value life/work balance.

Population and Employment - Connected Growth

As the largest urban area in Dufferin County, the Town of Orangeville has experienced steady growth, with Statistics Canada Census, 2011 reporting a population of 27,975 people.

The Province's 'Places to Grow' initiative projects the number of residents for the whole of Dufferin County to increase by 47% from 2006 levels to 80,000 residents by 2031. The Town's population is expected to reach approximately 36,490, creating new opportunities for business, services and residents.

Population Increases: Town of Orangeville & County of Dufferin

Year	Orangeville	Dufferin County
1996	21,500	45,660
2001	25,250	51,000
2006	26,900	54,440
2011	27,980	56,880

(Source: Stats Canada: 2001, 2006, 2011)

Orangeville is a youthful community. In fact, it is the third youngest among all municipalities in the Toronto Census Metropolitan Area, with a median age of 35 years. In 2006, 31 percent of the resident population was between the ages of 25 and 44 years.

Orangeville has a diverse economic base with representation in sectors such as transportation, construction, agriculture, health care, manufacturing and plastics. Our local manufacturers produce a wide

range of products, including automobile seats, fasteners for the aerospace industry, computer cables and plastic hoses. This diversity can be marketed externally, in order to help attract new business investment and assist with forging new supplier relationships.

Competitive Business Operating Costs

Orangeville's blended tax rates for standard and large industrial operations are competitive when compared to a range of GTA communities. Orangeville also provides access to low-cost reliable power, and offers a full range of energy services and solutions to assist in optimizing local business operations.

Industry Commitment

The Town is firmly committed to creating the conditions that make Orangeville an attractive location for new and existing businesses to connect with the global market place.

The Orangeville-Brampton Railway (OBRY) is an excellent tool in promoting the retention and expansion of existing businesses, as well as the attraction of new business investment. This is particularly true of companies that experience high transportation costs associated, in part, with truck or air transport. There may also be potential for additional sites in association with the development of the southern portion of Veteran's Way industrial lands.

Historically, Orangeville has experienced a higher rate of growth in residential lands than employment lands. While this is due in part to the lack of available serviced inventory for employment / industrial development and expansion, Orangeville's proximity and accessibility to the GRA has also contributed to the pace of residential development.

Increasing employment opportunities for Orangeville and Dufferin County are directly connected to population growth. Dufferin County's employment base is projected to expand to 27,000 local jobs by 2031, up from 18,945 reported by the 2006 census, and will provide the workforce needed to support a growing local and regional economy.

Town of Orangeville Major Employers – Estimated Full Time Equivalent (FTE's)

Employer	Industry	FTE's
Headwaters Health Care Centre	Hospital Services	600
Upper Grand District School Board	Education	436
Town of Orangeville	Municipal Government	350
Roto-Mill	Heavy Civil Road Construction	267
Davis + Henderson	Business Process Outsourcing	175
Avalon Retirement Centre	Retirement Home	220
Walmart	Retail	135
Clorox Company of Canada	Manufacturer	130
Community Living Dufferin	Life Skills & Employment Training	137
County of Dufferin	County Government	128
Hydro One	Electricity Delivery Services	124
R.J. Burnside & Associates	Engineering and Science Based Solutions	100
Woolwich Dairy Inc.	Manufacturer	90
Dufferin Child & Family Services	Child Protection Services	88
Direct Plastics Group	Manufacturer	83

Sanoh Canada Ltd.	Manufacturer	80
Home Depot	Retail	80
Roechling Engineering Plastics	Manufacturer	75

Source: Town of Orangeville Industrial Directory 2010, Community Profile, office enquiry

Housing and Lifestyle - An Appealing Connection

Orangeville appeals to families, offering attractive and unique housing options. Families looking to relocate can select from stately brick century homes on tree-lined streets, single family homes and townhouses in newer subdivisions with access to modern parks and walking trails, or estate residential and executive housing in town or in the surrounding rural areas. There's sure to be something to connect everyone with the lifestyle they've always dreamed of.

Orangeville's housing costs are highly competitive. When compared with surrounding areas Brampton, Caledon and Newmarket, Orangeville ranks lowest across four housing categories.

Toronto Real Estate Board, Market Watch

	Orangeville	Brampton	Caledon	Newmarket
Detached	\$331,072	\$453,558	\$666,333	\$482,277
Semi-Detached	\$247,333	\$356,932	\$388,500	\$362,722
Condo Apartment	\$244,500	\$205,677	\$0	\$205,333
Townhouse	\$0	\$331,304	\$324,900	\$356,430
Condo Townhouse	\$196,250	\$237,821	\$0	\$281,333

(Source: Toronto Real Estate Board, Market Watch January 2012)

Our Education Connection

Orangeville and area is served by three school boards, Upper Grand District School Board, Dufferin-Peel Catholic District School Board and Conseil Scolaire de District Centre Sud Ouest. There are two secondary schools, and an ongoing elementary school building program. There are also several well-respected and privately-funded schools in Orangeville and the surrounding areas, as well as a French language school.

A Regional Health Care Centre

Headwaters Health Care Centre is at the heart of medical services for the Greater Dufferin area and a leader in community health care. A merger of two rural hospitals, Headwaters-Orangeville operates as a 108-bed acute care facility, while Headwaters-Shelburne operates a 33-bed chronic care hospital. Headwaters Health Care Centre is home to a wide variety of family practice and medical practitioners as well as consulting and visiting specialists in a range of health care disciplines.

Emergency Services

Orangeville operates its own professional police service and a full-time fire department, utilizing state-of-the-art equipment and modern facilities.

Modern Recreation Facilities

Orangeville boasts two community centres. The Alder Street Recreation Centre is a modern recreation centre combining recreation with community and cultural activities. The Centre features two arenas, a walking/running track, gymnasium, leisure pool with waterslide, lap pool, office and meeting space, a branch library and more. The Tony Rose Memorial Sports Centre provides two arenas and a pool. A variety of recreational and league programs are offered at both centres throughout the year.

Outdoor Connections

The Town also provides approximately 36 hectares of active and passive parks, trails and sports fields, including lighted and unlit baseball diamonds and soccer fields, accessible play areas for all ages, an outdoor skateboard park, splash pad, outdoor ice rinks, and other amenities. As part of our commitment to ensuring the health of our community, the Town is continuing to expand its extensive multi-use trail system.

Within the Orangeville vicinity there is an overwhelming number of outdoor activities available. Island Lake Conservation Area provides access to hiking trails, fishing, canoeing, swimming, bird watching, and other year-round recreational activities. Cross country and downhill skiing, horseback riding, snowmobiling and other outdoor activities are on our doorstep for the enjoyment of area visitors and residents. Over 15 golf courses are within a 30-minute drive of Orangeville for your putting (and driving) pleasure.

Unique Shopping Experiences

Orangeville offers shoppers a variety of choices. Downtown Orangeville radiates charm and character and provides the perfect backdrop for a mix of unique shops set within some magnificent historic Ontario architecture. Stroll along Broadway or explore one of the many side streets of downtown Orangeville and visit an array of clothing boutiques, art stores & galleries and specialty shops. Or, take advantage of the modern convenience and selection available in our shopping centres.

Local Attractions, Festivals and Events - Connecting the Community

Orangeville hosts a growing number of festivals and special events that reflect the diversity of interests in our community, including the Orangeville Farmers' Market, Orangeville Blues & Jazz Festival, Headwaters Arts Festival in the Hills, Orangeville Agricultural Fall Fair, Orangeville Moonlight Magic/Light Up Downtown and First Night Celebrations. Unique attractions draw visitors from across and beyond the region including Theatre Orangeville, the Credit Valley Explorer Tour Train and our Tree Sculpture Walking Tour.



Market on Broadway



Blues & Jazz Festival 2010

The Orangeville Blues & Jazz Festival is celebrating its 10th anniversary this year and will be taking place on May 31 – June 3rd, 2012. There will be a free street party on Friday night held on Broadway featuring 300 classic cars and live bands.

INTRODUCTION

The Municipal Council is the governing and legislative body for the Town of Orangeville. Council is responsible for establishing priorities, policy direction, monitoring and valuating the implementation of programs, and authorizing revenue collection and expenditures.

Council is composed of a Mayor, Deputy Mayor and five (5) other Councillors. All members of Council are elected directly. Members do not represent individual wards or districts but serve the community as a whole. The current term began in 2010 and expires in 2014. The Town of Orangeville's political and administrative decision-making structure includes: Council, the standing and special committees of Council, operating and support departments, various agencies and special purpose authorities.

After each municipal election, Orangeville Town Council appoints citizens to various Boards and Committees that make decisions and/or recommendations on a variety of matters. These appointments give Orangeville residents from various backgrounds, a chance to volunteer their skills to help in the community.

The term of the appointment is usually four years (concurrent with the term of council). Most committees meet monthly. Each committee, at its first meeting, determines the schedule of meetings for the new term.

The major Committees of Council are as follows:

- Accessibility Committee
- Arts and Culture Committee
- Committee of Adjustments
- Council Remuneration Review Ad Hoc Committee
- Economic Development Committee
- Fire Services Advisory Committee
- Heritage Orangeville
- Honours Committee
- Mayor's Seniors' Advisory Committee
- Mayor's Youth Advisory Committee
- Orangeville Sustainability Action Team
- Recreation Committee
- Sports and Cultural Events Funding Committee
- Trailways Committee
- Transit System Optimization Committee
- Vandalism Committee

MISSION STATEMENT

Council provides the overall direction for the Municipality in terms of its legislative powers and responsibilities under the Municipal Act, and represents the views and interest of its citizens, businesses and organizations in terms of municipal activities and activities that have an impact on the Town of Orangeville.

MAYOR AND COUNCIL

		2012 Budget	Comparisons				% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
Expenditures							
04-050-00-019	Honorariums	\$ 183,600	\$ 180,000	\$ 180,000	\$ 144,276	3,600	2.0%
04-050-00-025	Fringe Benefits	50,175	48,666	48,666	36,576	1,509	3.1%
04-050-00-042	Payroll Charges	-	-	-	1,150	-	-
04-050-00-045	Office Supplies / Materials	2,500	2,500	2,500	2,000	-	-
04-050-00-047	Telephone / Communications	7,000	7,000	7,000	4,000	-	-
04-050-00-055	Advertising	2,000	2,000	2,000	2,000	-	-
04-050-00-071	Memberships / Subscriptions	6,500	6,200	6,200	6,200	300	4.8%
04-050-00-073	Workshops / Training Courses	600	600	600	400	-	-
04-050-00-075	Conferences	-	-	-	11,000	-	-
04-050-00-077	Mileage	1,000	1,500	1,500	300	(500)	-33.3%
04-050-00-079	Travel Allowance	-	-	-	1,200	-	-
04-050-00-081	Public Relations	11,000	10,500	10,500	10,000	500	4.8%
04-050-00-097	Agenda Delivery	3,000	2,800	2,800	2,100	200	7.1%
		267,375	261,766	261,766	221,202	5,609	2.1%
Revenues							
04-050-00-625	Sundry Revenue	-	-		(200)	-	
	Net Tax Levy	\$ 267,375	\$ 261,766	\$ 261,766	\$ 221,002	\$ 5,609	2.1%

ACCESSIBILITY COMMITTEE

The Town of Orangeville's Accessibility Committee is dedicated to promoting a barrier-free environment for all persons, regardless of needs, to participate as fully as possible in all aspects of community life.

The goals of the Accessibility Committee are to encourage and facilitate accessibility on behalf of all persons by:

- Promoting public awareness and sensitivity to accessibility issues
- Encouraging co-operation among all service and interest groups to ensure a better community for all persons
- Identifying and documenting relevant accessibility issues and concerns with respect to all municipal property and buildings
- Liaising with Town Departments and local organizations in addressing accessibility issues that are related to municipal property and buildings
- Recognizing that the needs of all persons are constantly changing

THE ORANGEVILLE SUSTAINABILITY ACTION TEAM

The purpose of this committee is to assist in the development, implementation and promotion of environmentally sustainable practices within the Town of Orangeville in order to reduce the Town's environmental impact and improve the quality of life of its residents, now and in the future.

ARTS AND CULTURE COMMITTEE

The purpose of this committee is to help position Orangeville as the artistic hub for the Headwaters Region. The Committee will partner with key stakeholders to increase the overall level of arts activity in

Orangeville through its support and promotion of arts and culture festivals and attractions. Furthermore, the Committee will recognize the contribution that arts and culture makes to the community through the organization of an annual Arts and Culture Awards event.

THE MAYOR'S YOUTH ADVISORY COMMITTEE

(MYAC) acts as an advisory body to Council on matters, within the influence of the Town of Orangeville, which have an impact on the youth of the Town. MYAC meets on the first Thursday of every month at 6:30 p.m.

MAYOR'S SENIORS' ADVISORY COMMITTEE

The purpose of the Mayor's Seniors Advisory Committee is to review, seek input, and make recommendations to Council on matters affecting the seniors of the Town of Orangeville. The committee will establish lines of communication for seniors, provide an opportunity for seniors to bring forth concerns, make constructive suggestions and be involved in the solutions, determine issues affecting seniors as a whole, provide a service and a voice for seniors and provide a focus for ideas to make Orangeville a welcome place for seniors to live.

HERITAGE COMMITTEE

Heritage Orangeville is a standing committee of Town Council that advises Council on all matters related to heritage properties in the Town of Orangeville. Its role is to facilitate the conservation and preservation of not only our inheritance of historically, architecturally, and culturally significant properties, but also our natural environment and our culture, all of which are irreplaceable assets of the community in which we live.

COMMITTEES

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Accessibility Committee							
Expenditures							
09-490-00-045	Office Supplies / Materials	\$ 300	\$ 300	\$ 300	\$ 219	\$ -	-
09-490-00-055	Advertising and Promotion	3,300	3,300	3,300	1,212	-	-
09-490-00-073	Workshops / Training Courses	500	500	500	-	-	-
09-490-00-077	Mileage	100	100	100	-	-	-
09-490-00-321	Special Projects	19,800	25,527	25,527	23,613	(5,727)	-22.4%
		24,000	29,727	29,727	25,044	(5,727)	-19.3%
Revenues							
09-490-00-547	Transfer from Reserves	(4,000)	(9,727)	(9,727)	-	5,727	-
	Sub-total Accessibility Committee	20,000	20,000	20,000	25,044	-	-
Arts and Culture Committee							
Expenditures							
11-584-00-051	Printing / Photocopy Costs	200	-	-	-	200	-
11-584-00-055	Advertising	400	-	180	-	400	-
11-584-00-090	Special Projects	4,400	5,000	2,343	-	(600)	-12.0%
		5,000	5,000	2,523	-	-	-
Revenues							
11-584-00-625	Sundry	-	-	(945)	-	-	-
	Sub-total Arts and Culture Committee	5,000	5,000	1,578	-	-	-

COMMITTEES

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Community Events							
Expenditures							
04-050-00-099	Delegations / Receptions / Retirements	6,700	6,700	6,700	7,387	-	-
04-050-00-167	Sports and Cultural Events	2,000	2,000	2,000	2,900	-	-
04-050-00-321	Special Council Projects	1,500	1,500	1,500	1,500	-	-
04-050-00-325	First Night	15,000	24,300	15,000	19,743	(9,300)	-38.3%
04-050-00-327	Rick Hansen 25th Anniversary	-	6,000	5,900	-	(6,000)	-
11-585-00-001	Salaries - Full Time	35,000	35,000	35,000	26,780	-	-
11-585-00-209	Outside Services	500	500	500	7,028	-	-
11-585-00-368	Town Contribution - Farmers' Market	5,000	5,000	5,000	5,000	-	-
11-585-00-375	Community Grants	47,500	47,500	58,076	51,500	-	-
11-585-00-376	Town Contribution - Blues & Jazz	10,000	10,000	10,000	10,000	-	-
11-585-00-377	Entrance Flag	-	1,500	1,500	131	(1,500)	-
11-585-00-378	Theatre Orangeville	35,000	35,000	35,000	35,000	-	-
		158,200	175,000	176,176	166,969	(16,800)	-9.6%
Revenues							
04-050-00-623	First Night Revenues	-	-	(9,300)	(7,800)	-	-
	Sub-total Community Events	158,200	175,000	159,700	159,169	(16,800)	-9.6%
Heritage Orangeville							
Expenditures							
11-580-00-019	Honorarium	400	400	400	151	-	-
11-580-00-045	Office Supplies / Materials	100	100	100	-	-	-
11-580-00-047	Telephone / Communications	25	25	25	-	-	-
11-580-00-071	Memberships / Subscriptions	325	325	325	129	-	-
11-580-00-073	Workshops / Training Courses	800	800	800	-	-	-

COMMITTEES

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
11-580-00-077	Mileage	300	300	300	42	-	-	
11-580-00-275	Plaquing Costs	1,500	1,500	1,500	-	-	-	
11-580-00-321	Special Project	4,100	4,100	4,100	3,368	-	-	
		7,550	7,550	7,550	3,691	-	-	
Revenues								
11-582-00-625	Sundry	(2,000)	(2,000)	(2,000)	(450)	-	-	
		(2,000)	(2,000)	(2,000)	(450)	-	-	
Sub-total Heritage Orangeville		5,550	5,550	5,550	3,241	-	-	
Mayor's Youth Advisory Committee								
Expenditures								
11-586-00-045	Office Supplies / Materials	150	150	150	-	-	-	
11-586-00-051	Printing / Photocopy Costs	300	300	300	-	-	-	
11-586-00-053	Postage and Courier	100	100	100	-	-	-	
11-586-00-055	Advertising	500	500	500	-	-	-	
11-586-00-073	Workshops / Training Courses	1,000	1,000	1,000	-	-	-	
11-586-00-077	Travel and Volunteer Expenses	200	200	200	200	-	-	
11-586-00-081	Public Relations	2,000	2,000	2,000	1,950	-	-	
11-586-00-082	Bursary Program	2,000	2,000	2,000	1,500	-	-	
		6,250	6,250	6,250	3,650	-	-	
Mayor's Seniors Advisory Committee								
Expenditures								
11-583-00-051	Printing / Photocopy Costs	100	100	100	37	-	-	
11-583-00-071	Memberships / Subscriptions	200	200	200	112	-	-	
11-583-00-077	Meeting Expense	500	500	500	202	-	-	

COMMITTEES

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
11-583-00-090	Seniors Forum	3,000	3,000	3,000	743	-	-
11-583-00-095	Special Projects	5,000	-	-	-	5,000	-
11-583-00-099	Georgian College CFS Rebate Program	2,750	-	-	-	2,750	-
11-583-00-073	Workshops/conferences	1,000	10,800	10,800	14,000	(9,800)	-90.7%
		12,550	14,600	14,600	15,094	(2,050)	-14.0%
Revenues							
11-583-00-535	Federal Grants	-	-	-	(22,395)	-	-
11-583-00-547	Transfer from Reserves	-	-	-	(3,500)	-	-
11-583-00-594	Seniors Forum - Donations	(1,200)	(1,400)	(1,400)	(500)	200	-14.3%
		(1,200)	(1,400)	(1,400)	(26,395)	200	-14.3%
Sub-total Mayor's Seniors Advisory		11,350	13,200	13,200	(11,301)	(1,850)	-14.0%
Orangeville Sustainability Team (OSAT)							
Expenditures							
12-717-00-055	Advertising and Promotion	5,000	5,000	5,000	1,607	-	-
12-717-00-321	Special Projects	13,000	10,000	10,000	9,356	3,000	30.0%
		18,000	15,000	15,000	10,964	3,000	20.0%
Revenues							
12-717-00-547	Transfer from Reserves	(3,000)	-	-	-	(3,000)	-
Sub-total OSAT		15,000	-	-	-	15,000	-
Net Tax Levy		\$ 221,350	\$ 225,000	\$ 206,278	\$ 179,804	\$ (3,650)	-1.6%

INTRODUCTION

The Administration Department provides leadership and direction and is responsible for the co-ordination of information with all departments while ensuring that the policies of Council are effectively implemented. The Chief Administrative Officer is Council's principal advisor on matters of policy and is responsible to Council for the efficient administration of all Town activities. All Department Heads are responsible to the Chief Administrative Officer for the efficient operation of their respective departments.

The Administration Department is also responsible for the coordination of the Mayor's Office and Council.

MISSION STATEMENT

To assist Council in ensuring policies adopted and decisions made by Council are the most effective in moving the Town forward in a positive and sustainable manner.

2011 SIGNIFICANT ACHIEVEMENTS

- Oversaw property acquisition on behalf of the Town
- Competed RFP process for Town's legal services
- Commenced succession planning initiative
- Successfully filled the vacant Director of Parks and Recreation position
- Established system of regular Council workshops

2012 DIRECTION AND PRIORITIES

- Complete succession planning initiative
- Initiate business recovery plan
- Head corporate planning initiatives



Municipal Offices

ADMINISTRATION

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures							
04-055-00-001	Salaries - Full Time	\$ 228,819	\$ 294,549	\$ 294,549	\$ 283,283	\$ (65,730)	-22.3%
04-055-00-005	Salaries - Part Time	-	-	-	7,695	-	-
04-055-00-021	Employee Benefits - Full Time	57,386	73,131	73,131	61,979	(15,745)	-21.5%
04-055-00-025	Employee Benefits - Part Time	-	-	-	804	-	-
04-055-00-045	Office Supplies / Materials	2,400	2,400	2,400	2,143	-	-
04-055-00-047	Telephone / Communications	900	900	900	800	-	-
04-055-00-051	Printing / Photocopy Costs	200	200	200	200	-	-
04-055-00-053	Postage / Courier / Fax	50	50	50	100	-	-
04-055-00-063	Computer Operation & Supplies	200	200	200	500	-	-
04-055-00-067	Office Equipment	500	500	500	-	-	-
04-055-00-071	Memberships / Subscriptions	1,100	950	950	1,033	150	15.8%
04-055-00-073	Workshops / Training Courses	100	100	100	-	-	-
04-055-00-075	Conferences	600	600	600	2,000	-	-
04-055-00-077	Mileage	300	300	300	200	-	-
04-055-00-081	Public Relations	1,200	1,200	1,200	1,467	-	-
		293,755	375,080	375,080	362,203	(81,325)	-21.7%
Revenues							
04-055-00-536	Ontario Specific Grants	-	-	-	(7,251)	-	-
		-	-	-	(7,251)	-	-
Net Tax Levy		\$ 293,755	\$ 375,080	\$ 375,080	\$ 354,952	\$ (81,325)	-21.7%

INTRODUCTION

The Town of Orangeville's Communications Department provides responses to public queries and information about programs and services, builds awareness about municipal services, establishes links with the community and media, collaborates with external organizations, develops key messages, and promotes the corporation both externally and internally. The communications department interacts with all departments, Council, Town committees, the public and media.

MISSION STATEMENT

Provide consistent, timely, accurate and effective communications for key audiences – public and staff, relating to the Town's policies, programs, services and events.

2011 SIGNIFICANT ACHIEVEMENTS

- Completed draft of social media policy
- Initiated communications compliance re accessible website documents. Documents posted to websites after January 1, 2012 are to be "accessible" according to Ontario's Integrated Accessibility Regulation which came into effect July 1, 2011.
- Greater number of requests for tree sculpture tours by external groups
- Maintained website with daily updates
- Increased promotion of services and events via social media
- Provided increased editing assistance for departments
- Created four e-newsletters, with website-based subscriptions
- Created three internal newsletters for staff
- Organized media events & assisted with Rick Hansen 25th Anniversary Relay Community Celebration

- Worked with all departments to create fairly constant flow of news releases – increased interaction with Police and Library news releases
- Created Town Page every other week – experienced greater use by departments
- Undertook Emergency Information Officer role, under Emergency Management Plan, with County's emergency exercise to test control group and flow of information – increased communications assistance in emergency exercise
- Broadened Facebook presence to include Economic Development
- Initiated Flickr account – Town photos

2012 DIRECTION AND PRIORITIES

- Introduction of Communications & Graphics Assistant will streamline communication services offered to departments and enhance communication with public
- Continued compliance with accessibility legislation for websites to meet mandated target dates for different levels of accessibility
- Work with departments to ensure all documents posted to websites are "accessible" – complying with design guidelines and tagging requirements
- Introduction of some video links to YouTube to promote Town activities
- Finalize social media policy
- Finalize a Communications Plan for the Town (internal and external)

- Update remaining two sections of Town’s website, with uniform look, visual appeal, and increased functionality (i.e. community calendar)
- Implement new e-newsletter framework and increase frequency of e-newsletters
- Introduce Mayor’s Column

2012 ASSUMPTIONS AND ISSUES

- Increased demands for communication services in general
- More use of graphic design services
- Greater interaction with public via email and social media
- Need to follow up on specifics of accessibility requirements re municipal websites



Scottish Bagpiper - Greenwood Cemetery

COMMUNICATIONS

		2012 Budget	Comparisons				% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
Expenditures							
04-056-00-001	Salaries - Full Time	\$ 95,621	\$ -	\$ -	\$ -	\$ 95,621	-
04-056-00-021	Employee Benefits - Full Time	26,483	-	-	-	26,483	-
04-056-00-045	Office Supplies / Materials	350	300	300	91	50	16.7%
04-056-00-047	Telephone / Communications	1,750	900	900	742	850	94.4%
04-056-00-051	Printing / Tree Sculpture Brochure	6,000	-	-	-	6,000	-
04-056-00-063	Computer Operations & Supplies	5,700	2,200	2,200	2,357	3,500	159.1%
04-056-00-064	Website	1,500	1,500	1,500	95	-	-
04-056-00-067	Office Equipment	3,000	1,900	1,900	-	1,100	57.9%
04-056-00-071	Memberships / Subscriptions	1,400	1,400	1,400	1,305	-	-
04-056-00-073	Workshops / Training	1,400	1,400	1,400	833	-	-
04-056-00-077	Mileage	650	625	625	676	25	4.0%
04-056-00-081	Public Relations	3,200	3,200	3,200	7,807	-	-
04-056-00-092	Town Page Costs	35,500	35,000	35,000	33,470	500	1.4%
04-056-00-385	Transfer to Reserve	500	500	500	500	-	-
		183,054	48,925	48,925	47,875	134,129	274.2%
	Net Tax Levy	\$ 183,054	\$ 48,925	\$ 48,925	\$ 47,875	\$ 134,129	274.2%

INTRODUCTION

The Clerk's Department is responsible for the records of the Town and serves as an information centre for Council, interdepartmental staff and the public. It processes information presented to Council in the form of agendas, minutes, by-laws and agreements. The department issues business, lottery and marriage licences and records vital statistics on behalf of the Office of the Registrar General. Requests under the *Municipal Freedom of Information and Protection of Privacy Act* are fulfilled by the Clerk. The Clerk and Deputy Clerk perform civil marriage ceremonies. The Clerk is responsible for preparing and conducting municipal elections in accordance with provincial legislation.

MISSION STATEMENT

The Clerk's departments mandate is to provide information, advice and a high level of customer service to Council, staff and the general public.

2011 SIGNIFICANT ACHIEVEMENTS

- Provided administrative support for additional committees of council with current staffing level.

2012 DIRECTION AND PRIORITIES

- Ongoing implementation of the corporate records management system (TOMRMS)
- Update the Town's Records Retention By-law

2012 AND ONWARD – ASSUMPTIONS AND MAJOR ISSUES

- The responsibility for the Town's records is an ongoing project. A total records management policy needs to be developed and implemented to enable the efficient, cost effective retrieval and storage of information.



Downtown Orangeville

CLERK'S

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures							
04-057-00-001	Salaries - Full Time	\$ 315,434	\$ 303,611	\$ 303,611	\$ 290,694	\$ 11,823	3.9%
04-057-00-021	Employee Benefits - Full Time	98,389	92,185	92,185	74,441	6,204	6.7%
04-057-00-045	Office Supplies / Materials	2,500	2,500	2,500	2,500	-	-
04-057-00-047	Telephone	1,200	1,000	1,000	221	200	-
04-057-00-051	Printing / Photocopy Costs	2,500	3,700	3,700	3,500	(1,200)	-32.4%
04-057-00-053	Postage / Courier / Fax	150	50	50	25	100	200.0%
04-057-00-055	Advertising	1,500	1,000	1,000	500	500	50.0%
04-057-00-057	Service Agreement / Equip Repair	-	250	250	-	(250)	-100.0%
04-057-00-059	Equipment Rentals	8,500	8,000	8,000	7,348	500	6.3%
04-057-00-067	Office Equipment	500	750	750	802	(250)	-33.3%
04-057-00-069	Professional Fees	950	250	250	300	700	280.0%
04-057-00-071	Memberships / Subscriptions	1,000	1,250	1,250	1,000	(250)	-20.0%
04-057-00-073	Workshops / Training Courses	5,000	7,000	7,000	250	(2,000)	-28.6%
04-057-00-075	Conferences	2,500	5,500	5,500	1,200	(3,000)	-54.5%
04-057-00-077	Mileage	1,000	2,125	2,125	750	(1,125)	-52.9%
04-057-00-132	C.O.A. Expenses	5,500	4,000	2,000	2,000	1,500	37.5%
04-057-00-139	Marriage Licences	15,000	15,000	13,000	15,000	-	-
		461,623	448,171	444,171	400,531	13,452	3.0%

CLERK'S

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Revenues							
04-059-00-538	Vital Statistics	(5,000)	(5,000)	(5,000)	(6,750)	-	-
04-059-00-539	Marriage Licences	(24,000)	(22,000)	(22,000)	(22,065)	(2,000)	9.1%
04-059-00-540	Business Licences	(20,000)	(18,000)	(26,000)	(22,703)	(2,000)	11.1%
04-059-00-542	Lottery Licences	(5,500)	(5,000)	(8,000)	(7,642)	(500)	10.0%
04-059-00-550	Weddings	(7,000)	(7,000)	(7,000)	(5,900)	-	-
04-059-00-596	C.O.A. Application Fees	(24,000)	(21,600)	(21,600)	(24,723)	(2,400)	11.1%
04-059-00-625	Sundry	(6,000)	(7,500)	(7,500)	(7,500)	1,500	-20.0%
		(91,500)	(86,100)	(97,100)	(97,283)	(5,400)	6.3%
Net Tax Levy		\$ 370,123	\$ 362,071	\$ 347,071	\$ 303,248	\$ 8,052	2.2%

INTRODUCTION

The Town of Orangeville's human resources department provides human resources and health and safety functions to the Town's 464 employees both full-time, part-time and contract within its 11 departments.

MISSION STATEMENT

Create a positive, safe and respectful work environment for all employees and provide resources and tools to the Departments to support staff development and job satisfaction.

2011 SIGNIFICANT ACHIEVEMENTS

- Attendance tracking was successfully moved from excel spreadsheets to the Human Resources Information System (HRIS). We can now print reports for departments and individual employees relating to attendance. Other information including performance appraisals and discipline are also being tracked in the system.
- The Health and Safety Dashboard was launched and outlined health and safety metrics for the Town and the departments for 2011.
- Revisions to the employee handbook were started during the first quarter of 2011. Approximately, one-third of the policies have been reviewed and revised to date.
- In April 2011, we implemented changes to our benefit plan including increasing the life insurance limit so that all employees would receive two times their salary in the event of a claim, vision care increased to \$300.00 every 24 months and include eye exams, a \$10.00 dispensing fee cap was introduced and semi-private hospital coverage was removed. These changes were to have no impact on the overall budget.

- Benefit Seminars were offered to employees in April to update them on the changes to the benefit plan and introduce Personal Life Insurance and Person Critical Illness Insurance options that are available to them through Manulife.
- A series of Wellness Talks were presented by Dr. Danielle Marchildon, ND during National Health and Safety Week. Topics included Stress, Healthy Aging, Nutrition/Detoxification and Natural Remedies for Common Illnesses.
- The third annual "Safe Job, Joe" campaign was a success. Management and Health and Safety Committee members handed out \$2.00 Tim Cards to employees and contractors that they noticed were working safely during the campaign.
- Retirement Seminars were offered to all employees in June and October. They were conducted by the Municipal Retirees Association.
- Management Training offered in June on Domestic Violence in the Workplace and conducted by Family Transition Place.
- Recruitment drive conducted over the summer and into the fall to hire a Lead Concession and 11 Concession Attendants.
- On-line incident reporting was launched by the Health and Safety Officer for management to report all incidents through the Health and Safety Share Point site.
- Management Training offered in October on Creating Healthy Relationships in the Workshop. This training was designed by Family Transition Place and piloted with the Town of Orangeville management staff.
- Department Safety Talks occurred monthly throughout 2011. Some of the topics included: Role of the Joint Health and Safety Committee, Back Safety, Handling the Heat, Ladder Safety and Flu Prevention.

