



## **Downtown Heritage District Facade Assistance Program Grant Details and Application Procedures**

### **a) Project Term**

The term of the Downtown Heritage District Facade Assistance Program shall be determined on an annual basis by Council in conjunction with the setting of the Operating Budget.

### **b) Amount of Grant**

The maximum amount of grant shall be 50% of the cost of facade improvements up to a maximum of \$10,000 per property. The value of the project must be at least \$2000, in order that the grant may amount to a minimum of \$1000.

A single property is eligible for grant on more than one occasion during the lifetime of the program, provided that the total value of the grant assistance does not exceed \$10,000.

### **c) Project Selection Criteria**

All non-residential and mixed-use buildings located within the area shown on the map on the back are eligible for a grant, subject to conformity of the proposed project with the guidelines in *Take a Good Look: Maintaining, Restoring and Constructing Building Facades in Orangeville's Central Business District*.

Eligible facades are those which are adjacent to or easily visible from a public street or area. Examples of facade improvements include masonry cleaning, restoration and stabilization; installation of storefront awnings; replacement of back-lit signs with illuminated signage; painting of woodwork; and renovation of storefronts.

Grants will not be made available for landscaping; building insulation; modern-style elements (e.g. eavestroughs, doors and windows); and interior work.

In the event that the grants requested exceeds the moneys available, priority may be given to projects with the following attributes:

- ! location on Broadway;
- ! restoration of original elements such as parapets and cornices; and

! landowner investment commitment exceeding 50% of the value of the project.

**d) Grant Commitment**

To obtain a commitment for a grant, the property owner must submit a detailed proposal and at least two estimates for the consideration of the Downtown Heritage District Facade Improvement Committee, prior to commencement of the improvement works.

The Downtown Heritage District Facade Improvement Committee is delegated the authority by Council to approve the grant.

The commitment will lapse if a notice of completion of the improvement works has not been received within eight months of the date of commitment. An extension of up to four months may be granted by the Director of Planning following receipt of a written request by the property owner explaining the reasons for the extension and providing a new date of completion.

**e) Letter of Understanding**

The property owner who receives a commitment will be required to execute a letter of understanding which includes terms and conditions of the grant.

**f) Payment**

The Town will pay out the grant following receipt of a notice of completion of the works, submission of paid invoices and inspection by the Chief Building Official and the Chair of the Downtown Heritage District Facade Improvement Committee or a member of the Committee as designated by the Chair.

**Downtown Area**

# Eligible for Façade Improvement Grants

