



## The Corporation of the Town of Orangeville Boulevard Café Application Form

All the information below must be completed. Once completed, submit the form and all checklist items by email to [planning@orangeville.ca](mailto:planning@orangeville.ca)

There is no application fee for a Boulevard Café permit.

Application to Install & Manage:     New patio     Renewal     Modified Plan

### **Applicant Information:**

Name:

Mailing Address:

Business Phone:

Cell Phone:

Email address:

### **Property Owner Information:**

Property Owner Name:

Mailing Address:

Business Phone:

Cell Phone:

Email address:

I am the owner of this property. I authorize the applicant noted above to make this application.

Signature of property owner: \_\_\_\_\_

### **Business Information:**

Business Name:

Address:

Nature of Business:

Business Owner:

Email address:

I am the owner of the business. I authorize the applicant noted above to make this application.

Signature of business owner: \_\_\_\_\_

**Requested start and end dates:** \_\_\_\_\_ to \_\_\_\_\_

**Application Checklist:**

I have attached the following items to my application:

**Sketch**

- showing location of proposed café area relative to building front entrance
- showing dimensions of fencing (in metric)
- showing minimum 1.2 metre fence opening (no gates permitted)
- showing minimum 1.5 metre unobstructed clearance for pedestrians
- showing all street furniture (e.g. bus shelter, newspaper box, tree and tree pit, lamp post, etc.). A minimum 1.5 metre clearance radius is required for access by all street furniture.

**Site Photos**

- Photos of previous year's setup from all sides.

**Fencing and Furniture Details**

- Photos or a detailed description of the fencing, including height.
- Photos or a detailed description of the patio furniture.

**Proof of Insurance (minimum \$2,000,000)**

- A valid liability insurance policy naming the Town as an additional insured party in the amount of no less than \$2,000,000 must be maintained throughout the duration of the boulevard café.

**Declaration**

I have read the information provided and all the above statements are true and to the best of my knowledge. I have read the Town's Boulevard Café By-laws 41-2003, 2021-023 and the Guidelines document, and confirm that the requirements have been met.

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Signature of Property Owner or Authorized Agent

# Boulevard Café Sketch

Front Property Line

Side Property Lines

Neighbouring Use:

Neighbouring Use:

Café /  
Restaurant

**Concrete Sidewalk**  
various widths and materials

**Boulevard Area**  
Various widths and surface materials.  
May include street furniture, trees  
light fixtures, etc.

Curb

Location of on-street  
Parking Stalls

**BROADWAY**

**Address:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Illustrate the following (with dimensions in metres, where appropriate):**

- Boundary of proposed outdoor café
- Entrance into unit
- Entrance to café area
- Pedestrian pathway to be maintained (1.5m wide minimum)
- On-street parking spaces

**Illustrate the following where present:**

- Boulevard trees
- Street furniture (i.e. garbage receptacle, bench, etc.)
- Light pole(s)
- Utility box(es)
- Fire Hydrant
- Surface utility access covers, manholes