- The Joint Health and Safety Committee was restructured to include additional worker representatives, one from each location. New terms of reference, meeting schedule and inspection schedule were introduced.
- Two Town of Orangeville Supervisor Safety Initiative (TOSSI) Meetings were conducted. Topics of discussion included Short Term Disability, WSIB, and non occupational injuries, policies and procedures as well as updates to various health and safety statistics and initiatives.
- Manulife implemented a change to the benefit plan in November 2011 where new benefit cards and plan numbers were introduced.
- Working towards completing interfacing of three systems – payroll, HRIS, and the time and attendance systems. Once this process is complete, it will eliminate triplicate data entering and streamline attendance tracking and payroll processes.
- Negotiations began in December for the Fire and Police Collective Agreements.
- Implementation of the HR portion of the Integrated Accessibility Standard under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA)

2012 DIRECTION AND PRIORITIES

- Completion of the review and update to the Employee Policy Handbook.
- Completion of HRIS interfaces with the three information systems and introduction of the Employee Self Service Module to the departments.
- Support managers and supervisors by providing management training opportunities throughout 2012.

- Continue the transition of payroll functions to the Treasury department and training of the new Payroll Coordinator.
- Introduce a corporate orientation program.
- Conduct employee engagement survey.
- Conduct a wage review survey.
- Centralize incident management.
- Launch the HR Share Point site and utilize it to launch the new and revised employment policies.
- Review the corporate Health and Safety policy manual.
- Continue to develop Standard Operating Procedures (SOPs) for the Parks and Recreation Department.

2012 ASSUMPTIONS AND MAJOR ISSUES

- Time spent managing STD and WSIB claims greatly increased in 2011 due to additional and more complex claims. This time will be monitored through 2012 to see if this trend will continue to increase.
- WSIB has introduced new Return to Work obligations that may have a cost implication on how we re-employ staff who are injured
- The progress of negotiations for Fire and Police Collective Agreements continues and agreements finalized without seeking arbitration.
- Staffing levels remain relatively constant in 2012.

HUMAN RESOURCES

		Comparisons					
		2012 Budget	2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Human Resources							
Expenditures							
04-062-00-001	Salaries - Full Time	\$ 177,544	\$ 174,063	\$ 174,063	\$ 222,344	\$ 3,481	2.0%
04-062-00-005	Salaries - Part Time	-	-	-	11,734	-	-
04-062-00-021	Employee Benefits - Full Time	48,592	45,282	45,282	50,073	3,310	7.3%
04-062-00-025	Employee Benefits - Part Time	-	-	-	1,212	-	-
04-062-00-045	Office Supplies / Materials	800	800	800	523	-	-
04-062-00-047	Telephone / Communications	800	800	800	732	-	-
04-062-00-051	Printing / Photocopy Costs	2,000	2,000	2,000	1,652	-	-
04-062-00-053	Postage / Courier / Fax	150	150	150	-	-	-
04-062-00-055	Advertising	5,000	5,000	5,000	1,500	-	-
04-062-00-057	Service Agreement / Equip Repair	100	100	100	-	-	-
04-062-00-063	Computer Operation & Supplies	4,200	8,000	8,000	13,200	(3,800)	-47.5%
04-062-00-067	Office Equipment	700	700	700	100	-	-
04-062-00-071	Memberships / Subscriptions	8,200	3,000	3,000	2,850	5,200	173.3%
04-062-00-073	Workshops / Training Courses	6,500	3,000	3,000	3,050	3,500	116.7%
04-062-00-075	Conferences	2,000	1,400	1,400	1,050	600	42.9%
04-062-00-076	Corporate Training	7,500	10,500	10,500	1,000	(3,000)	-28.6%
04-062-00-077	Mileage	500	1,200	1,200	1,300	(700)	-58.3%
04-062-00-099	Staff Recognition Events	15,000	15,000	15,000	10,275	-	-
		279,586	270,995	270,995	322,596	8,591	3.2%
Revenues							
04-062-00-536	Ontario Specific Grants	-	-	-	(7,251)	-	-
04-062-00-526	HR Cost Recovery	-	-	-	(911)	-	-
Sub-total Human Resources		279,586	270,995	270,995	314,433	8,591	3.2%

HUMAN RESOURCES

		Comparisons					
		2012 Budget	2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Health and Safety							
Expenditures							
09-480-00-001	Salaries - Full Time	-	-	-	28,865	-	-
09-480-00-005	Salaries - Part Time	48,672	42,130	42,130	42,305	6,542	15.5%
09-480-00-021	Employee Benefits - Full Time	-	-	-	5,335	-	-
09-480-00-025	Employee Benefits - Part-Time	9,421	15,014	15,014	7,160	(5,593)	-37.3%
09-480-00-045	Office Supplies / Materials	1,000	1,000	1,000	656	-	-
09-480-00-047	Telephone	800	800	800	726	-	-
09-480-00-063	Computer Operations & Supplies	2,000					
09-480-00-069	Professional Fees	11,500	14,000	14,000	5,938	(2,500)	-17.9%
09-480-00-071	Memberships / Subscriptions	800	800	800	1,028	-	-
09-480-00-073	Workshops / Training Courses	8,000	7,000	7,000	6,085	1,000	14.3%
09-480-00-077	Mileage	300	600	600	637	(300)	-50.0%
09-480-00-095	Safety Equipment / Protective Clothing	850	800	800	257	50	6.3%
09-480-00-099	Health and Safety Recognition	1,100	600	600	335	500	83.3%
		84,443	82,744	82,744	99,327	1,699	2.1%
Revenues							
09-480-00-547	Transfer from Reserves	(40,000)	(60,000)	(60,000)	(99,327)	20,000	-33.3%
Sub-total Health and Safety		44,443	22,744	22,744	-	21,699	95.4%
Net Tax Levy		\$ 324,029	\$ 293,739	\$ 293,739	\$ 314,433	\$ 30,290	10.3%

INTRODUCTION

The Information Technology Department is responsible for all aspects of the Town's information technology infrastructure. The unit also supports the Orangeville Police Service and Library Boards technology infrastructure and applications. This includes the secure and reliable network that connects workstations, printers and scanners at sites throughout the Town and provides users with access to essential software tools, integrated data sources, and the internet; databases that house and protect extensive data collections across the corporation; software applications that streamline processes and services; websites that extend electronic information access and online services to staff and citizens; telephone, cell phone, voice mail, and handheld devices that facilitate effective communications; public workstations and wireless services that expand public computing and internet access; and backend systems that support the diverse services provided by the Town's departments.



Alder St. Server room

2011 SIGNIFICANT ACHIEVEMENTS

Sustaining efforts to protect the Town's information technology infrastructure, including:

- Deployed a 15% refresh of Orangeville's workstations and laptops.
- Successfully passed Ontario Police Technical Information Committee security Audit.
- Deployed network and telephony services to Waste Treatment Plant
- Coordinated major software upgrades to provide effective tools for operations throughout the organization.
- Deployed Town's network to 2010 fibre builds as part Public Works water system upgrades.
- Maintained extensive network documentation to facilitate effective planning, development, and support.

2012 DIRECTION AND PRIORITIES

- Work with Orangeville's department to plan and determine needs for a singular asset management, Work order system.
- Supply technical leadership and support for ongoing information technology projects within the civic organization.
- Acquiring and deploying new and replacement information technology equipment in a timely and cost-effective manner.
- Supporting, upgrading, and maintaining the Town's corporate and desktop software applications.
- Implement stronger security solutions on the network to maintain high level of security to the town network and information.
- Review IT Policies, updating or creating based on the new security model.

INFORMATION TECHNOLOGY

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures						
04-104-00-001 Salaries - Full Time	\$ 300,205	\$ 264,747	\$ 264,747	\$ 225,625	\$ 35,458	13.4%
04-104-00-021 Employee Benefits - Full Time	86,219	73,118	73,118	55,700	13,101	17.9%
04-104-00-045 Office Supplies / Materials	450	450	450	1,800	-	-
04-104-00-047 Telephone / Communications	27,960	25,646	25,646	26,000	2,314	9.0%
04-104-00-048 Data Lines	15,000	15,000	15,000	16,600	-	-
04-104-00-051 Printing / Photocopy Costs	300	300	300	-	-	-
04-104-00-053 Postage / Courier / Fax	350	350	350	-	-	-
04-104-00-063 Computer Operation & Supplies	89,150	75,000	83,800	95,000	14,150	18.9%
04-104-00-067 Office Equipment	300	3,500	3,500	-	(3,200)	-91.4%
04-104-00-069 Professional Fees	25,000	20,000	20,000	5,000	5,000	25.0%
04-104-00-071 Memberships / Subscriptions	1,500	1,350	1,350	1,700	150	11.1%
04-104-00-073 Workshops / Training Courses	10,500	10,400	10,400	-	100	1.0%
04-104-00-077 Mileage	4,600	3,300	3,300	2,100	1,300	39.4%
04-104-00-104 Service Agreements / Equip Repair	97,025	95,024	95,024	83,424	2,001	2.1%
	658,559	588,185	596,985	512,949	70,374	12.0%
Revenues						
04-104-00-526 I.S. Cost Recovery	(167,000)	(131,350)	(131,350)	(90,500)	(35,650)	27.1%
Net Tax Levy	\$ 491,559	\$ 456,835	\$ 465,635	\$ 422,449	\$ 34,724	7.6%

INTRODUCTION

The Planning Department is responsible for the distribution of information and advice to Council, landowners, the general public and to the development industry with respect to community and land use planning. The department administers the Town's Official Plan, Zoning By-law and the development approvals process, and provides planning advice and recommendations to the Committee of Adjustment. Planning staff conduct research into a variety of land use planning matters including changing Provincial policy and emerging issues affecting a broad range of economic, environmental and social factors that contribute to the community. The Department also manages change in the community through direct involvement in built heritage preservation and enhancement, urban design, economic development, and the preservation and enhancement of the natural environment, all with the view of building and maintaining a healthy, balanced community.

MISSION

The Planning Department's objective is to achieve the following:

- Provide timely assistance to Council, the public and private agencies concerned with the development of the Town in determining future policies and actions in all matters relating to the development of the Municipality.
- Provide the public and development industry with high levels of customer service and education in respect of the Town's planning context as it changes over time.
- Take into account the financial status of the Town when considering future development so that a balance between residential and commercial-industrial assessment may be achieved and maintained.

- Provide the public information regarding the future development pattern of the community, in order to reduce the element of speculation in land which arises when residents and land developers are not advised of the development policies and plans for the Town.
- Provide guidance and direction based on best practice and emerging program research in making the Town a more liveable and sustainable community.

2011 SIGNIFICANT ACHIEVEMENTS

- Finalization and implementation of the 'Places-to-Grow' and Provincial Policy Statement conformity.
- Lead the department in the implementation of such Orangeville Sustainability Action Team (OSAT) initiatives as the Baby Tree Program, numerous tree planting events over the past 3 years that resulted in the planting of over 3,000 trees and shrubs in the community, the publication of Eco Tips, implementation of the Town's anti-idling by-law, and the creation of the Environmental Sustainability Awards.
- Key participant in the development and ongoing implementation of the Trails Master Plan.
- Key participant in the development and ongoing implementation of the Economic Development Strategy.
- Ongoing direct participation in the Province's Drinking Water Source Protection policy development exercise.

2012 DIRECTION AND PRIORITIES

- Ongoing implementation of the Dufferin County Growth Management Study and development of an associated monitoring program.

- Ongoing implementation of the recommendations of the Housing Needs Analysis.
- Implementation of new Official Plan policies and directions.
- Restructuring the Planning Department to develop a permanent sustainability/management leadership role for the Corporation including the renaming of the department to Community Planning and Environment Department to better reflect its changing role and responsibilities.
- Address the development of remaining greenfield lands and intensification pressures, in the face of limited servicing capacities.
- Address densification and maturation of housing form issues in light of limited remaining greenfield lands and rising housing prices.
- Maintaining community character, improving the mix of housing types and affordability, and improving jobs-housing balance in the face of increasing residential development densities and mounting redevelopment pressure and increasing land values.
- Investigate further and be the lead participant in the move towards the implementation of a GIS system for the Corporation.
- Undertake a methadone clinic regulation study, as per the direction of Council.
- Work with the Public Works Department to develop a sidewalk policy for the Town, as per the direction of Council.
- Lead the BIA expansion process, as per the direction of Council.
- Undertake a Cash-in-lieu of Parkland By-law update.



Welcome to Orangeville East End

PLANNING

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Expenditures								
12-701-00-001	Salaries - Full Time	\$ 286,792	\$ 281,169	\$ 281,169	\$ 268,316	\$ 5,623	2.0%	
12-701-00-021	Employee Benefits - Full Time	85,105	79,862	79,862	68,380	5,243	6.6%	
12-701-00-045	Office Supplies / Materials	2,000	2,000	2,000	2,082	-	-	
12-701-00-047	Telephone / Communications	800	800	800	792	-	-	
12-701-00-051	Printing / Photocopy Costs	2,200	2,200	2,200	2,516	-	-	
12-701-00-053	Postage / Courier / Fax	-	-	-	-	-	-	
12-701-00-055	Advertising	2,500	2,500	2,500	6,025	-	-	
12-701-00-063	Computer Operation & Supplies	5,000	5,000	5,000	7,996	-	-	
12-701-00-067	Office Equipment	1,000	1,000	1,000	-	-	-	
12-701-00-071	Memberships / Subscriptions	1,200	1,200	1,200	1,063	-	-	
12-701-00-073	Workshops / Training Courses	1,600	1,600	1,600	489	-	-	
12-701-00-075	Conferences	2,500	2,500	2,500	-	-	-	
12-701-00-077	Mileage	1,000	1,000	1,000	772	-	-	
12-701-00-321	Special Projects	2,000	2,000	2,000	2,815	-	-	
		393,697	382,831	382,831	364,140	10,866	2.8%	
Revenues								
12-705-00-526	Planning Application Fees	(90,000)	(90,000)	(90,000)	(91,000)	-	-	
12-705-00-576	Zoning Information	(2,500)	(2,500)	(2,500)	(2,960)	-	-	
12-705-00-625	Sundry	(500)	(500)	(500)	(204)	-	-	
12-705-00-630	Development Expenditures Recovered	-	-	-	(9,000)	-	-	
		(93,000)	(93,000)	(93,000)	(103,164)	-	-	
Net Tax Levy		\$ 300,697	\$ 289,831	\$ 289,831	\$ 260,976	\$ 10,866	3.7%	

INTRODUCTION

The primary role of Economic Development is to support the organization in the areas of Marketing (Business Retention and Expansion, Investment Readiness/Attraction and Partnership Marketing), Tourism/Destination Marketing & Management, and Entrepreneurship and Small Business Assistance through the operation of the Orangeville & Area Small Business Enterprise Centre (SBEC).

2011 SIGNIFICANT ACHIEVEMENTS

Marketing & Business Development Initiatives:

- Launched new interactive business website (orangevillebusiness.ca) with enhanced design, tools and information to improve the visitor experience and communications.
- Continued implementation of Tourism Development and Marketing Plan with delivery of 2011 Tourism Conference, guide revisions, expanded tourism event signage and new partnership marketing initiatives. Implementation of tourism website enhancements underway.
- Completed quarterly issues of Orangeville Business Connections newsletter.
- Created new marketing tools to distribute at trade shows and events and undertook new outreach initiatives.
- Launched promotion of Town-owned general industrial lands.
- Revised and re-launched business visitation program.

Partnership Development/Funding:

- Continued to complete funding applications to various organizations complementary to SBEC services and created and implemented annual business plan for Ministry of Economic Development and Innovation (MEDI) partnership funding.

- Completed final submission to MEDI for 3-year Communities in Transition project supporting creation of new marketing tools and delivery of new outreach initiatives.

Reporting:

- Provided Council with bi-monthly New Business Reports and provided the Economic Development Committee (EDC) with quarterly Departmental Activity Reports (enquiries, consultations, workshops hosted, website stats).
- Fulfilled monthly reporting requirements to MEDI as part of partnership agreement.

2012 DIRECTION AND PRIORITIES

- Continue delivery of core Economic Development programs and services and implementation of Economic Development Strategy.
- Maintain outreach and communication efforts through ongoing website updates and creation and distribution of business newsletter.
- Fully launch newly designed tourism section of Town website and expand use of social media tools.
- Continue promotion of town-owned general industrial lands.

2012 AND ONWARD – Major Issues

- Maintain core services, programs and resources.
- Availability of Town-owned general industrial lands improves Town's investment readiness.
- Dufferin.biz initiative may provide support in promoting Dufferin County as a place to do business.

ECONOMIC DEVELOPMENT

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures							
12-720-00-001	Salaries - Full Time	\$ 81,830	\$ 82,021	\$ 82,021	\$ 80,296	\$ (191)	-0.2%
12-720-00-005	Salaries - Part Time	21,141	16,808	16,808	9,756	4,333	25.8%
12-720-00-021	Employee Benefits - Full Time	23,504	21,952	21,952	19,184	1,552	7.1%
12-720-00-025	Employee Benefits - Part Time	4,030	5,137	5,137	1,110	(1,107)	-21.6%
12-720-00-045	Office Supplies / Materials	300	300	300	105	-	-
12-720-00-047	Telephone / Communications	1,000	1,000	1,000	723	-	-
12-720-00-051	Printing / Photocopy Costs	1,200	1,200	1,200	810	-	-
12-720-00-053	Postage / Courier	100	100	100	130	-	-
12-720-00-054	Website Development & Maintenance	10,000	10,000	10,000	8,338	-	-
12-720-00-055	Marketing & Advertising	24,000	23,923	23,923	24,480	77	0.3%
12-720-00-056	Sign Maintenance	2,000	2,000	2,000	2,217	-	-
12-720-00-057	Service Agreement / Equipment Repair	1,200	1,300	1,300	959	(100)	-7.7%
12-720-00-071	Memberships / Subscriptions	670	670	670	640	-	-
12-720-00-073	Workshops / Training Courses	1,200	1,200	1,200	1,163	-	-
12-720-00-075	Conferences	1,000	1,000	1,000	1,142	-	-
12-720-00-077	Mileage	1,000	1,000	1,000	784	-	-
12-720-00-081	Public Relations	800	800	800	56	-	-
12-720-00-321	Special Projects	-	16,500	16,500	59,630	(16,500)	-100.0%
12-723-00-335	Trade Shows	500	500	500	579	-	-

ECONOMIC DEVELOPMENT

		2012 Budget	Comparisons				% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
12-723-00-337	Tourism Development & Marketing	18,500	18,500	18,500	18,432	-	-
12-723-00-338	HHTA Partnership Agreement	26,111	25,228	25,228	24,375	883	3.5%
12-723-00-339	Maintenance – Visitor Centre	-	4,000	4,000	859	(4,000)	-100.0%
12-723-00-343	Mementos	2,000	2,000	2,000	2,793	-	-
		222,086	237,140	237,140	258,557	(15,054)	-6.3%
Revenues							
12-720-00-536	Government Grants	-	(16,500)	(16,500)	(60,000)	16,500	-100.0%
12-720-00-546	Economic Development Event Revenue	(1,000)	(1,000)	(1,000)	-	-	-
12-720-00-625	Economic Development Sundry Revenue	(500)	-	-	-	(500)	-
		(1,500)	(17,500)	(17,500)	(60,000)	16,500	-94.3%
Sub-total Economic Development		220,586	219,640	219,640	198,558	946	0.4%
Small Business Enterprise Centre							
Expenditures							
12-724-00-001	Salaries - Full Time	121,449	119,068	119,068	114,891	2,381	2.0%
12-724-00-005	Salaries - Part Time	21,141	16,808	16,808	13,210	4,333	25.8%
12-724-00-021	Employee Benefits - Full Time	38,647	36,544	36,544	32,583	2,103	5.8%
12-724-00-025	Employee Benefits - Part Time	4,030	5,137	5,137	1,407	(1,107)	-21.6%
12-724-00-045	Office Supplies / Materials	1,000	1,000	1,000	1,396	-	-
12-724-00-047	Telephone/Communications	350	350	350	-	-	-
12-724-00-051	Printing / Photocopy Costs	2,600	2,600	2,600	2,189	-	-
12-724-00-053	Postage / Courier	100	100	100	17	-	-

ECONOMIC DEVELOPMENT

		2012 Budget	Comparisons				% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
12-724-00-055	Advertising	800	800	800	710	-	-
12-724-00-063	Computer Equipment / Supplies	3,000	3,000	3,000	9,534	-	-
12-724-00-069	Professional Fees	2,000	2,000	2,000	-	-	-
12-724-00-073	Workshops & Training Courses	1,500	1,500	1,500	1,949	-	-
12-724-00-077	Travel Expenses	600	600	600	302	-	-
12-724-00-321	Special Projects	7,750	7,500	7,500	15,752	250	3.3%
12-724-00-403	Publications	200	200	200	237	-	-
		205,167	197,208	197,208	194,177	7,959	4.0%
Revenues							
12-724-00-536	Government Grants	(80,000)	(80,000)	(80,000)	(67,500)	-	-
12-724-00-546	SBEC Event Revenue	(8,000)	(8,000)	(8,000)	(6,405)	-	-
12-724-00-569	Partner Contributions	(50,000)	(50,000)	(50,000)	(77,795)	-	-
12-724-00-625	Sundry Revenue	(500)	(1,000)	(1,000)	(267)	500	-50.0%
		(138,500)	(139,000)	(139,000)	(151,967)	500	-0.4%
Sub-total Small Business Enterprise Centre		66,667	58,208	58,208	42,210	8,459	14.5%
Tourism Centre							
Expenditures							
12-726-00-047	Telephone / Communications	1,200	-	-	-	1,200	-
12-726-00-049	Insurance	1,500	-	-	-	1,500	-
12-726-00-101	Heat / Water	2,700	-	-	-	2,700	-
12-726-00-103	Hydro	3,000	-	-	-	3,000	-

ECONOMIC DEVELOPMENT

		2012 Budget	Comparisons				% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
12-726-00-105	Maintenace Supplies	1,500	-	-	-	1,500	-
12-726-00-107	Maintenance Repairs	1,000	-	-	-	1,000	-
12-726-00-115	Lawn / Garden Maintenance	2,500	-	-	-	2,500	-
12-726-00-117	Janitorial Services	2,000	-	-	-	2,000	-
12-726-00-118	Security System	1,000	-	-	-	1,000	-
12-726-00-120	Snow Removal	800	-	-	-	800	-
12-726-00-246	Property Tax	3,200	-	-	-	3,200	-
Sub-total Tourism Centre		20,400	-	-	-	16,400	-
Net Tax Levy		\$ 307,653	\$ 277,847	\$ 277,847	\$ 240,768	\$ 25,806	9.3%

INTRODUCTION

The Treasury Department's function is to handle all of the financial affairs of the Municipality on behalf and in the manner directed by Council. In addition Treasury will advise Council, the Chief Administrative Office and Department Managers on the status of the Town's finances and the actions required to meet the Town's financial obligations and objectives.

MISSION STATEMENT

To provide effective, efficient and quality services valued by our internal and external customers thereby enhancing service levels and satisfaction to our ratepayers.

This mission statement is achieved by the implementation of the following objectives:

- To ensure long term planning is undertaken in all service areas to maximize service delivery.
- To safeguard the assets of the organization.
- To work with internal departments to develop workable financing plans for acquisition and construction of capital projects.
- To ensure the municipality's debt portfolio is managed effectively .
- To exercise proper management of the funds of the municipality.
- Handling all of the financial affairs of the municipality on behalf and in the manner directed by Council.
- To comply with auditing and legislative standards.

2011 SIGNIFICANT ACHIEVEMENTS

- Received the "Distinguished Budget Presentation Award" from the Government Finance Officers Association of the United States and Canada. In order to receive the budget award, the municipality had to satisfy nationally recognized guidelines for effective budget presentation.
- Assisted and coordinated the preparation of the Town's 5 to 10 year capital plan.
- Completed and presented to Council a long-term financial plan for the Town.
- Completed and presented to the Fire Services Advisory Committee the proposed fee structure for the next five year term. The model ensures the Town recovers its anticipated full costs of providing fire services to area municipal units.
- Ongoing development and renewal of numerous financial practices and policies for the corporation to ensure effective controls are in place.
- Further enhanced financial statements and presentation to comply with new requirements established by the Public Sector Accounting Board (PSAB).
- Assisted and supported all departments with the financial reporting requirements regarding grant programs and other mandated reporting requirements.
- Maintained over 10,600 property tax accounts.
- Billed approximately \$45 million in property taxes on behalf of the Town, County of Dufferin and the Upper Grand District School Board.
- Processed over 6,600 cheques and Electronic Funds Transfers.

2012 DIRECTION AND PRIORITIES

- Continually improve communications to ratepayers in the form of tax billing, web site communication and publications.
- Continued support to refine the financial modeling of the Town's long-term capital program.
- Continue the integration of services standards into the budget process.
- Complete the modeling of our current rates and fees, with recommended changes for Council consideration, including the introduction of potential revenue areas.
- Continue to provide financial advice and assistance to the municipal team.
- Ongoing review and update of Treasury related policies.
- Review of insurance and banking services in anticipation of the RFP process.

2012 ASSUMPTIONS AND MAJOR ISSUES

- Additional changes in provincial and Canadian standards in the accounting profession and internal information needs will require investment in staff training and new business systems and processes.



Clock Tower on Broadway

TREASURY

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures							
05-101-00-001	Salaries - Full Time	\$ 620,887	\$ 580,946	\$ 580,946	\$ 466,559	\$ 39,941	6.9%
05-101-00-005	Salaries - Part Time	42,342	43,396	43,396	34,461	(1,054)	-2.4%
05-101-00-021	Employee Benefits - Full Time	187,157	168,493	168,493	124,326	18,664	11.1%
05-101-00-025	Employee Benefits - Part Time	6,785	7,559	7,559	2,266	(774)	-10.2%
05-101-00-045	Office Supplies / Materials	6,000	5,500	5,500	5,133	500	9.1%
05-101-00-047	Telephone / Communications	1,700	1,600	1,600	2,215	100	6.3%
05-101-00-051	Printing / Photocopy Costs	9,000	7,000	7,000	5,553	2,000	28.6%
05-101-00-053	Postage / Courier / Fax	300	200	200	200	100	50.0%
05-101-00-055	Advertising	500	500	500	500	-	-
05-101-00-057	Service Agreement / Equip Repair	2,000	2,000	2,000	4,230	-	-
05-101-00-063	Computer Operation & Supplies	2,000	2,500	2,500	2,500	(500)	-20.0%
05-101-00-065	Computer Mtce Agreement / Licence	56,500	56,500	56,500	56,837	-	-
05-101-00-067	Office Equipment	1,500	2,000	2,000	2,386	(500)	-25.0%
05-101-00-071	Memberships / Subscriptions	2,100	2,100	2,100	2,641	-	-
05-101-00-073	Workshops / Training Courses	5,000	5,000	5,000	2,682	-	-
05-101-00-075	Conferences	4,000	4,000	4,000	3,135	-	-
05-101-00-077	Mileage	500	500	500	1,391	-	-
05-101-00-145	Collection Costs	-	-	-	12,285	-	-
		948,271	889,794	889,794	729,299	58,477	6.6%

TREASURY

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Revenues							
05-102-00-526	Cost Recovery - Internal	(54,700)	(47,500)	(47,500)	(22,500)	(7,200)	15.2%
05-102-00-547	Transfer from Reserve	(20,000)	(20,000)	(20,000)	(20,000)	-	-
05-102-00-530	Tax Certificates	(20,000)	(20,000)	(21,500)	(21,682)	-	-
05-102-00-532	User fee Revenues	(57,075)	(32,075)	(33,500)	-	(25,000)	-
05-102-00-535	Refund fee	(100)	(100)	(100)	(240)	-	-
05-102-00-546	Returned cheque fee	(2,000)	(2,000)	(2,000)	(2,440)	-	-
05-102-00-554	Tax Confirmation Letter Fees	(1,000)	(1,000)	(1,000)	(1,250)	-	-
05-102-00-625	Sundry Revenue	(500)	(500)	(500)	(3,462)	-	-
		(155,375)	(123,175)	(126,100)	(71,574)	(32,200)	26.1%
	Net Tax Levy	\$ 792,896	\$ 766,619	\$ 763,694	\$ 657,725	\$ 26,277	3.4%

INTRODUCTION

The Corporate Allocations section of the Operating Budget is comprised of several elements which have not been identified within specific departments. Expenditures and revenues in this classification generally pertain to the Municipal operations as a whole or the benefits are shared across the entire Municipality. Additional details are provided below.

ADMINISTRATION – BUILDING

This section deals with the operation of the Municipal Town hall building.

CORPORATE EXPENDITURES

This section pertains to the general operations of the Town as a whole. This classification includes items such as:

- Insurance administration (broker and adjusters fees). Insurance coverage premiums are charged to specific departments.
- Legal, auditing and other professional services.
- Service charges relating to banking and payroll administration.
- Funding for special initiatives as approved by Council including railway operations and the beautifying of downtown Orangeville through the Facade Improvement grant program.
- Tax write- offs based on successful appeals.
- Contributions to the Credit Valley Conservation Authority. Mandated levy contribution to ensure Ontario's water, land and natural habitats are conserved, restored and responsibly managed through watershed-based programs.

Corporate Financing includes several components such as:

- Continued commitment to the community infrastructure reserve contributions \$646,000.
- Energy retro- fit reserve payback allocations of \$225,000.
- Capital projects funding from operating of approximately \$1,150,000.
- Total debt principle and interest payment of approximately \$1,950,000. Of this amount approximately \$1,150,000 is recovered from Development Charges, BIA Contributions and Water/Wastewater Contributions.

CORPORATE REVENUES

Tax Levy

Property taxation is a major source of revenue for the Town. To determine the tax levy for a property, the property's assessment value is multiplied by tax rate for its property class.

Payments-In-Lieu-of Taxes (PIL'S)

Although property owned and occupied by the government and government entities is not subject to taxation, they are liable for payments-in-lieu-of taxes, generally at the equivalent tax rates. The 2012 budget reflects the actual assessment values provided by the Municipal Property Assessment Corporation.

Interest on Investments

Interest earned on bank deposits, investments, and loans through cash management policy and strategy.

Interest on Taxes

This source of revenue is resulting from the late payment of property taxes. These penalties are imposed in accordance with Provincial Legislation. The maximum allowable rate is 1.25% per month, which the Town does apply to amounts overdue monthly.

Cost Recoveries

These are charge-backs generally to the water and wastewater accounts (which are self-sustaining) and other expenditure classifications for the purpose of recovering costs from external parties.



