



The Corporation of the Town of Orngeville
Part Lot Control Exemption Application Form

1. Legal Description

Lot & Concession, Former Township	
Lot(s)/Block(s), Registered Plan	
Part(s), Reference Plan	
Property Identification Number (P.I.N.)	
Municipal Address	

2. Owner and Agent Information

Name of Owner _____

Address _____

Telephone _____

Email _____

**Name of Agent
(if applicable)** _____

Address _____

Telephone _____

Email _____

Note: To appoint an Agent, the Owner Authorization must be filled out in full, executed and dated. Unless otherwise requested, all communications will be directed to the Agent, if any.

3. Property Description:

Official Plan Designation: _____

Zoning: _____

Lot Frontage: _____

Lot Depth: _____

Lot Area: _____

4. Reason(s) for the proposed exemption:

5. Existing use(s) of the subject property:

6. Declaration

I have read the information provided and all above statements are true to the best of my knowledge.

Signature of Owner or Authorized Agent

Dated at the _____ of _____
this _____ day of _____.

7. Owner Authorization

Note: to be signed by Owner only if an Agent has been appointed.

As of the date of this application, I am the registered Owner of the lands described above. I authorize the submission of this application on my behalf by:

Name of Appoint Agent (please print)

Whom I have appointed as my agent.

Date: _____

Signature of Owner

Name of Owner (please print)

Processing

Please submit the completed Part Lot Control Exemption Application Form, Fee and one (1) full size hard copy and one digital copy of the Draft Reference Plan to the Planning Division, Municipal Offices, Town Hall, 87 Broadway, Orangeville, Ontario, L9W 1K1. Please Contact the Planning Division to confirm application fees at planning@orangeville.ca or visit the [Application Fees](#) page.

Payment of application fees can be made by cheque, cash or debit.

Implementation

Once Planning Division staff is satisfied that the exemption is appropriate, a by-law will be presented to Council to exempt the property from Part Lot Control. A three-year expiry period is included in all Part Lot Control By-laws thereby not requiring the enactment of a future repealing by-law.

Following enactment of the by-law, the Town arranges for registration of the Part Lot Control Exemption By-law on title to the property.