

This is a fictional example of a letter of support.

Letter of Support – Volunteer Service Award Nomination (Community and Social Services Category)

February 19, 2026

Town of Orangeville
Community Recognition Awards Committee
Orangeville, Ontario

Dear Members of the Selection Committee,

I am pleased to write this letter in strong support of Sarah Thompson's nomination for the Volunteer Service Award in the Community and Social Services category. As the Volunteer Coordinator at the Orangeville Food Bank, I have had the privilege of working directly with Sarah for the past eight years and have witnessed firsthand the extraordinary impact of her volunteer service on our organization and the broader Orangeville community.

Sarah has been one of our most dedicated and dependable volunteers since joining our team in 2017. She contributes her time on a consistent weekly basis and is always willing to assist wherever needed, whether sorting and organizing food donations, preparing hampers, or supporting our distribution days. Her reliability and strong work ethic have helped ensure that our operations run smoothly and efficiently.

What sets Sarah apart is her genuine compassion for others. She approaches every interaction with kindness, dignity, and respect. Many of the individuals and families we serve face challenging circumstances, and Sarah's welcoming presence helps create an environment where clients feel comfortable and supported. She understands the importance of treating every person with care, and this has made a meaningful difference in the experience of those accessing our services.

During the COVID-19 pandemic, when demand for our services increased significantly, Sarah stepped forward without hesitation. She volunteered additional hours and adapted quickly to new procedures to ensure we could continue to serve our community safely and effectively. Her commitment during this time was invaluable and demonstrated her deep dedication to helping others.

In addition to her direct service, Sarah has contributed to the strength of our volunteer team. She is always willing to assist new volunteers, helping them learn

procedures and feel welcomed. Her positive attitude and teamwork have helped foster a supportive and collaborative volunteer environment.

Sarah's contributions extend beyond the Orangeville Food Bank, as she is also actively involved in other community initiatives that support seniors and families in need. Her long-standing commitment to volunteerism reflects her genuine investment in the wellbeing of our community.

Sarah has never sought recognition for her efforts, yet her contributions have had a lasting and meaningful impact on countless Orangeville residents. She exemplifies the spirit of volunteerism and community service that this award is intended to recognize.

It is my sincere honor to support Sarah Thompson's nomination. She is an exceptional volunteer and a truly deserving candidate for the Volunteer Service Award.

Sincerely,

Michael Reynolds
Volunteer Coordinator
Orangeville Food Bank
Orangeville, Ontario