Aerial view Broadway



Aerial view Island Lake

CORPORATE ALLOCATIONS SUMMARY

	2012 Budget	Comparisons				% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
Expenditures:						
Administration - Building	\$ 262,604	\$ 259,041	\$ 259,041	\$ 216,223	\$ 3,562	1.4%
Development Charge By-Law Update	-	-	-	212,081	-	-
Elections	25,000	25,000	25,000	101,041	-	0.0%
Corporate	5,109,602	4,455,310	4,790,783	4,281,533	654,292	14.7%
	5,397,206	4,739,351	5,074,824	4,810,878	657,854	13.9%
Revenues:						
Administration - Building	-	-	-	-	-	-
Development Charge By-Law Update	-	-	-	(200,000)	-	-
Elections	-	-	-	(58,098)	-	-
Corporate	(29,897,130)	(27,817,093)	(28,151,295)	(25,971,721)	(2,080,037)	7%
	(29,897,130)	(27,817,093)	(28,151,295)	(26,229,819)	(2,080,037)	7%
NET TAX LEVY	\$ (24,499,924)	\$ (23,077,742)	\$ (23,076,471)	\$ (21,418,941)	\$ (1,422,183)	6%

CORPORATE ALLOCATIONS

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Administration - Building							
Expenditures							
04-065-00-001	Salaries - Full Time	\$ 83,760	\$ 82,112	\$ 82,112	\$ 56,376	\$ 1,648	2.0%
04-065-00-021	Employee Benefits - Full Time	30,938	29,556	29,556	17,376	1,382	4.7%
04-065-00-047	Telephone	3,330	3,330	3,330	2,885	-	-
04-065-00-049	Insurance	5,063	4,576	4,576	4,500	486	10.6%
04-065-00-101	Heat / Water	14,445	13,500	13,500	13,500	945	7.0%
04-065-00-103	Hydro	30,456	28,200	28,200	28,200	2,256	8.0%
04-065-00-105	Maintenance Supplies	8,180	8,180	8,180	8,749	-	-
04-065-00-107	Maintenance Repairs	23,000	21,700	21,700	21,074	1,300	6.0%
04-065-00-109	Mat Service	3,032	3,032	3,032	3,403	-	-
04-065-00-111	Equipment & Repairs	4,000	2,020	2,020	1,887	1,980	98.0%
04-065-00-114	Facility Management	-	-	6,600	1,900	-	-
04-065-00-115	Lawn / Garden Maintenance	4,100	4,100	4,100	4,164	-	-
04-065-00-116	Elevator Maintenance	10,100	10,100	10,100	11,130	-	-
04-065-00-117	Janitorial Services	39,000	40,435	33,835	34,888	(1,435)	-3.5%
04-065-00-118	Security System	1,600	1,600	1,600	1,192	-	-
04-065-00-120	Snow Removal - Town Hall Lot	1,600	1,600	1,600	-	-	-
04-065-00-385	Transfer to Reserves (security system)	-	5,000	5,000	5,000	(5,000)	-100.0%
		262,604	259,041	259,041	216,223	3,562	1.4%
Revenues							
04-065-00-550	Facility Rentals	-	-	-	-	-	
Sub-total Administration - Building		262,604	259,041	259,041	216,223	3,562	1.4%

CORPORATE ALLOCATIONS

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Development Charge By-Law Update								
Expenditures								
04-063-00-069	Professional Fees	-	-	-	212,081	-	-	
Revenues								
04-063-00-547	Transfer From Reserve	-	-	-	(200,000)	-	-	
Sub-total Development Chrg By-Law		-	-	-	12,081	-	-	
Elections								
Expenditures								
04-061-00-019	Honorariums	-	-	-	39,347	-	-	
04-061-00-045	Office Supplies / Materials	-	-	-	7,047	-	-	
04-061-00-051	Printing / Photocopy Costs	-	-	-	1,775	-	-	
04-061-00-053	Postage / Courier	-	-	-	8,425	-	-	
04-061-00-055	Advertising	-	-	-	7,354	-	-	
04-061-00-063	Computer Operations & Supplies	-	-	-	2,909	-	-	
04-061-00-073	Workshops / Training Courses	-	-	-	198	-	-	
04-061-00-209	Outside Services	-	-	-	33,986	-	-	
04-061-00-385	Transfer To Reserve (Election)	25,000	25,000	25,000	-	-	-	
		25,000	25,000	25,000	101,041	-	-	
Revenues								
04-061-00-547	Transfer From Reserve	-	-	-	(58,098)	-	-	
Sub-total Elections Office		25,000	25,000	25,000	42,943	-	-	

CORPORATE ALLOCATIONS

	2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Actual			
Corporate Expenditures							
05-103-00-042	Payroll Charges / Bank Charges	90,000	63,379	63,379	51,330	26,621	42.0%
05-103-00-049	Insurance Administration	50,000	42,300	42,300	75,584	7,700	18.2%
05-103-00-050	Retiree Benefits & Salary Continuance	140,000	115,000	115,000	156,826	25,000	21.7%
05-103-00-051	Corporate Contingency	25,000	14,000	25,000	-	11,000	78.6%
05-103-00-053	Postage Expense	30,000	25,000	25,000	26,706	5,000	20.0%
05-103-00-069	Professional Fees	160,000	120,000	120,000	117,171	40,000	33.3%
05-103-00-073	Workshops / Training	15,000	15,000	15,000	9,047	-	-
05-103-00-143	Tax Write Offs	240,000	140,000	140,000	149,038	100,000	71.4%
05-103-00-145	ESA Fees	16,000	16,000	16,000	14,050	-	-
05-103-00-149	WSIB Schedule II	75,000	-	70,000	-	75,000	-
05-103-00-224	Prior Years Deficit	-	-	-	100,000	-	-
05-103-00-321	Special Initiatives	123,000	45,000	45,000	41,815	78,000	173.3%
05-103-00-385	Transfer to/from Reserve - Surplus/Deficit	-	-	144,473	126,471	-	-
05-103-00-386	Capital Financing	3,925,891	3,647,241	3,757,241	3,216,455	278,650	7.6%
06-245-00-085	Credit Valley Conservation	118,211	119,890	119,890	119,890	(1,679)	-1.4%
06-245-00-087	CVC Trail Support	25,000	25,000	25,000	25,000	-	-
12-710-00-209	Railway Station/Yard	4,500	2,500	2,500	4,150	2,000	80.0%
12-710-00-386	ORDC / Train Activities	42,000	50,000	50,000	48,000	(8,000)	-16.0%
12-710-00-375	Façade Improvement Grant	30,000	15,000	15,000	-	15,000	-
		5,109,602	4,455,310	4,790,783	4,281,533	654,292	14.7%

CORPORATE ALLOCATIONS

	2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Actual			
Corporate Revenue							
05-105-00-500 Tax Levy	(26,946,695)	(24,912,223)	(24,912,223)	(22,830,549)	(2,034,472)	8.2%	
05-105-00-501 Supplementary Taxes	(234,800)	(234,800)	(515,000)	(410,603)	-	-	
05-106-00-500 Debt Charges Recoverable	(1,145,470)	(1,145,470)	(1,145,470)	(1,145,470)	-	-	
05-107-00-510 Canada Post PIL	(10,225)	(9,000)	(9,000)	(9,706)	(1,225)	13.6%	
05-107-00-511 MTO PIL	(1,900)	(1,900)	(650)	(606)	-	-	
05-107-00-512 Municipal Act - Hospital	(17,000)	(13,000)	(13,000)	(15,488)	(4,000)	30.8%	
05-107-00-514 Hydro One - PIL Town Portion	(67,000)	(71,300)	(67,000)	(64,895)	4,300	-6.0%	
05-107-00-516 Orangeville Hydro - PIL Town portion	(54,000)	(50,000)	(50,000)	(52,053)	(4,000)	8.0%	
05-107-00-517 Greater Toronto Transit Authority PIL	(15,500)	(12,500)	(15,800)	(14,247)	(3,000)	24.0%	
05-107-00-518 Railway Lands PIL	(900)	(900)	(700)	(691)	-	-	
05-112-00-521 GASAMO Program	-	-	-	(3,029)	-	-	
05-112-00-523 Property Rental	-	-	-	(9,047)	-	-	
05-112-00-524 Investment Income	(20,000)	(70,000)	(60,000)	(80,228)	50,000	-71.4%	
05-112-00-526 Administration Costs Recovered	(480,640)	(476,000)	(450,000)	(468,110)	(4,640)	1.0%	
05-112-00-527 P.O.A. Fines Recovered	(70,000)	(70,000)	(70,000)	(82,000)	-	-	
05-112-00-529 Other Revenues	(2,000)	(2,000)	(2,000)	(80,000)	-	-	
05-112-00-531 Penalties & Interest on Taxes	(408,000)	(400,000)	(478,452)	(453,000)	(8,000)	2.0%	
05-112-00-533 Hydro Dividends	(348,000)	(348,000)	(362,000)	(252,000)	-	-	
05-112-00-547 WSIB Schedule II - Transfer From Reserve	(75,000)	-	-	-	(75,000)	-	
	(29,897,130)	(27,817,093)	(28,151,295)	(25,971,721)	(2,080,037)	7.5%	
Net Tax Levy	\$ (24,499,924)	\$ (23,077,742)	\$ (23,076,471)	\$ (21,418,941)	\$ (1,422,183)	6.2%	

INTRODUCTION

The 2012 Budget submission for Parks and Recreation supports the vision and goals detailed in the ten year Strategic Plan, and the enclosed 2012 priorities.

MISSION STATEMENT

The Mission of the Parks and Recreation Department is

“To provide opportunities for all residents to participate in an active and healthy lifestyle that benefits the mind and body”.

The vision is identified in five core objectives:

1. Increase physical activity opportunities for children and youth.
2. Promote opportunities for seniors to live active and healthy lifestyles.
3. Maintain all parks and recreation facilities to an appropriate standard.
4. Maximize use of parks and recreation facilities and increase revenue.
5. Regularly seek community input and work with local groups and municipalities and provide feedback.

These priorities are supported by all of the key service areas: parks, trails, recreation facilities, programs, and special events.

2011 SIGNIFICANT ACHIEVEMENTS

The past year was eventful for Parks and Recreation with high levels of activity in all service areas. Some of the Department’s more significant achievements include:

Parks

- Designed, constructed and opened the off-leash dog park.
- Opened the link between the George Douglas Trail and the Island Lake Trails.
- Park improvements included maintenance of Brown’s Farm Park, Princess Elizabeth Public School (P.E.P.S.) fields which were purchased and added to the parks inventory in 2011; engineering, design and tender for sports field tower lighting at Rotary Park.
- Ongoing development and implementation of parks maintenance standards and policies.
- Discussions with the Rotary Club of Orangeville to initiate a project for the construction of a new splash pad and accessible playground at Fendley Park.

Committees

- Continued development of the Sports Council to coordinate sport-related initiatives within the Town.

Facilities

- In-house operation of all concession and vending services at both recreation centres.
- Worked with facility tenants to ensure compliance with the terms outlined in lease agreements.
- Capital improvements to Tony Rose MSC - replacement of the flat roof; installation of new safety rails; completion of the fire exit to roof; catch basin installation and repairs; exterior upgrades to the east side; installation of new security system; completed renovations through the Building Canada Fund Communities Component grant.
- Capital improvements to Alder Street Recreation Centre - exterior painting of steel supports; improved exterior lighting; tendered and awarded contract for roof assessment and repairs.

- Installation of roof fall arrest/life lines at both recreation facilities.
- Tendered and awarded parking lot snow removal contract at a lower cost than previous contract.

Administration / Customer Service / Information Technology

- Implemented on-line program registration to the satisfaction of our customers.
- Initiated an assessment and plan for improvements to registration and booking software to improve data collection and reporting.

Programs

- **Aquatics** - increase in aquatics programming including: Red Cross children and adult Learn to Swim lessons; Otters Swim Club hosted 2 Pony Clubs swim meets and 2 extra mini meets at Tony Rose MRC; additional special needs swim programs were made possible through partnerships with community agencies; hosted an April Pools day to raise money for drowning prevention; hosted advanced aquatic programs including Water Art Aquafit, I love Water polo, Red Cross Swim and First Aid instructor courses.
- **Daycamps** - increased March Break Daycamp registration by 65%; increased overall daycamp registration by 10%; increased the number of special needs campers attending daycamp from 8 to 26 participants with support from the Healthy Communities Grant and Community Living Dufferin; expanded the Summer Daycamp program to meet additional demand for the younger age groups; daycamp programs became HIGH FIVE registered and staff were trained in the Principles of Healthy Child Development.
- **Recreation programs** - Introduced new fitness programs including the popular Seniors' Walk 'n Talk program in partnership with the Seniors' Advisory Committee, Urban Poling and Walk-fit with a total of 122 participants; introduced the Learn to Skate program with a total of 140 skaters participating; completed additional work with

local schools and library to enhance recreational opportunities for children and youth; introduced direct delivery and contracted recreation programs to respond to community requests.

Special Events

- Hosted: Families *in motion* Day (3000 participants); Halloween Event (500 participants); First Night Celebration* (1500 participants).
- Organized and delivered the third FREE Youth Night, sponsored by the Mayor's Youth Advisory Committee, with approximately 500 + youth attending the event; continued partnership with Market on Broadway by providing staff every weekend to lead physically active games and crafts from May to October; provided support to the Founder's Fair.
- Partnered with DuCK (Dufferin Coalition for Kids) to provide Play in the Park at Montgomery Village School on Wednesdays and after-school physical activity games for approximately 50 children each week.
- Partnered and participated in the Dufferin Child and Youth Festival, a community event geared to children and youth, in June .
- Assisted with Live Right Now initiative with CBC and Market on Broadway in June, receiving provincial coverage.
- Continued to develop a Sports Council to coordinate sport-related initiatives within the Town.

Partnerships

- Worked with community partners on a variety of initiatives: Rotary Club Ribfest; Optimist Club's Christmas in the Park; Ministry of Health Promotion and Dufferin Community Living to increase the number of daycamp spaces for children with special needs; Ministry of Education and the Lifesaving Society Canada to increase number of Grade 3 children participating in the Swim to Survive

program; Lions Club on the development of the outdoor sports pad.

- Continued success with the Community Matching Fund program for four additional community based projects: Mill St. Peace Park, Off-Leash Dog Park, and sports pad at Brown's Farm Park.

2012 DIRECTION AND PRIORITIES

The direction and priorities for 2012 are identified in the implementation section of the Strategic Plan, with specific tasks identified for each of the five core objectives.

Administration / Customer Service / Information Technology

- Assess the requirements for a Point of Sale system for aquatics registration at Alder St. RC to process registrations and payments.
- Assess the requirements for the installation of four Compass card readers for Class software at Alder Street Recreation Centre and Tony Rose Memorial Sports Centre.
- Review / assess current Class database management processes and develop a plan to improve data management and reporting capabilities to its full potential.
- Conduct a Business Process Review for the facility booking system and streamline process to improve customer service, space allocation and set ups.
- Review, renew and ensure compliance with terms of lease agreements and payments.

Committees

- Develop a sustainable Sports Council
- Provide administrative and advisory support to Parks and Recreation committees: Recreation, Trailways, First Night, Mayor's Youth Advisory, Sports, and other ad hoc committees.

- Work with community residents to formalize relationship with the Town for fundraising for off-leash dog park and Mill St. Peace Park.

Facilities

- Complete an assessment of indoor recreation facility demand and supply benchmarked against recreation sector standards.
- Develop a business case for existing use, or re-purposing of existing space, at Tony Rose MSC based on assessment.
- Complete an assessment of Tony Rose MRC to determine capital costs to upgrade the two ice pads and pool.
- Enhance access control and security systems at Alder St. RC and Tony Rose MSC.
- Install marquis signs at Alder Street RC and Tony Rose Memorial MSC.
- Research and develop a strategy for asset management, work orders and purchase orders.
- Research and develop an equipment and component preventative maintenance program for recreation facilities.
- Determine future use of facility space at Brown's Farm Park facility and complete required repairs and upgrades to expand the range of available space for future programs, meetings, storage, offices and Emergency Operations Centre
- Complete Alder St. RC fall arrest system and roof repairs initiated in 2011.
- Resurface waterslide stairs at Adler Street Recreation Centre to prevent future deterioration resulting from rusting.

Health and Safety

- Relocate muriatic acid storage containers from both chlorine rooms at both swimming pools to prevent dangerous result of chemicals interacting.

Human Resources

- Review and update department structure for full-time, part-time and casual staff requirements, to reflect changing demands for services.

Marketing / Promotions / Communication / Sponsorship

- Develop a marketing plan to improve advertising and promotion of programs and services including branding, signage, advertising and communication (including website improvements and social media).
- Publish two Parks and Recreation community guides to promote the range of recreation programs available to community.
- Promote the trail system through branding, maps, signage and partnerships.
- Increase utilization of facilities, parks and trails through promotion and sponsorship.
- Promote Sports Tourism to increase use of Town facilities and sports fields, in partnership with the BIA and The Hills of Headwaters Tourism.
- Promote sponsorship opportunities to encourage local businesses to sponsor activities at special events.
- Promote increased use of Town facilities by schools.
- Promote and expand the Community Matching Fund program. Promote sponsorship opportunities to support access to recreation for free community events.

Parks

- Complete construction of the sports pad at Brown's Farm Park, in partnership with the Orangeville Lion's Club, and develop terms and conditions for use by the community.
- Engage a parks planner to work with community and groups to gather input, create a concept plan, and develop a detailed design

and budget estimate for park amenities for Brown's Farm Park and Mill St. Park.

- Complete the detailed design, budget and project plan for the construction of a new splash pad and addition of accessible playground feature(s) at Fendley Park, in partnership with the Orangeville Rotary Club.
- Re-surface tennis court #4 at Rotary Park (50% paid by the Orangeville Tennis Club), and courts at Idyllwilde and Myr Morrow parks.
- Replace and upgrade playground equipment at Haley Parkette and Credit Lake Park.
- Support the fundraising efforts for Mill St. Park for re-development into a "Peace Park", in partnership with local residents and the Kinsmen Club.
- Research and develop parks maintenance standards and policies.
- Ongoing maintenance and repairs to 95 acres of parks, and 9 kilometres of trails.
- Oversee ongoing operational requirements of the off-leash dog park and the outdoor sports pad.
- Work with the Orangeville Sustainability Action Team on the development of a community garden at Rotary Park.

Policy

Research, consult with community, recommend and implement:

- Affiliation, Space Allocation, Terms and Conditions and Fundraising policies for community user groups.
- A program planning model to determine the best mix of direct and community based program delivery options, and confirm the Department's role in program delivery.
- Office and storage requirements for user groups in Town facilities based on ability to accommodate space needs and costs / fees associated with renting space.

- Policies as required, e.g. rain-out policy, sell-off ice, coach's hour, cancellations/payments, and room rentals by other Town departments and outside agencies.
- Monitor implementation of approved smoking by-law and recommend changes to reduce the use of tobacco on Parks and Recreation property.

Programs

- Assess community needs in recreation program and service delivery and work in partnership with community agencies and organizations to address gaps in service.
- Support existing, and encourage new, community organizations to ensure success in recreation program delivery.
- Work with schools and community partners, including the Town of Orangeville Library, to enhance opportunities for children and youth to be more active.
- Increase physical activity for children and youth through the promotion of the *in motion* community program
- Encourage opportunities for children and youth with disabilities to integrate into recreation programs
- Expand the range of direct-delivery programming opportunities for children, youth, adults and seniors.
- Increase opportunities for engaging youth – e.g. drop-in programs, year-round youth events, Youth Week celebrations and the Mayor's Youth Advisory Committee.
- Increase the range of advanced aquatic leadership programs, targeted at local and surrounding communities.
- Provide opportunities for families, children and youth including flexible, unstructured drop-in access to swimming, skating, children's activities at the Market on Broadway, and twice-weekly Play in the Park programs.

Special events

- Plan and deliver Families in motion Day and First Night Celebration events, as well as participate in the Santa Claus parade.
- Lead the First Night Committee in hosting the 2012 event at the Tony Rose MSC including free swims, skates, outdoor activities and fireworks display.

Sports Fields

- Assess needs, research best practices and develop equipment requirements to improve efficiency in maintaining outdoor parks, trails and sports fields.
- Work with Sports Council and sport user groups to develop policies which optimize use of sports fields, especially for soccer & lacrosse
- Investigate the possibility of developing an outdoor artificial turf sport field, in partnership with the Sports Council and service clubs.

Trails

- Re-surface trails and walkways at Rebecca Hills and Mother Teresa Parks to address washout after rainstorms, and meet accessibility standards.

FUTURE CONCERNS / OPPORTUNITIES

- Funding requirements to repair / replace two ice pads and swimming pool at Tony Rose MRC over the next five years will have a significant impact on the capital budget.
- Assessing future requirements for parks, trails and sports fields will require a parks master plan to identify community growth needs and maximize the development of limited available land for outdoor recreation space.
- Maintaining the expanded parks and trails inventory and amenities to the appropriate standard will be challenging, especially in the shoulder seasons – spring and fall.

- Assessing the needs of the community, and filling gaps in recreation programs and service delivery, will continue to be a priority to maximize use of available space.
- Coordinating opportunities for promoting programs, services and events to the community to meet community needs and expectations.
- Working with community sport organizations to address issues impacting the ability of volunteer groups to continue to deliver programs and services to the community.



Indoor Pool at Alder Recreation Centre

PARKS AND RECREATION

	2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Actual			
Summary							
Expenditures:							
Recreation Administration	\$ 273,037	\$ 262,800	\$ 247,800	\$ 278,156	\$ 10,237	3.9%	
Diane Drive Site	26,000	25,100	17,100	-	900	3.6%	
Children's Programming	121,261	89,780	89,780	80,291	31,481	35.1%	
Summer Camps	210,526	189,261	189,261	148,555	21,265	11.2%	
Alder Street Recreation Centre	2,695,251	2,406,602	2,455,002	2,152,048	288,649	12.0%	
Tony Rose Memorial Sports Centre	1,683,063	1,442,240	1,491,240	1,395,149	240,823	16.7%	
Parks Operations	831,837	802,233	794,233	671,295	29,605	3.7%	
Total Expenses	5,840,975	5,218,015	5,284,415	4,725,495	622,960	11.9%	
Revenues:							
Recreation Administration	(12,000)	(12,000)	(12,000)	(9,128)	-	-	
Diane Drive Site	(6,000)	(6,000)	(6,000)	-	-	-	
Children's Programming	(65,750)	(40,750)	(40,750)	(41,487)	(25,000)	61.3%	
Summer Camps	(177,000)	(187,200)	(205,200)	(158,815)	10,200	-5.4%	
Alder Street Recreation Centre	(1,727,250)	(1,474,600)	(1,575,000)	(1,425,804)	(252,650)	17.1%	
Tony Rose Memorial Sports Centre	(880,000)	(692,000)	(751,600)	(693,588)	(188,000)	27.2%	
Parks Operations	(68,175)	(71,500)	(71,500)	(70,483)	3,325	-4.7%	
Total Revenues	(2,936,175)	(2,484,050)	(2,662,050)	(2,399,305)	(452,125)	18.2%	
Net Tax Levy	\$ 2,904,800	\$ 2,733,965	\$ 2,622,365	\$ 2,326,190	\$ 170,835	6.2%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Recreation Administration								
Expenditures								
13-530-00-001	Salaries - Full Time	\$ 170,434	\$ 167,500	\$ 152,500	\$ 200,665	\$ 2,934	1.8%	
13-530-00-021	Benefits - Full Time	47,503	45,000	45,000	44,586	2,503	5.6%	
13-530-00-112	Liability Insurance	12,000	12,000	12,000	4,000	-	-	
13-530-00-120	Office Supplies	1,400	1,400	1,400	58	-	-	
13-530-00-125	Photocopies	400	400	400	5	-	-	
13-530-00-136	Courier	300	300	300	200	-	-	
13-530-00-140	Advertising	3,000	3,000	3,000	1,506	-	-	
13-530-00-141	Public Relations / Promotions	2,000	2,000	2,000	1,500	-	-	
13-530-00-150	Meeting Expenses	2,000	-	-	-	2,000	-	
13-530-00-160	Professional Association Fees	1,600	1,600	1,600	2,120	-	-	
13-530-00-165	Workshops / Training Courses	2,000	1,500	1,500	1,400	500	33.3%	
13-530-00-166	Conferences	2,000	900	900	-	1,100	122.2%	
13-530-00-170	Mileage	1,200	1,200	1,200	600	-	-	
13-530-00-210	Cell Phones	1,200	1,200	1,200	1,200	-	-	
13-530-00-245	Software Support	6,000	1,800	1,800	-	4,200	233.3%	
13-530-00-247	Software Purchase	5,000	8,000	8,000	-	(3,000)	-37.5%	
13-530-00-470	Special Projects	15,000	15,000	15,000	20,317	-	-	
		273,037	262,800	247,800	278,156	10,237	3.9%	
Revenues								
13-530-00-690	Additional fees	(12,000)	(12,000)	(12,000)	(9,128)	-	-	
		(12,000)	(12,000)	(12,000)	(9,128)	-	-	
Sub-total Parks and Rec Administration		261,037	250,800	235,800	269,029	10,237	4.1%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
<i>Diane Drive Site</i>								
Expenditures								
13-550-00-303	Hydro	12,000	12,000	7,000	-	-	-	
13-550-00-315	Cleaning Supplies	500	500	500	-	-	-	
13-550-00-317	Maintenance and Repairs	3,000	3,000	3,000	-	-	-	
13-550-00-320	Security	3,500	3,600	3,600	-	(100)	-2.8%	
13-550-00-322	Life Safety Services	2,000	1,000	1,000	-	1,000	100.0%	
13-550-00-323	Consultation	5,000	5,000	2,000	-	-	-	
		26,000	25,100	17,100	-	900	3.6%	
Revenues								
13-550-00-699	Transfer to / from Reserve	(6,000)	(6,000)	(6,000)	-	-	-	
		(6,000)	(6,000)	(6,000)	-	-	-	
	<i>Sub-total Diane Drive Site</i>	20,000	19,100	11,100	-	900	4.7%	
<i>Recreation Children's Programming</i>								
Expenditures								
13-570-00-001	Programming Salaries - Full Time	26,423	28,960	28,960	31,000	(2,537)	-8.8%	
13-570-00-005	Salaries - Part Time	12,496	-	-	-	12,496	-	
13-570-00-008	Casual Wages	21,280	14,000	14,000	13,270	7,280	52.0%	
13-570-00-021	Programming Benefits - Full time	8,881	8,500	8,500	8,759	381	4.5%	
13-570-00-028	Benefits - Part Time	4,073	2,400	2,400	831	1,673	69.7%	
13-570-00-120	Office Supplies	300	300	300	117	-	-	
13-570-00-125	Printing / Photocopying	200	200	200	-	-	-	
13-570-00-140	Advertising	2,500	2,500	2,500	2,300	-	-	
13-570-00-150	Promotions	500	1,500	1,500	-	(1,000)	-66.7%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-570-00-160	Professional Associations	1,100	1,100	1,100	300	-	-	
13-570-00-165	Workshops Training Courses	1,000	800	800	-	200	25.0%	
13-570-00-170	Mileage	1,200	500	500	667	700	140.0%	
13-570-00-180	Uniforms	300	300	300	100	-	-	
13-570-00-210	Cell Phones	800	720	720	100	80	11.1%	
13-570-00-291	Community Grants / Jump Start	5,000	-	-	-	5,000	-	
13-570-00-410	Materials	2,400	1,800	1,800	-	600	33.3%	
13-570-00-430	Supplies	3,000	2,200	2,200	1,198	800	36.4%	
13-570-00-470	Partner Services	22,000	22,000	22,000	21,000	-	-	
13-570-00-471	Special Events and Facility Rentals	7,308	1,500	1,500	648	5,808	-	
13-570-00-482	Transportation	500	500	500	-	-	-	
		121,261	89,780	89,780	80,291	31,481	35.1%	
Revenues								
13-570-00-660	Program Registration	(55,000)	(40,000)	(40,000)	(787)	(15,000)	37.5%	
13-570-00-661	Extra Fees	(750)	(750)	(750)	(40,000)	-	-	
13-570-00-662	Rental Party Packages	(10,000)	-	-	(700)	(10,000)	-	
		(65,750)	(40,750)	(40,750)	(41,487)	(25,000)	61.3%	
Sub-total Children's Programming		55,511	49,030	49,030	38,804	6,481	13.2%	
Summer Camps								
Expenditures								
13-572-00-001	Salaries - Full Time	35,873	28,961	28,961	29,000	6,912	23.9%	
13-572-00-009	Wages - Summer Students	116,470	107,500	107,500	78,888	8,970	8.3%	
13-572-00-021	Benefits - Salary Full Time	10,111	7,700	7,700	7,200	2,411	31.3%	
13-572-00-029	Benefits - Summer Students	11,322	11,100	11,100	7,715	222	2.0%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-572-00-120	Office Supplies	400	400	400	100	-	-	
13-572-00-140	Advertising	3,000	3,000	3,000	2,888	-	-	
13-572-00-165	Workshops / Training Courses	1,800	2,100	2,100	1,166	(300)	-14.3%	
13-572-00-170	Mileage	750	500	500	203	250	50.0%	
13-572-00-180	Uniforms	800	800	800	647	-	-	
13-572-00-210	Cell Phones	900	1,200	1,200	1,180	(300)	-25.0%	
13-572-00-410	Materials	2,000	2,000	2,000	1,305	-	-	
13-572-00-430	Supplies	4,000	3,500	3,500	4,164	500	14.3%	
13-572-00-431	Camp T-Shirts	5,000	4,000	4,000	3,290	1,000	25.0%	
13-572-00-470	Partner Services	3,000	7,500	7,500	2,735	(4,500)	-60.0%	
13-572-00-471	Special Guests (Field Trips)	4,000	2,000	2,000	515	2,000	100.0%	
13-572-00-481	Facility Rentals	6,700	4,500	4,500	5,583	2,200	48.9%	
13-572-00-482	Transportation	1,400	2,500	2,500	1,376	(1,100)	-44.0%	
13-572-00-490	Program Refunds	3,000	-	-	600	3,000	-	
		210,526	189,261	189,261	148,555	21,265	11.2%	
Revenue								
13-572-00-601	Federal Grants	(2,500)	(2,500)	(2,500)	(2,872)	-	-	
13-572-00-602	Provincial Grants	(2,000)	(6,500)	(6,500)	(8,141)	4,500	-69.2%	
13-572-00-604	Other Grants	(1,500)	(1,500)	(1,500)	(2,153)	-	-	
13-572-00-660	Program Registration	(168,000)	(168,000)	(186,000)	(145,000)	-	-	
13-572-00-661	Extra Fees	(2,000)	(8,500)	(8,500)	(615)	6,500	-76.5%	
13-572-00-680	Product Sales	(1,000)	(200)	(200)	(34)	(800)	400.0%	
		(177,000)	(187,200)	(205,200)	(158,815)	10,200	-5.4%	
Sub-total Summer Camps		33,526	2,061	(15,939)	(10,260)	31,465	1526.7%	
Total Recreation Children's Programming		89,037	51,091	33,091	28,544	37,946	74.3%	

PARKS AND RECREATION

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Alder Street Recreation Centre							
General Facility							
Expenditures							
13-540-00-001	Salaries - Full Time	64,822	71,500	71,500	66,892	(6,678)	-9.3%
13-540-00-002	Wages - Full Time	110,601	85,200	85,200	78,962	25,401	29.8%
13-540-00-003	Wages - Full Time Overtime	2,856	2,800	2,800	8,000	56	2.0%
13-540-00-005	Wages - Part Time	14,649	13,100	13,100	13,000	1,549	11.8%
13-540-00-008	Wages - Casual	19,525	19,900	19,900	19,371	(375)	-1.9%
13-540-00-009	Wages - Casual Overtime	408	400	400	2,500	8	2.0%
13-540-00-021	Benefits - Salary Full Time	18,999	22,400	22,400	16,587	(3,401)	-15.2%
13-540-00-022	Benefits - Wages Full Time	35,949	30,000	30,000	20,696	5,949	19.8%
13-540-00-025	Benefits - Part Time	1,734	1,700	1,700	1,500	34	2.0%
13-540-00-028	Benefits - Casual	2,754	2,700	2,700	2,100	54	2.0%
13-540-00-112	Liability Insurance	27,536	25,306	25,306	24,400	2,231	8.8%
13-540-00-120	Office Supplies	3,700	2,250	2,250	2,190	1,450	64.4%
13-540-00-125	Photocopies	4,900	4,900	4,900	4,200	-	-
13-540-00-130	Office Equipment Lease	3,150	2,640	2,640	2,770	510	19.3%
13-540-00-131	Office Equipment Repair	300	300	300	155	-	-
13-540-00-132	Office Furniture & Equipment	1,800	1,000	1,000	4,000	800	80.0%
13-540-00-136	Courier	200	200	200	25	-	-
13-540-00-140	Advertising	1,000	1,000	1,000	55	-	-
13-540-00-150	Meeting Expenses	750	500	500	25	250	50.0%
13-540-00-160	Professional Assoc Fees	500	500	500	801	-	-
13-540-00-162	Training Materials	500	500	500	330	-	-
13-540-00-165	Workshops / Training Courses	7,000	8,200	8,200	505	(1,200)	-14.6%

