#### **Minor Variance Fees**

- \$800 is due with application
- \$30 is due in the case of applicant-initiated request for deferral
- Credit Valley Conservation Fees may be applicable



This pamphlet is intended to provide preliminary information only.
Processes may vary.
For more information, please see





## Committee of Adjustment

**Phone:** 519-941-0440 Ext. 2223

Fax: 519-941-9033

Email:

committeeofadjustment@orangeville.ca

**Address:** 87 Broadway, Orangeville, ON, L9W 1K1



# Guide to Minor Variances



## In This Guide...

- Minor Variance Procedure
- Minor Variance Checklist
- Fees and Signage

### Minor Variance Process

- Orangeville's Zoning Bylaw (22-90) regulates the use of land, buildings and other structures.
- All development proposals MUST comply with the Town's Zoning By-law.
- If your proposal varies slightly from the Zoning By -law, yet follows its general intent and the general intent of the Official Plan, and if the proposal is deemed to be appropriate, the Committee of Adjustment may permit a minor variance from the provisions of the Zoning By-law.
- You must obtain a minor variance before applying for any building permits that do not comply with the Zoning By-law.
- If the variation is more than minor, a rezoning may be required.
- This process usually takes 6 to 8 weeks; complex applications can take longer.



# Minor Variance Application Checklist

An application for a minor variance must contain the following:

- Completed Application form for Minor Variances (2 copies).
- A cheque made payable to the Town of Orangeville for the application fee.
- A drawing of the proposal depicting the lot, the location and size of existing and proposed buildings and other relevant features (2 copies).
- If you are using an agent or solicitor, your written authorization identifying by individual who will be your agent or solicitor.
- You are encouraged to submit photographs or other relevant documentation.

