

How to Register



Online

Registration is as simple as the click of a mouse. Our system is fast, secure, easy to use and mobile friendly. Just create your own login and password and in a few clicks you're done!

www.orangeville.ca

**Online and in-person registration
opens August 13 at 8 a.m.**

Visit us at www.orangeville.ca



In person

In person registration begins at 8 a.m. at the following locations:

Alder Recreation Centre
275 Alder Street
519-940-9092 Ext. 4111

Tony Rose Memorial Sports Centre
6 Northmen Way
519-940-9092 Ext. 4112



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Registration & Policy Information

Program Fees and Refund Information

Program rates and fees vary from program to program. Program fees are listed without tax. Drop-in program fees include tax. The Town reserves the right to change, cancel or alter any classes, times, fees, or location without notice in the event of low enrolment, change of facility or instructor availability.

Non-Resident Rate

Non-residents are subject to a 20% surcharge on programs, services and registrations. Drop-in fees may vary. The Town reserves the right to request proof of residency.

Age Requirement

Children must be the minimum age required by the start of the program. Age requirements are program-specific and are indicated for each program.

Program Cancellations

There will be no registered programs scheduled on statutory holidays including Thanksgiving, Christmas, Boxing Day, New Year's Day, Family Day, Good Friday, Easter Sunday, Victoria Day, Canada Day and the August Civic Holiday. Your registration confirmation outlines any other cancellations specific to your program.

Missed Classes

In the event that a participant cannot attend a class(es), the Town regrets that make-up classes, credits, or refunds will not be offered.

Program Transfers

Program transfers will be permitted before the start of the third scheduled class, provided space is available.

Family Discount

Families registering three or more children in the same session are eligible for 15% family discount. Registration for all three children must be completed at the same time and can only be processed in person at either recreation centre. Applies only to Orangeville residents. Discount does not apply to aquatic leadership and First Aid courses.

Non-Sufficient Funds (NSF)

An administration fee of \$25 will be charged for NSF cheques or payments.

Adverse Weather Closures

All efforts will be made to ensure that all recreation facilities remain open during regular hours of operation, with programs and services operating as normal. In the event of extreme weather, please contact Customer Service at 519-940-9092 or check for cancellations online at www.orangeville.ca.

Single Visit Drop-in

Valid for one continuous visit on the day of purchase only, with no in-and-out privileges. Single-visit, drop-in payments are not refundable or transferrable.

3 and 6 Month Passes, and 10, 20 and 50 Visit Passes

Refunds are not available for passes. Refund requests for medical reasons will be considered and may require written documentation from a medical practitioner. Passes may be put on hold for medical reasons. Holds may be placed only once per pass term.

Refund Policy

- Refund requests five days or more before the course start date will be issued a full refund.
- Refund requests within five days of the course start date, and up to the third scheduled class, will be issued a pro-rated refund, less a \$10 administration fee.
- After the third scheduled class, refunds may be issued for medical reasons only. Written documentation may be required.
- If a program is cancelled by the Town, a full refund will be issued.

Refunds for Camps (Holiday, March Break & Summer)

- Refund requests five days or more before the camp start date are subject to \$25 administration fee.
- Refund requests within five days of the program start date are subject to a refund of 50% of the camp fee.