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-540-00-170	Mileage	2,000	2,000	2,000	443	-	-	
13-540-00-180	Uniforms	7,000	6,600	6,600	3,630	400	6.1%	
13-540-00-201	Telephone	6,000	4,500	4,500	4,232	1,500	33.3%	
13-540-00-210	Cell Phones and Pagers	3,600	5,000	5,000	1,973	(1,400)	-28.0%	
13-540-00-216	Two-way Radios	1,000	-	-	-	1,000	-	
13-540-00-220	SOCAN Licensing	800	800	800	-	-	-	
13-540-00-230	Internet	540	1,200	1,200	635	(660)	-55.0%	
13-540-00-240	I.T. Supplies formerly Hardware Maint.	700	500	500	275	200	40.0%	
13-540-00-242	Hardware Purchases	15,000	15,000	15,000	4,900	-	-	
13-540-00-245	Software Support	4,350	4,500	4,500	1,069	(150)	-3.3%	
13-540-00-301	Gas	43,050	41,000	41,000	50,535	2,050	5.0%	
13-540-00-303	Hydro	95,040	88,000	88,000	121,925	7,040	8.0%	
13-540-00-305	Property Tax - Commercial Space	60,000	60,000	57,000	53,343	-	-	
13-540-00-310	Property / Boiler Insurance	21,578	19,506	19,506	18,795	2,071	10.6%	
13-540-00-311	Plumbing	7,700	6,300	6,300	6,016	1,400	22.2%	
13-540-00-312	Painting	21,000	56,000	41,000	2,900	(35,000)	-62.5%	
13-540-00-315	Cleaning Supplies	24,436	20,000	20,000	17,294	4,436	22.2%	
13-540-00-317	Building Mtce Materials	13,150	12,400	12,400	8,499	750	6.0%	
13-540-00-319	Small Tools Purchase	1,800	1,000	1,000	1,147	800	80.0%	
13-540-00-320	Security	500	500	500	785	-	-	
13-540-00-321	Waste Disposal	6,700	6,700	6,700	4,753	-	-	
13-540-00-322	Life Safety Services	11,450	11,300	11,300	11,186	150	1.3%	
13-540-00-323	Mat Service	4,145	5,000	5,000	5,000	(855)	-17.1%	
13-540-00-325	Outside Services	91,600	90,000	90,000	86,561	1,600	1.8%	
13-540-00-330	Equipment Repair Supplies	1,500	1,500	1,500	4,429	-	-	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-540-00-331	Equipment Rental	3,100	500	500	143	2,600	520.0%	
13-540-00-332	Equipment Purchases	10,100	2,500	2,500	21,469	7,600	304.0%	
13-540-00-335	HVAC Supplies	2,650	2,650	2,650	5,199	-	-	
13-540-00-336	HVAC Service Contracts	26,500	26,500	26,500	14,134	-	-	
13-540-00-338	Equipment Service Contracts	6,500	6,000	6,000	4,285	500	8.3%	
13-540-00-339	Elevator Service Contract	5,000	5,000	5,000	4,800	-	-	
13-540-00-350	Grounds Maintenance	14,100	14,000	14,000	11,932	100	0.7%	
13-540-00-352	Parking Lot Maintenance	7,800	6,250	6,250	10,000	1,550	24.8%	
13-540-00-355	Snow Clearing Contract	26,000	36,000	36,000	19,771	(10,000)	-27.8%	
13-540-00-356	Snow Clearing Materials	5,000	5,000	5,000	1,000	-	-	
13-540-00-399	Transfer to Reserve	60,000	55,000	55,000	65,469	5,000	9.1%	
13-540-00-490	Program Refunds	400	-	-	-	400	-	
		935,422	915,702	897,702	837,591	19,720	2.2%	
Revenue								
13-540-00-608	Donations	-	(5,000)	(5,000)	(20,000)	5,000	-	
13-540-00-610	Community Room Rentals	(20,000)	(22,000)	(22,000)	(19,685)	2,000	-9.1%	
13-540-00-615	Commercial Lease Revenue	(215,000)	(215,000)	(215,000)	(170,133)	-	-	
13-540-00-616	Comm Lease - Operating Cost Recovery	(35,000)	(35,000)	(35,000)	(39,033)	-	-	
13-540-00-620	Rental Agreement Revenue	(3,000)	(3,000)	(3,000)	(3,311)	-	-	
13-540-00-640	Service Agreement Revenue	(5,000)	(5,000)	(5,000)	(4,398)	-	-	
13-540-00-650	Program Revenue (Party Packages)	(5,000)	(5,000)	(5,000)	-	-	-	
13-540-00-670	Advertising Revenue	(10,000)	(10,000)	(10,000)	(552)	-	-	
		(293,000)	(300,000)	(300,000)	(257,112)	7,000	-2.3%	
Sub-total Alder Street General Facility		642,422	615,702	597,702	580,479	26,720	4.3%	

PARKS AND RECREATION

	2012 Budget	Comparisons					
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12	
<i>Ice Operations - Expenditures</i>							
13-542-00-001	Salaries - Full Time	73,963	72,500	72,500	75,604	1,463	2.0%
13-542-00-002	Wages - Full Time	152,443	157,900	157,900	145,175	(5,457)	-3.5%
13-542-00-003	Wages - Full Time Overtime	4,896	4,800	4,800	-	96	2.0%
13-542-00-005	Wages - Part Time	23,019	20,900	20,900	13,873	2,119	10.1%
13-542-00-008	Wages - Casual	32,541	32,800	32,800	37,608	(259)	-0.8%
13-542-00-009	Wages - Part Time Casual Overtime	714	700	700	-	14	2.0%
13-542-00-021	Benefits - Salary Full Time	23,043	18,000	18,000	20,093	5,043	28.0%
13-542-00-022	Benefits - Wages Full Time	49,525	45,200	45,200	35,000	4,325	9.6%
13-542-00-025	Benefits - Part Time	2,754	2,700	2,700	1,500	54	2.0%
13-542-00-028	Benefits - Casual	4,386	4,300	4,300	3,385	86	2.0%
13-542-00-162	Training Materials	500	500	500	-	-	-
13-542-00-165	Workshops / Training Courses	3,000	5,300	5,300	357	(2,300)	-43.4%
13-542-00-301	Gas	43,599	41,522	39,522	35,000	2,076	5.0%
13-542-00-303	Hydro	73,440	68,000	68,000	65,171	5,440	8.0%
13-542-00-312	Plumbing	2,500	-	-	-	2,500	-
13-542-00-317	Building Maintenance Supplies	10,500	14,000	12,000	2,900	(3,500)	-25.0%
13-542-00-325	Outside Services	21,800	20,000	20,000	35,626	1,800	9.0%
13-542-00-330	Equipment Supplies	12,575	11,450	11,450	5,600	1,125	9.8%
13-542-00-331	Equipment Rental	1,500	1,500	1,500	-	-	-
13-542-00-332	Equipment Purchases	2,150	1,125	1,125	2,500	1,025	91.1%
13-542-00-338	Equipment Service Contracts	32,000	32,000	22,000	30,000	-	-
13-542-00-410	Materials	2,500	2,500	2,500	1,117	-	-
13-542-00-420	Supplies	3,100	3,000	3,000	2,309	100	3.3%
		576,448	560,697	546,697	512,819	15,750	2.8%

PARKS AND RECREATION

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Revenues							
13-542-00-621	Hourly Rentals	(100,000)	(74,000)	(74,000)	(75,242)	(26,000)	35.1%
13-542-00-622	Non Prime Time Rentals	-	(6,500)	(6,500)	(6,500)	6,500	-100.0%
13-542-00-624	School Rentals	(10,000)	(16,000)	(16,000)	(14,895)	6,000	-37.5%
13-542-00-625	Ice Full Season Non-prime Rentals	(150)	-	-	-	(150)	-
13-542-00-627	Full Season Youth Rentals	(393,000)	(401,000)	(411,000)	(400,105)	8,000	-2.0%
13-542-00-628	Full Season Adult Rentals	(109,000)	(117,500)	(117,500)	(111,061)	8,500	-7.2%
13-542-00-651	Public Skating	(15,000)	(12,000)	(12,000)	(13,573)	(3,000)	25.0%
13-542-00-652	Shinny	(21,000)	(16,000)	(16,000)	(18,722)	(5,000)	31.3%
13-542-00-653	Ticket Ice	(500)	-	-	(465)	(500)	-
13-542-00-661	Other Program Registration	(6,500)	-	-	(5,368)	(6,500)	-
		(655,150)	(643,000)	(653,000)	(645,931)	(12,150)	1.9%
Sub-total Alder Street Ice Operations		(78,702)	(82,303)	(106,303)	(133,112)	3,600	-4.4%
Floor Operations							
Expenditures							
13-543-00-001	Salaries - Full Time	9,391	9,200	9,200	29,000	191	2.1%
13-543-00-002	Wages - Full Time	22,902	15,900	15,900	30,804	7,002	44.0%
13-543-00-003	Wages - Full Time Overtime	612	600	600	-	12	2.0%
13-543-00-005	Wages - Part Time	10,463	9,800	9,800	15,360	663	6.8%
13-543-00-008	Wages - Casual	13,016	13,100	13,100	7,887	(84)	-0.6%
13-543-00-009	Wages - Part Time Casual Overtime	306	300	300	-	6	2.0%
13-543-00-021	Benefits - Salary Full Time	2,871	2,700	2,700	7,700	171	6.3%
13-543-00-022	Benefits - Wages Full Time	7,635	5,000	5,000	7,968	2,635	52.7%
13-543-00-025	Benefits - Part Time	1,326	1,300	1,300	1,482	26	2.0%

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-543-00-028	Benefits - Casual	1,734	1,700	1,700	679	34	2.0%	
13-543-00-301	Gas	5,250	5,000	5,000	5,000	250	5.0%	
13-543-00-303	Hydro	2,160	2,000	2,000	2,000	160	8.0%	
13-543-00-317	Building Maintenance Materials	1,100	-	-	-	1,100	-	
13-543-00-325	Outside Services	500	500	500	1,063	-	-	
13-543-00-430	Supplies	350	-	-	-	350	-	
		79,616	67,100	67,100	108,943	12,516	18.7%	
Revenues								
13-543-00-621	Hourly Rentals	(4,500)	(1,700)	(1,700)	(1,637)	(2,800)	164.7%	
13-543-00-622	Non Prime Time Rentals	-	(1,000)	(1,000)	(1,307)	1,000	-	
13-543-00-627	Full Season Youth Rentals	(9,500)	(13,000)	(13,000)	(11,468)	3,500	-26.9%	
13-543-00-628	Full Season Adult Rentals	(500)	-	-	-	(500)	-	
		(14,500)	(15,700)	(15,700)	(14,412)	1,200	-7.6%	
Sub-total Alder Street Floor Operations		65,116	51,400	51,400	94,531	13,716	26.7%	
Pool Operations								
Expenditures								
13-545-00-001	Salaries - Full Time	182,720	185,100	185,100	131,365	(2,380)	-1.3%	
13-545-00-002	Wages - Full Time	31,446	47,400	47,400	40,100	(15,954)	-33.7%	
13-545-00-003	Wages - Full Time Overtime	1,428	1,400	1,400	-	28	2.0%	
13-545-00-005	Wages - Part Time	21,624	19,600	19,600	26,175	2,024	10.3%	
13-545-00-008	Wages - Casual	296,820	291,000	291,000	244,249	5,820	2.0%	
13-545-00-021	Benefits - Salary Full Time	59,713	48,400	48,400	34,900	11,313	23.4%	
13-545-00-022	Benefits - Wages Full Time	10,240	14,900	14,900	9,900	(4,660)	-31.3%	
13-545-00-025	Benefits - Part Time	2,652	2,600	2,600	2,621	52	2.0%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-545-00-028	Benefits - Casual	36,720	36,000	36,000	19,945	720	2.0%	
13-545-00-120	Alder Pool Office Supplies	950	950	950	950	-	-	
13-545-00-136	Courier	152	152	152	152	-	-	
13-545-00-140	Advertising	500	500	500	500	-	-	
13-545-00-160	Professional Association Fees	600	600	600	1,043	-	-	
13-545-00-162	Training Materials	2,500	2,500	2,500	2,500	-	-	
13-545-00-165	Workshops / Training Courses	1,700	1,700	1,700	2,462	-	-	
13-545-00-166	Conferences	1,400	-	-	-	1,400	-	
13-545-00-170	Mileage	300	300	300	528	-	-	
13-545-00-181	Annual Uniform Allowance	1,000	800	800	800	200	25.0%	
13-545-00-301	Gas	67,200	64,000	64,000	44,000	3,200	5.0%	
13-545-00-303	Hydro	43,200	40,000	40,000	40,000	3,200	8.0%	
13-545-00-311	Plumbing Costs	2,500	2,000	2,000	3,702	500	25.0%	
13-545-00-312	Painting	15,700	700	700	855	15,000	2142.9%	
13-545-00-315	Cleaning Supplies	5,000	5,000	5,000	4,321	-	-	
13-545-00-316	Chemicals	16,100	15,000	15,000	13,215	1,100	7.3%	
13-545-00-317	Building Mtce Materials	6,250	7,000	7,000	10,000	(750)	-10.7%	
13-545-00-323	Mat Service	1,000	1,900	1,900	-	(900)	-47.4%	
13-545-00-325	Outside Services	35,300	35,800	35,800	9,000	(500)	-1.4%	
13-545-00-330	Equipment Supplies	5,700	6,000	6,000	5,496	(300)	-5.0%	
13-545-00-331	Equipment Rentals	1,500	1,500	1,500	627	-	-	
13-545-00-332	Equipment Purchases	3,750	2,000	2,000	9,712	1,750	87.5%	
13-545-00-333	Safety Equipment	1,300	1,900	1,900	3,000	(600)	-31.6%	
13-545-00-336	HVAC	12,000	-	-	-	12,000	-	
13-545-00-410	Materials	3,400	2,200	2,200	2,700	1,200	54.5%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-545-00-411	Course Materials	10,000	12,000	12,000	16,080	(2,000)	-16.7%	
13-545-00-412	Lesson Materials	1,600	2,000	2,000	2,000	(400)	-20.0%	
13-545-00-431	Course Supplies	2,500	1,000	1,000	612	1,500	150.0%	
13-545-00-432	Lesson Supplies	1,800	1,200	1,200	1,046	600	50.0%	
13-545-00-491	Other Program Expense	3,500	8,000	8,000	8,139	(4,500)	-	
		891,765	863,102	863,102	692,694	28,663	3.3%	
Revenues								
13-545-00-601	Federal Grants	(2,500)	(300)	(300)	(2,730)	(2,200)	733.3%	
13-545-00-602	Provincial Grants	(1,500)	(2,500)	(2,500)	(1,152)	1,000	-40.0%	
13-545-00-604	Other Grants	(2,000)	(6,000)	(6,000)	(2,019)	4,000	-66.7%	
13-545-00-621	Hourly rentals	(26,000)	(41,000)	(41,000)	(38,745)	15,000	-36.6%	
13-545-00-624	School Rentals	(6,000)	(8,000)	(8,000)	(2,282)	2,000	-25.0%	
13-545-00-628	Full Season Rentals	(49,500)	-	-	-	(49,500)	-	
13-545-00-651	Public Swimming	(55,000)	(62,000)	(62,000)	(58,649)	7,000	-11.3%	
13-545-00-652	Drop-In Programs	(7,000)	(8,000)	(8,000)	(7,097)	1,000	-12.5%	
13-545-00-659	Passes	(48,000)	(36,000)	(36,000)	(49,427)	(12,000)	33.3%	
13-545-00-662	Lesson Registration	(288,000)	(298,000)	(308,000)	(295,000)	10,000	-3.4%	
13-545-00-663	Life Saving Courses Registration	(42,000)	(42,000)	(42,000)	(40,885)	-	-	
13-545-00-664	Fitness Classes	(15,000)	(600)	(600)	(600)	(14,400)	2400.0%	
13-545-00-665	Operation Course Material	(5,000)	-	-	-	(5,000)	-	
13-545-00-680	Product Sales	(5,100)	(11,500)	(11,500)	(9,764)	6,400	-55.7%	
		(552,600)	(515,900)	(525,900)	(508,350)	(36,700)	7.1%	
Sub-total Alder Street Pool Operations		339,165	347,202	337,202	184,345	(8,037)	-2.3%	

PARKS AND RECREATION

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Concessions & Vending							
Expenditures							
13-546-00-001	Salaries - Full Time	6,097	-	-	-	6,097	-
13-546-00-005	Wages - Part Time	48,463	-	15,000	-	48,463	-
13-546-00-021	Benefits - Salary FT	1,710	-	-	-	1,710	-
13-546-00-025	Benefits - Wages PT	5,613	-	1,400	-	5,613	-
13-546-00-317	Maintenance & Repair	1,000	-	-	-	1,000	-
13-546-00-325	Outside Services	1,000	-	-	-	1,000	-
13-546-00-330	Equipment Supplies	500	-	-	-	500	-
13-546-00-332	Equipment Purchases	1,000	-	9,000	-	1,000	-
13-546-00-399	Transfer to Reserve	40,617	-	-	-	40,617	-
13-546-00-430	Concession Supplies	70,000	-	40,000	-	70,000	-
13-546-00-431	Vending Supplies	36,000	-	15,000	-	36,000	-
		212,000	-	80,400	-	212,000	-
Revenues							
13-546-00-680	Concession Sales	(140,000)	-	(50,000)	-	(140,000)	-
13-546-00-682	Vending Revenue	(72,000)	-	(30,400)	-	(72,000)	-
		(212,000)	-	(80,400)	-	(212,000)	-
Sub-total Alder Concessions & Vending		-	-	-	-	-	-
Alder Street Recreation Centre		\$ 968,001	\$ 932,002	\$ 880,002	\$ 726,243	\$ 35,999	3.9%

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Tony Rose Memorial Sports Centre								
General Facility Operations - Expenditures								
13-560-00-001	Salaries - Full Time	33,086	34,100	34,100	35,100	(1,014)	-3.0%	
13-560-00-002	Wages - Full Time	102,695	83,700	83,700	74,500	18,995	22.7%	
13-560-00-003	Wages - Full Time Overtime	4,284	4,200	4,200	9,563	84	2.0%	
13-560-00-005	Wages - Part Time	11,998	11,400	11,400	8,200	598	5.2%	
13-560-00-006	Wages - Part Time Overtime	204	200	200	-	4	2.0%	
13-560-00-008	Wages - Casual	15,257	18,000	18,000	14,417	(2,743)	-15.2%	
13-560-00-009	Wages - Summer Students	408	400	400	441	8	2.0%	
13-560-00-021	Benefits - Salary Full Time	9,387	9,600	9,600	9,700	(213)	-2.2%	
13-560-00-022	Benefits - Wages Full Time	33,835	24,100	24,100	20,500	9,735	40.4%	
13-560-00-025	Benefits - Part Time	1,530	1,500	1,500	900	30	2.0%	
13-560-00-028	Benefits - Casual	1,938	1,900	1,900	1,343	38	2.0%	
13-560-00-112	Liability Insurance	30,092	27,204	27,204	26,211	2,889	10.6%	
13-560-00-120	Office Supplies	1,300	1,300	1,300	1,000	-	-	
13-560-00-125	Photocopies	700	700	700	750	-	-	
13-560-00-130	Office Equipment Lease	2,600	2,500	2,500	2,600	100	4.0%	
13-560-00-131	Office Equipment Repair	200	200	200	-	-	-	
13-560-00-132	Office Furniture & Equipment	500	500	500	2,800	-	-	
13-560-00-136	Courier	100	100	100	75	-	-	
13-560-00-140	Advertising	1,200	1,200	1,200	554	-	-	
13-560-00-141	Public Relations / Promotions	300	300	300	1,034	-	-	
13-560-00-160	Professional Association Fees	500	300	300	208	200	66.7%	
13-560-00-161	Subscriptions / Publications	100	100	100	-	-	-	
13-560-00-162	Training Materials	500	500	500	328	-	-	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-560-00-165	Workshops / Training Courses	4,300	3,800	3,800	800	500	13.2%	
13-560-00-170	Mileage	1,500	1,500	1,500	756	-	-	
13-560-00-180	Uniforms	5,500	5,500	5,500	4,800	-	-	
13-560-00-201	Telephone	-	3,500	3,500	2,500	(3,500)	-100.0%	
13-560-00-210	Cell Phones	1,600	1,600	1,600	1,750	-	-	
13-560-00-216	Two-way Radios	1,000	-	1,000	1,624	1,000	-	
13-560-00-220	SOCAN Licensing	500	500	500	150	-	-	
13-560-00-230	Internet	550	500	500	550	50	10.0%	
13-560-00-242	Hardware Purchases	3,200	2,500	2,500	4,200	700	28.0%	
13-560-00-245	Software Support	4,750	3,600	3,600	3,600	1,150	31.9%	
13-560-00-249	I.T. Supplies	500	-	-	-	500	-	
13-560-00-301	Gas	7,245	6,900	6,900	6,900	345	5.0%	
13-560-00-303	Hydro	11,124	10,300	10,300	10,300	824	8.0%	
13-560-00-310	Property / Boiler Insurance	6,998	6,326	6,326	6,100	671	10.6%	
13-560-00-311	Plumbing	9,300	5,500	5,500	5,935	3,800	69.1%	
13-560-00-312	Painting	2,500	3,000	3,000	1,099	(500)	-16.7%	
13-560-00-315	Cleaning Supplies	17,455	17,500	15,500	10,000	(45)	-0.3%	
13-560-00-317	Building Mtce Materials	9,500	5,000	5,000	10,000	4,500	90.0%	
13-560-00-319	Small Tools Purchase	1,500	1,000	1,000	2,000	500	50.0%	
13-560-00-320	Security	500	500	500	33	-	-	
13-560-00-321	Waste Disposal	6,200	6,700	6,700	5,400	(500)	-7.5%	
13-560-00-322	Life Safety Services	9,250	8,500	8,500	8,700	750	8.8%	
13-560-00-323	Mat Service	2,500	2,500	2,500	3,000	-	-	
13-560-00-325	Outside Services	33,200	31,000	26,000	40,000	2,200	7.1%	
13-560-00-330	Equipment Repair Supplies	2,000	2,000	2,000	2,000	-	-	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-560-00-331	Equipment Rental	3,200	3,200	3,200	1,800	-	-	
13-560-00-332	Equipment Purchases	6,500	10,000	10,000	19,000	(3,500)	-35.0%	
13-560-00-335	HVAC Supplies	4,000	6,000	6,000	5,228	(2,000)	-33.3%	
13-560-00-336	HVAC Service Contracts	10,000	12,000	12,000	11,697	(2,000)	-16.7%	
13-560-00-338	Equipment Service Contracts	5,600	1,100	1,100	500	4,500	409.1%	
13-560-00-339	Elevator Service Contract	6,000	-	-	-	6,000	-	
13-560-00-350	Grounds Maintenance	7,500	3,000	3,000	5,243	4,500	150.0%	
13-560-00-352	Parking Lot Maintenance	3,200	7,500	7,500	2,700	(4,300)	-57.3%	
13-560-00-355	Snow Clearing Contract	18,500	24,500	24,500	16,000	(6,000)	-24.5%	
13-560-00-356	Snow Clearing Materials	2,700	2,700	2,700	3,000	-	-	
13-560-00-399	Transfer to Reserve	10,000	10,000	10,000	10,000	-	-	
		472,586	433,730	427,730	417,589	38,856	9.0%	
Revenues								
13-560-00-610	Community Room Rentals	(24,000)	(30,000)	(30,000)	(14,435)	6,000	-20.0%	
13-560-00-620	Rental Agreement Revenue	(7,500)	(7,500)	(7,500)	(8,233)	-	-	
13-560-00-640	Service Agreement Revenue	(6,500)	(6,500)	(6,500)	(6,500)	-	-	
13-560-00-670	Advertising Revenue	(5,000)	(5,000)	(5,000)	(450)	-	-	
		(43,000)	(49,000)	(49,000)	(29,618)	6,000	-12.2%	
Sub-total Tony Rose General Facility		429,586	384,730	378,730	387,971	44,856	11.7%	
Ice Operations - Expenditures								
13-562-00-001	Salaries - Full Time	44,591	45,700	45,700	50,000	(1,109)	-2.4%	
13-562-00-002	Wages - Full Time	133,015	113,900	113,900	112,500	19,115	16.8%	
13-562-00-003	Wages - Full Time Overtime	5,712	5,600	5,600	-	112	2.0%	
13-562-00-005	Wages - Part Time	17,997	17,400	17,400	10,200	597	3.4%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-562-00-006	Wages - Part Time Overtime	-	26,000	26,000	-	(26,000)	-	
13-562-00-008	Wages - Casual	26,993	25,100	25,100	23,048	1,893	7.5%	
13-562-00-009	Wages - Casual Overtime	612	600	600	-	12	2.0%	
13-562-00-021	Benefits - Salary Full Time	13,031	12,800	12,800	12,000	231	1.8%	
13-562-00-022	Benefits - Wages Full Time	43,853	30,000	30,000	26,500	13,853	46.2%	
13-562-00-025	Benefits - Part Time	2,244	2,200	2,200	1,020	44	2.0%	
13-562-00-028	Benefits - Casual	2,652	2,600	2,600	2,025	52	2.0%	
13-562-00-301	Gas	32,025	30,500	30,500	30,500	1,525	5.0%	
13-562-00-303	Hydro	54,864	50,800	50,800	50,800	4,064	8.0%	
13-562-00-311	Plumbing	1,000	1,000	1,000	4,809	-	-	
13-562-00-312	Painting	1,000	1,000	1,000	4,195	-	-	
13-562-00-317	Building Maintenance Materials	3,800	3,500	3,500	6,876	300	8.6%	
13-562-00-325	Outside Services	41,400	35,000	35,000	69,360	6,400	18.3%	
13-562-00-330	Equipment Supplies	9,225	10,000	10,000	7,136	(775)	-7.8%	
13-562-00-331	Equipment Rental	900	1,400	1,400	700	(500)	-35.7%	
13-562-00-332	Equipment Purchases	5,080	4,600	4,600	2,500	480	10.4%	
13-562-00-338	Equipment Service Contracts	31,000	24,000	24,000	14,000	7,000	29.2%	
13-562-00-410	Materials	600	600	600	2,000	-	-	
13-562-00-420	Supplies	4,125	3,700	3,700	1,928	425	11.5%	
		475,719	448,000	448,000	432,097	27,719	6.2%	
Revenues								
13-562-00-621	Hourly Rentals	(40,000)	(21,000)	(21,000)	(23,699)	(19,000)	90.5%	
13-562-00-622	Non Prime Time Rentals	(500)	(500)	(500)	(500)	-	-	
13-562-00-624	School Rentals	(16,000)	(14,500)	(14,500)	(15,516)	(1,500)	10.3%	
13-562-00-627	Full Season Youth Rentals	(400,000)	(410,000)	(414,600)	(429,300)	10,000	-2.4%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-562-00-628	Full Season Adult Rentals	(38,000)	(48,000)	(48,000)	(42,000)	10,000	-20.8%	
13-562-00-651	Public Skating	(5,500)	(5,000)	(5,000)	(5,000)	(500)	10.0%	
13-562-00-652	Shinny	(1,000)	(400)	(400)	(400)	(600)	150.0%	
13-562-00-653	Ticket Ice	(500)	(200)	(200)	(200)	(300)	150.0%	
13-562-00-659	Passes	(14,500)	(1,000)	(1,000)	-	(13,500)	1350.0%	
		(516,000)	(500,600)	(505,200)	(516,615)	(15,400)	3.1%	
Sub-total Tony Rose Ice Operations		(40,281)	(52,600)	(57,200)	(84,518)	12,319	-23.4%	
Floor Operations - Expenditures								
13-563-00-001	Salaries - Full Time	24,023	23,600	23,600	19,682	423	1.8%	
13-563-00-002	Wages - Full Time	66,508	55,600	55,600	48,969	10,908	19.6%	
13-563-00-003	Wages - Full Time Overtime	2,958	2,900	2,900	-	58	2.0%	
13-563-00-005	Wages - Part Time	11,998	11,500	11,500	15,032	498	4.3%	
13-563-00-006	Wages - Part Time Overtime	306	300	300	-	6	2.0%	
13-563-00-008	Wages - Casual	16,431	17,200	17,200	9,151	(769)	-4.5%	
13-563-00-009	Wages - Casual Overtime	408	400	400	-	8	2.0%	
13-563-00-021	Benefits - Salary Full Time	6,927	6,500	6,500	4,975	427	6.6%	
13-563-00-022	Benefits - Wages Full Time	21,926	16,100	16,100	12,412	5,826	36.2%	
13-563-00-025	Benefits - Part Time	1,530	1,500	1,500	1,444	30	2.0%	
13-563-00-028	Benefits - Casual	1,836	1,800	1,800	779	36	2.0%	
13-563-00-301	Gas	4,200	4,200	4,200	4,200	-	-	
13-563-00-303	Hydro	12,600	12,600	12,600	12,600	-	-	
13-563-00-311	Plumbing	500	400	400	2,061	100	25.0%	
13-563-00-312	Painting	500	400	400	1,506	100	25.0%	
13-563-00-317	Building Maintenance Materials	1,400	1,900	1,900	1,000	(500)	-26.3%	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-563-00-325	Outside Services	3,000	3,000	3,000	21,018	-	-	
13-563-00-410	Materials	1,200	200	200	45	1,000	500.0%	
13-563-00-430	Supplies	400	1,400	1,400	1,193	(1,000)	-71.4%	
		178,651	161,500	161,500	156,067	17,151	10.6%	
Revenues								
13-563-00-621	Hourly Rentals	(13,000)	(500)	(500)	(484)	(12,500)	2500.0%	
13-563-00-627	Full Season Youth Rentals	(17,500)	(31,000)	(31,000)	(30,971)	13,500	-43.5%	
13-563-00-628	Full Season Adult Rentals	(1,000)	-	-	-	(1,000)	-	
		(31,500)	(31,500)	(31,500)	(31,455)	-	-	
Sub-total Tony Rose Floor Operations		147,151	130,000	130,000	124,612	17,151	13.2%	
Pool Operations - Expenditures								
13-565-00-001	Salaries - Full Time	101,410	105,000	105,000	114,488	(3,590)	-3.4%	
13-565-00-002	Wages - Full Time	33,254	28,200	28,200	26,800	5,054	17.9%	
13-565-00-003	Wages - Full Time Overtime	1,428	1,400	1,400	-	28	2.0%	
13-565-00-005	Wages - Part Time	17,997	17,160	17,160	20,945	837	4.9%	
13-565-00-006	Wages - Part Time Overtime	408	400	400	-	8	2.0%	
13-565-00-008	Wages - Casual	94,452	92,600	92,600	74,800	1,852	2.0%	
13-565-00-021	Benefits - Salary Full Time	32,469	31,800	31,800	30,600	669	2.1%	
13-565-00-022	Benefits - Wages Full Time	10,963	8,800	8,800	6,500	2,163	24.6%	
13-565-00-025	Benefits - Part Time	2,244	2,200	2,200	2,045	44	2.0%	
13-565-00-028	Benefits - Casual	9,792	9,600	9,600	7,100	192	2.0%	
13-565-00-120	Office Supplies	500	500	500	700	-	-	
13-565-00-136	Courier	200	200	200	50	-	-	
13-565-00-140	Advertising	200	200	200	68	-	-	

