

## Minor Variance Fees

- Credit Valley Conservation Fees may be applicable



This pamphlet is intended to provide preliminary information only. Processes may vary. For more information, please see



## Committee of Adjustment

**Phone:** 519-941-0440 Ext. 2223

**Fax:** 519-941-9033

**Email:**

[committeeofadjustment@orangeville.ca](mailto:committeeofadjustment@orangeville.ca)

**Address:** 87 Broadway,  
Orangeville, ON, L9W 1K1



## Guide to Minor Variances



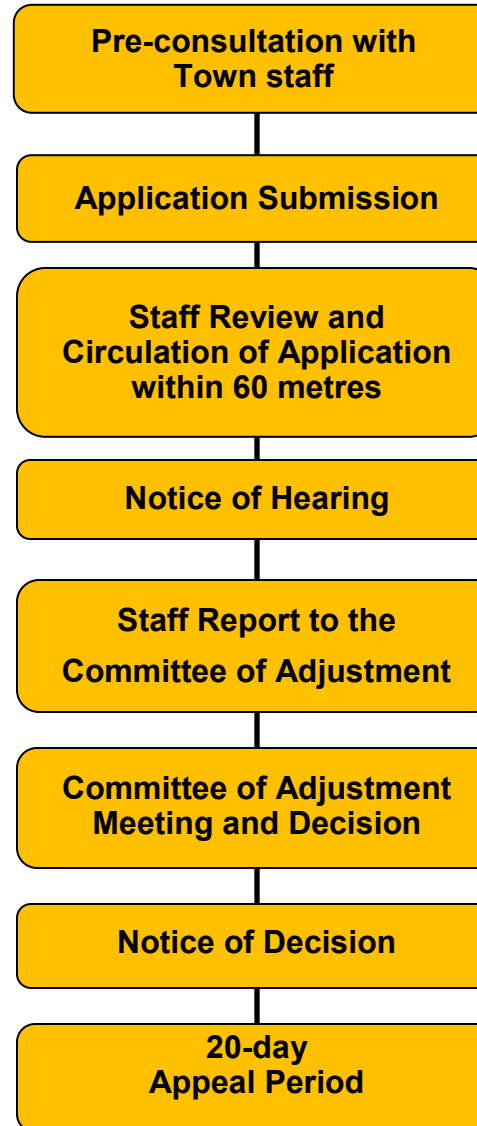
## In This Guide...

- Minor Variance Procedure
- Minor Variance Checklist
- Fees and Signage

## Minor Variance Process

- Orangeville's Zoning By-law (22-90) regulates the use of land, buildings and other structures.
- All development proposals **MUST** comply with the Town's Zoning By-law.
- If your proposal varies slightly from the Zoning By-law, yet follows its general intent and the general intent of the Official Plan, and if the proposal is deemed to be appropriate, the Committee of Adjustment may permit a minor variance from the provisions of the Zoning By-law.
- You must obtain a minor variance before applying for any building permits that do not comply with the Zoning By-law.
- If the variation is more than minor, a rezoning may be required.
- This process usually takes 6 to 8 weeks; complex applications can take longer.

## Minor Variance Steps



Find minor variance application form:  
[www.orangeville.ca](http://www.orangeville.ca)

## Minor Variance Application Checklist

An application for a minor variance must contain the following:

- Completed Application form for Minor Variances (2 copies).
- A cheque made payable to the Town of Orangeville for the application fee.
- A drawing of the proposal depicting the lot, the location and size of existing and proposed buildings and other relevant features (2 copies).
- If you are using an agent or solicitor, your written authorization identifying by individual who will be your agent or solicitor.
- You are encouraged to submit photographs or other relevant documentation.

