



Community Improvement Plan - Application Intake Form

1. Property Description		
Property Address		
Postal code	Plan number/other description	
Current Use(s) of Building(s)		
<p>Which area designation within the Town of Orangeville’s Community Improvement Project Area (CIPA) is the property located? (Please refer to the Community Improvement Plan Area Map)</p> <p style="margin-left: 40px;">CIPA – Priority Zone 1 (Broadway – First Street)</p> <p style="margin-left: 40px;">CIPA – Priority Zone 2 (Centennial Employment Area)</p> <p style="margin-left: 40px;">Town-wide CIPA (Outside Priority Zones)</p>		
2. Applicant Information		
<p>The Applicant is:</p> <p style="margin-left: 40px;">The owner of the property</p> <p style="margin-left: 40px;">A tenant of the property</p> <p style="margin-left: 40px;">An agent applying on behalf of the owner</p>		
Last Name	First Name	Corporation/ Company (If applicable)
Applicant Address		
Telephone Number	Email Address	
3. Application Type		
<p>Please indicate which Financial Incentive Programs you are applying for. Full details about each program can be found online.</p> <p style="margin-left: 40px;">Program 1: Comprehensive Façade Improvement Grant Program (Property Owners/ Tenants)</p> <p style="margin-left: 40px;">Check additional add-ons that apply to the application:</p> <p style="margin-left: 80px;">Signage Improvement Grant</p> <p style="margin-left: 80px;">Heritage Top-Up</p> <p style="margin-left: 40px;">Program 2: Landscape Improvement Grant Program for Industrial Area (Industrial Area</p>		

Property Owners/Tenants)

Program 3: Major Building Improvement and Conversion Grant Program (Property Owners/Developers)

Program 4: Tax Increment Equivalent Grant (TIEG) Program (Developers)

Program 5: Planning Fees & Building Permit Grant Program (Developers)

Program 6: Accessibility Improvement Grant Program (Property Owners/ Tenants)

Program 7: Industrial and Commercial Development Charge (DC) Deferral Interest Grant Program (Developers)

Program 8: Environmental Site Assessment (ESA) Grant Program (Developers)

4. Project Description

General Description of Proposed Work:

Total Estimated Cost of Project:

Please attach quotes, photos, sketches, etc. showing existing site and proposed changes if possible. Describe below what attachments have been included with this form:

5. CIP Program

How did you hear about the CIP Programs?

Please check all that apply.

Town brochure
Town website
Town e-newsletter
Town social media
Direct mail from Town

Through a planning application
Through another CIP project
Through the OBIA
Other:

Applicant Signature:

The information provided in this application will be used to confirm eligibility, evaluate the proposal, and communicate with the applicant. Personal information is collected under the authority of the Municipal Act, 2001, in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). By submitting this form, you consent to the collection of this information and its use to facilitate your participation in this program.

Supporting documentation submitted with this application, including contractor/supplier details and quotes, may be considered public information and published publicly on a Community Improvement Committee meeting agenda. By submitting this information, you confirm that you have advised and obtained consent from all contractors/suppliers and are authorized to disclose their information.

Date (dd/mm/yyyy)	Print Name of Applicant	Applicant Signature
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Owner Authorization: (signed by owner ONLY if applicant is a tenant or representative and not the owner of the property)

As of the date of this application, I am the registered Owner of the lands described above. I authorize the submission of this application for financial incentives under the Town of Orangeville's Community Improvement Plan (CIP).

Date (dd/mm/yyyy)	Print Name of Owner	Owner Signature
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Next Steps:

1. The information in this form and attached will be screened to determine project eligibility for funding under the Town's CIP incentive program(s).
2. A complete application submission should include the following:
 - At least 2 Professional Quotes from contractors to complete the proposed work
 - Detailed drawings, sketches, plans (if applicable) of the proposed work, color palettes, materials, etc.
 - Other information, as required by the program.
3. Town staff may schedule a meeting with the applicant for more information.
4. The complete submission will be reviewed by staff and brought to the CIP Committee for consideration.