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
13-565-00-160	Professional Association Fees	500	500	500	434	-	-	
13-565-00-162	Training Materials	500	500	500	500	-	-	
13-565-00-165	Workshops / Training Courses	1,000	2,000	2,000	2,443	(1,000)	-50.0%	
13-565-00-166	Conferences	1,400	-	-	-	1,400	-	
13-565-00-170	Mileage	500	500	500	861	-	-	
13-565-00-181	Annual Uniform Allowance	500	500	500	500	-	-	
13-565-00-301	Gas	16,800	16,000	16,000	14,000	800	5.0%	
13-565-00-303	Hydro	35,640	33,000	33,000	30,000	2,640	8.0%	
13-565-00-311	Plumbing	4,500	1,000	1,000	200	3,500	350.0%	
13-565-00-312	Painting	1,200	1,200	1,200	5,858	-	-	
13-565-00-315	Cleaning Supplies	3,750	3,750	3,750	2,000	-	-	
13-565-00-316	Chemicals	6,000	6,600	6,600	6,000	(600)	-9.1%	
13-565-00-317	Building Mtce Supplies	2,800	3,300	3,300	3,300	(500)	-15.2%	
13-565-00-323	Mat Service	600	1,000	1,000	1,000	(400)	-40.0%	
13-565-00-325	Outside Services	13,500	15,000	15,000	16,183	(1,500)	-10.0%	
13-565-00-330	Equipment Supplies	2,800	3,100	3,100	3,700	(300)	-9.7%	
13-565-00-331	Equipment Rentals	500	1,500	1,500	3,807	(1,000)	-66.7%	
13-565-00-332	Equipment Purchases	4,000	1,600	1,600	9,205	2,400	150.0%	
13-565-00-333	Safety Equipment	900	900	900	791	-	-	
13-565-00-410	Materials	3,400	1,500	1,500	1,500	1,900	126.7%	
13-565-00-411	Course Materials	9,000	3,500	3,500	-	5,500	157.1%	
13-565-00-431	Course Supplies	1,900	500	500	(175)	1,400	280.0%	
13-565-00-432	Lesson Supplies	600	500	500	77	100	20.0%	
13-565-00-491	Other Program Expense	500	3,000	3,000	3,116	(2,500)	-83.3%	
		418,107	399,010	399,010	389,396	19,097	4.8%	

PARKS AND RECREATION

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Revenues							
13-565-00-604	Other Grants	(3,000)	(4,200)	(4,200)	(4,200)	1,200	-28.6%
13-565-00-621	Hourly rentals	(1,000)	(12,000)	(12,000)	(12,000)	11,000	-91.7%
13-565-00-624	School Rentals	(6,000)	(6,000)	(6,000)	(8,000)	-	-
13-565-00-628	Full Season Rentals	(20,000)	(7,000)	(7,000)	(7,000)	(13,000)	185.7%
13-565-00-651	Public Swimming	(7,000)	(8,200)	(8,200)	(8,200)	1,200	-14.6%
13-565-00-652	Drop-In Programs	-	(1,500)	(1,500)	(1,500)	1,500	-100.0%
13-565-00-659	Passes	(33,000)	(10,500)	(10,500)	(10,500)	(22,500)	214.3%
13-565-00-662	Lesson Registration	(50,000)	(35,000)	(35,000)	(36,500)	(15,000)	42.9%
13-565-00-663	Life Saving Courses Registration	(20,000)	(21,000)	(21,000)	(22,000)	1,000	-4.8%
13-565-00-665	Course Material Revenue	(11,000)	-	-	-	(11,000)	-
13-565-00-680	Product Sales	(500)	(5,500)	(5,500)	(6,000)	5,000	-90.9%
		(151,500)	(110,900)	(110,900)	(115,900)	(40,600)	36.6%
	Sub-total Tony Rose Pool Operations	266,607	288,110	288,110	273,496	(21,503)	-7.5%
Concessions & Vending - Expenditures							
13-566-00-001	Salaries - Full Time	6,097	-	8,500	-	6,097	-
13-566-00-005	Wages - Part Time	36,822	-	-	-	36,822	-
13-566-00-021	Benefits - Salary FT	1,710	-	1,500	-	1,710	-
13-566-00-025	Benefits - Wages PT	4,265	-	-	-	4,265	-
13-566-00-317	Maintenance & Repair	1,000	-	-	-	1,000	-
13-566-00-325	Outside Services	1,000	-	-	-	1,000	-
13-566-00-330	Equipment Supplies	500	-	-	-	500	-
13-566-00-332	Equipment Purchases	1,000	-	12,000	-	1,000	-
13-566-00-399	Transfer to Reserve	11,606	-	-	-	11,606	-

PARKS AND RECREATION

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
13-566-00-430 Concession Supplies	50,000	-	24,000	-	50,000	-
13-566-00-431 Vending Supplies	24,000	-	9,000	-	24,000	-
	138,000	-	55,000	-	138,000	-
Revenues						
13-566-00-680 Concession Sales	(90,000)	-	(30,000)	-	(90,000)	-
13-566-00-682 Vending Revenue	(48,000)	-	(25,000)	-	(48,000)	-
	(138,000)	-	(55,000)	-	(138,000)	-
Sub-total Tony Rose Concessions & Vending	-	-	-	-	-	-

Tony Rose Memorial Centre	\$ 803,063	\$ 750,240	\$ 739,640	\$ 701,562	\$ 52,823	7.0%
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Parks Operations

Expenditures

11-518-00-001 Salaries - Full Time	258,194	244,400	244,400	222,071	13,794	5.6%
11-518-00-005 Salaries - Part Time	159,120	156,000	156,000	95,000	3,120	2.0%
11-518-00-021 Employee Benefits - Full Time	79,491	73,500	73,500	58,100	5,991	8.2%
11-518-00-025 Employee Benefits - Part Time	21,726	21,300	21,300	10,000	426	2.0%
11-518-00-045 Office Supplies / Materials	800	800	800	800	-	-
11-518-00-047 Telephone / Communications	4,500	4,500	4,500	4,287	-	-
11-518-00-049 Insurance	10,497	9,490	9,490	9,200	1,008	10.6%
11-518-00-063 Software Support & Licenses	2,000	2,000	2,000	1,800	-	-
11-518-00-071 Memberships-Parks	1,500	1,500	1,500	800	-	-
11-518-00-073 Workshop / Staff Training	4,000	2,500	2,500	1,840	1,500	60.0%

PARKS AND RECREATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
11-518-00-093	Uniforms	5,800	4,800	4,800	4,000	1,000	20.8%	
11-518-00-101	Heat / Water - Rotary Park	4,000	4,000	4,000	4,000	-	-	
11-518-00-105	Park Maintenance & Supplies	41,500	41,500	38,500	44,006	-	-	
11-518-00-106	Sport Field Maintenance	27,400	27,400	27,400	20,000	-	-	
11-518-00-108	Park Lighting Maintenance	2,500	2,500	2,500	5,500	-	-	
11-518-00-110	Ball Diamond Lighting - Mtce	5,000	5,000	5,000	14,046	-	-	
11-518-00-111	Equipment Mtce & Supplies	4,600	4,600	4,600	6,500	-	-	
11-518-00-112	Playground Equipment & Repairs	13,000	13,000	11,000	13,000	-	-	
11-518-00-115	Skateboard Park	3,500	4,000	4,000	4,000	(500)	-12.5%	
11-518-00-120	East Entrance Maintenance	10,000	3,500	3,500	2,396	6,500	185.7%	
11-518-00-124	Trailway Maintenance	10,000	10,000	10,000	5,000	-	-	
11-518-00-125	Utilities - Ball Diamond	8,200	8,200	8,200	12,500	-	-	
11-518-00-126	Utilities - Soccer Field	3,000	3,000	3,000	6,200	-	-	
11-518-00-127	Utilities - Field House	3,200	3,200	3,200	3,200	-	-	
11-518-00-131	Utilities - Park	7,100	7,100	7,100	7,100	-	-	
11-518-00-133	Portable Washrooms	2,000	1,000	1,000	847	1,000	100.0%	
11-518-00-207	Machinery Rentals	7,000	7,000	7,000	4,323	-	-	
11-518-00-209	Outside Services	6,500	6,500	6,500	6,500	-	-	
11-518-00-285	Turf Maintenance / Fertilizer	11,000	12,500	12,500	12,500	(1,500)	-12.0%	
11-518-00-289	Tree Removal / Replacement	5,500	5,500	5,500	5,637	-	-	
11-518-00-290	Park Improvements	15,000	15,000	15,000	1,000	-	-	
11-518-00-291	Other Program Expense	15,000	15,000	12,000	15,000	-	-	
	Condensed Fleet Expenditures	79,209	81,943	81,943	70,143	(2,734)	-3.3%	
		831,837	802,233	794,233	671,295	29,605	3.7%	

PARKS AND RECREATION

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Revenues							
11-528-00-535	Federal Grants	(1,500)	(1,500)	(1,500)	(1,847)	-	-
11-528-00-536	Ontario Specific Grants	(3,500)	(3,500)	(3,500)	(4,066)	-	-
11-528-00-592	Soccer Field Lighting Revenue	(2,200)	(2,000)	(2,000)	(1,832)	(200)	10.0%
11-528-00-598	Ball Diamond Lighting Revenue	(12,500)	(14,000)	(14,000)	(13,103)	1,500	-10.7%
11-528-00-599	Ball Diamond Out of Town Surcharge	(250)	(500)	(500)	(200)	250	
11-528-00-600	Sports Field Rentals (Ball Diamonds)	(32,500)	(36,500)	(36,500)	(35,263)	4,000	-11.0%
11-528-00-602	Park Amenities	(700)	-	-	(1,035)	(700)	
11-528-00-603	Soccer Field Rentals	(14,000)	(12,000)	(12,000)	(10,365)	(2,000)	16.7%
11-528-00-608	Concessions	(325)	(1,000)	(1,000)	(218)	675	
11-528-00-609	Skate park Rentals	(400)	(500)	(500)	(265)	100	-20.0%
11-528-00-625	Sundry (picnic tables)	(300)	-	-	(2,289)	(300)	
		(68,175)	(71,500)	(71,500)	(70,483)	3,325	-4.7%
	Sub-total Parks Operations	763,662	730,733	722,733	600,812	32,930	4.5%
	Net Tax Levy	\$ 2,904,800	\$ 2,733,965	\$ 2,622,365	\$ 2,326,190	\$ 170,835	6.2%

INTRODUCTION

The Orangeville Police Service has been in existence since 1864 and has proudly provided safety and security to the community and those who visit our community. The Orangeville Police Service operates out of a new Headquarters located at 390 C Line. It maintains the Dufferin County Emergency 911 Centre, providing full dispatch for its members and the Orangeville Fire Service and part-time dispatch for the Shelburne Police Service; fire notification for Grand Valley and Mulmur Fire Services and 911 call transfers for OPP and ambulance services.

The Orangeville Police Services Board is the formal governance body for policing and, together with the police service share in the responsibility of providing effective and efficient protection services that enhance public safety and security.

MISSION STATEMENT

The fundamental purpose of the Orangeville Police Service is to provide a safe and secure environment for all members of the community.

We believe in:

- Working in partnership with, and being accountable to, the community.
- Maintaining a good rapport and open lines of communication with the community members.
- Maintaining high standards of service.
- Building on the strengths of our staff.

BUSINESS PLAN

The Provincial Adequacy Standards Regulation requires the Orangeville Police Services Board to prepare a business plan every three years that addresses the core business functions of the police service, including how it will provide adequate and effective police services.

The Business Plan must also address:

- Quantitative and qualitative performance objectives and indicators relating to: the police services provision of community-based crime prevention initiatives, community patrol and criminal investigation services
- Community satisfaction with police services
- Emergency calls for service
- Violent crime and clearance rates for violent crime
- Property crime and clearance rates for property crime
- Youth crime and clearance rates for youth crime
- Police assistance to victims of crime and re-victimization rates
- Road safety
- Information technology
- Police facilities
- Resource planning

In the Business Planning Process and in formulating policing priorities the Police Services Board working in partnership with the Chief of Police must take the core responsibilities as outlined in the Police Services Act and the Adequacy Standards into consideration.

During the development of the Business Plan, surveys were conducted with members of the community as well as an internal survey of all members of the Service. All members of Municipal Council were

consulted, as well as the federal and provincial representatives for this area. In addition, external forums were held with school representatives and members of the BIA.

In 2008, the Orangeville Police Service conducted a community survey utilizing our Auxiliary police officers, to determine if the Service was meeting the expectations of the citizens and to ask for input on the deployment of our resources. The survey was also conducted to identify priorities and public safety perceptions.

Residents of our community have a high level of satisfaction with their police service and generally feel safe. Those who took part in the survey overwhelmingly responded that they felt 'very safe' or 'safe' in their neighbourhoods in relation to crimes involving violence such as assaults, robbery or abuse (90%).

When asked how satisfied they were with the current quality of policing delivered, 96% responded from 'satisfied' to 'very satisfied'.

The respondents identified issues such as illicit drugs, school crime prevention programs and youth complaints as activities of concern where they would like to see the police concentrate more of their efforts. The survey results mirrored very closely the results of the internal survey conducted with staff who reported the same priorities, with illicit drugs as being the top priority.

CONCLUSION

The business plan outlines our future direction and priorities where our resources will be committed. According to our Community Survey our residents have a high level of satisfaction with their Police Service and feel very safe in their community.

We are committed to maintaining and enhancing our service delivery and we take pride in the trust that the community has placed in us.



Police Community Service Vehicle

POLICE SERVICES

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures							
06-200-00-003	Salaries - Uniformed	\$ 3,929,848	\$ 3,753,798	\$ 3,753,798	\$ 3,889,506	\$ 176,050	4.7%
06-200-00-006	Salaries - Civilians	339,473	329,234	329,234	293,928	10,239	3.1%
06-200-00-007	Salaries - Civilians Part Time	60,041	58,543	58,543	13,387	1,498	2.6%
06-200-00-008	Salaries - Court Security Full Time	193,448	180,186	180,186	206,162	13,262	7.4%
06-200-00-009	Salaries - Court Security Part Time	143,185	113,415	113,415	135,176	29,770	26.2%
06-200-00-019	Honorariums - Police Commission	35,000	25,000	25,000	40,525	10,000	40.0%
06-200-00-025	Benefits - Police Commission	2,000	1,515	1,515	1,847	485	32.0%
06-200-00-029	Empl Benefits - Uniformed	1,096,789	1,007,450	1,007,450	886,766	89,339	8.9%
06-200-00-031	Empl Benefits - Civilians	99,791	91,980	91,980	76,752	7,811	8.5%
06-200-00-032	Empl Benefits - Civilian PT	18,799	17,504	17,504	2,666	1,295	7.4%
06-200-00-033	Empl Benefits - Court Security FT	55,946	53,423	53,423	49,374	2,523	4.7%
06-200-00-034	Empl Benefits - Court Security PT	48,360	47,232	47,232	28,024	1,128	2.4%
06-204-00-006	Salaries - Civilians Communications	665,248	648,856	648,856	615,237	16,392	2.5%
06-204-00-007	Salaries - Civilians Commun PT	289,275	288,400	288,400	336,720	875	0.3%
06-204-00-031	Employee Benefits - Civilians FT	183,361	169,252	169,252	149,551	14,109	8.3%
06-204-00-032	Employee Benefits - Civilian PT	89,822	84,827	84,827	59,708	4,995	5.9%
06-200-00-042	Payroll Charges	-	-	-	2,500	-	-
06-200-00-045	Office Supplies / Materials	6,000	6,000	6,000	6,585	-	-
06-200-00-047	Telephone / Communications	60,000	60,000	60,000	59,709	-	-
06-200-00-049	Insurance	64,151	57,992	57,992	55,876	6,158	10.6%
06-200-00-051	Printing / Photocopy Costs	1,200	1,500	1,500	624	(300)	-20.0%
06-200-00-053	Postage / Courier	2,100	1,500	1,500	2,795	600	40.0%
06-200-00-055	Advertising	1,000	1,000	1,000	576	-	-
06-200-00-057	Service Agreement / Equip Repair	57,000	27,000	27,000	25,801	30,000	111.1%

POLICE SERVICES

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
06-200-00-059	Equipment Rentals	1,000	1,000	1,000	372	-	-	
06-200-00-063	Computer Operation & Supplies	138,000	128,000	198,000	130,106	10,000	7.8%	
06-200-00-067	Office Equipment	2,000	2,000	2,000	5,226	-	-	
06-200-00-069	Professional Fees	1,500	1,500	8,700	2,803	-	-	
06-200-00-070	Identification Equipment / Supplies	2,000	2,000	2,000	3,312	-	-	
06-200-00-071	Memberships / Subscriptions	3,300	3,300	3,300	2,966	-	-	
06-200-00-073	Workshops / Training Courses	32,000	32,000	32,000	27,757	-	-	
06-200-00-075	Conferences	5,000	5,000	5,000	5,200	-	-	
06-200-00-077	Mileage	3,000	3,000	3,000	2,299	-	-	
06-200-00-081	Public / Safety Relations	3,000	3,000	3,000	3,616	-	-	
06-200-00-093	Uniforms & Equipment	54,000	52,000	52,000	52,466	2,000	3.8%	
06-200-00-094	Canine Unit Support	2,500	2,500	2,500	2,356	-	-	
06-200-00-210	Meals (Prisoners & Officers)	7,000	7,000	7,000	9,782	-	-	
06-200-00-214	Investigations	15,000	15,000	15,000	22,202	-	-	
06-200-00-216	Breathalyzer Expense	1,515	1,515	1,515	500	-	-	
06-200-00-339	Bike Patrol	3,030	3,030	3,030	-	-	-	
06-202-00-045	Office Supplies / Materials	303	303	303	141	-	-	
06-202-00-047	Telephone	808	808	808	2,100	-	-	
06-202-00-068	Secretarial Services	9,000	9,000	9,000	5,500	-	-	
06-202-00-069	Professional Fees	100,000	65,000	200,000	78,152	35,000	53.8%	
06-202-00-071	P.S.B. Memberships / Dues	3,030	3,030	3,030	4,119	-	-	
06-202-00-073	P.S.B. Workshops / Seminars	505	505	505	-	-	-	
06-202-00-075	P.S.B. Conferences	404	404	404	-	-	-	
06-202-00-279	Award Presentations	1,000	1,000	1,000	41	-	-	
06-204-00-057	Service Agreement / Equip Repairs	5,050	5,050	5,050	8,900	-	-	

POLICE SERVICES

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
06-204-00-067	Office Equipment	707	707	707	700	-	-	
06-204-00-135	Radio Licence	1,313	1,313	1,313	1,000	-	-	
06-206-00-049	Insurance	6,299	5,694	5,694	7,500	605	10.6%	
06-206-00-057	Service Agreements / Equip Repair	4,800	3,000	3,000	2,000	1,800	60.0%	
06-206-00-101	Heat/ Water	5,778	5,400	5,400	3,573	378	7.0%	
06-206-00-103	Hydro	22,356	20,700	20,700	20,700	1,656	8.0%	
06-206-00-105	Maintenance Supplies	7,000	6,000	6,000	14,055	1,000	16.7%	
06-206-00-107	Maintenance Repairs	5,000	3,000	3,000	13,107	2,000	66.7%	
06-206-00-109	Mat Service	2,200	2,200	2,200	2,200	-	-	
06-206-00-111	Equipment & Repairs	1,000	1,000	1,000	840	-	-	
06-206-00-115	Snow Removal / Lawn Maintenance	6,000	4,500	4,500	8,414	1,500	33.3%	
06-206-00-117	Janitorial Services	38,000	37,000	37,000	36,086	1,000	2.7%	
	Condensed Fleet Expenditures	140,785	203,350	203,350	154,513	(62,565)	-30.8%	
06-229-00-219	Contribution to Capital	25,000	-	-	-	25,000	-	
		8,102,019	7,666,416	7,878,616	7,574,398	410,603	5.4%	

POLICE SERVICES

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Revenues							
06-235-00-526	Admin Costs Recovered	(135,500)	(135,500)	(135,500)	(134,700)	-	-
06-235-00-536	Ontario Specific Grants	(200,000)	(200,000)	(200,000)	(183,291)	-	-
06-235-00-560	Mun Agreement - County 911	(105,000)	(105,000)	(105,000)	(109,789)	-	-
06-235-00-561	Police / Fire Agreements	(75,000)	(73,000)	(73,000)	(61,953)	(2,000)	2.7%
06-235-00-563	Provincial Court Services	(189,000)	(100,000)	(100,000)	(100,000)	(89,000)	89.0%
06-235-00-565	Costs Recovered - Paid Duty	(18,000)	(13,000)	(13,000)	(29,242)	(5,000)	38.5%
06-235-00-567	Costs Recovered - Reports	(31,000)	(31,000)	(31,000)	(33,087)	-	-
06-235-00-568	Costs Recovered - Auctions	(3,500)	(3,500)	(3,500)	(529)	-	-
06-235-00-625	Sundry	(1,000)	(1,000)	(1,000)	(512)	-	-
		(758,000)	(662,000)	(662,000)	(653,104)	(96,000)	14.5%
Net Tax Levy		\$ 7,344,019	\$ 7,004,416	\$ 7,216,616	\$ 6,921,294	\$ 339,603	4.8%

INTRODUCTION

The Orangeville Fire Department consists of 32 volunteer firefighters and 10 full time firefighters covering the hours of 0600 to 1800 7 days a week. The Orangeville Fire Chief also holds the position of Dufferin County Fire Coordinator as well as the Community Emergency Management Coordinator for Orangeville with the Deputy Chief being the alternate in these positions.

The Orangeville Fire Department responds to emergency calls in Orangeville as well as the Town of Mono, East Garafraxa, and Amaranth Townships.

The firefighters respond to over 1400 calls annually consisting of:

Fire responses: structural, vehicle, agricultural;

Motor vehicle accident responses: extrication of victims, First Aid, stabilizing victims and removing them from the vehicles, assist police in protecting the scene and traffic control, clean-up of liquid spills such as gasoline, oil, etc.;

Medical responses: usually life threatening conditions which include trouble breathing, possible heart attack, seizures, industrial entrapment where hydraulic equipment is required etc.;

Other responses not included in the above: carbon monoxide activations, natural gas leaks, fire alarm activations, hazardous material spills, burning complaints, unknown odors, public assistance, as well as Mutual Aid if required by another fire department.

Response equipment consists of: (1) 2008 Pierce Contender Pumper; (1) 2005 Pierce Enforcer Pumper/Rescue; (1) 2003 Ford XLT F550 Compressed Air Foam Mini Pumper; (1) 2002 Pierce Dash 105 foot Ladder Truck; (1) 1997 Freightliner 1800 Gallon Tanker and (1) 1989 International Emergency Support Truck.



Fire Hall Dawson Road

FIRE

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures							
06-150-00-001	Salaries - Full Time	\$1,454,100	\$1,404,375	\$1,442,619	\$1,351,514	\$49,725	3.5%
06-150-00-008	Salaries - Volunteer Firefighters	310,000	277,976	319,598	334,317	32,024	11.5%
06-150-00-021	Employee Benefits - Full Time	400,884	388,690	376,195	336,614	12,194	3.1%
06-150-00-027	Employee Benefits - Volunteers	162,335	157,000	134,193	126,122	5,335	3.4%
06-150-00-045	Office Supplies / Materials	3,100	3,500	3,500	2,752	(400)	-11.4%
06-150-00-047	Telephone / Communications	6,300	6,200	6,200	5,245	100	1.6%
06-150-00-049	Insurance	7,698	6,959	6,959	6,700	739	10.6%
06-150-00-051	Printing / Photocopy Costs	400	500	500	431	(100)	-20.0%
06-150-00-053	Postage / Courier	700	1,000	1,000	698	(300)	-30.0%
06-150-00-055	Advertising	1,200	900	1,036	805	300	33.3%
06-150-00-057	Service Agreement / Equip. Repair	700	1,000	1,000	1,710	(300)	-30.0%
06-150-00-059	Office Equipment - Lease	3,900	3,900	3,900	4,303	-	-
06-150-00-067	Office Equipment	1,000	2,000	2,000	545	(1,000)	-50.0%
06-150-00-071	Memberships / Subscriptions	2,100	1,800	1,800	3,603	300	16.7%
06-150-00-073	Workshops / Training Courses	6,000	4,000	4,000	6,091	2,000	50.0%
06-150-00-077	Mileage	2,300	2,100	2,100	2,757	200	9.5%
06-150-00-080	Emergency Planning	2,500	3,500	3,500	1,771	(1,000)	-28.6%
06-150-00-081	Public Relations	2,500	3,500	3,500	3,966	(1,000)	-28.6%
06-152-00-049	Insurance - Volunteers	8,100	7,500	7,800	7,412	600	8.0%
06-152-00-073	Training Personnel	73,500	54,000	55,000	49,576	19,500	36.1%
06-152-00-077	Mileage / Meeting Expenses	600	600	600	98	-	-
06-152-00-093	Uniforms	22,000	20,000	20,000	20,147	2,000	10.0%
06-152-00-095	Safety Equip. / Protective Clothing	25,000	23,800	23,800	26,846	1,200	5.0%
06-152-00-096	Bunker Gear	11,000	11,900	11,900	8,660	(900)	-7.6%

FIRE

		2012 Budget	Comparisons				
			2011	Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12
06-152-00-135	Radio / Lic / Ins / Alarm Sys / Alert	21,000	20,000	20,000	14,052	1,000	5.0%
06-152-00-171	Fire Prevention	11,000	9,800	9,800	10,387	1,200	12.2%
06-152-00-175	Expendable Supplies & Equipment	42,500	40,000	40,000	39,328	2,500	6.3%
06-152-00-223	Central Communications	117,000	117,000	117,000	116,700	-	-
06-154-00-049	Insurance	1,283	1,160	1,160	1,118	123	10.6%
06-154-00-101	Heat / Water	6,000	6,000	6,000	5,000	-	-
06-154-00-103	Hydro	8,200	7,920	7,920	8,205	280	3.5%
06-154-00-105	Maintenance Supplies	3,500	3,500	3,500	3,350	-	-
06-154-00-107	Maintenance Repairs	14,900	14,900	14,900	14,546	-	-
06-154-00-111	Equipment & Repairs	4,000	4,800	4,800	4,386	(800)	-16.7%
06-154-00-115	Snow Removal / Lawn Maintenance	4,500	4,000	4,000	3,576	500	12.5%
06-154-00-117	Janitorial Services	2,200	3,000	3,000	3,357	(800)	-26.7%
	Condensed Fleet Expenditures	95,289	81,921	81,921	-	-	-
06-175-00-385	Transfer to Reserve	12,000	12,000	12,000	-	-	-
		2,851,290	2,712,700	2,758,700	2,638,564	125,220	4.6%
	Revenues						
06-180-00-554	Burning Permits	(9,000)	(9,000)	(8,000)	(7,610)	-	-
06-180-00-559	M.T.O. Call - Outs	(12,000)	(9,500)	(18,000)	(13,900)	(2,500)	26.3%
06-180-00-560	Municipal Agreements	(450,000)	(450,000)	(421,900)	(368,805)	-	-
06-180-00-566	Fire Reports	(2,000)	(2,000)	(3,200)	(5,569)	-	-
06-180-00-571	Costs Recovered	(10,000)	(10,000)	(22,600)	(15,443)	-	-
06-180-00-625	Sundry	(6,000)	(6,000)	-	(105)	-	-
		(489,000)	(486,500)	(473,700)	(411,431)	(2,500)	0.5%
	Net Tax Levy	\$2,362,290	\$2,226,200	\$2,285,000	\$2,227,133	\$136,089	6.1%

INTRODUCTION

Building and By-Law Enforcement provides internal support to Council and the Corporation as well as external services to the Public through the following service areas:

- Building Permit issuance and inspection
- By-Law Enforcement
- Taxi-Cab By-Law Administration Licensing and inspection
- Sign Permit Issuance and Inspection
- Crossing Guard Program
- Town Hall Administration / Facilities Management
- Contracting out and Facilities Management of Animal Control
- Parking Agreements
- Special Projects

MISSION STATEMENT

Our ongoing goal is to provide quality, efficient and effective levels of service to Orangeville Council, Orangeville residents, and our external customers on a continuing basis. We continually seek out new ways to improve the delivery of the services we provide while maintaining an accountable and cost effective department.

2011 SIGNIFICANT ACHIEVEMENTS

Significant achievements include:

- Staff members continually upgrade their skills through Ministry approved training and educational courses on an annual basis to ensure we stay current with the ongoing changes to the Ontario Building Code Act and regulations.
- All Building Inspectors have met the mandatory point requirements set by the Ministry of Housing and the OBOA to maintain certification through continuing educational courses.
- The 2011 annual Accessibility Plan has been completed and adopted by Orangeville Council.
- General daily maintenance at Town Hall and the Orangeville Library has been merged to create efficiencies.
- Department updates were completed on the Town of Orangeville Web Site.
- Departmental forms and information sheets have been updated.
- The outdated parking ticket processing software program has been replaced and staff training on the new program is complete.

2012 DIRECTION AND PRIORITIES

- Staff will continue to update their skills through participation in Ministry approved training and educational courses.
- Continued development of additional standards and policies related to the Ontarians with Disabilities Act and Regulation 429/07.
- Review and update the 2006 Sign Permit By-Law Number 42-2006.
- Archive completed parking ticket files related to the old parking ticket program.
- The province plans to replace the current 2006 Ontario building Code in the summer of 2012, which will incorporate significant changes.
- Work with all stakeholders in adapting to the new 2012 Building Code changes.
- Follow up and review of all open inactive building files to close out and archive.
- Review operating budgets to more accurately reflect the cost of providing administrative support for the Accessibility Committee.

2012 AND ONWARD ASSUMPTIONS AND MAJOR ISSUES

- The Town of Orangeville owns many buildings and structures that are valuable assets that require ongoing maintenance and repairs. At this time there is not a standard annual general maintenance schedule or longer term building component replacement schedule program in place to protect these valuable assets.

- There are limited or no reserve accounts in place to fund these future building component replacements for most Town owned facilities. There is a growing need for a designated staff person (Facilities Manager) to budget, set up capital reserves and oversee the ongoing maintenance of these Town owned facilities.
- Continued downloading and new responsibilities passed on to Municipalities by the province will continue to impact service delivery and staffing needs.



