



**The Corporation of the Town of Orangeville**  
**Part Lot Control Exemption Application Form**

**1. Legal Description**

Lot & Concession, Former Township

Lot(s)/Block(s), Registered Plan

Part(s), Reference Plan

Property Identification Number (P.I.N.)

Municipal Address

**2. Owner and Agent Information**

Name of Owner

Address

Telephone

Email

Name of Agent  
(if applicable)

Address

Telephone

Email

Note: To appoint an Agent, the Owner Authorization must be filled out in full, executed and dated. Unless otherwise requested, all communications will be directed to the Agent, if any.

**3. Property Description:**

Official Plan Designation:

Zoning:

Lot Frontage:

Lot Depth:

Lot Area:

**4. Reason(s) for the proposed exemption:**

**5. Existing use(s) of the subject property:**

**6. Declaration**

I have read the information provided and all above statements are true to the best of my knowledge.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

Dated at the \_\_\_\_\_ of \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_ .

**7. Owner Authorization**

Note: to be signed by Owner only if an Agent has been appointed.

As of the date of this application, I am the registered Owner of the lands described above. I authorize the submission of this application on my behalf by:

Name of Appoint Agent

Whom I have appointed as my agent.

Date:

\_\_\_\_\_  
Signature of Owner

Name of Owner

## **Processing**

Please submit the completed Part Lot Control Exemption Application Form, Fee and five (5) full size hard copies and one digital copy of the Draft Reference Plan to the Planning Division, Municipal Offices, Town Hall, 87 Broadway, Orangeville, Ontario, L9W 1K1.

In accordance with Town of Orangeville By-law No. 071-2017 (Planning Application Rates and Fees By-law), the applicable Part Lot Control Exemption Application Fees (Effective, January 1, 2022) are \$2,585.00. The fee for the extension of Part Lot Control is \$539.00.

The current (2022) Planning Application Rates and Fees Schedule is available on the Town of Orangeville website at <http://www.orangeville.ca/en/doing-business/resources/Documents/Planning-Application-Fees.pdf>

## **Implementation**

Once Planning Division staff is satisfied that the exemption is appropriate, a by-law will be presented to Council to exempt the property from Part Lot Control. A three-year expiry period is included in all Part Lot Control By-laws thereby not requiring the enactment of a future repealing by-law.

Following enactment of the by-law, the Town arranges for registration of the Part Lot Control Exemption By-law on title to the property.