

# **Volunteer Application Form**

**Department:** Community Services **Position:** Volunteer Placement **Supervisor's Title:** Recreation Programmer

#### Job Purpose:

To provide program participants with a positive experience, while developing leadership and other valuable skills for future employment and educational opportunities.

#### **Duties and Responsibilities:**

- 1. Provide fun, safe and healthy experiences for children in the program
- 2. Exhibit positive and professional behaviour with all participants, parents and co-workers
- 3. Provide support and assistance to Program Leaders
- 4. Acknowledge role as a leader within the registered programs by modeling appropriate behaviour, acting as a good role model and maintaining a positive attitude
- 5. Participate fully and assist staff in the implementation of activities and clean-up
- 6. Assist with monitoring child interaction and provide guidance to ensure the well-being of program participants
- 7. Assist in maintaining safety and cleanliness of the program environments
- 8. Comply with all expectations outlined in training, including all associated training documents (ie. Volunteer declaration, etc.)
- 9. Volunteers are expected to volunteer for a minimum of one program for the duration of the session (i.e one night per week for 6-8 weeks)

#### **Qualifications:**

- 1. Must be a minimum of 14yrs old
- 2. Must have transportation to and from program sites
- 3. Must obtain a Vulnerable Sector Screening from local police department

#### Job Skills

- ⇒ Identifies the needs and wants of children as a priority and responds in an effective and timely manner
- $\Rightarrow$  Considers health and safety of self and participants as a top priority
- ⇒ Have skills or interests that may relate to programs; crafts, sports, aquatics, outdoor education and arts

#### Working Conditions and Placement Location:

Program settings may include various conditions: outdoor environments, indoor spaces, swimming pools, skating rinks, park settings

### Submitting your Application:

Please drop off your application at one of our following Recreation Centres:

- $\Rightarrow$  Alder Recreation Centre on 275 Alder St, Orangeville
- $\Rightarrow$  Tony Rose Memorial Sports Centre on 6 Northmen Way
- ⇒ Or email by to <u>ndesaulniers@orangeville.ca</u>

Once we receive your application, it will be reviewed and you will be contacted through email. Please ensure that you write your contact information clearly



### **Recreation Program Volunteer Application**

Volunteer Information					
Name	Date of Birth	Phone #			
all Address: *Communication will be primarily through email. Please list a valid email address					
Address:					
City:		Postal Code:			
Grade in School:	Please Circle Volunteer Term: Fall	Winter Spring			
List your experience with children, youth, camps, special events, etc. (Examples: babysitting, coaching, camp, etc.)					

What activities are you currently involved in or enjoy? (Examples: sports team, drama club, tech club, etc.)

Why do you want to volunteer with the Town of Orangeville Recreation Programs?



## **Recreation Program Volunteer Application**

Please indicate which days you are available to volunteer (check all that apply)							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Afternoon							
Evening							

Date available to start:

Please indicate which programs you are interested in volunteering in (check all that apply)				
Learn to Skate	Science			
Cooking	Leadership			
Meditation and Wellbeing	Holiday Camps			
Outdoor	Homework Help			
Sports	Art			

Please note programs take place at the following locations: Alder Recreation Centre Tony Rose Memorial Sports Centre

I acknowledge and understand that I must obtain a Vulnerable Sector Screening before starting a volunteer placement

Signature of Applicant

Date

Signature of Guardian (If under 18yrs old)

Date