Broadway, Downtown Orangeville

BUILDING & BY-LAW ENFORCEMENT

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Summary						
Expenses:						
Building	\$ 591,076	\$ 557,566	\$ 536,850	\$ 548,265	\$ 33,510	6.0%
Property Standards Enforcement	223,231	218,686	208,686	186,130	4,545	2.1%
Canine control	66,652	64,734	64,734	56,877	1,918	3.0%
Parking	176,240	172,855	172,855	154,648	3,385	2.0%
Crossing Guards	321,240	309,361	310,361	294,304	11,879	3.8%
Total Expenses	1,378,439	1,323,202	1,293,486	1,240,224	55,237	4.2%
Revenues:						
Building	(591,076)	(557,566)	(535,350)	(548,265)	(33,510)	6.0%
Property Standards Enforcement	(66,209)	(65,000)	(68,000)	(66,167)	(1,209)	1.9%
Canine control	(1,900)	(1,900)	(1,400)	(1,131)	-	-
Parking	(100,000)	(100,000)	(85,000)	(78,988)	-	-
Crossing Guards	-	-	-	-	-	-
Total Revenues	(759,185)	(724,466)	(689,750)	(694,551)	(34,719)	4.8%
Net Tax Levy	\$ 619,254	\$ 598,736	\$ 603,736	\$ 545,674	\$ 20,518	3.4%

BUILDING & BY-LAW ENFORCEMENT

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Building Expenditures						
06-250-00-001	\$ 334,972	\$ 328,404	\$ 325,404	314,650	\$ 6,568	2.0%
06-250-00-021	93,527	87,326	83,278	79,678	6,201	7.1%
06-250-00-045	2,500	2,500	1,500	2,500	-	-
06-250-00-047	2,625	2,625	2,625	1,625	-	-
06-250-00-049	25,965	26,993	26,993	26,100	(1,028)	-3.8%
06-250-00-051	700	700	700	900	-	-
06-250-00-053	700	700	700	-	-	-
06-250-00-055	300	300	300	-	-	-
06-250-00-057	11,500	11,500	8,000	10,000	-	-
06-250-00-063	700	700	700	700	-	-
06-250-00-067	2,000	2,000	150	3,000	-	-
06-250-00-071	3,000	3,000	3,000	-	-	-
06-250-00-073	5,000	5,000	5,000	3,200	-	-
06-250-00-075	1,500	1,500	1,500	5,000	-	-
06-250-00-077	1,100	1,100	600	1,500	-	-
06-250-00-079	25,537	25,718	22,900	-	(181)	-0.7%
06-250-00-081	800	800	800	22,000	-	-
06-250-00-095	1,700	1,700	700	800	-	-
06-250-00-111	3,000	3,000	1,000	1,000	-	-
06-250-00-113	55,000	50,000	50,000	50,000	5,000	10.0%
06-250-00-209	2,000	2,000	1,000	2,000	-	-
06-258-00-385	16,950	-	-	23,612	-	-
	591,076	557,566	536,850	548,265	33,510	6.0%

BUILDING & BY-LAW ENFORCEMENT

		2012 Budget	Comparisons				% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
Revenue							
06-260-00-551	Building Permits	(581,376)	(547,866)	(525,000)	(539,861)	(33,510)	6.1%
06-260-00-553	Demolition Permits	(500)	(500)	-	-	-	-
06-260-00-556	Pool Enclosure Permits	(4,000)	(4,000)	(850)	(1,054)	-	-
06-260-00-576	Building Information	(4,000)	(4,000)	(2,500)	(2,300)	-	-
06-260-00-625	Sundry	(1,200)	(1,200)	(7,000)	(5,050)	-	-
		(591,076)	(557,566)	(535,350)	(548,265)	(33,510)	6.0%
	Sub-total Building Costs	-	-	1,500	-	-	
Property Standards Enforcement Expenditures							
06-270-00-001	Salaries - Full Time	125,337	122,800	115,800	107,988	2,537	2.1%
06-270-00-021	Employee Benefits - Full Time	37,595	34,709	31,709	29,862	2,886	8.3%
06-270-00-045	Office Supplies / Materials	1,620	1,620	1,620	1,620	-	-
06-270-00-047	Telephone	1,600	1,600	1,600	1,000	-	-
06-270-00-049	Insurance	19,091	19,847	19,847	17,500	(756)	-3.8%
06-270-00-055	Advertising	1,000	1,000	1,000	-	-	-
06-270-00-057	Service Agreements / Equip. Repair	4,650	4,650	4,650	4,800	-	-
06-270-00-069	Professional Fees	6,550	6,550	6,550	3,550	-	-
06-270-00-071	Memberships / Subscriptions	810	810	810	810	-	-
06-270-00-073	Workshops / Training Courses	2,800	2,800	2,800	1,000	-	-
06-270-00-079	Lease Vehicle Expenses	16,078	16,200	16,200	16,000	(122)	-0.8%
06-270-00-093	Uniforms	1,100	1,100	1,100	1,000	-	-

BUILDING & BY-LAW ENFORCEMENT

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
06-270-00-138	Taxi Licences Admin	1,000	1,000	1,000	-	-	-	
06-270-00-205	Materials & Supplies	1,000	1,000	1,000	1,000	-	-	
06-270-00-209	Outside Services	3,000	3,000	3,000	-	-	-	
		223,231	218,686	208,686	186,130	4,545	2.1%	
Revenue								
06-275-00-527	By-Law Fines Recovered	(6,000)	(6,000)	(6,000)	(3,705)	-	-	
06-275-00-543	Taxi Licences	(24,000)	(24,000)	(24,000)	(27,075)	-	-	
06-275-00-544	Sign Permits	(30,500)	(30,500)	(38,000)	(35,387)	-	-	
06-275-00-571	By-Law Costs Recovered	(4,709)	(3,500)	-	-	(1,209)	34.5%	
06-275-00-625	Sundry	(1,000)	(1,000)	-	-	-	-	
		(66,209)	(65,000)	(68,000)	(66,167)	(1,209)	1.9%	
Sub-total Property Standards Costs		157,022	153,686	140,686	119,964	3,336	2.2%	
Canine Control								
Expenditures								
06-280-00-069	Professional Fees	1,000	1,000	1,000	-	-	-	
06-280-00-101	Heat	4,437	4,350	4,350	4,350	87	2.0%	
06-280-00-103	Hydro	4,968	4,600	4,600	4,600	368	8.0%	
06-280-00-107	Repairs & Maintenance	3,000	3,000	3,000	-	-	-	
06-280-00-117	Purchased Services	50,247	48,784	48,784	47,827	1,463	3.0%	
06-280-00-187	Pound Expenses	3,000	3,000	3,000	100	-	-	
		66,652	64,734	64,734	56,877	1,918.11	3.0%	

BUILDING & BY-LAW ENFORCEMENT

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Revenues								
06-290-00-555	SPCA Special Agreement Revenue	(1,400)	(1,400)	(1,400)	(1,131)	-	-	
06-290-00-572	Canine Fines & Penalties	(500)	(500)	-	-	-	-	
		(1,900)	(1,900)	(1,400)	(1,131)	-	-	
	Sub-total Canine Costs	64,752	62,834	63,334	55,746	1,918.11	3.1%	
Parking Expenditures								
07-363-00-001	Salaries - Full Time	89,526	87,771	87,771	80,000	1,755	2.0%	
07-363-00-021	Employee Benefits - Full Time	26,854	25,224	25,224	19,798	1,630	6.5%	
07-363-00-042	Overhead Allocation from General	14,500	14,500	14,500	14,500	-	-	
07-363-00-045	Office Supplies / Materials	300	300	300	300	-	-	
07-363-00-093	Uniforms	200	200	200	100	-	-	
07-363-00-103	Hydro	1,800	1,800	1,800	1,800	-	-	
07-363-00-115	Snow Removal	2,600	2,600	2,600	2,600	-	-	
07-363-00-241	Parking Tickets / Refunds	2,500	2,500	2,500	550	-	-	
07-363-00-242	Processing Costs - MTO	5,100	5,100	5,100	5,100	-	-	
07-363-00-243	Parking Lot Maintenance	4,040	4,040	4,040	2,500	-	-	
07-363-00-245	Laneway & Parking - 85 Broadway	3,100	3,100	3,100	3,500	-	-	
07-363-00-246	Parkinson Lot & 82 Broadway	14,420	14,420	14,420	13,900	-	-	
07-363-00-247	Armstrong & Little York Parking Lots	2,300	2,300	2,300	2,000	-	-	
07-363-00-249	Hutchison Lot	9,000	9,000	9,000	8,000	-	-	
		176,240	172,855	172,855	154,648	3,385	2.0%	

BUILDING & BY-LAW ENFORCEMENT

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual	2011 Actual		
Revenues								
07-364-00-569	Revenue Recovered From BIA	(35,000)	(35,000)	(35,000)	(35,000)	-	-	
07-364-00-587	Fine Revenue	(65,000)	(65,000)	(50,000)	(43,988)	-	-	
		(100,000)	(100,000)	(85,000)	(78,988)	-	-	
	Sub-total Parking	76,240	72,855	87,855	75,660	3,385	4.6%	
Crossing Guards								
07-359-00-001	Salaries - Full Time	42,973	42,130	42,130	41,304	843	2.0%	
07-359-00-005	Salaries - Part Time	238,863	234,179	235,179	218,978	4,684	2.0%	
07-359-00-021	Employee Benefits - Full Time	12,890	12,108	12,108	11,172	782	6.5%	
07-359-00-025	Employee Benefits - Part Time	21,664	16,094	16,094	18,000	5,570	34.6%	
07-359-00-047	Telephone	600	600	600	600	-	-	
07-359-00-095	Safety Equip. / Protective Clothing	3,030	3,030	3,030	3,030	-	-	
07-359-00-205	Materials & Supplies	1,220	1,220	1,220	1,220	-	-	
		321,240	309,361	310,361	294,304	11,879	3.8%	
	Net Tax Levy	\$ 619,254	\$ 598,736	\$ 603,736	\$ 545,674	\$ 20,518	3.4%	

INTRODUCTION

The Public Works Department is composed of two groups. The first is the group of Staff who are involved in the day to day operations and maintenance of the services the Department is responsible for. This group is commonly referred to as the “outside staff”. The second group is the administration staff who deals with the engineering or administration component of those services.

Public Works is responsible for the following services:

1. The maintenance and operation of the road network which includes the road surface, the storm collection (catchbasins) and drainage system (storm sewers), the sidewalks and the boulevard trees, streetlights, signs, and traffic signals;
2. The maintenance of the surface drainage courses, creeks or stormwater management ponds the storm sewers discharge into;
3. The maintenance and operation of the water supply and distribution system, including the storage reservoirs (see the separate water works overview);
4. The maintenance and operation of the sanitary sewer collection system and water pollution control plant (see the separate wastewater overview);
5. The administration of the contracts for the collection and disposal of recyclable and solid waste materials;
6. The administration of the contract for the operation of the Orangeville Transit system;

7. The administration of the contracts for the engineering and construction contracts for the infrastructure renewal projects that are undertaken within the service envelope described above; and
8. The review and approval of the engineering component of the planning applications received by the Town.

MISSION STATEMENT

To operate and maintain the services that are provided to meet or exceed the applicable regulatory requirements and/or in accordance with the direction provided by Council.

2011 SIGNIFICANT ACHIEVEMENTS

- Reconstructed 1.4 km lane-km of road and associated work (sanitary sewer, watermain, storm sewer, and sidewalk replacement);
- Resurfaced approximately 2.2 lane- km of road surface
- Rehabilitated approximately 30 catch basin and maintenance hole structures;
- Replaced approximately 160 sidewalk panels or 360 m² of sidewalk and repaired approximately 2,300 sidewalk panels or 5,100 m² to remove safety hazards;
- Removed 19 dead or high hazard trees and removed 15 old stumps, and planted 29 replacement trees;
- Increased transit ridership by approximately 2%, maintaining ridership above 100,000;
- Through tenders, acquired a 1/2 ton truck and a mini-excavator.

- Completed the rehabilitation of two bridges and placed a new deck on one culvert based on recommendations in the biannual bridge needs assessment;
- In partnership with CVC started a study aimed at limiting the use of road salt and its impact on the environment;
- Provided a level of service for solid waste collection and removal such that there were a minimal number of complaints from the residents;
- Worked with the County and Council toward transitioning the responsibility for waste management services from the Town to the County after 2012.

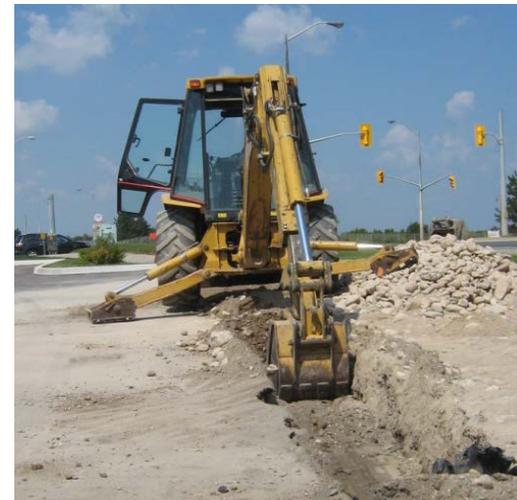
2012 DIRECTION AND PRIORITIES

- Continue to maintain and operate the services Public Works is responsible for to meet the regulatory requirements and the level of service established by Council;
- Continue with a road reconstruction and rehabilitation program that will help to address the road and underground pipe infrastructure deficit that still exists;
- Refine the Road Needs Assessment to identify multi-year road reconstruction and rehabilitation priorities;
- Continue to enhance the service provided by, and ridership on, Orangeville Transit
- Update the Municipal Servicing Standards;
- Enhance the urban forestry program by doing more trimming to remove branches that are overhanging the

road and interfering with garbage trucks or are overhanging sidewalks and interfering with pedestrians;

2012 & ONWARD – ASSUMPTIONS AND MAJOR ISSUES

- Continue to provide the level of service based on the applicable regulatory requirements and/or policies approved by Council;
- Maintain all piped services to satisfy the expectations of the system users;
- Implement the road and sidewalk reconstruction and rehabilitation programs, and urban forestry programs, as approved by Council.



Reconstruction of George Douglas Trail

PUBLIC WORKS - TAX SUPPORTED

	2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Actual			
Expenditures:							
TRANSPORTATION	\$ 5,214,739	\$ 4,853,842	\$ 4,728,842	\$ 4,408,637	\$ 360,898	7.4%	
ENVIRONMENTAL	1,908,306	1,790,067	1,790,067	1,707,360	118,239	6.6%	
CEMETERY	80,101	72,000	72,000	64,778	8,101	11.3%	
	7,203,146	6,715,909	6,590,909	6,180,775	487,238	7.3%	
Revenues:							
TRANSPORTATION	(556,960)	(572,200)	(565,000)	(525,020)	15,240	-2.7%	
ENVIRONMENTAL	(288,300)	(302,800)	(304,200)	(337,127)	14,500	-4.8%	
CEMETERY	(32,250)	(26,250)	(52,050)	(67,500)	(6,000)	22.9%	
	(877,510)	(901,250)	(921,250)	(929,647)	23,740	-2.6%	
Sub Totals:							
TRANSPORTATION	4,657,779	4,281,642	4,163,842	3,883,617	376,138	8.8%	
ENVIRONMENTAL	1,620,006	1,487,267	1,485,867	1,370,233	132,739	8.9%	
CEMETERY	47,851	45,750	19,950	(2,722)	2,101	4.6%	
NET TAX LEVY	\$ 6,325,636	\$ 5,814,659	\$ 5,669,659	\$ 5,251,128	\$ 510,978	8.8%	

PUBLIC WORKS - TRANSPORTATION

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Summary						
Expenditures:						
Administration	\$ 773,751	\$ 750,992	\$ 733,153	\$ 705,947	\$ 22,759	3.0%
Operations Centre	167,555	156,429	155,429	136,723	11,126	7.1%
Roadways - Road Maintenance	1,968,921	1,813,081	1,726,081	1,526,120	155,840	8.6%
Roadside Maintenance, Miscellaneous	541,410	440,659	430,659	422,740	100,751	22.9%
Sidewalks/St. Name Signs/St. Lighting	791,115	720,744	715,744	654,572	70,371	9.8%
Fleet Operations	384,998	382,808	382,808	405,447	2,191	0.6%
Municipal Transit	586,989	589,129	584,968	557,088	(2,141)	-0.4%
	5,214,739	4,853,842	4,728,842	4,408,637	360,898	7.4%
Revenues:						
Administration	(102,000)	(100,000)	(100,000)	(100,600)	(2,000)	2.0%
Operations Centre	(95,880)	(94,000)	(94,000)	(94,000)	(1,880)	2.0%
Roadways - Road Maintenance	(13,500)	(56,500)	(65,000)	(10,000)	43,000	-76.1%
Roadside Maintenance, Miscellaneous	-	-	-	-	-	
Sidewalks/St. Name Signs/St. Lighting	(30,000)	-	-	-	(30,000)	-
Fleet Operations	-	-	-	-	-	
Municipal Transit	(315,580)	(321,700)	(306,000)	(320,420)	6,120	-1.9%
	(556,960)	(572,200)	(565,000)	(525,020)	15,240	-2.7%
Net Tax Levy	\$ 4,657,779	\$ 4,281,642	\$ 4,163,842	\$ 3,883,617	\$ 376,138	8.8%

PUBLIC WORKS - TRANSPORTATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Administration								
Expenditures								
07-300-00-001	Salaries - Full Time	\$ 454,246	\$ 445,339	\$ 434,500	\$ 427,615	\$ 8,907	2.0%	
07-300-00-005	Salaries - Part Time	5,968	17,201	17,201	16,159	(11,233)	-65.3%	
07-300-00-021	Employee Benefits - Full Time	127,741	108,820	108,820	101,019	18,921	17.4%	
07-300-00-025	Employee Benefits - Part Time	1,100	11,468	4,468	7,495	(10,368)	-90.4%	
07-300-00-045	Office Supplies / Materials	3,500	3,500	3,500	2,882	-	-	
07-300-00-047	Telephone / Communications	2,500	2,500	2,500	2,179	-	-	
07-300-00-049	Insurance	149,296	134,964	134,964	130,039	14,332	10.6%	
07-300-00-051	Printing / Photocopy Costs	200	200	200	180	-	-	
07-300-00-053	Postage / Courier / Fax	500	500	500	116	-	-	
07-300-00-055	Advertising	6,000	3,800	3,800	1,915	2,200	57.9%	
07-300-00-057	Service Agreement / Equip Repair	3,700	3,700	3,700	3,260	-	-	
07-300-00-063	Computer Operation & Supplies	2,000	2,000	2,000	3,620	-	-	
07-300-00-067	Office Equipment	5,700	5,700	5,700	2,700	-	-	
07-300-00-071	Memberships / Subscriptions	3,500	3,500	3,500	2,942	-	-	
07-300-00-073	Workshops / Training Courses	3,000	3,000	3,000	1,050	-	-	
07-300-00-075	Conference	1,500	1,500	1,500	675	-	-	
07-300-00-077	Mileage	3,300	3,300	3,300	2,101	-	-	
		773,751	750,992	733,153	705,947	22,759	3.0%	
Revenues								
07-302-00-526	Administration Costs Recovered	(102,000)	(100,000)	(100,000)	(100,600)	(2,000)	2.0%	
	Sub-total Administration	671,751	650,992	633,153	605,347	20,759	3.2%	

PUBLIC WORKS - TRANSPORTATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Operations Centre								
Expenditures								
07-305-00-001	Salaries - Full Time	49,185	48,539	48,539	39,280	646	1.3%	
07-305-00-021	Employee Benefits - Full Time	17,318	17,090	16,090	14,500	228	1.3%	
07-305-00-045	Office Supplies / Materials	3,000	3,000	3,000	2,723	-	-	
07-305-00-047	Telephone / Communications	2,400	2,400	2,400	1,329	-	-	
07-305-00-051	Printing & Photocopying	4,500	4,500	4,500	3,682	-	-	
07-305-00-063	Computer Operations & Supplies	1,000	1,000	1,000	639	-	-	
07-305-00-101	Heat	10,300	10,300	10,300	9,603	-	-	
07-305-00-103	Hydro	15,552	14,400	14,400	14,477	1,152	8.0%	
07-305-00-105	Maintenance Supplies	1,000	1,000	1,000	1,765	-	-	
07-305-00-107	Building Maintenance & Repairs	45,100	36,000	36,000	31,911	9,100	25.3%	
07-305-00-119	Workshop Equipment	18,200	18,200	18,200	16,814	-	-	
		167,555	156,429	155,429	136,723	11,126	7.1%	
Revenues								
07-305-00-526	Chargeback to Water & Sewer	(95,880)	(94,000)	(94,000)	(94,000)	(1,880)	2.0%	
	Sub-total Operations Centre	71,675	62,429	61,429	42,723	9,246	14.8%	
Roadways - Road Maintenance								
Expenditures								
Bridges & Culverts								
07-310-00-001	Salaries - Full Time	436	430	430	2,256	6	1.4%	
07-310-00-205	Materials & Supplies	1,000	1,000	1,000	275	-	-	
07-310-00-209	Outside Services	88,000	8,000	8,000	11,831	80,000	1000.0%	

PUBLIC WORKS - TRANSPORTATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011	Budget	2011 Est. Actual	2010 Actual		
<i>Ditching</i>								
07-314-00-001	Salaries - Full Time	7,181	7,087	7,087	7,275	94	1.3%	
07-314-00-205	Materials & Supplies	2,000	2,000	2,000	500	-	-	
07-314-00-209	Outside Services	7,500	32,500	32,500	7,000	(25,000)	-76.9%	
<i>Catch Basin, Curb, Storm Sewer</i>								
07-316-00-001	Salaries - Full Time	47,005	46,387	46,387	48,386	618	1.3%	
07-316-00-205	Materials & Supplies	26,000	26,000	11,000	12,746	-	-	
07-316-00-209	Outside Services	241,400	222,000	162,000	81,133	19,400	8.7%	
<i>Sweeping, Flushing, Cleaning</i>								
07-318-00-001	Salaries - Full Time	54,622	53,904	50,904	49,318	718	1.3%	
07-318-00-205	Materials & Supplies	200	200	200	200	-	-	
07-318-00-209	Outside Services	50,800	44,800	43,800	39,615	6,000	13.4%	
<i>Shoulder Maintenance</i>								
07-320-00-001	Salaries - Full Time	3,590	3,543	3,543	3,237	47	1.3%	
07-320-00-205	Materials & Supplies	2,100	2,100	2,100	1,355	-	-	
07-320-00-209	Outside Services	5,000	5,000	5,000	432	-	-	
<i>Resurfacing & Patching</i>								
07-322-00-001	Salaries - Full Time	46,570	45,958	45,958	51,420	612	1.3%	
07-322-00-205	Materials & Supplies	9,000	9,000	9,000	4,211	-	-	
07-322-00-209	Outside Services	125,850	108,000	110,000	100,667	17,850	16.5%	
<i>Snow Plowing</i>								
07-324-00-001	Salaries - Full Time	87,700	86,547	86,547	43,097	1,153	1.3%	
07-324-00-209	Outside Services	107,880	106,880	106,880	23,345	1,000	0.9%	
<i>Snow Removal</i>								
07-325-00-001	Salaries - Full Time	87,700	86,547	85,547	30,626	1,153	1.3%	

PUBLIC WORKS - TRANSPORTATION

	2012 Budget	Comparisons					
		2011 Budget	2011 Est.	Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
07-325-00-209 Outside Services	202,900	202,000	200,000		24,776	900	0.4%
Sanding & Salting							
07-326-00-001 Salaries - Full Time	65,179	64,322	64,322		91,760	857	1.3%
07-326-00-205 Materials & Supplies	297,500	278,600	278,600		212,100	18,900	6.8%
07-326-00-209 Outside Services	26,800	26,800	26,800		11,745	-	-
Winter Standby							
07-330-00-209 Outside Services	50,000	47,600	47,600		55,903	2,400	5.0%
Transfer to Reserve (Winter Control)	-	-	-		378,584	-	
Safety Devices, Signs, Railroad Crossing Mtce							
07-332-00-001 Salaries - Full Time	58,538	57,769	53,769		60,908	769	1.3%
07-332-00-103 Traffic Signal Energy	15,000	15,000	15,000		10,624	-	-
07-332-00-104 Traffic Signal Repair	75,500	68,000	68,000		44,050	7,500	11.0%
07-332-00-205 Materials & Supplies	19,500	19,500	19,500		15,870	-	-
07-332-00-209 Outside Services	82,000	64,000	61,000		38,149	18,000	28.1%
07-332-00-235 Railway Crossing Maintenance	18,100	18,100	18,100		16,293	-	-
Administration, Roadways							
07-334-00-001 Salaries - Full Time	24,373	24,053	24,053		25,817	320	1.3%
Training Courses							
07-336-00-001 Salaries - Full Time	18,497	18,254	18,254		15,000	243	1.3%
07-336-00-073 Workshops / Training Courses	10,000	7,700	7,700		4,000	2,300	29.9%
07-336-00-077 Mileage	500	500	500		116	-	-
07-336-00-218 Traffic Counts	3,000	3,000	3,000		1,500	-	-
	1,968,921	1,813,081	1,726,081		1,526,120	155,840	8.6%

PUBLIC WORKS - TRANSPORTATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Revenues								
07-345-00-573	Roadways Costs Recovered	(13,000)	(13,000)	(13,000)	(9,500)	-	-	
07-345-00-547	Transfer from Reserve	-	(43,000)	(43,000)	-	43,000	-	
07-345-00-625	Sundry	(500)	(500)	(9,000)	(500)	-	-	
		(13,500)	(56,500)	(65,000)	(10,000)	43,000	-76.1%	
	Sub-total Roadways Administration	1,955,421	1,756,581	1,661,081	1,516,120	198,840	11.3%	
Roadside Maintenance, Miscellaneous Expenditures								
07-348-00-001	Salaries - Full Time and Standby	110,180	114,357	104,357	116,609	(4,177)	-3.7%	
07-348-00-023	Overhead Payroll Burden	-	-	-	11,688	-		
07-348-00-047	Share of Cell Phone Costs	3,000	3,000	3,000	2,296	-	-	
07-348-00-069	Professional Fees (Engineer)	4,200	4,200	4,200	2,000	-	-	
07-348-00-093	Uniforms	10,869	9,924	9,924	9,621	945	9.5%	
07-348-00-205	Materials & Supplies	15,325	15,325	15,325	4,046	-	-	
07-348-00-209	Outside Services	18,000	5,000	5,000	3,219	13,000	260%	
07-348-00-223	Central Communications	6,500	6,500	6,500	6,000	-	-	
07-348-00-225	Radio Communications / Licence / Paging	3,400	3,400	3,400	1,411	-	-	
07-348-00-229	Small Tools, Brooms, Shovels, Rakes	2,700	2,700	2,700	500	-	-	
Median Maintenance								
07-349-00-001	Median - Allocation of Wages	5,700	-	-	5,466	5,700	-	
07-349-00-103	Median - Energy Costs	2,200	2,200	2,200	2,448	-	-	
07-349-00-205	Median - Materials & Supplies	2,300	2,300	2,300	500	-	-	
07-349-00-209	Median - Outside Services	19,600	10,700	10,700	11,876	8,900	83.2%	

PUBLIC WORKS - TRANSPORTATION

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
<i>S.W.M. Pond & Boulevard Maintenance</i>							
07-350-00-001	Salaries - Full Time	6,855	6,765	6,765	32,795	90	1.3%
07-350-00-205	Materials & Supplies	500	500	500	500	-	-
07-350-00-209	Outside Services	83,150	77,400	77,400	68,517	5,750	7.4%
07-350-00-285	Boulevard Fertilizer / Weed Control	6,000	3,100	3,100	500	2,900	93.5%
07-350-00-286	Rail Yard Maintenance	5,300	-	-	-	5,300	-
<i>Tree Maintenance</i>							
07-351-00-001	Salaries - Full Time	9,684	9,557	9,557	13,887	127	1.3%
07-351-00-205	Materials & Supplies	500	500	500	173	-	-
07-351-00-209	Outside Services	150,900	110,000	110,000	94,692	40,900	37.2%
07-351-00-210	Tree Planting	20,000	-	-	-	20,000	-
07-351-00-285	Tree Carving Maintenance	3,000	2,000	2,000	741	1,000	50.0%
<i>Debris & Litter Pick-Up</i>							
07-353-00-001	Salaries - Full Time	24,047	23,731	23,731	8,549	316	1.3%
07-353-00-043	Employment Agency Staff	4,200					
07-353-00-209	Outside Services	23,300	27,500	27,500	24,706	(4,200)	-15.3%
<i>Sub-total Roadside Maintenance Misc</i>		541,410	440,659	430,659	422,740	96,551	21.9%

PUBLIC WORKS - TRANSPORTATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Sidewalks / Street Name Signs / Street Lighting								
Expenditures								
<i>Sidewalks - Winter Control</i>								
07-355-00-001	Salaries - Full Time	102,987	-	-	-	102,987	-	
07-355-00-205	Materials & Supplies	5,300	-	-	-	5,300	-	
07-355-00-209	Outside Services	176,200	-	-	-	176,200	-	
07-355-00-210	Sidewalk Equipment Standby	56,000	-	-	-	56,000	-	
<i>Sidewalks</i>								
07-356-00-001	Salaries - Full Time	34,329	135,511	130,511	100,000	(101,182)	-74.7%	
07-356-00-021	Employee Benefits - Full Time		-	-	-	-		
07-356-00-205	Materials & Supplies	5,300	10,600	10,600	9,149	(5,300)	-50.0%	
07-356-00-209	Outside Services	142,400	316,800	316,800	303,816	(174,400)	-55.1%	
07-356-00-210	Sidewalk Equipment Standby	-	18,900	18,900	13,589	(18,900)	-100.0%	
<i>Street Name Signs</i>								
07-357-00-001	Salaries - Full Time	1,959	1,933	1,933	5,089	26	1.3%	
07-357-00-205	Materials & Supplies	5,700	5,700	5,700	1,927	-	-	
<i>Street Lighting</i>								
07-360-00-103	Energy Charge	150,150	143,000	143,000	126,078	7,150	5.0%	
07-360-00-255	Maintenance Orangeville Hydro	85,490	83,000	83,000	89,424	2,490	3.0%	
07-360-00-257	Maintenance Outside Service	25,300	5,300	5,300	5,500	20,000	377.4%	
		791,115	720,744	715,744	654,572	70,371	9.8%	
Revenues								
07-345-00-547	Transfer from Reserve	(30,000)	-	-	-	(30,000)	-	
	Sub-total Sidewalks/St. Name Signs/St. Lighting	761,115	720,744	715,744	654,572	40,371	5.6%	

PUBLIC WORKS - TRANSPORTATION

	2012 Budget	Comparisons				
		2011 Budget	2011 Est.	Actual	2010 Actual	\$ Change 2011/12
<i>Fleet Operations</i>						
Condensed Fleet Expenditures	384,998	382,808	382,808		405,447	2,191 0.6%
<i>Municipal Transit Expenditures</i>						
07-398-00-001	Salaries - Full Time	36,314	35,602	35,602	35,376	712 2.0%
07-398-00-002	Wages and Benefits Allocation	-	-	-	11,955	- -
07-398-00-021	Employee Benefits - Full Time	10,000	8,784	8,784	8,041	1,216 13.8%
07-398-00-045	Office Supplies / Materials	500	500	500	500	- -
07-398-00-049	Insurance	12,830	11,598	11,598	11,175	1,231 10.6%
07-398-00-051	Printing / Photocopying Costs	5,000	5,000	5,000	2,500	- -
07-398-00-053	Postage/Courier	100	100	100	-	- -
07-398-00-055	Advertising	3,000	3,000	3,000	2,000	- -
07-398-00-077	Mileage	700	700	700	310	- -
07-398-00-111	Equipment & Repairs	2,200	2,200	2,200	2,244	- -
07-398-00-205	Materials & Supplies	1,000	1,000	1,000	560	- -
07-398-00-209	Outside Services	12,100	12,100	12,100	10,324	- -
07-398-00-211	Licences	645	645	645	645	- -
07-398-00-312	Operating Charges	412,400	397,700	397,700	390,000	14,700 3.7%
07-398-00-313	Maintenance Charges	63,000	83,000	78,839	59,258	(20,000) -24.1%
07-398-00-314	Transit Study	5,000	5,000	5,000	-	- -
07-398-00-315	Treasury Cost Recovery	22,200	22,200	22,200	22,200	- -
		586,989	589,129	584,968	557,088	(2,141) -0.4%

PUBLIC WORKS - TRANSPORTATION

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Revenues								
07-399-00-536	Ontario Specific Grants	(151,000)	(151,000)	(151,000)	(151,000)	-	-	
07-399-00-622	User Fees - Transit	(146,880)	(144,000)	(140,000)	(138,600)	(2,880)	2.0%	
07-399-00-623	Advertising Fees - Transit	(17,700)	(26,700)	(15,000)	(30,820)	9,000	-33.7%	
		(315,580)	(321,700)	(306,000)	(320,420)	6,120	-1.9%	
	Sub-total Municipal Transit	271,409	267,429	278,968	236,668	3,979	1.5%	
	Net Tax Levy	\$ 4,657,779	\$ 4,281,642	\$ 4,163,842	\$ 3,883,617	\$ 371,938	8.7%	

PUBLIC WORKS - ENVIRONMENTAL

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Summary						
Expenditures:						
Solid Waste Administration	\$ 35,231	\$ 33,442	\$ 33,442	\$ 31,731	\$ 1,789	5.3%
Garbage Collection	1,052,075	1,007,075	1,007,075	942,360	45,000	4.5%
Waste Recycling	821,000	749,550	749,550	733,269	71,450	9.5%
	1,908,306	1,790,067	1,790,067	1,707,360	118,239	6.6%
Revenues:						
Solid Waste Administration	-	-	-	-	-	
Garbage Collection	(84,500)	(85,500)	(88,900)	(85,500)	1,000	-1.2%
Waste Recycling	(203,800)	(217,300)	(215,300)	(251,627)	13,500	-6.2%
	(288,300)	(302,800)	(304,200)	(337,127)	14,500	-4.8%
Net Tax Levy	\$ 1,620,006	\$ 1,487,267	\$ 1,485,867	\$ 1,370,233	\$ 132,739	8.9%

PUBLIC WORKS - ENVIRONMENTAL

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Solid Waste Administration								
Expenditures								
08-400-00-001	Salaries - Waste	\$ 27,036	\$ 26,506	\$ 26,506	\$ 25,480	530	2.0%	
08-400-00-021	Benefits - Waste	8,195	6,936	6,936	6,251	1,259	18.2%	
		35,231	33,442	33,442	31,731	1,789	5.3%	
Garbage Collection								
Expenditures								
08-411-00-308	Miscellaneous Collections	10,000	10,000	10,000	9,000	-	-	
08-411-00-309	Collection Charges	710,000	670,000	670,000	640,285	40,000	6.0%	
08-411-00-310	Disposal / Tipping Charges	305,000	300,000	300,000	269,500	5,000	1.7%	
08-411-00-311	Administration Costs	18,500	18,500	18,500	15,000	-	-	
08-411-00-313	Residential / Condominium Rebate	8,575	8,575	8,575	8,575	-	-	
		1,052,075	1,007,075	1,007,075	942,360	45,000	4.5%	
Revenues								
08-411-00-622	User Fees - Garbage Tags	(80,000)	(80,000)	(83,000)	(80,000)	-	-	
08-411-00-623	User Fees - Large Items	(4,500)	(5,500)	(5,900)	(5,500)	1,000	-18.2%	
		(84,500)	(85,500)	(88,900)	(85,500)	1,000	-1.2%	
	Sub-total Garbage Collection	967,575	921,575	918,175	856,860	46,000	5.0%	

PUBLIC WORKS - ENVIRONMENTAL

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
Waste Recycling								
Expenditures								
08-413-00-111	Equipment	25,000	30,000	30,000	23,026	(5,000)	-16.7%	
08-413-00-306	Collection & Disposal - White Goods	5,000	8,000	8,000	4,975	(3,000)	-37.5%	
08-413-00-307	Collection & Disposal - Yard Waste	170,000	165,000	165,000	166,962	5,000	3.0%	
08-413-00-308	Miscellaneous Collections	-	550	550	550	(550)	-100.0%	
08-413-00-309	Collection & Disposal - Recycling	595,000	530,000	530,000	521,756	65,000	12.3%	
08-413-00-311	Administration Costs	6,000	6,000	6,000	6,000	-	-	
08-413-00-312	Fuel Surcharge	20,000	10,000	10,000	10,000	10,000	100.0%	
		821,000	749,550	749,550	733,269	71,450	9.5%	
Revenues								
08-413-00-536	Ontario Specific Grants	(195,000)	(205,000)	(205,000)	(236,520)	10,000	-4.9%	
08-413-00-622	User Fees - White Goods	(8,000)	(12,000)	(10,000)	(13,107)	4,000	-33.3%	
08-413-00-638	Other Revenue	(800)	(300)	(300)	(2,000)	(500)	166.7%	
		(203,800)	(217,300)	(215,300)	(251,627)	13,500	-6.2%	
	Sub-total Waste Recycling	617,200	532,250	534,250	481,642	84,950	16.0%	
	Net Tax Levy	\$ 1,620,006	\$ 1,487,267	\$ 1,485,867	\$ 1,370,233	\$ 132,739	8.9%	

PUBLIC WORKS - CEMETERY

	2012 Budget	Comparisons				
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures						
09-475-00-001 Salaries - Full Time	\$ 45,701	\$ 45,100	\$ 45,100	\$ 45,578	\$ 601	1.3%
09-475-00-045 Office Supplies / Materials	-	-	-	200	-	-
09-475-00-049 Insurance	-	-	-	200	-	-
09-475-00-071 Memberships / Subscriptions / Licence	500	500	500	500	-	-
09-475-00-073 Conferences / Training Courses	500	500	500	-	-	-
09-475-00-111 Equipment	200	200	200	-	-	-
09-475-00-193 Foundations / Markers	7,500	7,500	7,500	5,400	-	-
09-475-00-195 Cornerposts	900	900	900	900	-	-
09-475-00-203 Maintenance Costs / Parts	1,000	1,000	1,000	700	-	-
09-475-00-209 Outside Services	22,500	15,000	15,000	10,000	7,500	50.0%
09-475-00-213 Software Lease	1,300	1,300	1,300	1,300	-	-
	80,101	72,000	72,000	64,778	8,101	11.3%
Revenues						
09-477-00-548 Interest Earned	-	-	-	-	-	-
09-477-00-588 Sales of Plots	(10,250)	(10,250)	(10,250)	(26,000)	-	-
09-477-00-589 Burials	(16,000)	(16,000)	(33,000)	(35,000)	-	-
09-477-00-590 Foundations	(6,000)	-	(8,800)	(6,500)	(6,000)	-
	(32,250)	(26,250)	(52,050)	(67,500)	(6,000)	22.9%
Net Tax Levy	\$ 47,851	\$ 45,750	\$ 19,950	\$ (2,722)	\$ 2,101	4.6%

INTRODUCTION

The Orangeville Water Works consists of 12 groundwater supply wells and associated treatment facilities, 4 storage reservoirs with a useable storage capacity of 15,900 cubic meters, and approximately 115 km of distribution watermains. There are high lift pumping stations associated with the two in-ground storage facilities. There are approximately 8,900 service connections from those watermains to properties within the municipal boundary. The operation and maintenance of the Orangeville water works is fully funded from user rates. Capital works may be funded from rates, development charges, grants or debt.

MISSION STATEMENT

Consistent with the overall Mission Statement for the Public Works Department, the Orangeville Water Works is operated to meet or exceed the applicable regulatory requirements.

2011 SIGNIFICANT ACHIEVEMENTS

- Replaced approximately 2,000 meters of old watermain in conjunction with the reconstruction of some existing residential streets.
- Completed the first internal audit of the Quality Management System Operational Plan for the Orangeville Drinking Water System pursuant to the Ministry of the Environment's Drinking Water Quality Management Standard
- Completed and submitted the Financial Plan for the Orangeville Drinking Water System as required by the Municipal Drinking Water Licence.

- Received no significant water quality or quantity complaints from customers.
- Successfully worked through the 2011 annual Ministry of the Environment inspection with no significant issues being identified.
- Continued with the design of the upgrade of the SCADA system for the Orangeville water works.
- The rate structure was set through 2014 with the passing of By-law 29-2010.

2012 DIRECTION AND PRIORITIES

- Continue to operate the Orangeville Drinking Water system in accordance with the requirements of O. Reg. 170/03, as amended.
- Continue to work with the Source Protection Committee as it moves to develop its policies to protect the municipal drinking water supplies from a water quality and water quantity perspective under the Clean Water Act.
- Continue to upgrade the water distribution system when roads are reconstructed by replacing old watermains that are subject to breaks.
- Continue with the overall upgrade to the SCADA system.

2012 & ONWARD – ASSUMPTIONS AND MAJOR ISSUES

The major challenge for Orangeville will be to find additional sources of water supply (a further 3,000 m³/day is required) given that the source will be outside its municipal boundaries, and to some extent controlled by the need to meet the requirements of the *Clean Water Act*.

Public Works - WATER (RATE SUPPORTED)

	2012 Budget	Comparisons				% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
Summary						
Expenditures:						
Water Supply	\$ 1,896,736	\$ 1,849,312	\$ 1,849,312	\$ 1,241,192	\$ 47,424	2.6%
Water Mains	175,993	174,112	174,112	159,925	1,881	1.1%
Meters & Conservation	130,242	120,588	120,588	136,470	9,654	8.0%
Mono Contract	211,238	200,009	200,009	175,448	11,229	5.6%
Service to Private Properties	113,978	106,397	106,397	90,304	7,581	7.1%
Hydrants	73,705	72,858	72,858	86,951	847	1.2%
Water Works Administration	1,382,157	1,372,545	1,372,545	1,388,247	9,612	0.7%
Water Works Vehicles	126,574	108,480	108,480	74,930	18,094	16.7%
Transfer to Reserve	639,377	603,199	603,199	604,838	36,178	6.0%
	4,750,000	4,607,500	4,607,500	3,958,303	142,500	3.1%
Revenues:						
Program Revenues	(4,750,000)	(4,607,500)	(4,607,500)	(3,958,303)	(142,500)	3.1%
	(4,750,000)	(4,607,500)	(4,607,500)	(3,958,303)	(142,500)	3.1%
NET WATER WORKS	\$ -	-				

Public Works - WATER (RATE SUPPORTED)

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Water Supply							
08-420-01-001	Salaries - Full Time	\$ 559,936	\$ 547,012	\$ 547,012	\$ 413,419	\$ 12,924	2.4%
08-420-01-047	Telephone / Communications	41,000	36,600	36,600	35,506	4,400	12.0%
08-420-01-073	Workshops / Training Courses	15,000	13,500	13,500	5,817	1,500	11.1%
08-420-01-093	Uniforms	11,300	10,400	10,400	8,298	900	8.7%
08-420-01-101	Heat	21,000	18,000	18,000	13,142	3,000	16.7%
08-420-01-103	Hydro	294,300	270,000	270,000	260,903	24,300	9.0%
08-420-01-111	Equipment & Repairs	27,500	27,500	27,500	13,274	-	-
08-420-01-123	Chemicals	51,000	48,000	48,000	42,644	3,000	6.3%
08-420-01-205	Materials & Supplies	34,000	34,000	34,000	51,155	-	-
08-420-01-209	Outside Services	786,700	789,300	789,300	353,974	(2,600)	-0.3%
08-420-01-223	Central Communications (Emerg Ans Srv)	6,000	6,000	6,000	6,000	-	-
08-420-01-247	PIL Water Sewer Property	5,000	5,000	5,000	4,111	-	-
08-420-01-305	Property Taxes	14,000	14,000	14,000	6,379	-	-
08-420-01-307	SCADA Maintenance	30,000	30,000	30,000	26,571	-	-
Water Mains							
08-422-01-001	Salaries - Full Time & Standby	81,493	79,612	79,612	81,549	1,881	2.4%
08-422-01-111	Equipment & Repairs	500	500	500	2,525	-	-
08-422-01-205	Materials & Supplies	25,000	25,000	25,000	23,181	-	-
08-422-01-209	Outside Services	69,000	69,000	69,000	52,670	-	-
Meters & Conservation							
08-424-01-001	Salaries - Full Time	37,242	36,488	36,488	28,552	754	2.1%
08-424-01-111	Equipment & Repairs	5,000	5,000	5,000	5,000	-	-
08-424-01-205	Materials & Supplies	500	500	500	-	-	-
08-424-01-209	Outside Services / Maintenance	55,000	52,600	52,600	49,056	2,400	4.6%
08-424-01-257	Toilet Rebate Program	17,500	10,000	10,000	30,190	7,500	75.0%

Public Works - WATER (RATE SUPPORTED)

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
08-424-01-259	Meter Purchases & Conservation Devices	15,000	16,000	16,000	23,672	(1,000)	-6.3%	
Mono Contract								
08-425-01-001	Salaries - Full Time / Standby	118,238	115,509	115,509	95,606	2,729	2.4%	
08-425-01-111	Equipment & Repairs	3,000	3,000	3,000	-	-	-	
08-425-01-205	Materials & Supplies	3,000	3,000	3,000	8,270	-	-	
08-425-01-209	Outside Services	87,000	78,500	78,500	71,571	8,500	10.8%	
Service to Private Properties								
08-426-01-001	Salaries - Full Time	68,478	66,897	66,897	52,364	1,581	2.4%	
08-426-01-111	Equipment & Repairs	1,000	1,000	1,000	-	-	-	
08-426-01-205	Materials & Supplies	12,000	12,000	12,000	14,101	-	-	
08-426-01-209	Outside Services	32,500	26,500	26,500	23,839	6,000	22.6%	
Hydrants								
08-427-01-001	Salaries - Full Time	36,705	35,858	35,858	30,300	847	2.4%	
08-427-01-205	Materials & Supplies	5,000	5,000	5,000	20,346	-	-	
08-427-01-209	Outside Services	20,000	20,000	20,000	36,305	-	-	
08-427-01-212	Replacement Hydrants	12,000	12,000	12,000	-	-	-	
Administration - Water Works								
08-428-01-001	Salaries - Full Time	255,226	244,370	244,370	242,031	10,856	4.4%	
08-428-01-021	Benefits - Full Time	72,847	59,375	59,375	55,126	13,472	22.7%	
08-428-01-022	Water Works Share, Post Retirement Benefits		10,000	10,000	35,000	(10,000)	-100.0%	
08-428-01-042	Overhead Allocation from General	288,320	242,600	242,600	207,600	45,720	18.8%	
08-428-01-043	Overhead Allocation - Operations Centre	50,000	50,000	50,000	47,000	-	-	
08-428-01-045	Office Supplies / Materials	2,500	1,500	1,500	2,001	1,000	66.7%	
08-428-01-049	Insurance	35,075	30,500	30,500	29,360	4,575	15.0%	
08-428-01-051	Printing / Photocopy Costs	500	500	500	500	-	-	
08-428-01-053	Postage / Courier	1,000	1,000	1,000	179	-	-	

Public Works - WATER (RATE SUPPORTED)

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
08-428-01-055	Advertising	3,000	2,000	2,000	1,379	1,000	50.0%
08-428-01-063	Computer Operation & Supplies	3,000	3,000	3,000	634	-	-
08-428-01-067	Office Equipment	1,000	1,000	1,000	404	-	-
08-428-01-068	Reading / Billing Services	175,000	178,000	178,000	190,600	(3,000)	-1.7%
08-428-01-069	Professional Fees - (Audit)	25,000	30,000	30,000	57,552	(5,000)	-16.7%
08-428-01-071	Memberships / Subscriptions	1,800	1,500	1,500	1,333	300	20.0%
08-428-01-073	Workshops / Training Courses	4,000	3,500	3,500	2,248	500	14.3%
08-428-01-075	Conferences	2,000	2,000	2,000	1,279	-	-
08-428-01-077	Mileage	2,000	2,000	2,000	1,590	-	-
08-428-01-087	Debenture Principal (Water Meter Loan)	155,989	184,700	184,700	182,452	(28,711)	-15.5%
08-428-01-088	Infrastructure Debt Financing	300,000	300,000	300,000	300,000	-	-
08-428-01-089	Debenture Interest (Water Meter Loan)	3,900	25,000	25,000	29,980	(21,100)	-84.4%
08-428-01-000	Condensed Vehicle Fleet Expenses	126,574	108,480	108,480	74,930	18,094	16.7%
08-455-01-385	Transfer to Reserves	639,377	603,199	603,199	604,838	36,178	6.0%
		4,750,000	4,607,500	4,607,500	3,958,303	142,500	3.1%
Revenue							
08-430-01-550	Property Rental	(15,000)	(15,000)	(15,000)	(9,941)	-	-
08-430-01-575	Meter and Conservation Devices	(16,000)	(16,000)	(16,000)	(25,756)	-	-
08-430-01-581	Water Works Monthly Fees Billing	(687,000)	(650,000)	(650,000)	(587,349)	(37,000)	5.7%
08-430-01-582	Water Works Volume Billing	(3,822,000)	(3,484,000)	(3,484,000)	(2,899,547)	(338,000)	9.7%
08-430-01-583	Miscellaneous Sales	(15,000)	(15,000)	(15,000)	(24,892)	-	-
08-430-01-624	Mono Contract	(185,000)	(205,000)	(205,000)	(191,238)	20,000	-9.8%
08-430-01-625	Sundry Revenues	(5,000)	(5,000)	(5,000)	-	-	-
08-430-01-574	Service Charges	(5,000)	(217,500)	(217,500)	(219,580)	212,500	-97.7%
		(4,750,000)	(4,607,500)	(4,607,500)	(3,958,303)	(142,500)	3.1%
NET WATER		\$ -	-				

INTRODUCTION

The Orangeville wastewater system consists of a collection system (sanitary sewers), four sewage pumping stations and the Water Pollution Control Plant (WPCP) at 16 Town Line. The WPCP, which has a rated capacity of 14,400 m³/day, treats all of the sewage that is collected by the sanitary sewer system. The WPCP treats sewage using the activated sludge process with pre-denitrification for biological nutrient removal. Treated effluent is discharged to the Credit River south of the WPCP. There are approximately 115 km of sanitary sewers in the collection system with manholes located at regular intervals. The operating and maintenance of the Orangeville wastewater system is fully funded from user rates. Capital works may be funded from rates, development charges, grants or debt.

MISSION STATEMENT

The Orangeville wastewater system is operated to be consistent with the mission statement for the Public Works Department; specifically, to meet or exceed the applicable regulatory requirements.

2011 SIGNIFICANT ACHIEVEMENTS

- WPCP Expansion: The Environmental Assessment for the expansion of the WPCP was approved in 2011. The Conceptual Design and Optimization Study is ongoing and should be complete in early 2012.
- New Inlet Works Facility: The construction of a new inlet works facility at the WPCP started in 2010 and is expected to reach completion in the summer of 2012. The new facility will replace the outdated inlet works facility that was constructed in the early 1970's.

- WPCP Operation: Town Council passed a motion electing not to renew the contract with the Ontario Clean Water Agency for the operation of the WPCP after it expired at the end of 2010. As such, 2011 marked the first year that Town staff have operated the WPCP.

2012 DIRECTION AND PRIORITIES

- WPCP Expansion: Upon completion of the Conceptual Design and Optimization Study, staff will seek Council authorization to issue a Request for Letters of Interest from consultants interested in undertaking the detailed design of the WPCP expansion. From the Letters of Interest, a short list of consultants will be selected to submit proposals for the detailed design of the WPCP expansion.
- Biennial Marsh Monitoring: The Certificate of Approval for the WPCP requires that Marsh Monitoring be undertaken once every two years. The 2012 monitoring program will be particularly important in that it will help establish requirements for inclusion in a certificate of Approval for an expanded WPCP.
- Biosolids: Undertake an environmental screening to assess options for a long term biosolids management strategy.

2012 & ONWARD – ASSUMPTIONS AND MAJOR ISSUES

The major issue facing Orangeville with respect to its wastewater collection and treatment system will be moving forward with the expansion of the WPCP to provide sewage treatment capacity to the remaining undeveloped lands within the Town's municipal boundary.

Public Works - WASTEWATER (RATE SUPPORTED)

	2012 Budget	Comparisons				% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	
Summary						
Expenditures:						
Sanitary Sewer	\$ 291,608	\$ 262,146	\$ 262,146	\$ 244,101	\$ 29,462	11.2%
Wastewater Administration	943,722	890,684	890,684	891,239	53,038	6.0%
CVC Levy	118,211	115,400	115,400	109,886	2,811	2.4%
Water Pollution Control Plant	2,381,145	2,130,704	2,130,704	2,352,474	250,441	11.8%
Transfer to Reserve	1,486,314	1,496,578	1,496,578	812,231	(10,264)	-0.7%
	5,221,000	4,895,512	4,895,512	4,409,931	325,488	6.6%
Revenues:						
Program Revenues	(5,221,000)	(4,895,512)	(4,895,512)	(4,409,931)	(325,488)	6.6%
	(5,221,000)	(4,895,512)	(4,895,512)	(4,409,931)	(325,488)	6.6%
NET WASTEWATER	\$ -					

Public Works - WASTEWATER (RATE SUPPORTED)

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Sanitary Sewer							
08-401-00-001	Salaries - Full Time and Standby	\$ 123,378	\$ 104,146	\$ 104,146	\$ 76,743	\$ 19,232	18.5%
08-401-00-042	Operations Centre Chargeback	50,000	50,000	50,000	47,000	-	-
08-401-00-047	Telephone	3,000	3,000	3,000	3,061	-	-
08-401-00-073	Workshops / Training Courses	4,000	4,000	4,000	6,569	-	-
08-401-00-093	Uniforms	3,000	4,000	4,000	3,832	(1,000)	-25.0%
08-401-00-103	Hydro	7,630	7,000	7,000	6,383	630	9.0%
08-401-00-111	Equipment & Repairs	15,000	15,000	15,000	17,805	-	-
08-401-00-205	Materials & Supplies	12,000	12,000	12,000	15,788	-	-
08-401-00-208	Overstrength Agreement Sampling	2,600	2,000	2,000	2,266	600	30.0%
08-401-00-209	Outside Services	65,000	55,000	55,000	58,654	10,000	18.2%
08-401-00-223	Central Communications	6,000	6,000	6,000	6,000	-	-
Wastewater Administration							
08-402-00-001	Salaries - Full Time	128,429	125,911	125,911	136,335	2,518	2.0%
08-402-00-021	Employee Benefits - Full Time	35,528	33,073	33,073	30,980	2,455	7.4%
08-402-00-022	Post Retirement Benefits	-	10,000	10,000	35,000	(10,000)	-100.0%
08-402-00-042	Overhead Allocation from General	288,320	228,800	228,800	193,800	59,520	26.0%
08-402-00-049	Insurance	10,695	9,300	9,300	8,940	1,395	15.0%
08-402-00-055	Advertising	200	200	200	868	-	-
08-402-00-069	Professional Fees - (Audit)	2,000	2,000	2,000	9,281	-	-
08-402-00-070	Billing / Reading Services	175,000	178,000	178,000	174,442	(3,000)	-1.7%
08-402-00-071	Memberships / Subscriptions	400	400	400	154	-	-
08-402-00-073	Workshops / Training Courses	1,000	1,000	1,000	981	-	-
08-402-00-075	Conferences	650	500	500	-	150	30.0%
08-402-00-077	Mileage	1,500	1,500	1,500	458	-	-
08-402-00-087	Debenture Principal	300,000	300,000	300,000	300,000	-	-

Public Works - WASTEWATER (RATE SUPPORTED)

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
CVC Levy							
08-403-00-085	General Levy - 50% CVC	91,475	89,300	89,300	85,046	2,175	2.4%
08-403-00-086	Special Levy - 50% CVC	26,736	26,100	26,100	24,840	636	2.4%
Water Pollution Control Plant							
08-405-00-001	Salaries Full Time	336,359	292,760	292,760	-	43,599	14.9%
08-405-00-002	Salaries Over Time	25,000	25,000	25,000	-	-	-
08-405-00-003	Salaries Standby	8,625	8,625	8,625	-	-	-
08-405-00-021	Benefits Full time, Over Time & Standby	107,370	93,849	93,849	-	13,521	14.4%
08-405-00-047	Telephone	2,880	3,200	3,200	-	(320)	-10.0%
08-405-00-049	Insurance	1,150	1,000	1,000	-	150	15.0%
08-405-00-069	Professional Services	10,000	10,000	10,000	916	-	-
08-405-00-073	Workshops / Training Courses	7,500	7,500	7,500	-	-	-
08-405-00-087	Debenture Costs	1,783	11,993	11,993	24,362	(10,210)	-85.1%
08-405-00-093	Uniforms/Safety Equip./Protective Cloth.	5,200	5,830	5,830	-	(630)	-10.8%
08-405-00-101	Natural Gas	60,000	75,000	75,000	-	(15,000)	-20.0%
08-405-00-103	WPCP - Hydro	360,000	360,000	360,000	277,223	-	-
08-405-00-111	Equipment Replacement & Repairs	80,000	80,000	80,000	-	-	-
08-405-00-123	Chemicals	122,000	105,000	105,000	-	17,000	16.2%
08-405-00-205	Materials & Supplies	25,000	30,000	30,000	-	(5,000)	-16.7%
08-405-00-206	Outside Laboratory Services	22,000	15,000	15,000	-	7,000	46.7%
08-405-00-209	Outside Services	90,200	80,000	80,000	-	10,200	12.8%
08-405-00-210	Vehicle - Wastewater - Fuel	1,500	15,400	15,400	-	(13,900)	-90.3%
08-405-00-211	Vehicle - Wastewater- Insurance	500	-	-	-	500	-
08-405-00-212	Vehicle - Wastewater - License	74	-	-	-	74	-
08-405-00-213	Vehicle - Wastewater - Maintenance Costs	3,000	-	-	-	3,000	-
08-405-00-247	PIL WPCP	11,000	10,600	10,600	10,536	400	3.8%
08-405-00-301	OCWA Operating / Mtce Charges	-	-	-	976,987	-	-

Public Works - WASTEWATER (RATE SUPPORTED)

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
08-405-00-302	Capital & Finance Charges	261,004	155,947	155,947	143,578	105,057	67.4%
08-405-00-303	Marsh Monitoring Survey	45,000	15,000	15,000	48,083	30,000	200.0%
08-405-00-304	Consulting Fees	9,000	9,000	9,000	25,322	-	-
08-405-00-305	Biosolids Disposal	785,000	710,000	710,000	820,956	75,000	10.6%
08-405-00-310	Transitional Costs	-	10,000	10,000	24,513	(10,000)	-100.0%
08-405-00-385	Transfer to Reserves - Wastewater	1,486,314	1,496,578	1,496,578	812,231	(10,264)	-0.7%
		5,221,000	4,895,512	4,895,512	4,409,931	325,488	6.6%
Revenues							
08-407-00-506	Sewer Monthly Fees Billing	(687,000)	(650,412)	(650,412)	(654,879)	(36,588)	5.6%
08-407-00-508	Sewer Volume Billing	(4,472,000)	(4,134,000)	(4,134,000)	(3,639,127)	(338,000)	8.2%
08-407-00-578	Contribution from Over Strength Agrmnt	(55,000)	(50,000)	(50,000)	(65,018)	(5,000)	10.0%
08-407-00-579	Sewer Back-Up Charges	(1,000)	(1,100)	(1,100)	(1,260)	100	-9.1%
08-407-00-625	Sundry	(1,000)	-	-	(49,647)	(1,000)	-
08-407-00-520	Hydro Usage - Entec	(2,000)	(20,000)	(20,000)	-	18,000	-90.0%
08-407-00-526	Hydro Usage - XOGEN	(3,000)	(40,000)	(40,000)	-	37,000	-92.5%
		(5,221,000)	(4,895,512)	(4,895,512)	(4,409,931)	(325,488)	6.6%
NET Wastewater		\$ -	-				

INTRODUCTION

The Library is a vital part of our municipality and continues to flourish as a strong member and active partner within the community. The Library Board looks forward to continuing a strong and cooperative relationship with the Town and Council.

MISSION STATEMENT

The Orangeville Public Library seeks to meet the informational, educational, recreational and cultural interests and needs of our community by providing free and timely access to print and non-print resources appropriate to those needs. The Orangeville Public Library seeks to encourage and facilitate reading, literacy and lifelong learning by supplying Orangeville Public Library resources in a variety of formats designed to interest, inform and enlighten.

The Orangeville Public Library seeks to protect the public's right to know by resisting censorship and providing equal access to information needed for informed and effective daily living, decision making, problem solving and thoughtful participation in civic/community affairs. The Orangeville Public Library seeks to provide the highest quality service and to organize and display the collection for easy, open access by all.

2011 SIGNIFICANT ACHIEVEMENTS

Significant achievements were:

- Implementation of new operational direction including a commitment to being a learning organization with a focus on systems thinking within three (restructured) areas of responsibility
- Increased community engagement to better understand the informational, educational, recreational and cultural interests and needs of our community

- Implementation of various data collection tools to facilitate ongoing evidence-based planning
- Continued progress towards Provincial Accreditation
- Solidified relationships with the Town to ensure maximum efficiencies in public service delivery
- Maintenance work completed on the exterior of the heritage building on Mill Street including painting, pointing & signage
- Increased awareness and use of the Virtual Branch and Electronic resources
- Increased programming for youth and adults to balance the overall roster of public programs
- One Book, One County – successful county wide literacy initiative in partnership with the Shelburne and Grand Valley libraries and Booklore
- Enhanced programming delivered through Community Partnerships:
 - Youth Programming through Family Transition Place
 - Ontario Early Years Centre - Dufferin
 - Dufferin Diversity Network - Human-Living Library

2012 STRATEGIC DIRECTION AND SERVICE PRIORITIES

- Fundamental shift in our approach to Customer Service
- Implementation of a Volunteer Program
- Provincial accreditation

ORANGEVILLE PUBLIC LIBRARY

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Expenditures							
11-600-03-001	Salaries - Full Time	\$ 465,916	\$ 454,809	\$ 454,809	\$ 369,568	\$ 11,107	2.4%
11-600-03-005	Salaries - Part Time	530,546	507,171	507,171	462,596	23,375	4.6%
11-600-03-021	Employee Benefits - Full Time	140,733	132,317	132,317	93,849	8,416	6.4%
11-600-03-025	Employee Benefits - Part Time	79,121	82,849	82,849	59,410	(3,728)	-4.5%
11-600-03-045	Office Supplies	7,000	7,000	7,000	6,011	-	-
11-600-03-047	Telephone	4,000	3,695	3,695	4,231	305	8.3%
11-600-03-049	Insurance	481	400	400	400	81	20.2%
11-600-03-053	Postage / Courier / Fax	500	500	500	375	-	-
11-600-03-055	Advertising	8,500	8,500	8,500	5,746	-	-
11-600-03-059	Equipment Rentals / Leased Equip	10,508	10,508	10,508	10,908	-	-
11-600-03-065	Computer Maintenance Agreement	8,500	8,000	8,000	9,230	500	6.3%
11-600-03-067	Office Equipment	1,500	7,100	7,100	6,240	(5,600)	-78.9%
11-600-03-068	Accounting Services	2,500	2,500	2,500	2,500	-	-
11-600-03-069	Professional Fees (Audit)	1,500	1,500	1,500	1,500	-	-
11-600-03-071	Memberships	2,275	2,275	2,275	1,815	-	-
11-600-03-073	Workshops / Training Courses	6,000	6,000	6,000	3,226	-	-
11-600-03-075	Conferences	6,500	5,750	5,750	3,156	750	13.0%
11-600-03-077	Mileage	1,250	1,250	1,250	1,295	-	-
11-600-03-081	Programs	11,070	11,070	11,070	10,244	-	-
11-600-03-082	Adult Programming	6,000	6,000	6,000	5,685	-	-
11-604-03-049	Insurance	1,731	1,661	1,661	1,600	71	4.3%
11-604-03-101	Heat / Water	6,773	6,300	6,300	5,016	473	7.5%
11-604-03-103	Hydro	14,706	13,680	13,680	14,528	1,026	7.5%
11-604-03-105	Maintenance Supplies - Building	8,500	12,500	12,500	7,692	(4,000)	-32.0%
11-604-03-107	Maintenance Repairs	15,000	47,895	47,895	25,149	(32,895)	-68.7%
11-604-03-109	Mat Service	1,100	1,100	1,100	1,000	-	-

ORANGEVILLE PUBLIC LIBRARY

		2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
			2011 Budget	2011 Est. Actual	2010 Actual			
11-604-03-115	Snow Removal / Lawn Maintenance	4,320	4,320	4,320	5,264	-	-	
11-604-03-116	Elevator Maintenance	2,000	2,000	2,000	1,574	-	-	
11-604-03-117	Janitorial Services	12,000	12,000	12,000	23,850	-	-	
11-626-03-049	Insurance	1,300	1,142	1,142	1,100	158	13.9%	
11-626-03-101	Heat / Water	3,400	3,400	3,400	3,400	-	-	
11-626-03-103	Hydro	5,304	5,304	5,304	5,304	-	-	
11-626-03-105	Maintenance Supplies - Building	200	200	200	500	-	-	
11-626-03-107	Maintenance Repairs	2,000	2,000	2,000	2,000	-	-	
11-626-03-383	Contribution to Capital	180,000	157,660	157,660	152,000	22,340	14.2%	
		1,552,734	1,530,355	1,530,355	1,307,961	22,379	1.5%	

ORANGEVILLE PUBLIC LIBRARY

		2012 Budget	Comparisons				
			2011 Budget	2011 Est. Actual	2010 Actual	\$ Change 2011/12	% Change 2011/12
Revenues						-	
11-608-03-526	Admin Costs Recovered	(48,500)	(50,003)	(50,003)	(48,754)	1,503	-3.0%
11-608-03-531	Fines & Penalties	(19,000)	(19,000)	(19,000)	(17,191)	-	-
11-608-03-535	Federal Grants	(2,100)	(2,100)	(2,100)	(3,505)	-	-
11-608-03-536	Ontario Specific Grants	(30,700)	(30,700)	(30,700)	(30,700)	-	-
11-608-03-547	Transfer from Reserves	-	(42,000)	(42,000)	-	42,000	-
11-608-03-570	Non-Resident Fees	(44,000)	(42,000)	(42,000)	(54,920)	(2,000)	4.8%
11-608-03-594	Donations	(5,000)	(6,500)	(6,500)	(4,086)	1,500	-23.1%
11-608-03-607	Room Rental	(1,800)	(1,000)	(1,000)	(1,624)	(800)	80.0%
11-608-03-620	Costs Recovered	(7,000)	(7,000)	(7,000)	(9,486)	-	-
11-608-03-625	Sundry	(2,000)	(2,000)	(2,000)	(2,745)	-	-
11-608-03-627	Photocopies	(1,200)	(1,000)	(1,000)	(1,623)	(200)	20.0%
		(161,300)	(203,303)	(203,303)	(174,634)	42,003	-20.7%
Net Tax Levy		\$ 1,391,434	\$ 1,327,052	\$ 1,327,052	\$ 1,133,327	\$ 64,382	4.9%

Summary of Town's Revenues

REVENUE BY SOURCE

	2012 Budget	Comparisons				\$ Change 2011/12	% Change 2011/12
		2011 Budget	2011 Est. Actual	2010 Est. Actual			
TAX REVENUE	\$ 27,181,495	\$ 25,147,023	\$ 25,427,223	\$ 23,241,152	\$ 2,034,472	8.1%	
PAYMENTS-IN-LIEU-OF TAXES	166,525	158,600	156,150	156,995	7,925	5.0%	
WATER & WASTEWATER FEES	9,668,000	9,123,414	9,367,759	7,963,902	544,586	6.0%	
LICENSES & PERMITS	729,876	699,366	680,450	698,397	30,510	4.4%	
FINES & PENALTIES	339,000	160,500	243,500	125,991	178,500	111.2%	
INTEREST REVENUE	776,000	818,000	800,452	780,000	(42,000)	-5.1%	
USER FEES & SERVICE CHARGES	3,145,689	3,273,178	3,118,903	3,188,433	(127,489)	-3.9%	
MUNICIPAL SERVICE AGREEMENTS	831,000	640,267	717,900	549,000	190,733	29.8%	
DEBT CHARGES RECOVERABLE	1,145,470	1,145,470	1,145,470	1,145,470	-	-	
TRANSFERS FROM RESERVES	178,000	173,727	173,727	119,327	4,273	2.5%	
INTERNAL COST RECOVERIES	935,220	985,083	857,850	996,154	(49,863)	-5.1%	
GRANTS	728,800	713,800	743,300	762,516	15,000	2.1%	
MISCELLANEOUS	721,300	406,500	521,100	429,517	314,800	77.4%	
	\$ 46,546,375	\$ 43,444,928	\$ 43,953,784	\$ 40,156,854	\$ 3,101,447		

REVENUE FORECAST ASSUMPTIONS

TAX REVENUE

Property taxation is a major source of revenue for the Town. To determine the tax levy for a property, the property's assessment value is multiplied by tax rate for its property class. Annually, the Municipal Property Assessment Corporation provides updated assessment information by property class (i.e. Residential, Multi-Residential, Commercial, Industrial, etc.). This returned roll is generally used for budget purposes, and incorporates both changes to property values and net additions and deletions from the assessment roll. The anticipated assessment growth was forecasted at 2% for 2012. Council also approved a 1.68% tax rate increase, which would be applied to these updated assessment values. This category also includes expected tax revenues from supplementary billings.

PAYMENTS-IN-LIEU-OF TAXES (PIL'S)

Although property owned and occupied by the government and government entities is not subject to taxation, they are liable for payments-in-lieu-of taxes, generally at the equivalent tax rates. The 2011 budget reflects the actual assessment values provided by the Municipal Property Assessment Corporation.

WATER & WASTEWATER FEES

These fees are collected for the provision of water and wastewater services. Charges are applied to users generally based on a flat fee (to cover core administration and fixed costs) and usage volumes.

The Town undertakes a full financial review of its water and wastewater rates every three years. The rates recommended annually to Council relate the forecast assumption in the detailed rate study. The rates are set to fully recover the current and forecasted financial needs (long-term). The financial model is prepared on a full cost recovery basis, including capital and related financing costs.

LICENSES & PERMITS

This category includes items such as building permits, marriage licenses and fire permits.

The building permit revenues are related to the forecasted development activity in the Town. The staff monitors planning applications received and apply trend analysis to determine likely permit approvals during the year. Rates for building permits are set to fully recover the cost of this service.

All licences and permit fees are set based on permitted legislative rates or rates set annually by Council.

FINES & PENALTIES

These would include such as roadway, building, and sign infractions and minor payments such as overdue library fines. Annually, these rates are reviewed by staff based on the Town's cost recovery model and amendments to the fee schedule are presented to Council during the Annual Budget Deliberations.

INTEREST REVENUE

This source of revenue is resulting from the late payment of property taxes. These penalties are imposed in accordance with Provincial Legislation. The maximum allowable rate is 1.25% per month, which the Town does apply to amounts overdue monthly. Interest on overdue taxes is approximately \$400,000 of the total.

The Town is the sole shareholder of the local electrical utility. Annually the Town receives a dividend from these operations. Approximately \$348,000 has been budgeted for 2012.

General interest earnings have also been budgeted at \$20,000 in 2012. This estimate is predicated on the Town's cash flow analysis and prevailing and forecasted bank rates.

USER FEES & SERVICE CHARGES

The fees and charges are paid by individuals or organizations to the Town for the use of Town facilities or program activities (e.g. recreation or parks facility rentals, recreation program fees, other departmental facilities or program usage) or for the provision of municipal services (e.g. planning, engineering, tax certificates, etc.).

The 2012 revenues have been forecasted based on expected utilization and volumes specific to the individual user fee or service charge. Generally, these fees are adjusted to reflect increased costs to deliver the services.

MUNICIPAL SERVICE AGREEMENTS

The Town's Fire and Police Services provide services to adjacent municipalities. Police has specific agreements covering 911 dispatching services with the County of Dufferin and the Town of Shelburne. Multi-year contracts are entered into to recover the direct costs of these services. The Fire Department provides Emergency Response Services to neighbouring municipalities. The cost recovery for these services is based on contracted amounts. Generally, these agreements cover a 3 year period, and have provisions for cost escalation.

DEBT CHARGES RECOVERABLE

Debt charges recoverable consist of amounts that are recoverable from water and wastewater budgets, municipal agencies or other local agents with respect to outstanding debentures or other long-term debt pursuant to joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the un-matured long-term debt.

TRANSFERS FROM RESERVES

These represent draws from reserves, generally for one-time expenditures or specific planned multi-year projects. Previous budgets have contributed to the reserve.

INTERNAL COST RECOVERIES

These are charge-backs generally to the water and wastewater accounts (which are self-sustaining), and other expenditure classifications for the purpose of recovering costs from external parties.

GRANTS

The Town annually receives numerous Provincial Grants. Examples would be Employment Grants, and funding for the Town's Small Business Enterprise Centre. These Grants are generally provided on a program-basis and are renewed annually.

The Town also receives annual funding for Police recruitment, core transit services and solid waste management.

All of the above are generally core Grant programs provided annually, however the annual amount may fluctuate due to program parameters.

MISCELLANEOUS

This covers a wide range of smaller revenue items, received by all organizational units. Annually, the amounts are reviewed by department heads, and are adjusted according to the Town's rates and fees policy.

INTRODUCTION

The Capital Budget is a long-term, multi-year plan that is updated and refined on an annual basis. This plan reflects the need to invest in our infrastructure as the Town grows and the existing infrastructure ages. Along with these factors the withdrawal of Provincial and Federal capital allocations has created a significant financial challenge for the Town of Orangeville. The need to prepare long-term infrastructure renewal plans, at the same time plan for growth, which is supported by prudent financial planning, is a major undertaking.

OVERVIEW OF CAPITAL BUDGET PREPARATION

In addition to being a planning tool, the Capital Budget and Forecast is a very important financial tool. By identifying and quantifying our renewal and growth needs we are able to determine the existing financial capacity and financial implications of the Town undertaking the desired plan. The use of long term financial planning ensures that service levels are maintained and our assets are in a good state of repair without negative impact or significant tax or rate increases in any particular year.

The guiding principles that staff employ in the development of the Capital Budget and Forecast may be summarized as follows:

- Focus on the renewal needs of existing assets
- Focus on the needs of the community
- Achieve optimum benefit from the use of taxpayer's dollars
- Increase the efficiency of our program delivery
- Communicating the capital plan and priorities thus reducing community pressure to fund projects of lower priority

CAPITAL BUDGET INPUTS

The graphic below illustrates the hierarchy of information which leads to the Town's overall vision and impacts capital investment decisions.



The Town has a Long-Term Financial Plan that details capital expenditures for the next 10 years. As noted in the Introduction section of this document, any potential operating impacts of significant non-recurring projects have been considered in the plan. Council has for the last two years and is planning for the next five years to make financial contributions to eliminate spikes in the tax rate in any given year.

PRESENTATION OF THE CAPITAL BUDGET AND FORECAST

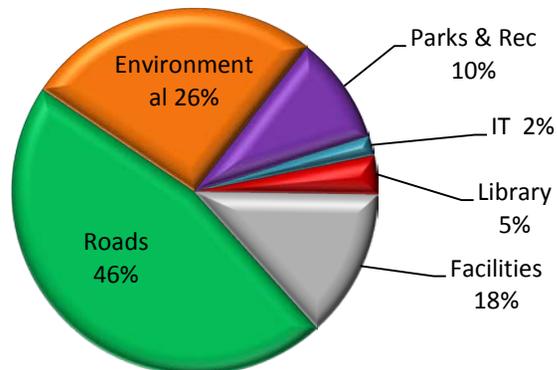
The Town of Orangeville presents a capital investment plan annually to Council. Over the balance of the year, staff will be providing direction on the future needs of the infrastructure plan. In addition to the proposed items detailed in this document, staff may bring forward additional items during the year. However, all projects require Council

approval prior to them being undertaken. There is no commitment to fund future years unless Council has specifically approved the funding for these projects. In addition, for projects in the current year that are contingent on various external-funding sources and funding for these contingent projects is not forthcoming, the projects may be deferred, amended or cancelled. Staff has brought forward a multi-year plan prior to the 2012 budget to inform future years' budget deliberations. Projects included in the forecast indicate expectations and do not represent commitments that the Town will proceed with. Exceptions to this would be growth related projects that have been incorporated into the Town's Development Charge Background Study.

Over time priorities may change or external funding may be available, which may result in Council amending or adjusting the projects in the capital forecast plan.

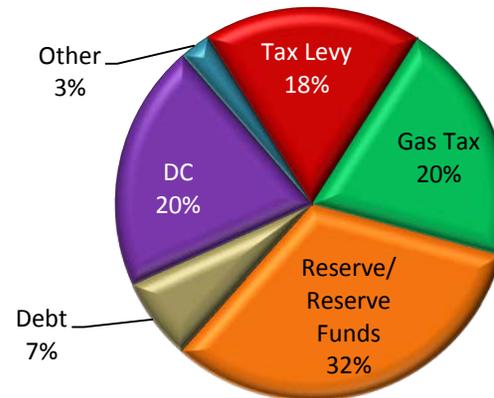
The 2012 Capital Budget includes gross expenditures of \$7,371,500. The following charts detail the gross 2012 Capital Budget by program. Summary details are presented on the next page.

Expenditure by Program Area



Financing of the 2012 Capital Budget is provided for by several different funding sources. As shown in the chart below, the largest source of financing is from reserves (predominately rate supported, Water and Wastewater). Other financing sources include Federal Gas Tax, development charges (DC), tax levy, and external recoveries. Development charges are applied against the town's growth related projects. Annually the development charge funding can be very variable due to timing of specific growth related projects.

**Capital Budget - \$7,371,500
Approved Funding Sources**



2012 Tax Supported Capital Projects

Dept.	Project Details	Gross Cost 2012	Funding Sources					
			Tax Levy	Gas Tax	Reserve/ Reserve Funds	Debt	DC	Other
Library	Collections & Materials	\$ 210,000	\$ 160,000				\$ 50,000	
PW	Mill Creek Stream Stabilization and Kay Cee Gardens Restoration	250,000	59,300					190,700
PW	Operations Centre - Shelter Construction	40,000	4,000					36,000
PW	Utility/Materials Handling Vehicle Purchase	20,000	2,000					18,000
PW	Forklift Truck	12,300	1,300					11,000
Fire	Rescue Truck Replacement	320,000					320,000	
Library	Mill St HVAC Replacement	25,000	25,000					
PW	Resurfacing of Hurontario St from Buena Vista to Island Lake entrance (Note 1)	275,000		115,000				160,000
P&R	Resurface playing surfaces, Idyll Wilde Park and MYR Morrow Park	15,000	15,000					
PW	Reconstruction of Matthew St and McCarthy St (Faulkner to Clara) (Note 2)	1,316,000	106,000	275,000	935,000			
P&R	Recreation Facility Assessment	60,000	60,000					
P&R	Replacement of Parks Pickup Truck	80,000	80,000					
P&R	Replace mower	35,000	35,000					
PW	Reconstruction of Zina St (Clara to Louisa) and Louisa St (Broadway to Elizabeth) (Note 3)	1,469,000		1,010,000	459,000			
IT	Workstation and Server Replacement	65,000	65,000					
Police	Information Technology Requirements	64,000	64,000					
PW	Purchase - Transit Bus (Note 4)	90,000		90,000				
P&R	Playground Equipment Replacement Credit Lake Park (Note 5)	60,000			60,000			
P&R	Design proposal for Diane Drive Park	10,000	10,000					
P&R	Resurface playing surfaces, Rotary Park	55,000	55,000					
P&R	Playground Equipment Replacement at Haley Park	10,000	10,000					
P&R	Replacement of scissor lift at Tony Rose	15,000	15,000					

2012 Tax Supported Capital Projects

Dept.	Project Details	Gross Cost 2012	Funding Sources					
			Tax Levy	Gas Tax	Reserve/ Reserve Funds	Debt	DC	Other
PW	Fleet - Purchase-5 Ton Truck with Plow and Wing	175,000				175,000		
P&R	Upgrades to Diane Drive Facility	75,000	75,000					
PW	Fleet - Purchase-Trackless Including Grinder Attachment	155,000	128,000				27,000	
Police	Vehicle	35,000	35,000					
Police	Equipment Upgrades	20,000	20,000					
PW	Fleet - Purchase-2 Ton Truck	75,000	75,000					
PW	Traffic signal repairs and upgrades	20,000	20,000					
P&R	Digital exterior display sign, Alder Centre (Note 6)	30,000			30,000			
P&R	Digital exterior display sign, Tony Rose (Note 7)	30,000			30,000			
P&R	Re-surfacing of Trails & Walkways - Rebecca Hills and Mother Teresa Park (Note 8)	60,000			60,000			
PW	Purchase - Speed Radar Units	32,000	32,000					
H&S	Security Cameras	9,200	9,200					
B&B	Parking Lot - CIBC/Zina St.	46,000	46,000					
P&R	Purchase Electric Ice Edger	8,000	8,000					
Library	Furnishing & Shelving	15,000	15,000					
P&R	Purchase skid Steer	65,000	65,000					
Corp	Tourism Centre Furnishings	25,000	25,000					
P&R	Splash Pad at Rotary Park (Note 9)	75,000					50,000	25,000
Total Tax Supported Projects:		\$ 5,446,500	\$ 1,319,800	\$ 1,490,000	\$ 1,574,000	\$ 495,000	\$ 382,700	\$ 185,000

The approval of the above capital projects is not expected to have any financial impact on the Operating Budget. Many of the projects adopted will improve efficiencies in the applicable operating areas.

2012 Rate Supported Capital Projects

<i>Dept</i>	<i>Project</i>	Gross Cost 2012	<i>Funding Sources</i>					
			Tax Levy	Gas Tax	Reserve/ Reserve Funds	Debt	DC	Other
PW	Filtration Equipment, Well 7	\$ 100,000			\$ 100,000			
PW	Water Meter and Billing Upgrade	50,000			50,000			
PW	Additional Water Supply Capacity	100,000					100,000	
PW	Town Line Watermain at WPCP	250,000			250,000			
PW	Water Pollution Control Plant Expansion	1,170,000			154,899		1,015,101	
PW	Water Pollution Control Plant - Operational Upgrades	200,000			200,000			
PW	Armstrong Street - Top Asphalt	55,000			55,000			
Total Rate Supported Projects:		\$ 1,925,000	\$ -	\$ -	\$ 809,899	\$ -	\$ 1,115,101	\$ -
Total 2012 Approved Capital Projects		\$ 7,371,500	\$1,319,800	\$ 1,490,000	\$2,383,899	\$495,000	\$ 1,497,801	\$185,000

Notes:

- 1 Resurfacing of Hurontario St from Buena Vista to Island Lake entrance. Funding \$160,000 is from Mono Township.
- 2 Reconstruction of Matthew St and McCarthy St (Faulkner to Clara). Funding of \$935,000 from Water/Wastewater reserve funds.
- 3 Reconstruction of Zina St (Clara to Louisa) and Louisa St (Broadway to Elizabeth). Funding of \$459,000 from Water/Wastewater reserve funds.
- 4 Purchase of transit bus. Funding of \$90,000 is from Transit Gas Tax.
- 5 Playground equipment replacement at Credit Lake Park. Funding of \$60,000 from Parkland reserve fund.
- 6 Digital exterior display sign at Alder Centre. Funding of \$30,000 from Recreation Facilities reserve.
- 7 Digital exterior display sign at Tony Rose. Funding of \$30,000 is from Recreation Facilities reserve.
- 8 Re-surfacing of Trails and Walkways - Rebecca Hills and Mother Teresa Park. Funding of \$60,000 is from Recreation Facilities reserve.
- 9 Design work for Splash Pad at Rotary Park. Funding of \$25,000 to be donated by the Rotary Club.

OUTLOOK

Going forward, there are some areas of focus for the Town of Orangeville when it comes to Capital Budgeting, including:

- Continuing to leverage external funding opportunities.
- Continuing investments in the community, such as the road network, water treatment and distribution, wastewater treatment and facility renewal and upkeep.
- Update the consolidated long-term Investment and Financing Plan.
- The Town, as required by PSAB Tangible Capital Asset Requirements has completed an assessment of the historical cost of our assets. The chart below outlines the Town's infrastructure, broken down into different asset categories.

Asset Class	Historical Cost (\$000's)	Replacement Cost (\$000's)	2010 Depreciation (\$000's)
Buildings	\$29,690	\$51,881	\$817
Parks Infrastructure	12,505	20,066	517
Machinery/Equip	7,458	8,674	627
Road Network	68,447	135,850	2,114
Vehicles	4,746	5,238	336
Water & Wastewater	106,924	222,032	2,115
Total	\$229,770	\$443,741	\$6,526

Based on the average annual depreciation charge there is a potential of a funding gap. The Treasury Department will, in conjunction with all other Departments, be reviewing options to reduce our infrastructure funding shortfall.



WPCP Expansion Upgrades

CURRENT DEBT OUTSTANDING

The total current debt obligations (principal and interest) for the Town of Orangeville are \$24,611,439. Payments for the next 5 fiscal years and thereafter are as follows:

Year	Principal	Interest	Total
2012	1,111,536	792,613	1,904,149
2013	897,385	745,080	1,642,465
2014	917,386	702,986	1,620,371
2015	924,996	695,375	1,620,371
2016	934,194	686,178	1,620,371
2017	942,779	677,592	1,620,371
2018 ONWARDS	11,513,008	3,070,332	14,583,340
	\$ 17,241,284	\$ 7,370,154	\$ 24,611,439

Interest expense is recognized on the consolidated statement of operations and accumulated surplus.

The annual principal and interest payments required to service the long-term liabilities of the Town are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.

Approximately \$5.7 million of this total relates to projects funded from the general tax rate. The balance of approximately \$11.5 million is funded through rates (water and wastewater fees) and development charges.

The current debt outstanding for the Town of Orangeville is made up of the following obligations:

Details	2012 Outstanding
Water Pollution Control Plant, 7.18%, payable in monthly payments of \$13,995 principal and interest, due June 2012.	\$ 84,222
Water Meter Installation program, 6.00%, payable in monthly payments of \$17,703 principal and interest, due September 2012.	155,989
Alder Street Recreation Centre, 5.05%, payable in monthly payments of \$39,601 principal and interest, due December 2015, maturing 2026.	4,763,065
Humber College Land, 5.15%, payable in monthly payments of \$19,045 principal and interest, due March 2016, maturing 2026.	2,305,194
Police Station and Westdale Improvement Area, 5.15%, payable in monthly payments of \$22,052 principal and interest, due March 2016, maturing 2026.	2,669,258
Westdale Improvement Area, 4.91%, payable in monthly payments of \$25,150 principal and interest, due November 2016, maturing 2026.	3,187,820
Various Transportation Capital Projects, 3.74% adjusted every six months, payable in monthly payments of \$27,456 principal and interest adjusted every six months, due December 2016, maturing 2026.	4,015,759
Capital Lease payable, Case Loader, 0%, payable in monthly payments of \$3,157 principal, due July 2013.	59,978
Total Current Debt Outstanding:	\$ 17,241,284

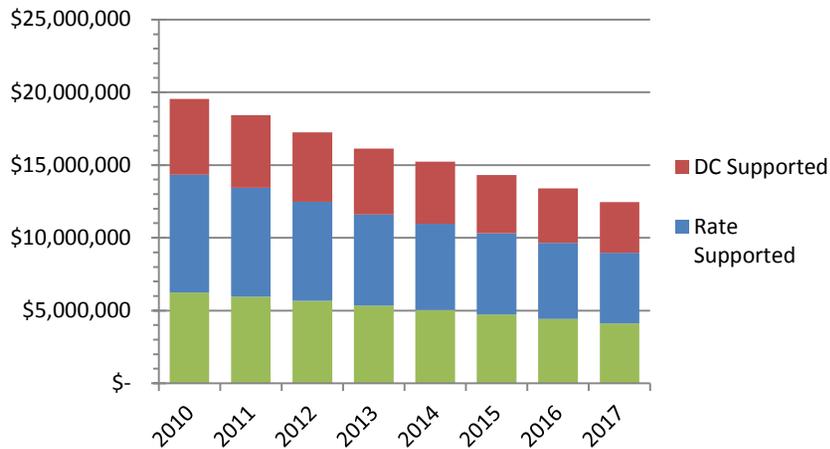
The forecasted debt to be outstanding is illustrated in the chart titled 2010-2017 Total Debt Outstanding. This chart compares the debt obligations of the past, present and future. There was no new debt issued in 2010 or 2011 for tax supported purposes.

The total debt outstanding (\$17.2 million) is financed as follows:

- Tax Rate Supported: \$5.7 million
- Rate Supported: \$6.7 million
- Development Charge Supported: \$4.8 million

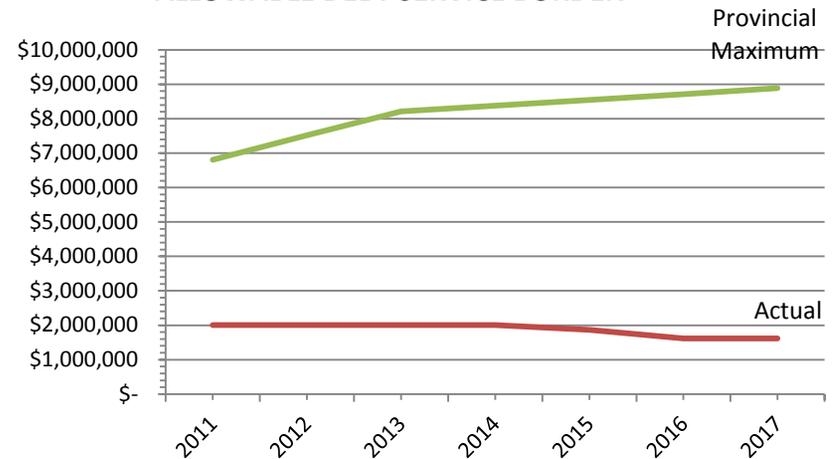
As noted in the 2010-2017 Total Debt Outstanding chart, the tax supported debt is declining and no new debt will be issued during this time period. The rate supported debt (water and wastewater) and all future debt issues have been incorporated into the rate setting model for water and wastewater user rates.

2010-2017 TOTAL DEBT OUTSTANDING



The allowable Annual Repayment Limit respecting long-term debt and financial obligations is set by the Provincial Government. The maximum allowable limit is set at 25% of the municipality’s own source revenues. The limit for the current year (2012) is approximately \$8.3 million. The Town’s current obligations are approximately \$1.9 million, which is substantially below the allowable limit. The chart below compares forecasted debt service burden against the allowable Provincial limit.

ALLOWABLE DEBT SERVICE BURDEN



Accounting Principles

Generally Accepted Accounting Principles that apply specifically to the process of developing estimates and budgets and the reporting of results for financial documents.

Accrual Accounting

The Municipality's sources of financing and expenditures are recorded using the accrual basis of accounting. This basis recognizes revenues as they become available and measurable and expenditures as they are incurred and measurable as the result of receipt of goods or services and the creation of a legal obligation to pay. This is also the basis for developing the Municipality's budget.

Allowance

A provision for an expected loss or reduction in the value of an asset, so as to reduce the reported value of the asset to a value which reflects its estimated realizable value. Examples of an allowance are: Allowance for Doubtful Accounts, Allowance for Uncollectable Taxes.

Approved Budget

The final budget passed by Council, which will govern the operations and reporting during the fiscal year.

Assessment

A value established by the Municipal Property Assessment Corporation (MPAC) for real property for use as a basis of levying property taxes for municipal purposes.

Assets

All properties, both tangible and intangible, owned by an entity.

Base Budget

Budget resources that are required to maintain service at the level provided in the previous year's budget.

Budget

A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures for the provision of various municipal programs and services, approved by Council.

Budget Document

The official written statement prepared by administration, which presents the proposed budget for the fiscal year to Council.

Budget Message

A general discussion of the proposed budget presented in writing as part of the budgeted document. The budget message explains principal budget issues and highlights against the background of financial experience in recent years and presents recommendations made by senior administration, for the consideration of Committee and Council.

Budget Principles

Propositions employed in the operating and capital budget development, control and reporting.

Capital Budget

A plan of proposed capital expenditures to be incurred in the current year and over a period of subsequent future years [long term], identifying each capital project and the method of financing.

Capital Projects

Projects, which purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or infrastructure.

Collective Agreement

A legally binding agreement between an employer and a union, detailing the terms and conditions of employment.

Current Taxes

Taxes that are levied and payment due within the fiscal year.

Debenture Debt

The payment of interest and repayment of principle to holders of the Municipality's debt instruments, used to finance capital projects.

Debt Limit

The total outstanding debt service charges incurred by the Municipality. This can be expressed as the Council Policy limit or the allowable Provincial Government Limit.

Deficit

The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department

A basic organizational unit of the Municipality, which is functionally unique in its delivery of services.

Development Charges (DC)

Development charges are assessed against land development projects in order to help fund the cost of capital infrastructure needed to service growth.

Estimated Revenue

The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by Council.

Expenditure

Acquired goods and services.

External Boards

Local boards which are consolidated in the Municipality's financial reporting. These boards are under the control of the Council.

Fiscal Policy

Actions adopted to achieve a financial outcome.

Fiscal Year

The twelve-month accounting period for recording financial transactions. The Town of Orangeville's fiscal year is January 1 to December 31.

Full Time Equivalent Position (FTE)

A measure to account for all staffing dollars in terms of their value as a staffing unit. For example two (2) half-time positions would equate to one (1) FTE.

Fund

A set of interrelated accounts to record revenues and expenses associated with a specific purpose. A fund has its own revenues, expenditures, assets, liabilities and equity.

Fund Balance

A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds. A fund balance is the excess of cumulative revenues and other sources of funds, over cumulative expenditures and other uses of funds.

Generally Accepted Accounting Principles (GAAP)

Recognized uniform principles, standards, and guidelines for financial accounting and reporting. GAAP encompasses the conventions and rules that define accepted accounting principles at a particular time.

Grant

A monetary contribution by one governmental unit or other organization to another. Typically, these contributions are made to local governments by the Provincial and Federal Governments.

Inflation

A rise in price levels caused by economic activity.

Infrastructure

The facilities and assets employed by the Municipality to deliver services. These facilities and assets are numerous and are not limited to: roads, sewers, water plants, buildings and vehicles.

Investment Income

Interest and dividend income received from investments and cash balances.

Long Term Debt

Borrowing to finance capital projects having a maturity of more than one year after the date of issue.

Net-Tax Levy (Impact)

This represents the total gross expenditures required with consideration given to non-taxation revenues including all non-taxation revenue sources. The gross expenditure minus the non-tax revenue sources represents the impact on the tax rate. If the impact results in a positive number, additional pressures would result on the tax rate; conversely, a

negative number shows the initiative has a positive impact on the tax rate.

Object Code

A revenue or expenditure category used consistently across the municipality to provide more detailed analysis and reporting of revenues and/or expenditures. For example, grants, building permits, miscellaneous licenses, fees, rentals, taxation, personnel services, materials, purchased services and supplies.

Operating (Current) Budget

The budget containing allocations for such expenditures as salaries and wages, materials and supplies, utilities, and insurance to provide basic government programs and services for the current fiscal year.

Payments in Lieu of Taxes (PIL's)

Payments in lieu of taxes received from other governments which are exempt from the payment of property taxes.

Program

A group of activities, operations or organizational units directed to attain specific objectives and are accounted for as such.

Public Sector Accounting Board (PSAB)

The subcommittee of the Canadian Institute of Chartered Accountants which provides recommendations and issues pronouncements to enhance the financial reporting information of public sector bodies.

Surplus

The excess that exists when expenditures at fiscal yearend are lower than had been budgeted for or revenues are higher. Surpluses are required to be applied fully in the following year's operating budget to reduce amounts raised through taxation, unless allocated to a reserve by Council.

Reserves

An allocation of accumulated net revenue. It has no reference to any specific asset and does not require the physical segregation of money or assets.

Reserve Fund

Assets segregated and restricted to meet the purpose of the reserve fund. They may be:

Obligatory – created whenever a statute requires revenues received for special purpose to be segregated.

Discretionary – created whenever a municipal council wishes to earmark revenues to finance a future project for which it has authority to spend money.

Revenue

Funds that a government entity receives as income. It includes such items as property tax payments, fees for specific services, receipts from other governments, fines, grants and interest income.

Tax Levy

The total amount to be raised by property taxes for operating and debt service purposes specified in the annual Tax Levy by-Law.

Tax Rate

The rate levied on each real property according to assessed property value and property class.

User Fees

A fee levied for services or use of municipal property on an individual or groups of individuals benefiting from service.



Eagle on Nest - Mill St.

AODA	Accessibility for Ontarians with Disabilities Act	MYAC	The Mayor's Youth Advisory Committee
BIA	Business Improvement Area	OMERS	Ontario Municipal Employees Retirement System
CAO	Chief Administrative Officer	OSAT	Orangeville Sustainability Team
Corp.	Corporate Allocations	P&R	Parks and Recreation
DC	Development Charges	PIL	Payment in Lieu
EDC	Economic Development Committee	PSAB	Public Sector Accounting Board
FT	Full Time	PT	Part Time
FTE	Full Time Equivalents	PW	Public Works
GAAP	Generally Accepted Accounting Principles	RFP	Request for Proposal
GIS	Geographic Information System	SBEC	SBEC Small Business Enterprise Centre
GTA	The Greater Toronto Area	SCADA	Supervisory Control and Data Acquisition
HR	Human Resources	TOMRMS	The Ontario Municipal Records Management System
HRIS	Human Resources Information System	TOSSI	Town of Orangeville Supervisors Safety Initiative
HST	Harmonized Sales Tax	WHMIS	Workplace Hazardous Materials Information System
HVAC	Heating, Ventilating and Air Conditioning	WPCP	Water Pollution Control Program
IT	Information Technology		
MPAC	Municipal Property Assessment Corporation		
MTO	Ontario Ministry of Transport		



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